# OCC Academic Senate Executive Board Meeting Minutes

**Tuesday, September 24, 2024, 12:30-1:30 PM, College Center 227 & Zoom**

*Minutes approved on October 1, 2024*

**E-Board Members in Attendance:** President Rendell Drew, Vice-President Lee Gordon, PDI Chair and Secretary Marilyn Kennedy.

**E-Board Members Absent:** Curriculum Chair and Parliamentarian Lori Pullman
**Guests:** Senate President Emeritus Eduardo Arismendi-Pardi, Irene Naesse.

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*(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)*

## I. Preliminary Matters

A. **Call to Order:** **President Drew** called the meeting to order at 12:27 p.m.

B. **Public Comments**: None.

C. **Approval of the Minutes:** *Motion 1: Secretary Kennedy moved to approve the September 17, 2024, minutes; minutes approved.*

D. **Executive Board Member Reports:** **President Drew** reported that there is a new issue for the Transparency Committee to address. **President Drew** announced that the Senator-at-Large election resulted in a tie vote between two candidates. **The E-Board** determined that there should be a run-off election between the tied candidates. **Secretary Kennedy** reminded the **E-Board** that she had received two ballots for the Senator-at-large election but had only voted on one ballot. She requested that the list be checked to ensure that there are no other duplicate addresses on the voting list. **Secretary Kennedy** reported that she has concerns about an ethics issue with the Academic Standards Committee.  She will consult with **President Drew** about this. **The E-Board** discussed if the Senate should stay in the Student Union room for its meetings or try to return to the Faculty House. After discussion, it was agreed that **President Drew** will follow up on the plans for the clean-up in the Faculty House, as funds and plans were already set aside for that, and to see if a HyFlex system can be set up there. Additionally, the photos of the past Senate Presidents that are still in the Faculty House were discussed and it was agreed to keep those up and add photos of past presidents who are not already up there. It was agreed that the photos should also be posted online in the Senate's public pag.

## II. Discussion of Upcoming Agenda Items

**Academic Senate President Emeritus Eduardo Arismendi-Pardi** addressed the E-Board. He discussed that he wanted to make a presentation to the E-Board and then the Senate about the official relationships the Senate has with the Administration and the Board of Trustees, so faculty are clear about the Senate's place in the shared governance process. It was agreed that President Emeritus Arismendi-Pardi will present to the E-Board first, and then the Senate.

A. **Future Meeting Senate Agendas: Sept. 24:** Regular Substantive Interaction—Distance Education, AI Report, Curriculum Committee Report. **Oct. 8**: OAB Report, President Emeritus Arismendi-Pardi's presentation on Senate purview and connection.

## III. Business

A. **Selection of Consent Calendar Items for Senate Agenda: :**
   1. **Appeal Committee Volunteers:** There were seven volunteers, and the E-Board was unsure if all met the requested requirement by Dean Vergara. President Drew stated that he would speak to Dean Vergara for his feedback and then place on the Consent Agenda all of those who met the requirements.

## IV. Adjournment: **President Drew** adjourned the meeting at 1:01 p.m.