Curriculum Committee Meeting Minutes

Meeting Date	Meeting Time	Meeting Location	Chair/Vice Chair	Note Takers
September 30, 2026	3:03 PM – 3:22 PM	Faculty House	Melissa Barrios / Mark Hamamura	Anna Butler / Cindy Le

Alternate Meeting Location: Zoom Meeting URL: https://cccd-edu.zoom.us/j/87251088502
Manoj Wickremesinghe, Articulation Office 1441 Longmont Pl., North Tustin, CA 92705

Voting Membership

REPRESENTING		MEMBER
CHAIR - COUNSELING DIVISION	☒	Melissa Barrios
VICE CHAIR MATHEMATICS & SCIENCES DIVISION	☒	Mark Hamamura
ARTICULATION OFFICER – COUNSELING DIVISION	☒	Manoj Wickremesinghe (zoom)
ASOCC STUDENT REPRESENTATIVE	☐	Connor Williamson
BUSINESS & COMPUTING DIVISION	☒	Fredd Judd
CONSUMER & HEALTH SCIENCES DIVISION	☒	Tabitha Liang
IE COORDINATOR	☒	Sherana Polk
KINESIOLOGY & ATHLETICS DIVISION (FALL)	☐	Cameron Brown
LIBRARY DIVISION	☒	Jodi Della Marna
LITERATURE & LANGUAGES DIVISION (FALL)	☐	Ben Lohman
PART-TIME FACULTY	☐	(vacant)
PROGRAM MAPPING	☒	Laura Reese
SOCIAL & BEHAVIORAL SCIENCES DIVISION	☒	Jessica Gonzalez
TECHNOLOGY DIVISION	☐	Michael Lannom
VISUAL & PERFORMING ARTS DIVISION	☒	Jamie Hitchings

Non-Voting Membership

REPRESENTING		MEMBER
OCC PRESIDENT	☐	Angelica Suarez
OCC VICE PRESIDENT OF INSTRUCTION	☒	Tara Giblin
BUSINESS & CONSUMER SCIENCES DIVISION DEAN	☐	Wendi McGehee
CONSUMER & HEALTH SCIENCES DIVISION DEAN	☐	Kelly Holt
CURRICULUM SUPPORT SPECIALIST	☒	Anna Butler
CURRICULUM SUPPORT ASSISTANT	☒	Cindy Le
LITERATURE & LANGUAGES DIVISION DEAN	☐	Michael Mandelkern
DIRECTOR OF CAREER AND TECHNICAL EDUCATION	☐	(vacant)
GRADUATION SPECIALIST	☒	Leigh Unger
PROGRAM IMPROVEMENT AND ASSESSMENT COORDINATOR	☐	(vacant)
MATHEMATICS & SCIENCES DIVISION DEAN	☐	Heather Dy
SOCIAL & BEHAVIORAL SCIENCES DIVISION	☐	Agnes Eguaras
TECHNOLOGY DIVISION DEAN	☐	Angelo Esposito
VISUAL & PERFORMING ARTS DIVISION DEAN	☒	Larissa Nazarenko

Guests (Optional & Voluntary Sign-In):

Tyler Boogar

Call to Order 3:03 pm

Item 1: Approval of Agenda & Minutes / Updates (15 minutes)

ITEMS	PRESENTER(S)	TOPICS
Agenda and Minutes	Melissa Barrios	September 30, 2026 Agenda: **Tabitha Liang moved to approve / Jamie Hitchings seconded, unanimously approved** September 16,2026 Minutes: **Tabitha Liang moved to approve / Jamie Hitchings seconded, unanimously approved**
Curriculum Chair Update	Melissa Barrios	Discuss District Curriculum Meeting that happened last week Top CIP code transition – Chair and Staff to meet up on Thursday 10/1 how to tackle the transition and communicate to affected parties Unit hour of alignment needs to be done by this semester. If not aligned, it won't be scheduled by next fall. Dean approval deadline: October 29th. Tabitha raised question about Allied Health programs with accreditation-specific hours (RadTech, Dental Assisting, SLPA). Melissa, agreed to check with Tabitha to add notes for accreditation exceptions.
Curriculum Staff Update	Anna Butler/ Cindy Le	
Call for Public Comment		Tara – Thanked everyone who came to the District Curriculum Meeting Laura – Course Leaf Campus Notation Request. Email sent earlier today regarding comprehensive program review. Currently, curriculum review happens every six years as part of program review. Current process: Faculty confirm they reviewed curriculum in Nuventive, but no follow-up mechanism exists. Sherana – Sheri Sterner, Dean of Institutional Effectiveness, proposes moving curriculum review to Curriculum Committee. Proposal: Use Course Leaf to better manage six-year curriculum review cycle. Strategic Enrollment Management Plan identifies need for conversation between Curriculum Committee and Program Review. Discussion included potential for Course Leaf checkboxes to track reviews. Options: Keep in Nuventive/Program Review or move to Course Leaf management. Committee agreed to discuss in tech committee first due to current workload.

Item 2: Articulation/General Education: Manoj Wickremesinghe (5 minutes)

- Manoj emphasized the importance of submitting CalGETC proposals through the Curriculum Committee to ensure proper documentation and record-keeping. CalGETC proposals due second week of December.
  Manoj will present list of courses being submitted with corresponding areas at final December meeting
- Mark, raised a question about the process for existing courses seeking CalGETC approval, suggesting a more streamlined approach to avoid unnecessary workflow. The group agreed to discuss with Anna the possibility of presenting proposals as informational items to bypass full committee review, with plans to follow up after their upcoming meeting.

Item 3: Consent Items: All Divisions (10 mins)

COURSE / PROGRAM	ACTION	EFFECTIVE TERM
ALH A001N: Personal Care Aide I: Introduction to Personal Care Noncredit	Title Change, Lecture Hours from 18 to 12-18, Lab Hours from 18 to 0, Total Contact Hours from 36 to 27, Course SLOs updated, Lecture Content updated, Lab Content removed, Advisory Statement updated, Student Contact & Course Assignments updated, Distance Education updated, Discipline added	Fall 2027
ALH A009N: Personal Care Aide III: Alzheimer's and Dementia Care Noncredit	Title Change, Course Description, Lecture Hours from 18 to 12-18, Total Contact Hours from 18 to 12-18, Course SLOs updated, Course Objectives updated, Lecture Content updated, Advisory Statement updated, Course Assignments updated, Distance Education updated, Discipline added	Fall 2027
DANC A115: Yoga for Wellness	Title Change, Course Description updated, SLOs updated, Course Objectives updated, Lecture and Lab content updated, Instructional Techniques updated, Course Assignments updated	Fall 2027
DANC A116: Latin Dance Styles I	Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72	Fall 2027
DANC A121: Jazz Dance 2	Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72	Fall 2027
DANC A125: Tap 1	Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72, Textbooks removed	Fall 2027
DANC A126: Tap 2	Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72, Textbooks removed	Fall 2027
DANC A129: Pilates Methodology 1	Advisory Statement updated, Textbooks removed, SAM code from C to D	Fall 2027
DANC A130: Mid-Eastern Dance 1	Course Description updated, Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72, Course Objectives updated, Lecture and Lab Content updated	Fall 2027
DANC A135: Flamenco Dance 1	Course Description updated, Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72, CSLOs updated, Course Objectives updated, Lecture and Lab Content updated	Fall 2027
DANC A138: African Dance and Drumming I	Course Description updated, Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72, CSLOs updated, Course Objectives updated, Lecture and Lab Content updated	Fall 2027

DANC A147: Flamenco Dance 2	Course Description updated, Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72, CSLOs updated, Course Objectives updated, Lecture and Lab Content updated	Fall 2027
DANC A148: Mid-Eastern Dance 2	Course Description updated, Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72, CSLOs Updated, Course Objectives updated, Lecture and Lab Content updated	Fall 2027
DANC A149: Hip-Hop Dance I	Course Description updated, Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72, Course Objectives updated, Lecture and Lab Content updated	Fall 2027
DANC A171: Contemporary/ Modern Dance Basics	Title Change, Course Description updated, SLOs updated, Course Objectives updated, Lecture & Lab Content updated, Writing Assignments updated, Resources updated, Anticipated cost added	Fall 2027
DANC A175: Mexican Folklórico Dance 1	Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72, Lecture and Lab content, CIP code from 500399 to 500301	Fall 2027
DANC A176: Mexican Folklórico Dance 2	Units from .5-2 to 1-2, Lecture hours from 4.5-18 to 9-18, Lab hours from 13.5-54 to 27-54, Total contact hours from 18-72 to 36-72, CSLOs updated, Lecture and Lab content updated, CIP code updated from 500399 to 500301	Fall 2027
DANC A225: Yoga for Wellness 2	Title change, Course Description updated, Formerly Statement added, Lecture and Lab content updated, Instructional Techniques updated, Course assignments updated, CIP from 500399 to 500301	Fall 2027
DANC A255: Preparation for Audition - Contemporary/ Modern Dance	Title change, Course Description updated, CSLOs updated, Course Objectives updated, Lab Content updated, Anticipated cost added	Fall 2027
ENGL A101 (C1003): Critical Thinking and Writing through Literature	DE updated	Fall 2027
ENGL A101H (C1003H): Critical Thinking and Writing through Literature - Honors	DE updated	Fall 2027
MATH A180: Calculus I: Early Transcendentals	CCN Template MATH C2210	Fall 2027
MATH A180H: Calculus I: Early Transcendentals - Honors	CCN Template MATH C2210H	Fall 2027
MATH A185: Calculus II: Early Transcendentals	CCN Template MATH C2220	Fall 2027
MATH A185H: Calculus II: Early Transcendentals - Honors	CCN Template MATH C2220H	Fall 2027
MUS A010N: Beginning Keyboard for Lifelong Learning	Lecture Hours from 10-20 to 9, Lab hours from 0 to 27, Total Contact Hours 10-20 to 36, Lab Content added	Fall 2027
MUS A152: Studio Guitar 2	Material Fee removed, Lecture Hours changed from 27 to 18	Fall 2027

Motion: Tabitha Liang moved to approve the consent items; Jamie Hitchings seconded; unanimously approved.

Item 4: Discussion / Action Items

COURSE / PROGRAM	ACTION	EFFECTIVE TERM
Visual & Performing Arts	(20 minutes)	
MUS A018N: Popular Vocal Techniques 1 for Lifelong Learning	New Course **Motion: Jamie Hitchings moved to approve the discussion items; Tabitha Liang seconded; unanimously approved.**	Fall 2027
MUS A027N: Jazz Lab Ensemble for Lifelong Learning	Prerequisite updated, SOC code added, Added open entry/open exit **Motion: Jamie Hitchings moved to approve the discussion items; Tabitha Liang seconded; unanimously approved.**	Fall 2027
MUS A042N: Piano for Lifelong Learning	New Course **Motion: Jamie Hitchings moved to approve the discussion items; Tabitha Liang seconded; unanimously approved.**	Fall 2027
MUS A051N: Studio Guitar for Lifelong Learning	New Course **Motion: Jamie Hitchings moved to approve the discussion items; Tabitha Liang seconded; unanimously approved.**	Fall 2027

Item 5: Adjournment

Motion: Melissa Barrios moved to adjourn; Jamie Hitchings seconded; adjourned at _3:22_ PM.