

**Orange Coast College Foundation
Board of Directors Meeting Minutes
Wednesday, July 12, 2023, 5:30 pm
Santa Ana Country Club, 20382 Newport Blvd**

Attendees: Jeff Hyder, Bill Wood, Eileen Lewis, Rich Pagel, Blade Gillissen, Madjid Niroumand, Rene Kinn, Christina Amaral, Kat Carroll, Dave Cline, Mark Harper, Dan Stefano, Shana Jenkins, Sean Wellengard, Rena Quinonez, Madison Harris, Dave Grant, Doug Bennett, Angelica Suarez, Patrick Munoz, Janet Ronnenberg, Lori Ginex-Orinion, Rush Hill, Liz Parker and Mary Hornbuckle

- A. **Welcome & Introductions:** Jeff Hyder welcomed everyone to the Santa Ana Country Club, courtesy of Patrick Munoz. Introductions were made, welcoming our new Board Member Chief Dan Stefano and newly elected ASOCC President Madison Harris.
- B. **Approval of Minutes of May 31, 2023 Meeting:** Minutes were approved as emailed.
- C. **College Report:** President Angelica Suarez delivered the College Report.
 - 1. **College Update:** Angelica reported that OCC's summer enrollment is on an upward trend compared to Summer 2022 along with fall enrollment, compared to Fall 2022. A full report will be given at the next Board Meeting, but enrollment is looking better, compared to last year. OCC will be hosting a Concert on the Green on August 1st and all are welcome. On Monday, a STEM Academy with Girls Inc. co-sponsored by OCC began and each of the participants will receive an OCC T-shirt. Patrick inquired as to the status of OCC's ~~the~~ Harbour Student Housing and Angelica stated that the Harbour is at full occupancy with a waiting list. Angelica then turned it over to Madjid Niroumand who explained that there are ten month and yearlong leases. The move in day will be in August and there is about 400 on the waitlist. OCC provides a stipend of financial assistance for housing for students in need.
 - 2. **Foundation Funding of college positions:** Dr. Suarez transitioned to speaking on the topic of Foundation Funding of College Positions providing a list of the employees that are funded partially or fully by the OCC Foundation. The positions fall under the Coast Community College District Guidelines for hiring, evaluation and disciplinary processes and Angelica reviewed some of the policies which are posted on the CCCD website and offered how the Foundation members can provide feedback on evaluation surveys and possibly serve on hiring committees for management employees. The Foundation Board Members can be invited to participate in the final interview process for managers, after participating in EEO training. Patrick Munoz will be participating in the final interview process for the Director of the Waterfront Campus and will be completing EEO Training. Due to collective bargaining agreements, the same cannot be done for Classified or Faculty employees. Patrick Munoz requested that an exploratory committee be created to explore options that allow the Foundation Board an opportunity to provide meaningful input in the hiring and disciplinary process for Foundation funded positions. Patrick made the motion to establish the exploratory committee with representatives from the Foundation and the College/District (to include Board Liaison Mary Hornbuckle). Jeff Hyder

clarified and requested that the committee meet to ensure that any policies reviewed or considered would be consistent with Board and District processes and Mary Hornbuckle said that she would meet with the exploratory committee and recommended that they review the district policies on the website. Dave Cline seconded the motion, and the motion passed unanimously.

D. **Executive Committee Report:** Jeff Hyder announced the Officers for 2023-24 and motioned to approve the Executive Committee. The motion was seconded and carried.

1. **2023-24 Officers**

- | | |
|-----------------------|---------------------------|
| i. Chair | Jeff Hyder |
| ii. Vice Chair | Lori Ginex-Orinion |
| iii. Treasurer | Mark Denny |
| iv. Secretary | Bill Wood |

E. **Finance Report:** Mark Harper reviewed the Finance Report:

1. **Endowment Performance Preliminary Report – Quarter ending 6/30:** The report was handed out to all members of the OCC Foundation Board. The finances are going steady and going well and thus the Finance Committee has advised to stay the course.
2. **Recommendation for banking with Northern Trust:** Mark Harper and Doug Bennett spoke on how Northern Trust have been good stewards of the Foundation's endowed accounts and thus the Foundation is transferring \$4 million held at East/West Bank to Northern Trust. Jeff Hyder brought up having a multi-bank relationship to give easy accessibility to cashing their scholarship checks if they are not banked and that it would be discussed in the Finance Committee.
3. **Private Equity Adjustment:** The Finance Committee has given the go ahead to Northern Trust to do a secondary offering in low-risk Private Equity up to \$750,000 so it wouldn't have an impact on the liquidity of the Foundation dollars and give a better return without increasing the risk profile.

Full reports & Check Registers Available from Foundation Office upon request

F. **Marine Programs Update:** Patrick Munoz delivered the Marine Programs Update.

1. **Accepted Offer on *Anacapa*:** The Foundation has entered into an agreement for \$2.4 million lease with an option to purchase *Anacapa*. Pending a sea trial and survey of the boat we hope to complete the deal in 30 – 45 days.
- 2.
3. **Extension of Contract with Yacht Donation Consultant:** The Marine Activities Committee has recommended a 4-year extension of our Yacht Donation Consultant, Brad Avery's contract. The motion was made, seconded, and approved.
4. **Director of Waterfront Campus Recruitment:** As stated before, Patrick was invited by the President and has agreed to serve on the final interview committee for the Director of the Waterfront position, pending his completion of EEO training. The Board made the motion to approve Patrick's nomination to be on the interview committee. The motion was seconded and passed.

- G. **Scholarship Update:** Jeff Hyder proposed at toast for a scholarship received and invited Dave Grant to speak on it.
1. **McChesney / Bonin Trust Gift:** Dave Grant recounted the kindness and intellect of Mary McChesney who was hired as a Spanish teacher the year after the college was founded and Dave had as a teacher. After donating \$1 million to the Planetarium that funded the Foucault Pendulum and created an endowment for the Mary McChesney & Lyn Bonin included a provision in their trust for a gift to the OCC scholarship program. Mary passed away in January and earlier this month the OCC Foundation received \$904,000 from the McChesney-Bonin trust. Dave led an OCC Foundation toast to Mary McChesney, her generosity, and her legacy.
- H. **ASOCC Report:** Madison Harris reintroduced herself as the ASOCC President and a 3rd year Chemistry student who plans to transfer next year then proceeded with the ASOCC Report. ASOCC's summer retreat/training will be held at the end of August to prepare for the fall semester. Madison stated her gratitude for being able to take part in these meetings and Jeff stressed the importance of her presence as the student representative and expressing the needs and feelings of the students at OCC.
- I. **Concert on the Green / Children's Book Festival:** Rena Quinonez talked about spearheading the next big event on the OCC Campus as the Concert on the Green will possibly host over 1,000 community members to enjoy the OCC Campus and the music of Mark Wood & the Parrot Head Band on Tuesday, August 1st from 5pm to 8pm. On Sunday, October 1st, OCC will be hosting the OC Children's Book Festival with over 100 authors and illustrators signed up with Jesus Trejo as a headliner. Rena Quinonez encouraged the Board Members to attend the OC Children's Book Festival and Rene asked if anyone knew of a person or group who would wish to sponsor the festival.
- J. **Executive Director's Report:** Doug Bennett closed the meeting by talking about how the OC Children's Book Festival was commended by a friend, who works for the San Diego Zoo and above all the other fairs and exhibits that they attend, she considers the OC Children's Book Festival at OCC the best.

Meeting adjourned at 7:04pm

Future Meetings & Events:

- **Thursday, August 1, OCC Concert on the Green, 5pm – 8pm**
- **Wednesday, September 13, All Day, 75th Anniversary Celebration, Quad**
- **Thursday, September 28, 5:30pm, Foundation Board Meeting, Location TBA**
- **Thursday, November 16, 5:30pm, Foundation Board Meeting, Location TBA**