ORANGE COAST COLLEGE

Academic Senate Meeting | March 15, 2022 | 11:30 am - 12:30 pm | Zoom

Academic Senate Member Attendance			
Jessica A. Alabi, *at-Large*	Absent	**Cyndee Ely,** *Part-Time Faculty*	Present
Jason Ball, *Part-Time Faculty*	Present	**Lee Gordon,** *at-Large, President*	Present
Carol Barnes, *Counseling*	Present	**Marilyn Kennedy,** *Lit & Lang, PDI Chair, Secretary*	Present
Tyler Boogar, *Math & Sciences*	Present	**Doug Lloyd,** *at-Large*	Absent
Nina Calabretta, *Part-Time Faculty*	Present	**Dan Matulis,** *Ath & Kin (semester replacement/Legaspi)*	Present
Irving Chavez Jimenez, *at-Large*	Present	**Leland Means,** *Visual & Performing Arts*	Present
Eric Cohen, *at-Large*	Present	**Jeanne Neil,** *Business & Computing*	Present
Sean Connor, *at-Large*	Present	**Charles Otwell,** *Curriculum Chair*	Present
Eric Cuellar, *at-Large*	Present	**Max Pena,** *at-Large*	Present
Jodi Della Marna, *Library*	Present	**Loren Sachs,** *at-Large, Immediate Past President*	Present
Matt Denney, *Technology*	Present	**Jordan Stanton,** *Social & Behavioral Sciences*	Present
Tina De Shano, *Consumer & Health Sciences*	Present	**Katherine Smith,** *ASOCC Student Presentative*	Present
Rendell Drew, *at-Large, Vice-President*	Present		

Guests (Optional & Voluntary Sign-In): Andreea Serban, Kate McCarroll, Nathan Jensen, Anna Hanlon, Michelle Grimes-Hillman, Steve Tamanaha.

1. Preliminary Matters

A. **Call to Order: President Lee Gordon** called the meeting to order at 11:30 A.M.

   Motion 1: President Gordon moved to move item 5C to the top of New Business; motion seconded; motion approved. [See voting chart at the end of these minutes.]

B. **Opportunity for Public Comment:** Dr. Sheri Sterner and three other public commenters.

C. **Approval of the Minutes:** *Motion 2: Senator Kennedy moved to* approve the March 8, 2022, meeting minutes with a minor correction; motion seconded; motion approved. [See voting chart at the end of these minutes.]

2. Consent Agenda

A. **Budget Committee Member:** Elizabeth Blake

   Motion 3: Senator Kennedy moved to approve the Consent Agenda; motion seconded; motion approved. [See voting chart at the end of these minutes.]

3. Officer, Senator, & Committee Reports

A. **President and Vice President's Report:**

   1. **Vice President's Report – Rendell Drew:**

      Faculty Handbook: The process for updating the Faculty Handbook has begun. The first meeting took place on March 10, where we reviewed and identified the items that pertain to the 10+1. The next meeting will take place on Wednesday, April 6, via Zoom.

Honors Coordinator: A call will be put out to initiate the search for the Honors Coordinator. Since President Lee Gordon is the current Honors Coordinator, Vice-President Drew will replace him in interviewing candidates along with VPI Michelle Grimes-Hillman. The anticipated date for this position is from August 2022 to May 2024.

Department Chair/Scheduler Evaluations: These evaluations are in process, and VP Drew wants to ensure collegiality and communication, so he read the CFE Contract Section 10.3, to make clear this evaluation process. The evaluatees also have the chance to make written comments responding to the report done by evaluators.

2. **President's Report – Lee Gordon:**

Senate Elections: Stated that the Senate needs to keep moving with elections. Division Senators needs to be elected before the Senate can move on with Senator at-Large elections. This is faculty driven. The Lit and Lang and Business and Computing Divisions are yet to elect their division senators. **Senator Kennedy** noted that there is an actual process to getting elections done in the division. She will share it with the E-board.

Annual Environmental Event: A panel focus on the California Drought will take place on Thursday, April 7, 1-2 pm. John Fawcett will be one of the speakers. The faculty host this year will be Professor Irene Naesse as part of her geography class and their discussion on agriculture. Faculty and students are encouraged to attend the event.

SB 1080 - College and Career Fairs [link] President Gordon sent a letter of support for SB 1080 to the California Senate Education Committee. This proposed bill would require a local school district holding a college or career fair to notify nearby community college districts that have overlapping jurisdiction.

Increasingly, community college recruitment representatives are being discouraged from participating in college fairs that occur on high school campuses, particularly early in the college application process. Often, community college representatives are only being invited to meet directly with students after the application and acceptance notifications from universities are released.

High school students should be made aware of all options that are academically and financially available to them. SB1080, which is sponsored by State Senator Min of Irvine, has an interesting History. Ben Olague, Outreach Program Specialist at Golden West, was talking to Chancellor Weispfenning about difficulties that Ben Olague had with recruitment at area high schools. When trying to participate in high schools' college fairs, he noticed barriers to participation for community colleges. Chancellor Weispfenning and Julie Clevenger worked with the Coast District's public affairs advisors and contacted Senator Min explaining their concerns about the situation, and Senator Min agreed to sponsor legislation to try to address this problem.

A hearing on SB 1080 is scheduled for March 23, 9 a.m., and Chancellor Weispfenning will testify before the State Senate Education Committee at that time. SB 1080 will require school districts to notify community colleges when college or career fairs are taking place. SB 1080 will create greater access to alternative pathways to higher education and skilled jobs. For those looking to transfer to a university, attain an associate degree, or enter the workforce, this legislation helps level the playing field for students.

Congratulations to the Chancellor on his initiative in getting this legislation before the State Senate. Thank you, Senator Min, for sponsoring it. The hopes is that SB1080 passes and is signed into law.

B. Union/Bargaining Unit Report – CFE President Rob Schneiderman: Reported that the CFE officers' election materials are in the mail. If faculty needs N95 masks, they can request them through the Union; they are in the Faculty House.

C. Transparency Committee – **Marilyn Kennedy:** TC Member Kennedy reported that the committee met on March 9 and gathered information on the CHS 10+1 issue regarding the Neurodiagnostic Technology A.A. degree program. This week they will be gathering more information on this issue and begin to evaluate all the information for the 10 +1 aspects. This week they will also review a follow-up report in the Self-Pelf Paced math 10+1 issues; a follow-up plan will be created for gathering information on the Hispanic Serving Institution (HSI) 10+1 grant issues next on their agenda.

4. Unfinished Business

A. COVID & Teaching:

Senator Kennedy: Read this statement from one of her constituents: "I strongly agree that checking students' vaccination status is not an instructional process and should not be included in our teaching duties."

Vice-President Drew: Asked about the vaccination reports that he receives for students in his online classes. It lists the students who are not vaccinated or testing compliant. He asked how long he can keep them on his roster. Some of them are out of class and missing tests

Vice-Chancellor of Educational Services and Technology Andreea Serban: If the class is not on site, he should have not gotten those reports. It must have been a mistake in the coding in Banner. The emails that are sent to faculty and the class roster should be only for classes that have some on-site components. She will look into it. It is the Office of Institutional Research that creates those emails that are sent every morning to faculty who teach on site. If the classes are online, she asked to please disregard those reports.

Regarding the comment about faculty checking about student vaccination status, that is not a requirement. They should not be doing that.

Senator Kennedy: Thanked Dr. Serban for that information. She had a student in her online class that notified her that he has COVID. She is not sure of the steps to take to report it or if she needs to report it.

Vice-Chancellor Serban: If the student is only online and has no intention to come on campus for any service or interaction, then nobody should report them because they do not impact the college. However, if the student does come on campus the professor can advise that it would be good to report that information to the OCC Health Center.

Senator De Shano: Stated that she was in a meeting last week where a lot of people and a few students asked when the mask mandate may be removed.

President Gordon: Commented that this was a topic of conversation at the last meeting of the District Consultation Council, and they have not made a final decision yet.

Vice-President Drew: He has students who have not been vaccinated or tested. He asked for further direction. This is in regard to his on-site class.

Vice-Chancellor Andreea Serban: Advised that he can tell them up front if they are non-compliant, they may be dropped from class. The students who are on-site and are non-

compliant are receiving multiple communications from Students Services, so if they choose to remain non-compliant, they assume the risk of being dropped from the class.

OCC President Angelica Suarez: Reiterated that there is currently a mask mandate in place that the Board of Trustees approved. There was a conversation at the last DCC meeting about this subject; however, nothing has yet changed. If anything changes, they will communicate that as soon as possible.

B. <u>**IT Faculty Services Resolution**</u> **– President Gordon:** Read the revised resolution out loud:

IT Faculty Services Resolution
Moved By: Lee Gordon; Seconded by: Dr. Rendell Drew

Resolved: It is the Sense of the Senate that during hours of instruction, <u>calls by faculty for I.T. Support assistance on campus</u> should be returned within 20 minutes or less.

President Gordon: Commented that IT service assistance for classroom computers is managed by the Coast District. He has been in contact with faculty who have concerns about the response time or lack of response at all when they contacted the District hotline for faculty classroom IT service.

Three members of the OCC IT faculty went to a meeting of the Technology Subcommittee of the District Consultation Council and reported on the current situation. He pointed out that OCC has hard working, in fact, with overworked and dedicated technical staff helping them with faculty classroom IT needs. The IT services technical staff who serve OCC faculty are really trying, under challenging circumstances. In addition to the challenges of the campus reopening, there were also retirements and resignations that have left IT services understaffed.

In response to the issues documented by the IT faculty at OCC, the District is planning to make changes in how it handles faculty requests for IT classroom assistance. District IT plans to increase the hours of operation for on-campus support. The new hours will be Mondays through Thursdays from seven in the morning until seven in the evening and Fridays from seven in the morning until 4 in the afternoon.

Starting soon, District IT will establish a new phone number for emergency classroom IT issues; the phone number will be configured to route directly to an on-campus technician's cell phone. If the technician is unavailable, the phone system will be configured to reroute the call to another technician on duty. This could allow for instructors to receive a timely response.

District IT will also be adding a printed label listing the new phone number on the AV podium for every classroom. If this arrangement works as planned, this could allow the District to meet the twenty-minute response time indicated in today's proposed Academic Senate resolution. That does not mean that a technician will arrive within twenty minutes. They cannot control for the timing of demand and OCC is understaffed, but it will be helpful for faculty members during their classes to have an idea of what is going to happen. They still need to measure the number of calls that are answered or unanswered under this arrangement, as well as how long it takes to answer the incoming calls. The way to be successful at this is to measure the response times.

President Gordon hopes the Senate will endorse the proposed resolution on when District IT responds to classroom calls for service assistance. The resolution will put faculty on record with this reasonable and appropriate standard of twenty minutes maximum

time for the District to respond to requests from teaching faculty for IT service during their classes. He asked for faculty thoughts on this matter.

Senator Kennedy: Stated that if it is a twenty-minute response time and it takes twenty minutes for someone to call back and say, "you called us," and the class is an hour long or an hour and a half, that seems troublesome. It is important to have acknowledgement and clarification with flexibility but waiting for that long in a classroom might impede teaching the class.

President Gordon: Commented that the twenty minutes was arrived at in response to information that the IT faculty provided to the Technology Subcommittee at the District on response times to calls. The problem was that it was taking much longer than twenty minutes, as they documented, to get a response. This is a twenty-minute maximum. It is not a twenty-minute target. It recognizes that in many cases, hopefully, they are going to be faster than that. However, in no case should it take more than twenty minutes.

District Chief Information Technology Officer Rupa Saran: Clarified that the hours and the new phone number have already been implemented. When they go into the classroom, the new labels should be there. Those are the numbers that would call directly to the technicians.

Public Comment: Stated that the start for coming back to campus has been rocky. He thanked Rupa Saran and the other people at IT for their response to the matter. He also acknowledged President Gordon because he has brought together a lot of people when the faculty did not know whom to talk to or whom to contact to get those problems solved. He appreciated being able to talk to the District Committee and he appreciates the changes, especially for the nighttime faculty.

Senator Boogar: Stated that in his division, they have some sections of classes, not an insignificant number, that start at or slightly after seven o'clock to serve the needs of students who work long hours during the day and want to take night classes. He mentioned that the new seven o'clock is great, but if that could be pushed up an hour, it would be very helpful to those teachers. There are usually technology issues that are typically identified at the start of class when people first get in the room. They have many classes that start at 7:15, 7:25 p.m., in that range.

Senator De Shano: The feedback she received about IT issues was that those issues that needed to be resolved quickly did get a quick response. However, a lot of them are having problems with things that if they cannot get fixed right away and end up being forgotten and never addressed.

Chief Tech. Officer Rupa Saran: The immediate classroom support is taken care of with those new phone numbers, but if faculty are not receiving support, please contact Dave Thompson. He is the point-of-contact person for OCC. The regular desk number that faculty currently have still exists. The immediate classroom assistance has a different number. If items or tickets and not being resolved, please let Dave Thompson know and he will assist with that.

Vice-President Drew: He has had a lot of problems with IT support and is glad to hear of the new changes. He asked for the background of IT services. It is his understanding that IT was previously based at OCC.

Public Comment: Commented that when he came to OCC, they had an IBM 360 in what was Clark Computing Center, now Reprographics. At that time, microcomputers just started being developed, and they had the Information Technology and Computer Science classes around that computer that was housed in the middle of that building.

Eventually, District took over that computer and moved it to District, and OCC continued to have campus IT completely separate from District IT.

They were building a large application called DSK at the time and they had to separate networks at that time. OCC refurbished that whole building to make it a campus-wide computing center in 2001. They put in the open lab and put it in the computing classrooms but still the servers and the switches that were used on the campus network were all there. Over time, different departments created different labs. Hoag apparently donated some computers. They had small computing organizations all over campus that would manage computing for Art, computing for Technology, computing for Computer Science, etc. About that time the District started trying to consolidate. Until COVID, he believes they still had some people who reported to OCC or the directors of OCC IT.

Senator Barnes: Thanked IT services for everything they do as they provide both on-campus and remote services to instruction, student services, and administration, which is a huge job. When she has a computer issue, she usually fills out a work order, IT contacts her within a reasonable time frame and diagnoses and resolves the issue. Service is not instant for her, but she realizes sometimes her issues are maybe lower priority than a classroom. However, things do get addressed and they do get resolved. She does not expect IT services to operate like *Siri*, and as long as issues are addressed and resolved in a timely manner it does not matter to her whether they are housed at the OCC campus or at the District office. OCC does offer classes from 7 a.m. until 10:35 p.m., so expecting IT services to respond within twenty minutes or less may not be reasonable. She does not know how many IT staff members will be needed to provide those twenty- minute services. Does twenty minutes mean reporting, diagnosing, or fixing the problem? We should all thank IT services for their dedication to identifying and resolving computer issues that keep us operating on campus remotely.

Motion 4: President Gordon moved to *approve the IT Faculty Services Resolution; motion seconded; motion approved.* [See voting chart at the end of these minutes.]

5. New Business

A. Part-Time Faculty Caucus:

Senator Ely: Introduced the three groups that are associated with the part-time faculty directly: (1) The Part-Time Faculty Committee of the Senate. That group would deal with 10+1 and instructional issues specifically, for part-time faculty. (2) The Communities of Practice for Part-Time Faculty which is a purely volunteer group to help build community with part-time faculty and the entire campus and provide professional development and resources. (3) The third is the union group, and that would be working conditions. It follows along the same kind of processes. Part-time faculty change unions depending on the number of LHEs that they teach. Those are the three basic groups that are there for part-time faculty. The Part-Time Faculty Committee of the Senate is going to be getting their bylaws in front of the Senate again and then they will be looking for members to help join and to participate with that.

Senator Ball: Stated that he wants to make sure that full-timers understand how important the Communities of Practice is and how critical the work of Senator Ely is for the part-time community. It is one of the few places where we see an actual part-time community develop. Many faculty members at the meeting have been part-timers themselves and are familiar with the myriad struggles and challenges. It can sometimes feel alienating for part-timers to do their job. A lot of them are attracted to higher

education because the workplace is a collaborative community. However, when they are part-time faculty, they feel like they are floating around and perhaps do not understand the other characters and individuals on campus or perhaps they do not know what kind of opportunities are out there. Part-time faculty can start to feel isolated and disconnected. Campuses may have a lot of resources to help part-timers, but it is not clear what those are. One of the bigger challenges that comes with being a part-timer and trying to keep competitive or relevant for students is professional development. OCC offers a lot of professional development opportunities for part-timers from having funding to be able to attend conferences or subscribe to journals to things like Communities of Practice.

Communities of Practice is really critical because the meetings themselves are professional development. Nearly every meeting has been a practical pedagogical workshop on a specific topic. The facilitators of those meetings do an excellent job of identifying contemporary, wide-ranging, relevant research in pedagogy in the field of the study of education that is widely applicable. It is also one of the few places where part-time faculty, at a more human level, can have the normal workplace experience of being able to gather around the proverbial "water cooler" and talk with each other.

Communities of Practice is very important and valuable for part-timers. For full-timers, developing relationships with the part-timers in their department is important. Once part-time faculty get more involved in this setting, it becomes easier for them to join full-timers in their other work, not just part of the 10+1, but to become club advisors, or to find out that the research symposium exists, or that the honors program is more accessible than one might think. It ties them to everything else since they constitute a majority of the workforce.

Senator Ely: They are meeting tomorrow to try again to get an in-person event at the end of this semester; this has been planned and rescheduled for two years now. The plan is to have a tour of the aquatic facility in the new Kinesiology building, have a light supper outside by the pool, and then have a professional development pedagogy-based topic. There will be more information coming out soon. If senators have any part-time faculty who would be interested, they can reach out to Senator Ely's email. There is also a website that will still need to be updated. If they know of a part-time faculty member who would like to work on updating the website, they can let Senator Ely know.

B. **AB/BP 2431 Chancellor Search – Senator Kennedy:** Provided a quick overview of some colleges who use public forums as part of the hiring process for their Chancellor searches. She reviewed two pages of the recent Chancellor search at the San Diego Community College District:

> **SOCCD Recent Chancellor Search Public Forum Page:** https://www.sdccd.edu/about/departments-and-offices/communications-and-public-relations/newscenter/articles/2021/public-forums-set-for-finalists-in-chancellors-search.aspx

> This link/page shows the list of four finalists; the website talks about them attending the forum. A stakeholder can submit a question and the forum includes students, faculty, staff, administration, and the community served because it is a community college. It really touches everybody who has a stake in how the system works and all of those who are served by the college. This is one of the things that is really nice about San Diego Community College.

> **SOCCD Final Chancellor Selection:** https://www.sdccd.edu/about/departments-and-offices/communications-and-public-relations/chancellor_search/index.aspx

The second link/page shows which candidate was selected and provides background on that person.

For a bit of history of the proposed changes, the language added in the revision is based upon prior Senate discussions and interest in a forum component. At the last BPAP meeting they talked about this; there was quite a discussion on it.

Senator Kennedy stated that for a long time the District has been focused on protecting the privacy of the few applicants. With this revision that can still be done for *applicants*; it is only the three to five *finalists* who would be part of the forum. The climate of Chancellor hiring needs to change so that there is more transparency in the process and to ensure that the much larger group of stakeholders (students, faculty, administration, staff, the community served) is respected as a part of the selection process, and to be as inclusive as possible.

The proposed revised language was taken from Riverside Community College District. They do a forum; other districts do, as well. Their language is perfect: "The process will be inclusive, participatory and transparent. The district and community will be informed and involved throughout the process through the distribution of regular progress reports and a dedicated webpage with up-to-date information." There are also two committees, just like here: (1) a search committee that takes all of the original applications and vets those and interviews people and recommends finalists. (2) Those finalists go to the second committee, the selection committee.

The search committee's job and all of that information would still stay confidential. There would still be some confidential aspects to the selection process, by law. There would be a two-tiered formula: (1) A public forum to help create the job description "will be held to obtain suggestions for qualities, characteristics and desired/required qualifications for the Chancellor. The Chancellor profile will be developed from these suggestions, reviewed by the search committee and finalized by the Board" and (2) a public forum for the finalists with questions from stakeholders.

This is done throughout California. One can Google and see some of these forums, some of these schools, and how they how they work.

In the past, they had closed, private searches, kept away from the thousands of stakeholders to protect the few who apply. Opening this up to more transparency and inclusion will allow stakeholders' engagement which will also lessen the feelings that the stakeholders are given a Chancellor versus that they we part of selecting one.

Senator Kennedy asked for feedback, but due to time constraints, the discussion will continue at the next meeting.

6. Adjournment of the Regular Meeting

President Gordon adjourned the meeting at 12:30 p.m.

7. Approval of the Minutes: March 22, 2022

MINUTES: First draft written by Beatriz Rodriguez, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1 Move 5C to top of New Business	Motion 2 03/08/22 Minutes	Motion 3 Consent Calendar	Motion 4 IT Faculty Services Resolution	Senate Membership
Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.				
Absent	Absent	Absent	Absent	Alabi, Jessica A.: Senator-at-Large (2020-2023)
Aye	Aye	Aye	Aye	Ball, Jason: Part-Time Senator (2021-2022)
Aye	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2021-2024)
Aye	Aye	Aye	Aye	Boogar, Tyler: Math and Sciences Senator (2020-2023)
Aye	Aye	Aye	Aye	Calabretta, Nina (Part-Time Senator (2021-2022)
Aye	Aye	Aye	Aye	Chavez Jimenez, Irving: Senator-at-Large (2021-2024)
Aye	Aye	Aye	Aye	Cohen, Eric: Senator-at-Large (2021-2024)
Aye	Aye	Aye	Aye	Connor, Sean: Senator-at-Large (2020-2023) 11:32 arrival
Aye	Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2021-2024)
Aye	Aye	Aye	Aye	Della Marna, Jodi: Library & Learning Support Senator (2020-23)
Aye	Aye	Aye	Aye	Denney, Matt: Technology Senator (2020-2023)
Aye	Aye	Aye	Aye	De Shano, Tina: Consumer Health Sciences Senator (2020-2023)
Aye	Aye	Aye	Aye	Drew, Rendell: **Vice President**, Senator-at-Large (2020-2023)
Aye	Absent	Aye	Aye	Ely, Cyndee: Part-Time Senator (2021-2022)
Abstain	Abstain	Abstain	Abstain	Gordon, Lee: **President**, Senator-at-Large (2019-2022)
Aye	Aye	Aye	Aye	Kennedy, Marilyn: **Secretary**, Lit and Lang Senator (2019-2022)
Absent	Absent	Absent	Absent	Lloyd, Doug: Senator-at-Large (2020-2023)
Aye	Aye	Aye	Aye	Matulis, Dan: Athletics and Kinesiology Senator (2020-2023)
Aye	Aye	Aye	Aye	Means, Leland: Visual and Performing Arts Senator (2021-2024)
Aye	Aye	Aye	Aye	Neil, Jeanne: Business and Computing Senator (2019-2022)
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Aye	Aye	Aye	Aye	Pena, Max: Senator-at-Large (2019-2022)
Absent	Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2019-2022) 11:35 arrival
Aye	Aye	Aye	Aye	Stanton, Jordan: Social and Behavioral Sciences Senator (2019-2022)