



Curriculum Committee Meeting Minutes

September 3, 2025 – Wednesday| 3:09 p.m. – 3:55 p.m.
2701 Fairview Rd, Costa Mesa, CA 92626 | Student Union 214

Zoom Meeting URL: <https://cccd-edu.zoom.us/j/81388447558>

Manoj Wickremesinghe, Articulation Office 1441 Longmont Pl., North Tustin, CA 92705

FACILITATOR	Michael Lannom (Chair)
NOTE TAKERS	Melissa Rowden, JohnPaul Nguyen, Anna Butler
VOTING MEMBERS	Lori Cassidy, Jessica Gonzalas, Mark Hamamura (Vice Chair), Jamie Hitchings, Chris Ketcham, Michael Lannom (Chair), Tabitha Liang, Sherana Polk, Caryn Plum, Laura Reese, Flavia Ruzi, Connor Williamson
NON-VOTING MEMBERS	Tara Giblin, Leigh Unger
GUESTS	Melissa Jauregui (zoom), Kelly Holt

Item 1: Approval of Agenda & Minutes / Updates

TOPIC	PRESENTER	
Welcome: Approval of 04/16/25 Minutes Approval of 09/03/25 Agenda	Michael Lannom	
	Motion to approve the minutes from the 04/16/25 meeting/ second: Tabitha Liang/ Jamie Hitchings, Passed	
	Motion to approve the Agenda for the 09/03/25 meeting/ second: Tabitha Liang/ Jamie Hitchings, Passed	
Curriculum Chair Update	Michael Lannom	
	Introductions – Attendees introduced themselves and explained their roles with the Committee.	
	Agenda Time limits – Michael suggested time limits assigned for all agenda item slots. Committee members discussed this and agreed to this process.	
	This discussion extended to how to streamline the meeting flow, and end meetings in an efficient and timely manner. The next steps to achieve this include mandating submittor/initiator attendance for items placed on Discussion at the Technical Review meetings rather than mandatory attendance at the Voting meetings. Michael will work on the time allocation for agenda items for the next voting meeting.	
	Residency requirements for Degrees and Certificates – Committee members were informed of the Academic Senate(AS) discussing this matter. Michael will look to get clarification from Dr. Serban as to how to best approach this matter moving forward.	
	Michael noted that the changes made in the catalog to reflect this were done to comply with Title V requirements. He noted that this information given to the Committee as an informational item, and no decision was made by the Committee on the implementation of this language. Committee members addressed concern from directives being assigned to the	



	<p>Committee, with little notification and allowance for input for constituents. Dr. Giblin suggested the Committee look into a developing routine reporting mechanism to the AS, and consider what content to report. The Committee will discuss this and potential language revision to this at the next meeting.</p> <p>Flavia suggested any decisions made by the the Committee that would have an effect college-wide, be brought back to the AS before voting on the decision. Mark Hamamura expressed concern with transparency for catalog content placement. Melissa R. explained that many areas of the catalog have no unclear owners. District and other Administrators intercede to direct catalog pages to be moved forward, thus leaving little allowance to notify the correct parties of content changes. She suggested the Committee review the pathway of pages that are not owned by any area and plan a documented approval path for those.</p> <p>Michael will have these items on upcoming agendas.</p>	
Curriculum Staff Update	<p>Anna Butler</p> <p>CIM – Currently there are no submissions available. Committee members were informed of upcoming CIM training sessions the following week.</p> <p>Upcoming CIM training sessions mentioned:</p> <ul style="list-style-type: none"> Monday, 09/08/25: 9am – 10am Zoom, 2pm – 3pm Drop-In Tuesday, 09/09/25: 11am – 12pm Zoom, 1:30pm – 3pm Wednesday, 09/10/25: 3pm – 4pm, during Tech Review Meeting Thursday, 09/11/25: 9:30am – 10:30am Zoom, 3pm – 4pm, Zoom Friday, 09/12/25: 11:15am – 12pm GWC CTE Faculty <p>OER/ ZTC reminder</p> <ul style="list-style-type: none"> Curriculum members are asked to remind faculty to consider posting OER/ZTC for courses that have no textbook submissions and no textbook listings. Laura Reese also recommended to have faculty contact Melisa Broox, the OER Coordinator. 	
Call for Public Comment	<p>Jessisa Gonzalez inquired about the CCN deadlines for submission. The latest update it to have CCN submissions done by 10/31/25, to be approved for the 11/12/25 Curriculum Voting Meeting.</p>	

Item 2: Articulation/General Education: Manoj Wickremesinghe

COURSE/PROGRAM	ACTION	
	General Information	
VOTING		

Item 3: Informational Items

ADMINISTRATIVE ITEMS	ACTION	EFFECTIVE TERM
Advanced Baking & Pastry, Associate in Science Degree	Total Units approved from 60 to 61-62, but stays at 60 due to double count for AS GE area Math	Fall 2025

Advanced Culinary Arts, Associate in Science Degree	Total Units from 65-67.5 to 71-73.5 (4/16/2025) but corrected to 68-70.5 due to double count for AS GE area Math	Fall 2025
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Item 4: Consent Items: All Divisions

ADMINISTRATIVE ITEMS	ACTION	EFFECTIVE TERM
MUS A100 History and Appreciation of Western Classical Music	Add general DE language to support synchronous and asynchronous instruction	Fall 2025
CMST A220	Add general DE language to support synchronous and asynchronous instruction	Fall 2025
ID A105	Add general DE language to support synchronous and asynchronous instruction	Fall 2025

Move to approve the consent agenda./ Tabitha Liang/ Jamie Hitchings, passed.

Item 5: Discussion/Action Items:

- Designate Areas of Review (Attachment A)

The Areas of Review were updated to adjust for new Committee members, and for Vacant Committee roles. Attachment A has been updated to reflect the changes.

- Review CCN List (Attachment B)

The templates for the next phases of CCN are available on the state website. Phase IIA is due for Fall 2026 implementation. Phase IIB is due for Fall 2027 implementation.

- Hour/Unit Alignment (Attachment C)

Currently, 170 courses need to be corrected for unit/hour alignment. The Committee is asked to remind faculty to attend CIM training prior to attempting to submitting changes to the system. The associated Divisions will be notified of the Unit alignments needed.

Item 5: Adjournment

Motion to adjourn/ Second: Tabitha Liang/ Laura Reese, 3:55pm

Areas of Review

Member	Area of Review (to be Discussed)
(Curriculum Chair) – Michael Lannom	Units/Hours, MIS codes
(Business & Computing) – Lori Cassidy (temporarily)	Distance Education Addendum and Programs
Tabitha Liang (Consumer & Health Sciences)	Instructional Techniques and Assignments
Melissa Barrios/ Caryn Plum (Counseling)/Laura Reese	Prerequisites, Corequisites, and Advisories, Program sequence/map, Programs
Chris Ketcham/ Dan Matulis (Kinesiology & Athletics)	CSLOs
Lori Cassidy (Library)	Textbooks and Library
Flavia Ruzi (Literature & Languages)	Catalog Descriptions
Mark Hamamura (Math & Science)	Method of Student Evaluation, Demonstration of Critical Thinking, Required Writing, Problem Solving, Skills Demonstration
Jessica Gonzalez (Social & Behavioral Sciences)	Assigned disciplines, Justification, and Programs
Michael Lannom (Technology)	Objectives
Jamie Hitchings (Visual & Performing Arts) - Content	Content
(Part-time Faculty) – Mark Hamamura (temporarily)	Grading Policy

CCN List

Listing of the CCN **Phase IIA** templates:

Art History

	Subject	CCN	C-ID	Title	OCC CRN
1.	ARTH	C1100	ARTH 110	Survey of Art from Prehistory to the Medieval Era	ART A100
2.	ARTH	C1100H	ARTH 110	Survey of Art from Prehistory to the Medieval Era - Honors	ART A100H
3.	ARTH	C1200	ARTH 120	Survey of Art from the Renaissance to Contemporary	ART A101
4.	ARTH	C1200H	ARTH 120	Survey of Art from the Renaissance to Contemporary - Honors	ART A101H

Economics

	Subject	CCN	C-ID	Title	OCC CRN
1.	ECON	C2001	ECON 201	Principles of Microeconomics	ECON A170
2.	ECON	C2001H	ECON 201	Principles of Microeconomics - Honors	ECON A170H
3.	ECON	C2002	ECON 202	Principles of Macroeconomics	ECON A175
4.	ECON	C2002H	ECON 202	Principles of Macroeconomics - Honors	ECON A175H

English

	Subject	CCN	C-ID	Title	OCC CRN
1.	ENGL	C1002	ENGL 120	Introduction to Literature	ENGL A101
2.	ENGL	C1002H	ENGL 120	Introduction to Literature - Honors	ENGL A101H
3.	ENGL	C1003	ENGL 110	Critical Thinking and Writing through Literature	ENGL A101
4.	ENGL	C1003H	ENGL 110	Critical Thinking and Writing through Literature - Honors	ENGL A101H

History

	Subject	CCN	C-ID	Title	OCC CRN
1.	HIST	C1001	HIST 130	United States History to 1877	HIST A170
2.	HIST	C1001H	HIST 130	United States History to 1877 - Honors	HIST A170H
3.	HIST	C1002	HIST 140	United States History since 1865	HIST A175
4.	HIST	C1002H	HIST 140	United States History since 1865 - Honors	HIST A175H

List of the CCN **Phase IIB** templates:

Anthropology

	Subject	CCN	C-ID	Title	OCC CRN
1.	ANTH	C1000	ANTH 110 ANTH 115 L	Introduction to Biological Anthropology with Lab	X
2.	ANTH	C1000H	ANTH 110 ANTH 115 L	Introduction to Biological Anthropology with Lab - Honors	X
3.	ANTH	C1001	ANTH 110	Introduction to Biological Anthropology	ANTH A185

4.	ANTH	C1001H	ANTH 110	Introduction to Biological Anthropology - Honors	ANTH A185H
5.	ANTH	C1001L	ANTH 115 L	Biological Anthropology Lab	ANTH A185L
6.	ANTH	C1001LH	ANTH 115 L	Biological Anthropology Lab - Honors	X

Astronomy

	Subject	CCN	C-ID	Title	OCC CRN
1.	ASTR	C1000	None	Introduction to Astronomy with Lab	X
2.	ASTR	C1000H	None	Introduction to Astronomy with Lab - Honors	X
3.	ASTR	C1001	None	Introduction to Astronomy	ASTR A100*
4.	ASTR	C1001H	None	Introduction to Astronomy - Honors	ASTR A100H*
5.	ASTR	C1001L	None	Introduction to Astronomy Lab	ASTR A100L*
6.	ASTR	C1001LH	None	Introduction to Astronomy Lab - Honors	ASTR A100M*

Biology

	Subject	CCN	C-ID	Title	OCC CRN
1.	BIOL	C1000	None	Introduction to Biology with Lab	BIOL A100*
2.	BIOL	C1000H	None	Introduction to Biology with Lab - Honors	BIOL A100H*
3.	BIOL	C1001	None	Introduction to Biology	X
4.	BIOL	C1001H	None	Introduction to Biology - Honors	X
5.	BIOL	C1001L	None	Introduction to Biology Lab	X
6.	BIOL	C1001LH	None	Introduction to Biology Lab - Honors	X

Child Development

	Subject	CCN	C-ID	Title	OCC CRN
1.	CDEV	C1000	CDEV 100	Child Growth and Development	CDE A180
2.	CDEV	C1000H	CDEV 100	Child Growth and Development - Honors	X

Communication Studies

	Subject	CCN	C-ID	Title	OCC CRN
1.	COMM	C1004	COMM 130	Interpersonal Communication	CMST A100
2.	COMM	C1004H	COMM 130	Interpersonal Communication - Honors	X

Mathematics

	Subject	CCN	C-ID	Title	OCC CRN
1.	MATH	C2210	MATH 210	Calculus I: Early Transcendentals	MATH A180
2.	MATH	C2210H	MATH 210	Calculus I: Early Transcendentals - Honors	MATH A180H
3.	MATH	C2210E		Calculus I: Early Transcendentals – Embedded Support	X
4.	MATH	C2211	MATH 211	Calculus I: Late Transcendentals	X
5.	MATH	C2211H	MATH 211	Calculus I: Late Transcendentals - Honors	X
6.	MATH	C2211E		Calculus I: Late Transcendentals – Embedded Support	X
7.	MATH	C2220	MATH 220	Calculus II: Early Transcendentals	MATH A185
8.	MATH	C2220H	MATH 220	Calculus II: Early Transcendentals - Honors	MATH A185H
9.	MATH	C2221	MATH 221	Calculus II: Late Transcendentals	X
10.	MATH	C2221H	MATH 221	Calculus II: Late Transcendentals - Honors	X

**Sociology**

	Subject	CCN	C-ID	Title	OCC CRN
1.	SOCI	C1000	SOCI 110	Introduction to Sociology	SOC A100
2.	SOCI	C1000H	SOCI 110	Introduction to Sociology - Honors	SOC A100H

*Matched by course title - Not on C-ID website

ACCT A114	Volunteer Income Tax Assistance
ACCT A199	Current Topics in Accounting
ALH A010	Health Occupations
AMT A150	General Maintenance Records - FAA
AMT A151	General Electricity - FAA
AMT A152	General Airframe & Powerplant Fuel Systems - FAA
AMT A153	General Materials, Processes & Welding - FAA
AMT A154	General Weight & Balance, Math & Physics - FAA
AMT A160	Airframe & Powerplant Electricity - FAA
AMT A161	Airframe Sheet Metal & Composite Structural Repair - FAA
AMT A162	Airframe Assembly & Rigging, Pneumatics & Environmental Control Systems - FAA
AMT A163	Airframe Hydraulics and Landing Gear - FAA
AMT A170	Powerplant Reciprocating Engines FAA
AMT A171	Powerplant Fuel Metering, Exhaust & Induction Systems FAA
AMT A172	Powerplant Propeller and Lubricating Systems FAA
AMT A173	Powerplant Gas Turbine Engines - FAA
AMT A180	Airframe and Powerplant Instrumentation FAA
AMT A181	Airframe Communication and Navigation Systems - FAA
ART A142	Life Sculpture 1
ATHL A109	Sports Conditioning
ATHL A129	Fitness for Performance
CA A124	Principles of Baking 1
CA A126	Principles of Baking 2
CA A131	Principles of Artisan
CA A205	Culinary & Baking - Specialty Diets
CA A210	Directed Practice for Culinary Arts 1
CA A215	Directed Practice for Culinary Arts
CA A226	Principles of Pastry Arts
CA A236	Directed Practice for Baking and Pastry 1
CA A237	Directed Practice for Baking and Pastry 2
CA A270	Ice Carving
CDE A175	The Teaching Profession
CDE A201	Early Childhood Practicum - Field Experience
CNST A158	Photovoltaic System Installation 2
CNST A161	Solar Water and Pool Heating Installation
CNST A199	Current Topics in Construction Technology
CVT A170	ECG Clinical Experience
CVT A210	Echocardiography Clinical Lab 1
CVT A265	Echocardiography Clinical Lab 3
DA A160	Clinical Experience 1
DA A165	Clinical Experience 3
DA A168	Clinical Experience 4

DANC A209	Pilates Mat Work 2
DANC A215	Pilates Internship I
DANC A217	Pilates Internship 2
DANC A218	World Dance Internship I
DANC A219	World Dance Internship II
DANC A220	Dance Internship I
DANC A221	Dance Internship II
EMS A160	EMT-1 Recertification
ENGL A222	Novel Writing II
ENGL A232	Novel Writing III
FASH A130	Tailoring
FASH A235	Draping
FBM A195	Dining Room Service
FBM A215	Quantity Food Production Management
FBM A270	Sustainable Food Systems
FBM A280	Directed Practice for Food and Beverage Management 1
FN A286	Directed Practice Food Science
HTT A105	Passport to Success
HTT A221	Meeting/Event Management Internship
HTT A225	Travel and Tourism Internship
HTT A226	Airline Internship
HTT A227	Hotel Internship
HVAC A100	Air Conditioning and Refrigeration Principles
HVAC A106	Non-Residential Applications for HVAC
HVAC A111	Ice Machine Service & Repair
HVAC A140	Building Automation
ID A240	Interior Design Internship
INHL A115	Clinical Skills for the Integrative Health Coach
INHL A250	Integrative Health Coach Supervised Practice
IT A110	PC Concepts: A+ Certification Preparation
ITAL A199	Current Topics in Italian
JOUR A126	Multi-Media Reporting and Producing Level 2
KIN A105	Cardiovascular Fitness
KIN A107	Fitness Programs I
KIN A109	Cardiovascular Training and Strength Development Level 1
KIN A118	Strength and Conditioning Level 2
KIN A142	Snowboarding Level 1
KIN A143	Snowboarding Level 2
KIN A218	Strength and Conditioning Level 4
KIN A275	Sports Medicine Practicum Level 1
KIN A276	Sports Medicine Practicum Level 2
KIN A277	Sports Medicine Practicum Level 3
KIN A278	Sports Medicine Practicum Level 4
KIN A298	Fitness Specialist Internship

MA A281	Medical Assisting Clinical Experience
MARA A150	Coastal Navigation
MARA A153	Marine Basic Safety Training
MARA A157	Radar Observer
MARA A200	Professional Mariner Internship
MARA A215	Rating Forming Part of a Navigational Watch (RFPNW)
MUS A152	Studio Guitar 2
MUS A247	Advanced Pop Vocal Techniques
NC A100	Careers in Dietetics/FDSCI
NC A175	Health Care Field Experience
NC A281	Supervised Practice 1
NC A286	Supervised Practice 2
NDT A116	Clinical Experience 1
NDT A117	Clinical Experience 2
NDT A282	NDT ABRET Registry Exam Prep
NDT A286	Clinical Experience 3
NDT A289	Clinical Experience 4
NDT A298	Clinical Internship
PHOT A100	Basic Digital Photography
PHOT A120	Introduction to Photography
PHOT A120H	Introduction to Photography Honors
PHOT A122	Personal Expression
PHOT A123	Introduction to Digital Photography
PHOT A125	Imaging for Photographers I
PHOT A180	Introduction to Professional Photography
PHOT A187	Laboratory Practices
PHOT A196	Photo Bookworks
PHOT A200	Documentary Photography
PHOT A220	Fashion Photography
PHOT A223	Action Sports Photography
PHOT A225	Professional Digital Workflow and Color Management
PHOT A280	Professional Digital Techniques
PHOT A282	Professional Portraiture
PHOT A283	Art Photography
PHOT A285	Wedding and Event Photography
PHOT A287	Alternative Methods
PHOT A288	Editorial and Advertising People Photography
PHOT A289	Architectural Photography
PHOT A290	Advertising Illustration Photography
PSG A155	Cardiac Rhythm Analysis
RADT A172	Clinical Lab 2
RADT A177	Clinical Lab 4
RADT A211	Advanced Clinical Mammography Lab
RADT A221	Topics in Mammography

RADT A222	Topics in Computed Tomography
RADT A270	Radiographic Positioning and Critique 3
RADT A277	Clinical Lab 7
RSPC A192	Clinical Lab 2
RSPC A212	Topics in Neonates
RSPC A222	Advanced Clinical Practice in Neonates
RSPC A260	Arterial Blood Gases, Theory and Practice
RSPC A275	Respiratory Care Procedures
RSPC A278	Pulmonary Case Assessment
RSPC A285	Pulmonary Function Testing
RSPC A286	Clinical Lab 4
RSPC A287	Clinical Internship
RSPC A290	Neonatal Intensive Care
SLPA A250	SLPA Clinical Experience 2
WELD A100	Arc & Oxy-acetylene Welding
WELD A130	Gas Tungsten Arc Welding Level 1
WELD A131	Gas Tungsten Arc Welding Level 2
WELD A140	Occupational Welding Level 1
WELD A141	Occupational Welding Level 2
WELD A142	Occupational Welding Level 3
WELD A143	Occupational Welding Level 4
WELD A180	Blueprint Reading
WELD A200	Advanced Welding
WELD A223	Advanced Welding Level 1
WELD A224	Advanced Welding Level 2
WELD A225	Advanced Welding Level 3
WELD A226	Advanced Welding Level 4
WELD A230	Welding Metallurgy
WELD A250	Pipe Welding Level 1
WELD A251	Pipe Welding Level 2
WELD A252	Pipe Welding Level 3
WELD A253	Pipe Welding Level 4
WELD A255	Orbital Welding Level 1
WELD A256	Orbital Welding Level 2