



**DO YOU KNOW  
WHERE THE  
RED  
EMERGENCY  
PHONE IS  
LOCATED AND  
HOW TO USE  
IT?**

**In the event of an  
immediate emergency, dial 9-1-1**

**The red emergency phones can also be used  
to call i.t. (25500), m&o (25590) campus  
safety (25017 for non-emergency/25555 for  
emergency use only)**

**DO YOU KNOW  
WHERE YOUR  
FIRE  
EXTINGUISHER IS  
AND HOW TO USE  
IT?**



**When using an extinguisher, remember  
p.a.s.s.**

**P – pull the pin  
A – aim the hose at the base of the fire  
S – Squeeze the handle  
S – Sweep from side to side**

**Please contact the occ campus public safety  
department for any additional questions or concerns.**

**Campus Public Safety Office: (714) 432-5017  
(on campus – 25017)**

**Campus Public Safety Officer (Unit 1)  
(714) 412-0582**

**Campus Public Safety Officer (Unit 1a)  
(714) 412-2733**

**Campus Public Safety Officer (Unit 1b)  
(714) 412-1911**

**To report an on campus emergency  
25555**

**Emergency  
911**

**Campus Public Safety Office Hours**

**Monday – Thursday**

**7:00 AM – 10:30 PM**

**Friday**

**7:00 AM – 4:30 PM**

**(except holidays or when there are no classes)**

**Campus Safety Officers are on duty 24/7**

# Orange Coast College

Campus Public Safety



**THINGS YOU SHOULD  
KNOW ABOUT YOUR  
CLASSROOM**



## Lock Blok

Are you familiar with the lock blok system and how it works?

### How It Works

There are two adhesive strips on the back side of the housing. The housing--attached to the side of the classroom door that comes in contact with the latch--traps the rubber slide but allows it to move side-to-side.

The slide prevents the door from being able to close completely.

### Open Position

As you can see above, leaving the slide in this position will prevent the door from closing the way it normally would. This prevents the latch from engaging.

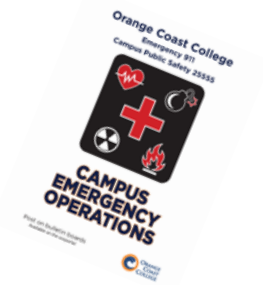
*Benefit:* Students are able to easily enter or exit the classroom without disturbing others.

### Closed Position

By moving the slide away from the edge of the door, the door will close completely and engage the latch.

To watch a video demonstration, check out the YouTube video:  
<https://www.youtube.com/watch?v=vF6VJZEennU>

## Do you have a copy of the emergency booklet?



## Have you viewed the active shooter video on the campus safety website and shared it with your students?

How to respond when an Active Shooter is in your vicinity

### 1. Evacuate-if you can:

- Run away from the sounds of gun shots
- Look before running around blind corners
- Run in a zigzag pattern
- Keep your hands visible (for arriving police)

### 2. Hide-Best Options are:

- A room with a locking door
- A room with no windows
- A room you can barricade the door
- Turn off the lights, stay quiet including your cell phone

### 3. Last Resort-Fight back:

<https://www.youtube.com/watch?v=r2tleRUBRHw>

### 4. Shots Fired on Campus Training Video: Shots Fired on Campus Video:

[http://www.orangecoastcollege.edu/about\\_occ/parking\\_public\\_safety/Pages/default.aspx](http://www.orangecoastcollege.edu/about_occ/parking_public_safety/Pages/default.aspx)