Orange Coast College
Check Request/Transfer

❑ Associated Students ❑ Ancillary (college) ❑ Community Education
❑ Foundation ❑ Cafeteria ❑ Sailing ❑ CCCD Enterprises ❑ IEC@OCC   Date_____

❑ 1. Please issue a transfer in the amount of: $_____   Transfer from Account #: _____

To Account #:_____

❑ 2. Please issue a check in the amount of: $_____   Charge Account# _____

Payable to:

_____   **Date required:** _____

_____   ❑ Hold

_____   ❑ Mail _____

_____

_____

Payment for: _____   Requestor: _____

_____   Approval: _____
Please attach receipts/invoices/etc.   *Advisor/Administrator*

ORANGE COAST COLLEGE