



Orange Coast College Curriculum Committee Meeting Minutes

Wednesday, 03/20/24 | 3:04 p.m. - 4:26 pm | Student Union 214 |

Zoom: <https://cccd-edu.zoom.us/j/82824080236>

Voting Members: Marley Cervantes, Jodi Della Marna, Mark Hamamura, Mikayla Holzinger, Jamie Hitchings, Fred Judd, Michael Lannom (Vice Chair), Tabitha Liang, Dan Matulis, Lori Pullman (Chair), Melissa Rosado (MR), Guido Sendowsky, Manoj Wickremesinghe, Celine Phan

Non-Voting Members: Angelica Suarez, Tara Giblin, Tyler Boogar, Donald Carlson, Renee DeLong, Christiaan Desmond, Kevin Henson, Lisa Knuppel, Michael Mandelkern, Larissa Nazarenko, Michael Sutliff, John Taylor, LeeAnn Hiranandani, Elizabeth Page, JohnPaul Nguyen

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Manoj Wickremesinghe, Articulation Officer 1441 Longmont Pl, North Tustin, CA 92705

Mikayla Holzinger, Parttime Representative 2701 Fairview Rd, Costa Mesa, CA 92626

Non-Voting Members in Attendance:

Guests: Anna Hanlon, Alexandra Yates, John Davis, Melissa Jauregui (MJ), Alexia Wood

1. Preliminary Matters

1.1 Call to Order

Lori Pullman called the meeting to order at 3:04 pm.

1.2 Approval of the Agenda

Motion to approve agenda/ Second: Michael Lannom/ Jamie Hitchings

1.3 Approval of the Minutes

Curriculum Committee Minutes 3-06-24

Motion to approve minutes/ Second: Michael Lannom/ Jamie Hitchings

2. General Discussion

2.1 Curriculum Committee Elections

Lori Pullman was elected as Curriculum Chair for another term. Michael Lannom was elected as Curriculum Vice Chair for another term. The new term will be effective Fall 2024.

Lori and Elizabeth reminded the committee, of other Committee positions due to end after this Spring 2024 term. They asked the committee members to help recruit members to fill in vacant and potentially vacant Committee positions. The mentioned positions were:

Literature & Languages Division Representative - Marley Cervantes

Kinesiology & Athletics Division Representatives - Dan Matulis & Guido Sendowsky

Dan Matulis updated the assembly that Guido Sendowsky will not continue with the Committee after his current term is done. Dan will work with his Dean to find a representative for this Division.

Celine Phan will also be transferring after this semester. A new ASOCC representative will be needed for the upcoming Fall semester.

2.2 ISER Standards 2.1-2.3

Lori reminded Committee members to review the ISER Standards and provide input by April 2nd.

2.3 Curriculum Committee Handbook Review/Updates

The committee reviewed and updated the handbook to submit to the Academic Senate for approval. Anna Hanlon and Elizabeth stressed the importance of adding a teach-out plan language to the handbook.

Motion to approve handbook for submission/ Second: Lori Pullman/ Michael Lannom. The motion passed unanimously.

2.4 Articulation update

Manoj Wickremesinghe confirmed that OCC's CALGETC changes will be effective Fall 2025, and not Fall 2024. December 2024 is the deadline for final submissions to comply with these standards.

Faculty from the Communication Studies Department will be contacted to develop new courses to fulfill area 1C of the CALGETC Standards. Manoj and Melissa Jauregui will remind them of the need to have this done by December 2024.

The committee discussed the current language for certificates and awards. There were three key components:

1. "At least 3 units of the certificate program must be completed at OCC at the department's discretion." This is to have students take at least 3 units at OCC within the Academic Discipline of the certificate or degree they wish to obtain.
2. "At least fifty percent of the certificate program must be completed at OCC." MJ clarified the Title V regulations regarding this matter. Title V mentions that there is a 12-semester unit (18-quarter unit) residency requirement. MJ also noted the 12 units can be completed in any area of discipline. Mark Hamamura added the need to clearly define the "fifty percent", from total units, or the total amount of courses. He used an example to mention that a student can many courses that have lower units and fulfill the fifty percent requirement for the total amount of classes, and still not reach the 50 percent of units.
3. Remove the "advanced" language from the description of coursework required for certificates and degrees. This is due to the need to clearly define specific courses to be labeled as such, for students to be able to get their awards.

Motion to remove the "Advanced" language for coursework listings in program maps, program outlines, and awards/ Second: Manoj Wickremesinghe/ Michael Lannom. The motion passed unanimously.

The committee approved this (component 3), with a note to further discuss components 1 and 2 of this matter, after receiving more input from the OCC Graduation office.

Motion for FBM A220 to be submitted for AA/AS area A2/ Second: Manoj Wickremesinghe/ Jamie Hitchings. The motion was passed unanimously.

Manoj will also work with Alexandra Yates to submit this course to qualify for the CALGETC GE standards.

2.5 Curriculum Specialist Update

Elizabeth is in the process of completing all the Curriculum changes and State submissions. She informed the Committee of the funding available to work on the AB 928 adjustments. Lori will solicit faculty to form groups and task forces for this project.

She reminded the committee members to review the various CIM (Course Inventory Management) documents. These are posted in the District-wide folders, located in Teams.

The Math and English placement verbiage for the prerequisite placement consent items has been added to the appropriate CORs. Current textbook information for the CORs was also checked and updated.

3. Consent Items: All Divisions

3.1 Consent Items

Effective Term Fall 2024

1. CIS A092 Beginning Computer Keyboarding 2 - Catalog description, Prerequisite: Remove CIS A090
2. FBM A222 Management, Leadership, and Training - Content, Instructional tech, Assignments, Meth of Eval, Text
3. FSM A284 Catering - Course Retirement
4. FSM A285 Restaurant Management - Course Retirement
5. FSM A291 Dir Study - Course Retirement
6. HIST A170H History of the United States to 1876 Honors - CSLOs
7. HIST A175 History of the United States Since 1876 - CSLOs
8. HIST A175H History of the United States Since 1876 Honors - CSLOs
9. IMVR A120 Immersive Game Development I - Number change to IMVR A130
10. Accounting, Associate in Science Degree - Add option of CIS A111H
11. Accounting, Certificate of Achievement - Add option of CIS A111H
12. Applied Ocean Science and Technology, Certificate of Achievement - Add MRSC A135; No unit change
13. Business Administration, Associate in Science - Add option of CIS A111H
14. Business Administration, Certificate of Achievement - Add option of CIS A111H
15. Computer Information Systems, Associate in Science - Add option of CIS A111H
16. Computer Information Systems, Certificate of Achievement - Add option of CIS A111H
17. Diagnostic Medical Sonography, Associate in Science - Course unit changes
18. Elementary Education Specialization - CDE A102 title change; No unit change
19. Food and Beverage Management, Certificate of Achievement - Add option of CIS A100H
20. Integrative Health Coach Certificate of Achievement - Program Suspension
21. Integrative Health Coach, Associate in Science - Program Suspension
22. Management and Leadership Studies, Associate in Science - Add option of CIS A100H
23. Management and Leadership Studies, Certificate of Achievement - Add option of CIS A100H
24. Office Assistant, Certificate of Achievement - Add option of CIS A100H
25. Public Health - General Studies, Associate in Arts - Program Retirement

Math A010 Elementary Algebra prerequisite replaced with Successful completion of a course at the level of beginning algebra or Appropriate OCC math placement.

1. CHEM A110
2. ECON A170
3. ECON A170H
4. ECON A175
5. ECON A175H
6. ENGR A110
7. ENGR A110H

In accordance with the Ralph M. Brown Act and SB 751, minutes of the OCC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

- ~~8. GEOG A180L~~
- ~~9. MKTG A200~~
- ~~10. MKTG A220~~
11. NS A112
12. PHYS A110

MATH A030 prerequisite replaced with Successful completion of a course at the level of intermediate algebra or Appropriate OCC math placement.

1. BIOL A182
2. BIOL A182H
3. BIOL A182L
4. BIOL A183
5. BIOL A183L
6. CHEM A110
7. CHEM A130
8. CHEM A180
9. ENGR A110
10. ECON A170 (advisory)
11. ECON A170H (advisory)
12. ECON A175 (advisory)
13. ECON A175H (advisory)
14. PSYC A160

ENGL A099 Confidence in Writing or ESL A099 Composition and Reading 2 prerequisite replaced with Enrollment requires appropriate placement or eligibility for Freshman Composition.

1. ENGL A100
2. ENGL A140
3. ENGL A140H
4. ENGL A150
5. ENGL A150H
6. ENGL A151
7. ENGL A151H
8. ENGL A160
9. ENGL A160H
10. ENGL A161
11. ENGL A161H
12. ENGL A270
13. ENGL A270H
14. ENGL A275
15. ENGL A275H

Effective Term Spring 2025

1. ECON A110 Economics of Consumer Finance - Title change from Consumer Economics
2. PUBH A003N Community Health Worker III - Lab hours; 180 to 0, Other hours: 0 to 108, Catalog description, Content.
3. Advanced Culinary Arts, Associate in Arts - Remove CA A210 or CA A170, Add FBM A190, FBM A145, FBM A146, FBM A147; Units 68-72 to 68-70.5
4. Advanced Culinary Arts, Certificate of Achievement - Remove CA A210 or CA A170, Add FBM A190, FBM A145, FBM A146, FBM A147; Units 50-54 to 50-52.5
5. Community Health Worker, Certificate of Completion - Catalog description, Hours: 180 to 270
6. Culinary Arts - Basic, Certificate of Achievement - Remove CA A210 or CA A170, Add FBM A190, Units: 26.5 -30.5 to 26.5-27.5

7. Economics Associate in Arts for Transfer - ECON A110 title change, add or CIS A111
8. Public Health, Certificate of Achievement - Restricted Electives: Add PUBH A205, PUBH A206, PUBH A208, PUBH A209, PUBH A213, PSYC A165, SOC A185, SOC A185H; No unit change

Effective Term Fall 2025

1. JOUR A116 Multi-Media Reporting and Producing - Update effective term to Fall 2025
2. PSG A160 Polysomnography Testing - Lab hours: 36 to 27; Units 2 to 1.5, Update effective term to Fall 2025
3. PSG A165 Polysomnography Clinical 1 - Lab hours: 72 to 81, Assignments; Units 1 to 1.5, Update effective term to Fall 2025
4. PSG A175 Polysomnography Clinical 2 - Units: 2.5 to 3, Lab hours: 144 to 162, Assignments, Update effective term to Fall 2025
5. PSG A250 Polysomnography Record Review - Units: 2 to 3, Lecture hours: 36 to 54, CSLOs, Instruct Tech, Assignments, Meth of Eval, Update effective term to Fall 2025
6. PSG A265 Polysomnography Clinical 3 - Units: 2.5 to 3, Lab hours: 144 to 162, Assignments, Update effective term to Fall 2025

Motion to approve consent items/ Second: Michael Lannom/ Tabitha Liang. The motion passed unanimously.

4. Discussion: Counseling

4.1 COUN A035N Effective Parenting (community education) - New noncredit course

Motion to approve/ Second: Melissa Rosado/ Tabitha Liang. The motion passed unanimously.

5. Discussion: Literature & Languages

5.1 JOUR A113 Social Media Journalism

Title from Social Media Journalism I, Units: 1 to 3, lecture hours 18 to 54, Catalog description, Justification, Grading: Remove P/NP, CSLOs, Objectives, Content, Meth of Instruct, Assignments

Motion to approve/ Second: Marley Cervantes/ Tabitha Liang. The motion passed unanimously.

5.2 Social Media Strategist, Certificate of Achievement

JOUR A113 unit change, Units 15 to 17

Motion to approve/ Second: Marley Cervantes/ Jamie Hitchings. The motion passed unanimously.

6. Adjournment

Motion to Adjourn/ Second: Michael Lannom / Jamie Hitchings at 4:26 pm