

**Orange Coast College Foundation
Board of Directors Meeting Minutes
Thursday, May 21, 2020, 5 pm
Via Zoom Conference**

Attendees: Mary Lynn Bergman-Rallis, David Cline, Jeff Hyder, Bill Wood, Julie Simer, Eileen Lewis, Marc Harper, Blade Gillissen, Derek Sabori, Shana Jenkins, Barbara Bullard, Kevin Ballinger, Rich Pagel, Madjid Niroumand, Angelica Suarez, Doug Bennett, René Kinn, Sean Wellengard, Liz Parker, Raymond Tu, and Dave Grant

Guest: Trustee Jim Moreno

1. **Welcome & Introductions:** Bill Wood and Doug Bennett welcomed the Board to the Zoom conference.
 - a. **Approval of Minutes of January 23 as emailed:** Minutes approved.
 - b. **Recognition of Outgoing Board Members:** Barbara Bullard, Kevin Ballinger, and Raymond Tu were recognized for their service to the Board of Directors at OCC, and each received a certificate in their retirement from the Board. \$1,000 was approved to be donated to the Food Pantry in honor of Barbara Bullard from the unrestricted funds.

1. **College Report:** Angelica Suarez delivered a thank you to the service of the retired members of the Board along with the College Report. Doug Bennett emailed a Report to the Board that was sent back in April explaining the college's response to Covid-19 and the transition to online education. Some of the highlights include the transition of faculty working to assist students virtually being monumental at OCC with about 2,400 classes and 800 faculty transitioning to online learning in 2 weeks. Student Services also assisting students and providing the resources needed to transition to online learning as well as meal and gift cards to get students the supplies that they need. OCC also loaned its ventilators to Saddleback Memorial Hospital, and with the assistance of Kevin Ballinger, ventilators have been collected from other Respiratory Care programs to be distributed to hospitals in Southern California. The Board of Trustees has approved the retirement incentive, and thus there will be approximately 123 employees that will be leaving the District, and OCC is looking to find a way to celebrate the retirement of these faculty, staff, and administrators in the future. Finally, the 2020 Commencement will be held virtually.

1. **College Facilities Update:** Rich Pagel shared images of the College Center, Student Union, and Student Housing as construction continues with safety protocols concerning Covid-19. Rich gave a virtual tour of the College Center, Student Union, and the surrounding area. There are 6 major construction projects occurring on campus. Student Housing will continue to lease during the Fall with Covid-19 regulations in place.

1. **ASOCC Homeless Student Housing Initiative:** Raymond Tu presented a report on a Temporary Housing Assistance Program targeting homelessness on the OCC Campus as out of 735 students surveyed, 456 (62%) students were dealing with housing insecurity

and another 154 students were homeless. The Temporary Housing Assistance Program seeks to implement the system for a 5-year period with the ASOCC leasing two bedrooms as decided by the Executive Board every year to house any students that are experiencing homelessness for a 3-month period until they get back on their feet. The Program also seeks to provide resources to assist the students in finding jobs and more permanent housing. ASOCC will also have a committee to review the effectiveness of the Program. Raymond and the ASOCC asked for help in funding this Program. The Board motioned to allocate \$10,000 from the Matt Miller Fund to the Temporary Housing Assistance Program, which was approved. Doug and Liz also both made a \$1,000 payroll deduction annual contribution to the Program. Raymond was happy to close out by announcing his transfer to UC Berkeley.

1. **Finance Committee Report:** Doug Bennett showed the Financial Report and Julie Simer spoke on it. With markets suffering from the current situation, it has leveled out the gains from the previous fiscal year. The Finance Committee was advised to move from passive management to active management funds and maintain current policies while looking for an upturn in the market. A motion was made to approve the Financial Report, which was carried.

1. **Marine Activities Report:** Doug Bennett delivered the Marine Activities Report.

- a. **Brad Avery Retirement:** Doug announced that Brad Avery would be retiring on June 30, but hopes to continue in a consulting relationship with the Foundation to advise on the boat donation program. Currently, 30% of Brad Avery's salary is covered by the Foundation. Sarah Hirsch, Director of Community Boating Programs, will become the lead manager for the sailing and marine program.

- b. **Nordic Star:** Unfortunately, due to the Covid-19 situation, all cruises on the *Nordic Star* (particularly overnight) have been put on hold. The Marine Committee discussed putting the *Nordic Star* on the market, and Brad Avery will be present the Marine Committee with a proposal at their next

- c. **Offshore Sailing Vessel:** The Foundation has received numerous donations, both cash and in-kind, to support the acquisition of an offshore sailing vessel that would serve a similar role as the *Alaska Eagle* did for the Sailing Program. A Swan 68 boat was identified in Georgia, and an offer was made, but then due to the current Covid-19 crisis, the Marine Committee decided to rescind the offer for the time being. Bill Wood commended that it was a wise decision.

1. **Endorsement of Honors Night Scholarships:** Doug Bennett stated that the OCC Honors Night had been moved to Wednesday, June 3 at 6 pm in a virtual format, and he will send a copy of the scholarships and recipients to be awarded in the amount of roughly \$453,000 for endorsement. A motion for provisional approval of the Honors Night Scholarships was passed with Raymond Tu abstaining.

1. **ASOCC Report:** Raymond Tu delivered the ASOCC Report. For the past month, the ASOCC has worked on holding online events, such as online yoga and a movie night. With the term ending, ASOCC has 9 newly elected officials for the upcoming year. The

new ASOCC President will be decided upon on Friday, May 22 and will be introduced at the next Foundation Board meeting. Raymond Tu commended the Foundation on the generous support that has been offered to students during these times.

I. Alumni & Friends Membership Initiative: Shana Jenkins and Liz Parker spoke on the Alumni & Friends being incorporated as an arm of the Foundation. In the digital age, it is easier to keep track of alumni. In order to get alumni in the system, the Alumni & Friends launched an updated website with gift incentives for signing up, such as license plate holders, bumper stickers, ceramic mugs, and face masks. Alumni & Friends will also be launching a 2020 shirt for OCC graduates.

J. Friends of the Library Report: Eileen Lewis announced that the Banff Mountain Film Festival was, unfortunately, one of the first events to be canceled due to the current situation. However, if anyone is looking to donate books, the Friends of the Library will gladly accept them.

K. Foundation Update: Doug Bennett closed out with the Foundation Report.

1. **John Altobelli Memorials:** The Foundation received about \$65,000 in donations and disbursed a little over \$32,000 each to JJ and Lexi Altobelli. A permanently endowed scholarship has been established in memory of John Altobelli and his family and has received over \$30,000 in private gifts and \$21,400 from the ASOCC.
2. **Pirates Emergency Fund:** About \$16,000 was received to assist students with financial hardships due to the Covid-19 crisis, and along with OCC Cares and Student Equity, students are being identified as recipients of gas cards, grocery cards, and money to help see them through.
3. **Beverage Sponsorship Agreement:** In the contract bidding between Coca-Cola and Pepsi, Pepsi had a far better contract offer with \$65,000 a year offered in unrestricted funds and \$3,500 a year in support of the E-Gaming Program. Voting on the contract will occur at the next Board meeting.

Meeting adjourned at 6:15 pm.

Upcoming Events & Meetings

- Thursday, July 23 at 6 pm is the next Foundation Board Meeting, TBA