



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, September 3, 2024, 12:30-1:30 PM, College Center 227 & Zoom

Minutes approved on September 10, 2024

E-Board Members in Attendance: Vice-President Lee Gordon, President Rendell Drew, Secretary Marilyn Kennedy.

E-Board Members Absent: Curriculum Chair Lori Pullman.

Guests: Anna Hanlon, Irene Naesse.

I. Preliminary Matters

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

- A. **Call to Order:** Vice- President Gordon called the meeting to order at 12:20 p.m. and presided over the meeting as he will be chairing the Senate meeting next week
- B. **Public Comments:** Anna Hanlon.
- C. **Approval of the Minutes:** *Motion 1: Secretary Kennedy moved to approve the August 27, 2024, minutes; minutes approved.*
- D. **Executive Board Member Reports:** VP Gordon reported that Senator Neill's husband passed away and that our thoughts and prayers are with her. This will be announced in the Senate next week, as well. Secretary Kennedy requested and it was agreed that the reporting tally chart for Senate committees will be placed regularly on the agenda (as agreed upon earlier), and marked as each committee reports to the Senate. The E-Board discussed with IE Coordinator Anna Hanlon how to ensure adequate verification of regular and substantive interaction in online courses before the next ACCJC visit/report.

II. Discussion of Upcoming Agenda Items

- A. **Future Meeting Agenda: Senate September 10:** Parliamentarian election, Curriculum Committee report, presentation on *The Anxious Generation*, Accessibility Committee , Honors Committee report.

E-Board Sept. 17: RSI discussion

III. Adjournment:

Vice-President Gordon adjourned the meeting at 12:48 p.m.