

**COLLEGE COUNCIL
Meeting Summary**

Meeting Date	Meeting Time	Location
December 3, 2024	3:00 p.m. – 4:30 p.m.	Student Union 214

Co-Chairs: President Angelica Suarez and Dean Sheri Sterner

Attendees: Rich Pagel, Tara Giblin, Jeanette Grimm, Felipe Salazar, Beth Blake, Dave Thompson, Chris Berg, Heather, Lucy Grams, Anna Hanlon, Stephanie Phonsiri, Shannon Quihuiz, Madjid Niroumand, Savannah Garcia, Nathan Jensen, Chris Berg, Rachel Kubik, Rendell Drew, Juan Gutierrez, Karen Cifuentes.

CALL TO ORDER

President Suarez called the meeting to order at 3:01 p.m.

APPROVAL OF AGENDA

On a motion made by **Member Jensen** and seconded by **Member Kubik**, the Council approved the December 3 meeting agenda.

SUMMARY OF PREVIOUS MEETING

Meeting summary from 11/5 and 11/7 Motion by **Member Berg**, seconded by **Member Garcia**, approved with changes to remove Members Grimm, Blake, Jensen, and Phonsiri from attendance at the November 17 meeting.

CAMPUS ISSUES

ARR PRIORITIZATION

President Suarez stated that President’s Cabinet met to review the Wing Priority Lists and the focus was on health and safety, operational efficiency, maintaining continuity of instruction, professional development, facility renovations, and enrollment and retention. With limited general funds, the College’s ancillary budget, restricted and categorical funds, the team was able to approve \$5M in requests with most being one-time funds. **President Suarez** highlights that this is the 16th ARR Process and that has been refined to honor the processes outlined through the Decision Making Document.

Co-Chair Sterner stated that the College Budget Council made a recommendation to allocate \$500,000 from college ancillary reserves at the last College Council meeting. When President’s Cabinet designated the use of \$381,000 from this allocation considering the top prioritized requests given the challenging budget situation.

Funded and nonfunded ARR are available to view on the College Council portal page and President Suarez asked that managers work with their teams to begin using the funds. The Office of the President will send out a college wide communication with the results of the prioritization before the end of the semester.

Motion by **Member Hanlon** as presented, Second by **Member Quihuiz**. All approved and endorsed 12/3/24.

WING UPDATES

ADMINISTRATIVE SERVICES

VPAS Pagel provided an update on several topics, including the new furniture acquired for the chemistry building, recent revisions and updates to the budget, staffing challenges, and ongoing projects. He also mentioned the ribbon-cutting ceremony for the new Chemistry Building scheduled for February 20, 2024, which coincides with Flex Day.

In addition, **VPAS Pagel** discussed plans for the upcoming holiday season, noting that staff will be on campus every day throughout the winter break. The move into the Chemistry Building is planned for early January, with the Public Safety Department ensuring security during the break. **Member Thompson** shared information on spring semester preparations, including software collections and server updates. The team also touched on technology endowment funds, specifically regarding upgrading projectors and AV equipment in classrooms.

INSTRUCTION

VPI Giblin attended a conference. **President Suarez** provided an update on behalf of VPI Giblin on the Faculty Hiring Prioritization List completed by the IPC. The prioritized list was accepted by **President Suarez**, who thanked Member Drew for vetting it through the Academic Senate. **President Suarez** will review the list based on the Board's criteria of exceptions to the hiring freeze and make the appropriate recommendations for discussion at Chancellor's Cabinet.

STUDENT SERVICES

VPSS Niroumand updated on the relocation of programs into different spaces on campus such as the ANAPHI and Pride Center in Clark Center. The use of student mental health has increased impacted by the political climate. **VP Niroumand** announced that Director of Admissions and Records, Efren Galvan, will be retiring at the end of the calendar year.

President Suarez questioned whether there are students who will reside in the Harbour during break. Student Housing confirmed that some students who stay on campus during the holidays.

ACCREDITATION UPDATE

Member Hanlon updated the Council that the accreditation team is actively reviewing content to ensure it aligns with the ACCJC's review requirements. They emphasized the importance of providing evidence to the accrediting body to demonstrate compliance with these standards.

Co-chair Sterner stated that they are reviewing the content ensuring that the terminology aligns with the established standards. This third review periods open through December 4, and the Council has been urged to have a final review.

Discussions to take place Friday, or possibly early Monday, on feedback for the Accreditation Coordinating Committee. ACC will review the feedback before the semester ends and provide

their insights. **Member Hanlon** and other members will compile a draft to be submitted to the Board of Trustees for review in February.

Member Hanlon stated that the "parking lot" issues can be discussed in early spring.

GOVERNANCE

PLANNING

STRATEGIC ENROLLMENT MANAGEMENT PLAN (SEMP) ENDORSEMENT

Co-Chair Sterner presented and spoke about the SEMP developed over a two-year period with input from faculty, classified professionals, and managers that began at an enrollment management academy. The SSEC reviewed and refined the plan, ensuring it aligned with the Educational Master Plan and the DEIA Plan.

The SSEC addressed topics such as dual enrollment and how the plan might affect smaller programs, and the resources needed for implementation. Revisions were made based on campus feedback, clarifying responsibilities, and enhancing technology use. Objective 6.3 was removed from the SEMP due to vague language and was revised and added to Objective 1.1. Discussions regarding the capacity of counselors was addressed in other objectives in the Plan.

Motion by **Member Hanlon**, seconded by **Member Drew**, all approved and endorsed 12/3/24.

President Suarez thanked the SSEC for their work on the plan without using consultants.

COMMUNICATION (refer to GOVERNANCE Reports)

President Suarez announced that OCC was awarded a \$1.7M grant from the Samueli Foundation to develop career academies from high school to OCC in areas of Allied Health, Industrial Technologies, and Maritime Academies. The grant will be funded over three years to develop the academies.