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1	Request	Justification	Dept	Wing Priority	Cost - Current	Cost - Subseq	Funding Request Year	ARR dep?	If yes, please explain	Justified PR	Justified SLO/AUO	Rationale Category	Pres Cab Priority	President's Cabinet Comments	Funding Category	Funding Amount	Cummulative Funding Total
7	Need ongoing funds to renew annual subscription to vendor (Four Winds) for software that allows programming of digital displays in Watson Hall and external near campus parking lots (installed Winter 2016).	Funds needed to renew software annual subscription for digital display kiosks.	Institutional Advancement & Effectiveness - Planning - Marketing & Public Relations	2	\$ 7,800.00	\$ 7,800.00	2015-16	No		No	Yes				General Fund		\$ -
8	The tracking system will provide statistical information to assist in resource/staffing planning for the future to better meet students' needs.	Unique Student Tracking System to capture student use of college services, counseling, Transfer Center and the Career Library. The tracking system will provide statistical information to assist in resource/staffing planning for the future to better meet students' needs.	Instruction - Counseling - Planning - Counseling	2	\$ 12,050.00	\$ 1,500.00	2015-16	No		Yes	No				General Fund		\$ -
9	Annual renewal of technology: PowerFaid's institutional memberships	To ensure that financial aid technology is up to date.	Student Services - Planning - Financial Aid	2	\$ 45,000.00	\$45,000.00	2015-16	No		Yes	Yes				General Fund		\$ -
10	replace an estimated 300 printers.	In 2015-16 & 2016-17 an estimated 300 printers will be at the end of their useful life based upon estimated print volume, toner availability, and serviceability. Any initiatives to lessen the amount of printing, increase the amount of printed materials supplied to students and staff, and printer consolidation could significantly affect this number.	Administrative Services - Planning - Administrative Services Office	3	\$ 150,000.00	\$ -	2016-17	No		No	No						\$ -
11	Camtasia/Snagit software bundle and headsets to create training and how to guides for TracDat, dashboards, cubes and other processes for the campus. Six licenses for research and program coordinators.	Need to develop training videos for continuous improvement processes facilitated by the office (such as, TracDat, data cubes, dashboards).	Institutional Advancement & Effectiveness - Planning - Institutional Effectiveness	3	\$ 1,650.00	\$ -	2015-16	No		No	No						\$ -

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12	Two 27" I Mac with Retina 5K display	Supporting online teaching increasingly includes helping instructors create videos and informational clips for their classes. Currently, the Online Instruction class has only one desktop computer shared among 3 staff. The computer is not optimal for creating and editing video. We are in the process of hiring an Instructional Associate to specialize in instructional design, who will benefit from this system as well.	Instruction - Math & Science Planning - Online Instruction	3	\$ 4,558.00	\$ -	2016-17	No	Please consider this to be prioritized separately from the Math and Science Division requests	Yes	Yes				State Funded Equipment (SFE)		\$ -
13	(2) Computers – (1) for P/T Counselor and (1) for Hrly Reception Desk	(2) Computers – (1) for P/T Counselor and (1) for Hrly Reception Desk	Student Services - Planning - DSPS	3	\$ 2,500.00	\$ -	2015-16	No		No	No	3 - Support Classroom Learning			Categorical		\$ -
14	Implement Printer service contract at OCC.	Move OCC to a managed printer service contract like CCC and District. Project will result in a cost savings of at least %15.	Administrative Services - Planning - Administrative Services Office	4	\$ -	\$ -	2016-17	No		No	No						\$ -

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15	2 copies of the Starry Night College, Professor Edition + 10-seat student lab license.	Astronomy is a visual science, and student understanding is greatly enhanced by the use of computer-based simulations that students can interact with. The Starry Night software package offers over 45 computer-based student lab activities to reinforce concepts across the entire curriculum, from the night sky to the expanding universe. The software will be used in our astronomy lab courses (we are requesting software licenses to install on 20 lab computers in one of the physics/engineering lab rooms or another computer lab), as well as for in-class demos.	Instruction - Math & Science Planning - Astronomy	4	\$ 1,200.00	\$ -	2016-17	No		No	No						\$ -
16	Technology - 25 Verizon Jetpack MiFi to WiFi access for off-campus testing - Assessment Center staff will be conducting off-campus testing for the Freshman Priority Registration program. The Center is making the shift to online testing via tablets; the WiFi capacity at each hosting campus varies in reliability. We need a secure and reliable connection in order to administer assessment exams off-campus.	25 Verizon Jetpack MiFi to WiFi access for off-campus testing - Assessment Center staff will be conducting off-campus testing for the Freshman Priority Registration program. The Center is making the shift to online testing via tablets; the WiFi capacity at each hosting campus varies in reliability. We need a secure and reliable connection in order to administer assessment exams off-campus.	Student Services - Planning - Student Success and Support Program (SSSP)	4	\$ 6,000.00	\$ 6,000.00	2015-16	No		No	No	3 - Support Classroom Learning			Categorical		\$ -
17	Technology - Printer/Scanner/Fax for office use by SSSP/SE faculty and staff. Currently some staff members are in another building and do not have access to a network printer/scanner/copier/fax. Xerox XC70 will provide service to SSSP/SE programs.	Technology - Printer/Scanner/Fax for office use by SSSP/SE faculty and staff	Student Services - Planning - Student Success and Support Program (SSSP)	4	\$ 6,400.00	\$ 6,400.00	2015-16	No		No	No	4 - Other (Explain Below)			Categorical		\$ -

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18	Replace 104 Desktops/laptops serving instructional and administrative purposes.	In 2015-16 OCC should replace (104) desktops/laptops serving instructional and administrative purposes. This is based upon the age of the computer and expected useful life.	Administrative Services - Planning - Administrative Services Office	5	\$ 104,000.00	\$ -	2015-16	No		No	No						\$ -
19	Aviation pilot training would like to purchase and install new NAV/COMM Garmin GPS 530 units with integrated Wifi system in each of our four owned aircraft to bring the planes into compliance with FAA 2020.	Aviation pilot training would like to purchase and install new NAV/COMM Garmin GPS 530 units with integrated Wifi system in each of our four owned aircraft to bring the planes into compliance with FAA 2020. We need to invest in equipment that will be in compliance with regulations by 2020. Newer radio and navigation equipment will need to be installed in our aircraft or else flight in our airspace will not be legal. Our flight vendor TRC Aviation provided an estimate of \$20,412.99 per plane.	Instruction - Technology - Planning - Aviation Pilot Training	5	\$ 82,000.00	\$ -	2016-17	No		No	No	1 - Health and Safety			State Funded Equipment (SFE)		\$ -
20	Technology - Watson Hall Computer Lab for use by Student Equity Disproportionately Impacted students of foster youth, veteran's, and other identified groups.	Technology - Computer Lab for use by Student Equity Disproportionately Impacted students.	Student Services - Planning - Student Equity	5	\$ 100,000.00	\$10,000.00	2015-16	Yes	Office space	No	No	3 - Support Classroom Learning			General Fund		\$ -
21	Desktop computer, monitor and key board for new full time office personnel.	New Desktop computer for new full time office personnel.	Administrative Services - Planning - Campus Public Safety	6	\$ 2,000.00	\$ -	2016-17	No		No	No				Ancillary		\$ -

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22	Need: Fitness Measuring Equipment for the Exercise Lab to teach students with the tools to assess students. Girth measurement tools, blood pressure instruments and teaching modalities, sit and reach boxes, stop watches, metronomes, treadmill and cycle ergometer for Vo2max testing, and O2 and Nitrogen tanks to support the Vo2max cart. Tools will serve many students in teaching tools and fitness assessment capabilities.	Fitness Measuring Equipment for the Exercise Lab to teach students with the tools to assess students.	Instruction - Kinesiology & Athletics - Planning - Kinesiology	6	\$ 15,000.00	\$ -	2015-16	No		No	Yes	3 - Support Classroom Learning			General Fund		\$ -
23	FileMaker Pro - Software. This application will make organizing disproportionately affected groups in activities, tasks, communication, and tracking easier. The shared system will be available to SE staff and other departments.	FileMaker Pro - Software. This application will make organizing disproportionately affected groups in activities, tasks, communication, and tracking easier. The shared system will be available to SSSP staff and other departments.	Student Services - Planning - Student Success and Support Program (SSSP)	6	\$ 3,000.00	\$ 3,000.00	2015-16	No		No	No	4 - Other (Explain Below)			Categorical		\$ -
24	Implementation of workflows in Banner/Sharepoint to enable process automation. Budget for consultants to implement a series of yet to be defined workflows within Banner and/or Sharepoint. Budget number is estimated to provide 12 weeks of consultant time at \$200/hr.	Implementation of workflows in Banner/Sharepoint to enable process automation in all areas. Specific workflows to be determined by the college with IT assisting with implementation. An example would be an approval workflow for Board item submissions.	Administrative Services - Planning - Administrative Services Office	7	\$ 100,000.00	\$ -	2015-16	No		No	No						\$ -

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25	Wacom stylus to be used with tablets by students in Fashion 255/ 256	24 Wacom computer styluses for tablets for CS&D 208. the approximate cost is \$2,400. These will be used by students in fashion 255 and Fashion 256. they are an important tool used for fashion illustration in the fashion industry and the students access to training time will benefit them in the job market. There are approximately 50 students per semester who will benefit from the use of these stylus attachments in the classroom. The use of these tablets and the styluses would be ongoing.	Instruction - Consumer & Health Sciences Planning - Fashion	7	\$ 2,400.00	\$ 400.00	2015-16	No		Yes	Yes	3 - Support Classroom Learning					\$ -
26	(4) Monitors – (1) for F/T Counselor, (2) for P/T Counselor and (1) for Hrly Reception Desk	(4) Monitors – (1) for F/T Counselor, (2) for P/T Counselor and (1) for Hrly Reception Desk	Student Services - Planning - DSPS	7	\$ 1,200.00	\$ -	2015-16	No		No	No	3 - Support Classroom Learning			Categorical		\$ -
27	Implement OCC VDI environment for the campus community.	Implement a safe manner in which the OCC VDI environment can be remotely accessible (LABS for Students, General Computing for Management & Staff.) Note: that policy decisions may significantly increase costs (ex: Restricting student bandwidth will cause costs to rise if not allowed.)	Administrative Services - Planning - Administrative Services Office	8	\$ 125,000.00	\$ -	2015-16	No		No	No						\$ -
28	We are requesting a subscription to the Academy of Nutrition and Dietetics Nutrition Care Manual. The Nutrition Care Manual is an essential learning tool for nutrition majors. It is the clinical manual for all therapeutic diets. It also includes patient education resources. We are currently using the 2011 edition.	We are requesting software for our Nutrition Care courses. The software will support nutrition certificate, dietetics transfer, and dietetic technician students. The software can be used in all Nutrition Care (NC) courses, with the exception of NC 100.	Instruction - Consumer & Health Sciences Planning - Dietetic Tech	8		\$ 1,046.00	2015-16	No		No	Yes	3 - Support Classroom Learning					\$ -

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29	Computers - Seven desktop computers are needed for the creation of an EOPS/CARE, CalWORKs, and Guardian Scholars shared computer lab and print-station. The lab enables students to complete program and college applications under the direct supervision of programs' staff.	Computers - Seven desktop computers are needed for the creation of an EOPS/CARE, CalWORKs, and Guardian Scholars shared computer lap and print-station.	Student Services - Planning - EOPS/CARE/Foster Youth/CalWORKs	8	\$ 10,500.00	\$ -	2015-16	Yes	The computer lab space is needed to facilitate the use of computers	Yes	Yes	3 - Support Classroom Learning			Categorical		\$ -
30	Enhance redundancy and reduce complexity of our site to site connectivity.	Enhance redundancy and reduce complexity of our site to site connectivity. This affects all locations within the District. Note: We will be replacing the Microwave technology with alternate WAN technologies and includes additional CENIC circuits.	Administrative Services - Planning - Administrative Services Office	9	\$ 300,000.00	\$ -	2015-16	No		No	No						\$ -
31	Purchase five credit card swipes for iPad Point of Purchase station in the Captains Table. These will be used in the Dining Room Service, Dining Room Management classes and support Culinary Arts 3 & CA Ala Minute class.	Purchase credit card swipes for Point of Sale iPad system in Captains Table, This technology was not yet available when we previously added the iPad stations. This is state of the art technology currently being used in industry.	Instruction - Consumer & Health Sciences Planning - Food Service Management	9	\$ 1,500.00	\$ -	2016-17	No		Yes	Yes	3 - Support Classroom Learning					\$ -
32	Documentation software for DRDP assessment-State grant requirements for assessment documentation support	Documentation software for DRDP assessment	Student Services - Planning - Children's Center	9	\$ 1,500.00	\$ 1,500.00	2015-16	No		No	No	3 - Support Classroom Learning			Categorical		\$ -
33	552 Desktop/laptops	In 2016-17, OCC should replace 552 Desktops/laptops serving instructional and administrative purposes. This is based upon the age of the computer and expected useful life.	Administrative Services - Planning - Administrative Services Office	10	\$ 552,000.00	\$ -	2016-17	No		No	No						\$ -

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34	Dell color laser printer	Printing is an issue in the SSC for the 4 full-time staff and numerous hourly employees. The printer at front desk is very old and unreliable; printers in offices are outdated and new computers don't support their use because sometimes newer computers can't communicate with the old printers.	Instruction - Math & Science Planning - Student Success Center	10	\$ 500.00	\$ -	2016-17	No		Yes	Yes						\$ -
35	The program has many staff and manager who do not have proximal access to printer/scanner.	Technology - Printer/Scanner for office use by faculty and staff	Student Services - Planning - Student Equity	10	\$ 950.00	\$ 100.00	2015-16	No		No	No	4 - Other (Explain Below)			Categorical		\$ -
36	New computers with I-7 processors & upgrade for Director (2), Accounting Analyst (2), Fiscal Specialists (2), Director productivity tool (1) - required for complex accounting procedures & spreadsheets.	Update computers for key staff members performing advanced functions. Current equipment is dated and does not function well with required software.	Administrative Services - Planning - Fiscal Services	11	\$ 10,000.00	\$ -	2015-16	No		No	Yes				Ancillary		\$ -
37	(2) Printers – (1) for P/T Counselor and (1) for Hrly Reception Desk	(2) Printers – (1) for P/T Counselor and (1) for Hrly Reception Desk	Student Services - Planning - DSPS	11	\$ 950.00	\$ -	2015-16	No		Yes	Yes				Categorical		\$ -
38	Replace (62) classroom and conference room projectors.	Based upon current usage amounts, rates and estimated projector lifespan OCC will need to replace (62) classroom and conference room projectors.	Administrative Services - Planning - Administrative Services Office	12	\$ 124,000.00	\$ -	2016-17	No		No	No				General Fund		\$ -
39	These laptops are essential for our structured wiring course. The course deals with home automation. Each student needs to have a laptop with the proper software in order to get the most out of this course. The laptops will also be used for a new course in computer aided drafting for our construction students.	We are requesting 23 laptops to be used in our classes. Computers are now used in everyday life and business and it is time they are incorporated into our program	Instruction - Technology - Planning - Construction Technology	12	\$ 27,600.00	\$ 300.00	2015-16	No		No	No	3 - Support Classroom Learning			State Funded Equipment (SFE)		\$ -
40	Replacement of (9) projectors in classrooms.	In 2015-16 OCC should expect to need to replace (9) classroom projectors based upon current usage amounts and rates and estimated projector lifespan	Administrative Services - Planning - Administrative Services Office	13	\$ 18,000.00	\$ -	2015-16	No		No	No						\$ -

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41	Upgrade current Chef Tec Software for current year and on-going	Upgrade software to comply with current technology standards	Instruction - Consumer & Health Sciences Planning - Instructional Food Service Operation	13	\$ 4,290.00	\$ 2,000.00	2016-17	No		Yes	Yes						\$ -
42	Technology - Watson Hall Computer Lab to assist in application and orientation	Technology - Watson Hall Computer Lab to assist in application and orientation	Student Services - Planning - Student Success and Support Program (SSSP)	13	\$ 100,000.00	\$10,000.00	2015-16	No	Office Space	No	No	3 - Support Classroom Learning			General Fund		\$ -
43	Purchase Fijitsu LifebookT935 & other instructional materials including DVDs to assist student learn math concepts related to the Hospitality field. In addition, these could greatly benefit the Dietetic Technology students as the program coordinator is implementing procedures to increase the pass rate on the national exam that is required by the DT accreditation agency.	Purchase Fijitsu Lifebook T935 tablet and class materials to assist Culinary Arts, Food Service Management and Dietetic Technology students in the math class and math components in other classes. This would be used in Food Production Management (FSM151), Food Service Math & Accounting (FSM240) & Menu Planning & Purchasing (FSM250) to start. This would be new technology for our programs. This technology is currently being used in the Math department.	Instruction - Consumer & Health Sciences Planning - Food Service Management	14	\$ 3,000.00	\$ -	2015-16	No		No	Yes	3 - Support Classroom Learning					\$ -
44	Online application system	Orange Coast College has urgent need of an online application for International students. The company that was tasked with this project has not been able to deliver. It is time to consider other options.	Student Services - Planning - International Center	14	\$ 50,000.00	\$12,000.00	2016-17	No		Yes	Yes						\$ -

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1																	
45	MacroView Otoscope	The request is for 4 Otoscopes. An Otoscope will provide students an opportunity to view the tympanic membrane resulting in a greater learning experience for students in a CPR/First Aid course, as well as Pre-Physical Therapy and Pre-Athletic Training students. It will be used by 4 instructors teaching a variety of courses in the kinesiology department and by more than 150 students per semester.	Instruction - Kinesiology & Athletics - Planning - Kinesiology	15	\$ 1,400.00	\$ -	2015-16	No	n/a	No	No	3 - Support Classroom Learning			General Fund		\$ -
46	Replace 8 used laptop computers with newer used laptops computers ( IT said current computers are too old to update).	Replace 8 used laptop computers with newer used laptops computers ( IT said current computers are too old to update).	Student Services - Planning - Children's Center	15	\$ -	\$ -	2015-16	No		No	No				General Fund		\$ -
47	Replace and Purchase Large Format Scanners: The Fine Arts Digital Lab needs a replacement of the Imacon Scanner with a newer Hasselblad Flextight X5 Large Format Scanner. Additionally, the department needs to purchase an Epson 11000XL Large Format Flatbed scanner. This equipment will meet the large format technology needs of student instruction at an advanced professional level. All of our photography students will learn to operate this equipment.	The goal of the Photography Department is provide students with a broad education in the latest techniques used in the photography industry, utilizing the most current technology, equipment, and teaching methodologies. This will benefit all of our students by providing the best possible environment for student success.	Instruction - Visual & Performing Arts Planning - Photography	16	\$ 23,450.00	\$ -	2016-17	Yes		Yes	Yes	3 - Support Classroom Learning			General Fund		\$ -
48	Document Scanning - Need assistance from IT to set up document imaging to scan and store documents rather than make copies. Staff needs BDMS training.	Document Scanning - Need assistance from IT to set up document imaging to scan and store documents rather than make copies. Staff needs BDMS training.	Student Services - Planning - EOPS/CARE/Foster Youth/CalWORKS	16	\$ 10,000.00	\$ -	2015-16	No		Yes	No	4 - Other (Explain Below)			Categorical		\$ -

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49	Replacement Scanners: The Fine Arts Digital Lab need replacement of our current Epson Flatbed Scanners to new Model Epson V850. The skill of scanning film is a foundational skill that all of our students are taught. It bridges the technology transition between film and digital capture and will benefit all of our students.	The goal of the Photography Department is provide students with a broad education in the latest techniques used in the photography industry, utilizing the most current technology, equipment, and teaching methodologies. This will benefit all of our students by providing the best possible environment for student success.	Instruction - Visual & Performing Arts Planning - Photography	17	\$ 4,500.00	\$ -	2016-17	No		Yes	Yes	3 - Support Classroom Learning			General Fund		\$ -
50	Large-format printer-one time plus annual supplies (toner & paper roll)	The Speech and Debate program consistently attracts between 50-75 students each semester and runs as a co-curricular activity throughout the academic year. OCC is always in the top 5 in the state and the nation and in 2014-15, were first in both the state and nationally. Many students learn how to put platform speeches together and an informative speech is one of the most popular as well as a speech to entertain and a communication analysis. Visual Aids (VAs) are a requirement for all three types of speeches and the average number of VAs is three. Because we are a community college, the program is cognizant of financial expenditures by our students. For example, we have a copier which	Instruction - Literature & Languages - Planning - Communication Studies	18	\$ 6,013.00	\$ 606.00	2015-16	No		No	Yes	2 - Critical Need			General Fund		\$ -

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51	Ten (10) MS Surface Pro 3 w/ ArcGIS Desktop installed	In order to introduce students into the 21st century of geology, we need to be able to show them that maps are no longer made with pencil and paper, but rather with a computer tablet with onboard GPS capabilities. The use of these units will also allow us to have the ability to walk around room, draw, edit, save anything we are projecting onto the front of the class. Since we serve 500+ students in the introductory laboratories each year, these will be a well-used investment.	Instruction - Math & Science Planning - Geology	20	\$ 45,000.00	\$ 1,000.00	2015-16	No		Yes	Yes						\$ -
52	Telescoping camera allows for excellent video analysis of games and practice. The technology allows the student athlete to view performance, adjust biomechanical actions, obtain immediate feedback and knowledge of results, and guide the adjustments necessary for motor skill acquisition and learning. Most teams in the conference have this technology and has made an impact in performance. The men's and women's team combined consists of approximately 55 athletes.	HI-POD X-31 telescoping tripod camera for men's and women's soccer programs	Instruction - Kinesiology & Athletics - Planning - Intercollegiate Athletics	21	\$ 5,800.00	\$ -	2015-16	No		No	No	3 - Support Classroom Learning			General Fund		\$ -
53	2-HP color laser printer	The Online Instruction office currently has only no printer. The increase in demand for instructional design--particularly in graphics and visual teaching tools--make a color printer essential. The three hourly and one full time staff will be joined by a second full time instructional associate this fall, so there is demand for two printers as separate requests.	Instruction - Math & Science Planning - Online Instruction	22	\$ 500.00	\$ -	2016-17	No		Yes	Yes						\$ -

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54	4 New Computers are designed to support student learning in the exercise physiology lab. The computers provide the support to utilize existing software related to operational and biomedical systems in human physiology and anatomy. The computers will be used by students, interns, and faculty that teach 1000's of students in the Kinesiology program and the Fitness Specialist Program.	New computers for the fitness complex students. Access to computers for students will allow us to get with advanced technology to check students in, track students progress, and deliver specific workout programs and lecture to the students paper free. We are looking to teach our certificate program students new technology in the field similar to what they will need to learn in at a job site.	Instruction - Kinesiology & Athletics - Planning - Kinesiology	23	\$ 10,000.00	\$ -	2015-16	No		Yes	Yes	3 - Support Classroom Learning			General Fund		\$ -
55	30 Tablet computers	For various experiments, students must enter and analyze data in real time and currently students use computers in a separate room. Chemical proof tablet computers will modernize the student experience for these 850 students per year.	Instruction - Math & Science Planning - Chemistry	24	\$ 18,000.00	\$ 2,000.00	2016-17	No		Yes	Yes						\$ -
56	Interactive Smart Board. this current stare of the art technology greatly improves the presentation, interactive components and engagement elements when serving students. It allows a PowerPoint presentation to be displayed and then one can easily switch to a screen with blank elements such as a map or a chart that can be filled in directly onto the whiteboard. This would allow a desired increased level of integrative functions to enhance the students' learning experience.	This request will support all student in the School of Hospitality Travel & Tourism	Instruction - Consumer & Health Sciences Planning - Hospitality, Travel & Tourism	26	\$ 12,000.00	\$ -	2015-16	No		Yes	Yes	3 - Support Classroom Learning			General Fund		\$ -

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1	Request	Justification	Dept	Wing Priority	Cost - Current	Cost - Subseq	Funding Request Year	ARR dep?	If yes, please explain	Justified PR	Justified SLO/AUO	Rationale Category	Pres Cab Priority	President's Cabinet Comments	Funding Category	Funding Amount	Cummulative Funding Total	
57	18 VDI machines	Many students who visit the Success Center are required to do assignments on line (my math lab; accounting software). C+L 106, an overflow classroom space, has 12 computers but this is insufficient to meet current demand. Additional computers capable of running classroom software would make the facility more efficient and modern.	Instruction - Math & Science Planning - Student Success Center	27	\$ 1,000.00	\$ -	2016-17	Yes	wiring adequate for reasonable placement of computers	Yes	Yes						\$ -	
58	Upgrade (2) Service Carts in Tech 163 and 164. These carts are old and do not have High Definition Multimedia Interface (HDMI) technology. Therefore instructors in these classrooms are not able to use their laptops to present their lecture/lab/Internship information.	This request supports all classes and students in the School of Hospitality, Travel & Tourism and also in Airline travel and Hotel disciplines.	Instruction - Consumer & Health Sciences Planning - Hospitality, Travel & Tourism	28	\$ 10,000.00	\$ -	2015-16	No		No	Yes	3 - Support Classroom Learning			General Fund		\$ -	
59	With the implementation of DW in order to comply with state regulations driven by the SSA, our counselors need to work with students in a computer lab to complete an electronic SEP. SLOs for COUN A100, 106, 170	40 computers/laptops for Counseling Computer Lab - With the implementation of DW in order to comply with state regulations driven by the SSA, our counselors need to work with students in a computer lab to complete an electronic SEP. SLOs for COUN A100, 106, 170	Instruction - Counseling - Planning - Counseling	29	\$ 80,000.00	\$ -	2015-16	Yes	Dependent upon funding of the Counseling Computer Lab	No	Yes					General Fund		\$ -

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Request	Justification	Dept	Wing Priority	Cost - Current	Cost - Subseq	Funding Request Year	ARR dep?	If yes, please explain	Justified PR	Justified SLO/AUO	Rationale Category	Pres Cab Priority	President's Cabinet Comments	Funding Category	Funding Amount	Cummulative Funding Total
60	Polarfit/Microfit Software for a variety of Classes KIN 107/207, KIN 108/208, KIN activity classes, faculty and staff wellness, KIN academic classes for instructional use and practice.	Need: New and updated software for our Kinesiology Dept, Faculty and Staff Wellness, and Fitness Specialist certification. The software is for fitness assessment evaluations that meet current population standards. The current system is over 30yrs old and needs to meet the current skills necessary for our faculty and staff to use to help students learn. Software will also allow us to start our faculty and staff wellness program back up with up to date fitness standards and practice.	Instruction - Kinesiology & Athletics - Planning - Kinesiology	30	\$ 1,000.00	\$ -	2015-16	No		No	Yes				General Fund		\$ -
61	70 computers	There is NO size70-classroom equipped with computers on campus. 43 sections of our math classes have capacity of 70 or more. Many of our faculty members supplement our instruction with technology to expand the knowledge of Mathematical concepts. At least 3000 students will benefit from having this facility.	Instruction - Math & Science Planning - Mathematics	31	\$ 210,000.00	\$ -	2016-17	No		Yes	Yes						\$ -
62	Two (2) DJI Phantom 3 Aerial UAV Drone Quadcopters With GoPro Hero 3+ -	The use of the quadcopters will allow another dimension to our geologic field studies; used as search & rescue tool in case a student is lost; will provide aerial geologic perspective as a teaching tool; students will appreciate the latest technology helping them understand geologic processes. This will be valuable as the geology department expands its Field Course offerings in the next 2 years.	Instruction - Math & Science Planning - Geology	32	\$ 3,100.00	\$ -	2016-17	No		Yes	Yes						\$ -

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Request	Justification	Dept	Wing Priority	Cost - Current	Cost - Subseq	Funding Request Year	ARR dep?	If yes, please explain	Justified PR	Justified SLO/AUO	Rationale Category	Pres Cab Priority	President's Cabinet Comments	Funding Category	Funding Amount	Cummulative Funding Total
63	Learning Management System - iClickers	This request supports all courses offered in the School of Hospitality, Travel & Tourism	Instruction - Consumer & Health Sciences Planning - Hospitality, Travel & Tourism	33	\$ 1,500.00	\$ -	2015-16	No		Yes	Yes	3 - Support Classroom Learning			General Fund		\$ -
64	A smart room is required for the 3D section of the visual arts on the first floor on the Art Center. Currently, there is only one room in the whole building with smart room technology. There is no access to media capabilities for printmaking, screen printing, sculpture, ceramics and 3D arts since the building was designed for studio spaces. The one room with Smart room capabilities is max out and many other classes needing that technology go without. This impacts the learning and development of 100's of students each semester.	Smart Room Technology for Classroom in Visual and Performing Arts Building	Instruction - Visual & Performing Arts Planning - Art	35	\$ 16,000.00	\$ -	2015-16	No		Yes	Yes	3 - Support Classroom Learning			General Fund		\$ -
65	2 projectors	Chemistry lecture halls currently have one projector each which limits instructor ability to use doc cam and computer together.	Instruction - Math & Science Planning - Chemistry	36	\$ 10,000.00	\$ -	2016-17	No		Yes	Yes						\$ -
66	Software updates	Software License Updates - ongoing	Instruction - Consumer & Health Sciences Planning - Interior Design	37	\$ 8,950.00	\$ 8,950.00	2015-16	No		Yes	Yes						\$ -
67	Avid Learning Partnership License	An annual agreement that allows for our advanced editing and sound students to be taught Avid Media Composer and Avid ProTools curriculum to become certified as Film/Video & Sound Editors.	Instruction - Visual & Performing Arts Planning - Film/Video		\$ 2,000.00	\$ 2,000.00	2015-16	No		No	Yes	2 - Critical Need			General Fund		\$ -

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	Request	Justification	Dept	Wing Priority	Cost - Current	Cost - Subseq	Funding Request Year	ARR dep?	If yes, please explain	Justified PR	Justified SLO/AUO	Rationale Category	Pres Cab Priority	President's Cabinet Comments	Funding Category	Funding Amount	Cummulative Funding Total
1																	
68	Replacement Computers: We have about 45 computers in our Fine Arts Digital Lab that are fast approaching end of life status. The majority, 95% of our photography students access these computers to complete course work. We are going to need to replace these with current models by Fall 2016.	The goal of the Photography Department is provide students with a broad education in the latest techniques used in the photography industry, utilizing the most current technology, equipment, and teaching methodologies. This will benefit all of our students by providing the best possible environment for student success.	Instruction - Visual & Performing Arts Planning - Photography		\$ 160,000.00	\$ -	2016-17	No		Yes	Yes	3 - Support Classroom Learning			General Fund		\$ -
69		Additional space to house new equipment that is now sitting out in the open in the yard behind the 140 room in Technology and the weather and rain is deteriorating the new equipment rapidly. Some kind of covered storage area that would be accessible for instructing and working on the equipment for purposes of hands on would be highly beneficial.	Instruction - Technology - Planning - Heating, Ventilation, Air Conditioning & Refrigeration														
70		New updated equipment will benefit students and keep shop current with industry. Equipment will be used in all courses and will help with SLO achievement.	Instruction - Technology - Planning - Manufacturing Technology														
71	Additional Network Data Ports, Fine Arts Computer Lab: Our Fine Arts Computer Lab needs additional network data ports at the printing stations. These additional data ports will keep our digital lab up to date and functioning at a high level. With 1000 students working in our labs each semester, the students will benefit from having a lab that is running efficiently and is at the current professional level of technology.	The goal of the Photography Department is provide students with a broad education in the latest techniques used in the photography industry, utilizing the most current technology, equipment, and teaching methodologies. This will benefit all of our students by providing the best possible environment for student success.	Instruction - Visual & Performing Arts Planning - Photography	12	\$ 2,500.00	\$ -	2016-17	No		No	No	3 - Support Classroom Learning			General Fund		\$ 97,895.00



# ORANGE COAST COLLEGE

## Technology Committee Minutes

SEPTEMBER 28, 2015

10:30 AM - NOON

FACULTY HOUSE

<b>RECORDER</b>	<b>CHRIS CLARKE</b>	
<b>ATTENDEES</b>	<b>DANIELLE SCANE</b>	<b>LORI CASSIDY</b>
	<b>CHRIS CLARKE</b>	<b>AKEMI KAGAWA</b>
	<b>MARTHA MALATY</b>	<b>CLYDE PHILLIPS</b>
	<b>BARBARA COOPER</b>	<b>GEORGE PETERS</b>
	<b>RUPA SARAN</b>	<b>CHAUNCEY BAYES</b>
	<b>RICH PAGEL</b>	<b>LEN TATEYAMA (GUEST)</b>

### Review and Approval of Agenda & Minutes

<b>ACTION</b>	The agenda for 9/28/15 and the minutes for 4/20/15 were approved.
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### Chair Report

LORI CASSIDY

<b>DISCUSSION</b>	<p>The committee needs a representative to College Council. One Technology member is currently serving on College Council, representing the IT department; another Technology committee member is an Ex-officio member of College Council, rendering them both ineligible to represent us. An email will be sent to the members asking for volunteers.</p> <p>Due to schedule conflicts, the committee lost several members from various areas. The impacted areas are faculty, the Institutional Effectiveness Wing, and management. Lori and Rupa will work on finding replacement members.</p> <p>The committee needs someone to take the minutes as the chairs do not have the time to run the meeting and take notes for the meeting at the same time. Rich Pagel suggested that the committee record each meeting so the recording could help in writing the minutes. Per Rich Pagel, minutes are important for accreditation because they show whether committees are following policies and procedures. Chris Clarke volunteered to take the minutes for this meeting.</p>
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### IT ARR's

RUPA SARAN

<b>DISCUSSION</b>	<p>Len Tateyama, District Director of IT, and Rupa Saran spoke about the IT ARR's. They shared a list of items that District IT thought could be implemented at OCC:</p> <ul style="list-style-type: none"> <li>• a time frame for purchasing new computers for the campus</li> <li>• purchasing new projectors and screens for classrooms</li> <li>• purchasing a new air conditioner for the OCC computer room</li> <li>• OCC lab remote access for students, staff and management</li> <li>• moving the contents of the old Data Center to a new location before the structure is demolished</li> <li>• OCC Network upgrades</li> <li>• printer refresh</li> <li>• replacing our current telephone system</li> <li>• implementing a new printer management system at OCC (currently installed at GWC) for department printers. In the future, an aggregate contract District wide might be possible.</li> <li>• Workflow implementation at OCC. Banner/Sharepoint software could automate some processes on</li> </ul>
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campus.

- Wifi improvements at OCC, eventually implementing common systems at all locations district wide.

## Technology Plan

LORI CASSIDY

**DISCUSSION** Tabled for next meeting.

## Review of Goals and Evaluation Results

LORI CASSIDY

### DISCUSSION

The committee reviewed its goals for this year. It was suggested that the committee consider the following as its mission for the year:

- Finish a new campus Technology Plan by May 2016, including clarifying the replacement cycle of technology on campus, especially in relation to the ARR process
- IT themed professional development for faculty and staff campus wide
- Review District IT policy and procedures

The committee will finalize these goals next meeting.

## IT Updates

RUPA SARAN

### DISCUSSION

- No Report

## Updates & Reports

### DISCUSSION

Chris sent the report from CBC via email.

OAB Report: Blackboard is for sale. Our contract with Blackboard expires June 17. Blackboard "Ultra" is problematic. Coastline is currently using Canvas. Because of the state OEI initiative, Canvas is free except for plagiarism software that we would need to purchase.

Barbara Cooper suggested that we share "things to do" better with the campus because right now people are not informed.

It was suggested that the committee form a subcommittee to work on the Technology Plan.

MEETING  
ADJOURNED:  
12:00PM