



ORANGE COAST COLLEGE

Curriculum Committee Meeting Minutes

March 26, 2025 – Wednesday | 3:07 p.m. – 4:21 p.m.
2701 Fairview Rd, Costa Mesa, CA 92626 | Student Union 214

Zoom Meeting URL: <https://cccd-edu.zoom.us/j/82931504269>

Manoj Wickremesinghe, Articulation Office 1441 Longmont Pl., North Tustin, CA 92705

FACILITATOR	Michael Lannom (Chair)
NOTE TAKERS	Melissa Rowden, JohnPaul Nguyen
VOTING MEMBERS	Melissa Barrios (Melissa B – Vice Chair), Jessica Gonzalez, Mark Hamamura, Jamie Hitchings, AJ Juarez, Fred Judd (zoom), Michael Lannom (Chair), Tabitha Liang, Dan Matulis, Flavia Ruzi, Manoj Wickremesinghe (zoom)
NON-VOTING MEMBERS	Tara Giblin, Laura Reese, Leigh Unger

Item 1: Approval of Agenda & Minutes / Updates

TOPIC	PRESENTER
Welcome, Approval 03/12/25 Minutes, Approval of 03/26/25 Agenda	Michael Lannom Motion to approve the minutes from the 03/12/25 meeting/ second: Tabitha Liang/ Jamie Hitchings, Passed Motion to approve the agenda for the 03/26/25 meeting/ second: Tabitha Liang/ Jamie Hitchings, Passed
Curriculum Chair Update	Michael Lannom <ul style="list-style-type: none">Local AA/AS GE approval status <p>The Local AA/AS GE pattern the Curriculum Committee voted upon (03/12/25) was presented to the Academic Senate.</p> <p>Michael noted agenda item 3 to continue further discussion on this matter.</p>
Curriculum Staff Update	Melissa Rowden <ul style="list-style-type: none">Catalog - The Catalog pages are available for review. The Department summaries can be edited by the individual Departments. The courses and programs are edited by the Curriculum Staff.CIM - The user acceptance testing for this has been delayed until April 7th. There will be additional meeting invites for Committee members to attend related training and test sessions.
Counseling Update	Melissa Barrios - Laura Reese <ul style="list-style-type: none">Program Mapping <p>Counseling Chairs and Financial Aid Counselors across the District met with Dr. Serban earlier in the day to discuss changes in Financial Aid eligibility for students. Students may only be funded for classes that are on their program of study. Laura found language regarding this change in policy, adding that transfer classes also qualify. She will do more research on this and follow up with the committee to confirm details.</p>



	There are 34 ADTs and 84 AA/ASs that need to be reviewed for Program Mapping. Faculty are also asked to include information about when courses will be offered, to be incorporated into the maps for the catalog. Hidden prerequisites also need to be listed for Financial Aid consideration.	
Call for Public Comment	No Public Comment.	

Item 2: Articulation/General Education: Manoj Wickremesinghe

COURSE/PROGRAM	ACTION	EFFECTIVE TERM
	General Information Printed content is being revised for CalGETC language. Manoj is working with Melissa J. to update the CIDs for the new CCNs.	
VOTING		
	Bachelor's Degree Language - District-wide/thoughts No items to discuss at this time.	FALL 2025

Item 3: Discussion/Action Items:

- OCC Curriculum Handbook - Michael Lannom

The Committee agreed to review this individually via a shared teams file, for comments. The revised handbook will be reviewed and voted for approval at the next Committee meeting.

Items of note to update in the handbook were:

- protocol for change of units to a course, and programs affected
- any course submission with a unit change will be required to have a form, and/or documentation attached
- add a Committee Member, Program Mapper Counselor role

- CCN Compensation - Tara Giblin

Tara discussed various options to compensate the Committee members and department faculty for work on Common Course Number changes (CCN).

She also encouraged the Committee to consider attending the Curriculum Institute hosted by the ASCCC. Department faculty have been emailed past information regarding this event. Funding is available for members to attend and intentions to attend should be provided directly to Vice President Giblin by April 11th in order to arrange a group registration.:-

- ISER - Area F ISLO, Ethnic Studies in the local GE pattern - Anna Hanlon

This was not discussed at this time but there was consideration of the PSLO mapping being incorporated into the curriculum development process.

- Local AA and AS GE Patterns - Add "any course approved in Cal-GETC area xx" to applicable sections - Melissa Rowden
Motion to approve adding this language to the local GE listings/ second: Melissa Barrios/ Jamie Hitchings, passed

- Discussion of the local AA/AS GE patterns - Flavia Ruzi

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Flavia noted Senate Parliamentarian, Tyler Boogar's reference to the Curriculum Committee Handbook -- (*OCC. 2024-2026. Curriculum Committee Handbook, pp. 13, 40, 42*). Tyler explained that this acknowledged the Curriculum Committee as the main governing body related to this matter. He also reminded the assembly that the Senate had already approved the current handbook containing this reference.

This protocol explains that the Curriculum Committee works in tandem with the Academic Senate, and the Committee's decision would be considered final.

Motion to revisit the Curriculum Committee's vote on the proposed Local AA/AS GE Pattern, and revoke on this decision/ second: Flavia Ruzi. The motion was not carried forth.

Item 4: Consent Items: All Divisions

ADMINISTRATIVE ITEMS	ACTION	EFFECTIVE TERM
ART A256 Character Design 2	Change from A271 TO A256 – Previously approved new courses, but a number in the grouping was previously used—new numbers assigned.	Fall 2025
ART A257 Prop and Vehicle Design 2	Change from A272 to A257 - Previously approved new courses, but a number in the grouping was previously used—new numbers assigned.	Fall 2025
ART A258 Environment Design And Illustration 2	Change from A273 to A258 - Previously approved new courses, but a number in the grouping was previously used—new numbers assigned.	Fall 2025
HVAC A100 Air Conditioning and Refrigeration Principles	SAM code from C to D	Fall 2025
KIN A205 Coaching Internship	Fieldwork Hours from 60-80 to 54-162, previous submission follow-up	Fall 2025
Cal-GETC Certificate of Achievement	include Cal-GETC approved courses in this GE pattern updated from IGETC	Fall 2025
CSUGE Certificate of Achievement	Award retirement (teach out with catalog rights to enrolled students)	Fall 2025

Motion to approve consent items/second: Jame Hitchings/ Tabitha Liang, passed

Item 5: Adjournment

Motion to adjourn/ Second: Tabitha Liang/ Flavia Ruzi 4:21pm