

**ORANGE COAST COLLEGE FOUNDATION
BOARD OF DIRECTORS MEETING
THURSDAY JUNE 12, 2025
VISUAL & PERFORMING ARTS BUILDING, PHOTOGRAPHY AREA
5:30 PM**

MINUTES

Attendees: Christina Amaral, Kevin Ballinger, Kat Carroll, Mark Denny, David Grant, Jeff Hyder, Shana Jenkins, Patrick Munoz, Raymond Tu, Bill Wood, Majid Niroumand, Rich Pagel, Dr. Angelica Suarez, Blade Gillissen, Patricia Falzon, Rena Quinonez, Sean Wellengard

Minutes	Presented by
<p>1. Welcome & Call to Order</p> <ul style="list-style-type: none"> Blade Gillissen provided a tour of the Photography Department and a demonstration of developing a black and white print in the darkroom. Blade also reported on the Department's success in securing gifts to establish a range of scholarships for Photography students, including an endowed scholarship from Jeff Gross/William, Jennifer & Jeff Gross Family Foundation and one from the Isidore & Penny Myers Foundation, as well as a fund to support students' equipment and supplies. Blade described the process he led to create a Platinum-rated web page on Guidestar.org for the Photography Department to qualify for funding from the Myers Foundation in particular. Jeff reported on a recent meeting he had with OCC Endowment for the Arts anonymous donor, also attended by close friend of the donor and Doug Bennett. The donor has indicated they are satisfied with the plans for distributing some scholarships early in 2025 as well as the plan for 2024/25 academic year. Jeff noted that due to some health issues he will keep future contact with the donor fairly limited. Dean Larissa Lazarenko will be providing a report on the endowment's first year to the Board at the August meeting. 	Jeff Hyder
<p>2. Approval of Meeting Minutes for March 25, 2025 Motion to approve minutes from the March 25, 2025 meeting made by David Grant, seconded by Mark Denny; Approved.</p>	Bill Wood
<p>3. Pirate Moment: A video presentation recapping Honors Night 2025.</p>	Jeff Hyder
<p>4. College Update:</p> <ul style="list-style-type: none"> OCC celebrated its 77th Commencement with another record setting year, issuing over 5,600 Associates and Certificate Degrees and with about 850 students participating in the ceremony at Pacific Amphitheatre. Summer Enrollment has increased by 4%. 	Angelica Suarez

<ul style="list-style-type: none"> Administration is closely monitoring the executive policies impacting International Students. Approximately 900 OCC international students accounting for \$8 million in revenue. 	
<p>5. Executive Committee Report:</p> <ul style="list-style-type: none"> Motion to approve the Directors' Terms beginning July 1, 2025 was made by Patrick Munoz, seconded by Raymond Tu, and approved. Motion to approve the 2025-26 Slate of Officers was made by Kat Carroll, seconded by Shana Jenkins. ACTION: Motion Approved Motion to approve Resolution for Corporate Signing Authority was made by Mark Denny, seconded by Patrick Munoz. ACTION: Motion Approved Raymond Tu has recommended Sarah Catania to join the OCC Foundation Board, noting her exceptional leadership in student government while at OCC. Sarah has already met a number of board members and Patricia Falzon during OCC events. A meeting with Board leaders to discuss her interest will be scheduled soon and a vote will be planned for the August board meeting. Jeff invited volunteers to serve on a subcommittee to review/update the Board's Bylaws, which will be led by Lori Ginex-Orinion. Confirmed participants are Kat Carroll, Patricia Falzon, and Raymond Tu. <p>ACTION: Lori Ginex-Orinion will schedule the subcommittee meeting and schedule a time to bring revised Bylaws back to the Board for approval.</p>	Jeff Hyder
<p>6. Committee Reports:</p> <ul style="list-style-type: none"> <u>Finance and Investment Report:</u> Mark Denny announced that despite a volatile market, our portfolio continues to outperform our policy benchmark at the 10-year since inception mark, as April 30, 2025. In April the Finance Committee drafted a new Investment Policy Statement with Northern Trust. Motion to approve the new Investment Policy Statement was made by Patrick Munoz, seconded by Kat Carroll. ACTION: Motion Approved Jeff Hyder thanked Mark for his service as Treasurer, on behalf of the board members. <u>Marine Programs Report:</u> The committee met recently and Justin Dion provided a great presentation on his vision as the Director of the Waterfront Campus. Patrick appreciated Justin's focus on becoming a training resource for both academic and industry partners and maximizing the potential of the PMTC simulator. Regarding donated boat programs, 	<p>Mark Denny</p> <p>Patrick Munoz</p> <p>Kevin Ballinger</p>

<p>the committee is aware that the boat market is challenging and is supporting efforts to reduce our inventory of boats.</p> <ul style="list-style-type: none"> • <u>Friends of the Library Report:</u> The Friends of The Library (FOTL) will work with the college to hire a part time librarian to assist with making the Archives in the OCC Library searchable and accessible and a wall in the library has been designated to display historical OCC artifacts. Kevin invited members of the Foundation Board to FOTL for a luncheon and guided tour of the Bowers Museum's major exhibit, Terracotta Warriors, on September 30th. The Banff Film Festival will be held on September 24th and the Book Sale will be October 28th and 29th. • <u>Alumni & Friends Report:</u> Plans are underway for a nominations process for the 2025/26 Alumni Hall of Fame inductee. Shana would like to establish a rubric for selection, expand outreach for promoting nominations, including through the OCC website and the Daily Pilot to submit nominations. Shana Jenkins invited Board members to provide any thoughts regarding criteria to her. 	<p>Shana Jenkins</p>
<p>7. Campus Projects:</p> <ul style="list-style-type: none"> • Patricia Falzon acknowledged Rena Quinonez's hard work and dedication in realizing the Softball Restrooms project. Rena reported that the project has been supported by a \$400,000 allocation from the Foundation – with \$200,000 from the donor-directed Hilgendorf Fund, and another \$200,000 from discretionary funds. The campus has also committed to support the balance of the project, at approximately \$150,000. Project plans have been submitted to DSA (Department State Architects). Once approved, public bidding will begin for the ground/electrical work. The building will be 12' x 40' on a raised foundation right next to the softball field with a concession window, 1 unisex stall, 4 women's stalls, 2 men's stalls and 2 men's urinals. The project should be completed by the end of the year. A plaque to honor Jane Hilgendorf will also be on the building. • Rich Pagel presented three Campus Beautification projects that have been reviewed by Executive Committee. Request is for Foundation to provide support in addition to campus financial commitments: i) Student Seating project to replace deteriorating metal tables with cement tables and umbrellas (\$38,000 request to install 8 tables and umbrellas near the MBCC), ii) Clocktower focal area to add a plaque acknowledging the Foundation's support and the history of the Clocktower, install a bench honoring Peggy Fort and tables with umbrellas (\$16,500 request) , iii) installing an undersea succulent garden and seating in front of the Lewis Center building/aquarium (\$30,000 request). Jeff noted his appreciation to Rich for developing these opportunities as requested and that they will provide much-needed improvements to campus for the students. 	<p>A</p>

<p>Motion to approve funding of \$84,500 for the three projects from unrestricted funds was made by Patrick Munoz, seconded by Mark Denny. ACTION ITEM: Motion Approved</p>	
<p>8. Executive Director's Report:</p> <ul style="list-style-type: none"> • The Foundation is implementing a new software called BoardSpot to manage information and communications of the Board. The Executive Committee has been testing it, and access will be opened up to the full board following this meeting. Patrick Munoz requested that a campus map be added to the OCC Foundation BoardSpot profile. • Since the last meeting, the Foundation has received grants and gifts totaling \$440,000. Highlights include an endowment of \$100,000 to provide support for the Airframe & Powerplant program as well as \$10,000 from an anonymous donor for Dance. • Patricia Falzon submitted the foundation's Statement of Revenues and Expense as of April 30, 2025. • A plan for producing the 2026 OC Children's Book Festival was presented and discussed. The proposed date is September 20, 2026. The plan includes involvement of a workgroup to expand support and resources for the festival. The budget is proposed at \$88,000, entailing increased revenue from underwriting and sponsorship. Members discussed providing support from the Foundation to ensure planning can proceed. <p>Motion made to approve the plan for the 2026 OC Children's Book Festival with the presented flat budget and the possibility of the Foundation underwriting the event up to \$20,000 by Kat Carroll, seconded by Patrick Munoz. ACTION ITEM: Motion Approved</p>	<p>Patricia Falzon</p>
<p>9. <u>Future Meetings and Events:</u> Next Board Meeting will be Thursday August 14th, 2025 at 5:30pm.</p>	