



ACADEMIC SENATE MEETING

October 16, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:30 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Darryl Isaac, Jeanne Neil, Irini Rickerson.

Guests: Jessica Ayo Alabi, Kevin Ballinger, Renee DeLong, Nathan Jensen, Katie McCarroll, Madjid Niroumand, Marc Perkins, Rich Pagel, Charlene Reed, Felipe Salazar, Farah Sogo.

2. Approval of the Agenda:

President Loren Sachs requested an amendment to the agenda, moving New Business items before Old Business Items. **Motion 1: President Sachs** moved to approve the agenda, moving New Business before Old Business; motion seconded; motion approved unanimously.

3. Approval of the Minutes for October 9th, 2018:

Secretary Kennedy noted minor corrections to the draft minutes. **Motion 2: Secretary Kennedy** moved to approve the October 9, 2018 minutes, with minor corrections; motion seconded; motion approved unanimously.

4. Public Comments:

Eric Cuellar, Rendell Drew, Lee Gordon, Anna Hanlon, Marilyn Kennedy, Doug Lloyd.

5. Consent Agenda:

Motion 3: Secretary Marilyn Kennedy moved to approve the consent agenda, motion seconded, motion approved.

A. Tenure Track Evaluation Teams:

i. Luis Miranda (Counseling):

Dean: Renee DeLong

Hiring Committee: Stacy Kirch

Within Discipline: Ruby Icaro-Boiser
Senate (Outside Discipline): Marcella Norling

B. Academic Senate Representation on Committees:

ii. Institutional Effectiveness:

Steven Chang

6. Officer, Senator, and Committee Reports:

A. President's Comments – President Loren Sachs

- **AP 7120 A & OCC Permanent Presidential Search Committee Makeup/Action:** President Sachs announced that the Classified Senate will create a resolution asking for two additional seats on the OCC Permanent Presidential Hiring Committee, a Classified Senate seat and an OCC student seat, as those seats are not in the written BOT policy. Once that resolution is written, it will be brought to the Academic Senate for review.

President Sachs noted in regard to the Classified Senate President Andrea Rangno's public comment last week stating that she would be asking for the faculty to give up a seat so that a Classified person could have a seat that a comment was made to President Sachs that it might have been perceived that he was endorsing President Rangno's comment to take a seat from the Academic Senate. President Sachs clarified that it was not his intention; he was/is only supportive of the Classified Senate's efforts to gain a seat, not advocating for faculty to give up a seat.
- **District Consultation Council—Nepotism Policy/Faculty Hiring:** President Sachs provided a District Consultation Council update, noting that the nepotism policy review might be pushed to early next year, as they are recognizing that this is a policy that still has issues that need to be discussed. As per OCC tenure-track hiring, ten full-time replacements and possibly ten new additional full-time faculty will be requested.
- **Division Report—Literature and Languages Division Senator:** Senator Kennedy noted that in her division at least one recent full-time faculty retiree who returned to teach part-time was required to have a physical exam and a doctor's report to teach, apparently based on the Ed. Code and wanted those who are considering retiring to be aware of this [87408.5].
- **GP Steering Committee—VPI Ballinger:** VPI Ballinger noted that the Guided Pathways Steering Committee has been meeting and that GP Onboarding Coordinator Jessica Alabi has been attending; she may be attending the Senate in the future regarding that work. He introduced Coordinator Alabi to the Senate.
- **Senate Web and Portal Sites/Academic Senate Administrative Secretary Ricky Goetz:** President Sachs asked Senate Administrative Secretary Goetz to presents his recent work with IT in updating the [Senate Agendas & Minutes](#) and [Faculty Opportunities](#) webpages. There is now an [Index](#) on the Portal for Academic Senate meetings from 2010-2018. There is a new OCC Academic Senate email address [occacademicsenate.occ.cccd.edu]. It was clarified that the Senate is limiting documents (i.e. flyers) that are being posted under supplemental documents on the website due to meeting ADA compliance standards.

7. New Business

A. Flex Day Recap – Flex Coordinator Marc Perkins

Flex Coordinator Perkins provided an update on Flex Days with an oral presentation and a written [Flex Day report](#). He requested faculty feedback on all aspects of his presentation:

- **Fall 2018 Flex Day:** There were 118 different Flex events at the August Flex Day, with 115 sessions and 130 different speakers. One of the Flex sessions was targeted specifically to students in human anatomy classes. The Poster session was a huge success with 13 different posters up and many

faculty discussing those poster sessions. The evaluation and attendance data for the fall Flex Day are still being evaluated and collated.

Spring 2019 Flex Day: As per the contract guidelines, spring 2019 Flex Day will be held on a Thursday-February 21st, and will be run in the same format as before, with extended evening hours, as there were about 90 people at each hour in the fall evening flex sessions. Part-time faculty who teach on Thursdays will have to attend for the hours they would have been teaching class on Thursday. The wellness sessions may be scheduled into early time slots, leaving the mid-day for non-wellness sessions. There may be a limitation on the number of sessions during any one time slot and a move from one keynote session to four or more keynote sessions, placed in the top-of-the-afternoon time slot. Faculty should provide feedback as to what type of keynotes they would like to attend. Faculty, please continue to propose sessions, as you have in the past.

Cornerstone Application for Flex: OCC Flex will be using Cornerstone, which is also being adopted by the State; Cornerstone is a new system the District chose to manage our Flex and on-campus professional development, so it will be used for registration and attendance. Presenters will electronically record attendance which will eliminate each Flex attendee from having to submit an individual print sheet at end of the day; evaluations will be electronic, as well. The call for Spring 2019 Flex Day proposals will be sent out at the end of October and proposals must fall under one or more of the three broad categories of instructional improvement, staff improvement, or student improvement.

Faculty should provide feedback to Coordinator Perkins or the Flex Committee.

B. Permanent President Hiring Committee - Announcement/Selection Criteria/Action--President Loren Sachs:

President Sachs announced that a call for volunteers was sent out in the past week for membership on the Permanent President Hiring Committee with selection criteria in that email; we need to review and endorse the criteria, and may also discuss deleting or adding criteria, as well:

Selection Criteria Requested in the Call:

1. Be a full-time faculty member
2. Provide evidence of campus involvement/active on campus, Senate, or department committee(s)
3. Be available for the initial first meeting on Friday, November 2, in the afternoon

Of the three committee members chosen, there will not be more than one chosen from a division. In response to the call, there were eight eligible faculty from five different divisions who met the qualifications. After the Senate meeting the E-Board and the Senate Administrative Secretary will randomly choose the three representatives from the hat. President Sachs requested endorsement of the selection criteria. **Motion 4: Vice President Jamie Blair** moved to endorse the membership selection criteria for the Permanent President Hiring Committee; motion seconded; motion approved after discussion, with one abstention.

If a member of the search committee is not able to serve, we will select their corresponding division member from the alternates list, starting in sequential order. If a member does not have a corresponding division member on the alternates list, a member from another division not already represented will be chosen from the alternates list, starting in sequential order.

C. Institutional Self Evaluation Report (ISER) Review – VPI Kevin Ballinger/President Loren Sachs: VPI Ballinger showed the Senate members how to access the Accreditation site and presented an overview of the new [2019 Institutional Self Evaluation Report website](#), soliciting the Senate for feedback--the Senate can submit feedback on the ISER by completing this [Google Form](#). VPI Ballinger will be presenting to the Board of Trustees on Wednesday on the status of the ISER, and ultimately he will be

asking the Senate for endorsement of it, as the Senate President has to sign off on this report as well as the Co-Chair of the Accreditation Committee, Georgie Monahan.

President Sachs encouraged the Senators to attend the forum on Thursday which will focus on the Quality Focus Essay and Introduction/Preamble of the ISER. There will be more forums to follow. He noted that the Accreditation Committee will most likely visit the Academic Senate during a meeting and possibly some committee meetings related to shared governance. President Sachs also tasked the Senators with speaking with their division faculty who run programs or committees to update their Portal websites, making sure their links are up to date.

VPI Ballinger reported on how the ACCJC and its accreditation process has changed in positive ways. There has been a significant difference in attitudes and interactions, evidencing much more support overall. The training is better, as well; there will be an evaluation after their process is completed.

VPI Ballinger noted that the Transparency Committee was created for the Accreditation process and therefore VPI Ballinger would like feedback from them and any other faculty; he asked faculty to review sections of the ISER which are relevant to their departments, divisions, programs, and committees and review those areas to see where more evidence might be needed to suggest or provide that evidence. He also urged faculty to update all relevant Portal sites, as those related to Accreditation will be looked at, especially those that are directly related to shared governance and the 10 + 1.

8. Unfinished Business:

A. Board Policies Review/Action - Academic Renewal AP 4240, BP 4240: Senator Marilyn Kennedy

Senator Kennedy passed out a handout entitled “Academic Renewal Policies Recommendations,” which included the college comparison chart from last week and an additional smaller comparative chart added [see below], compiled at the request of the Senate E-Board, to compare options from colleges who have moved to the select-by-course academic renewal method. Colleges who have moved to the select-by-course method have mitigated that removed restriction by requiring certain tiered GPAs/units earned be met before requesting academic renewal. For example, both Pasadena and Santa Monica, who have similar Admission and Records/Counseling components as does CCCD, have reference standards for these units/GPAs that CCCD could model to ensure CCCD keep to current, quality standards.

| College/ District | Max Units Allowed | By Select Courses or Full Semesters | Frequency of Request Limitations | Time Elapsed Before Requesting | Units/GPA earned before requesting | Responsible Personnel for Decision/Route for Approval |
|----------------------|----------------------|--|--|---|---|--|
| CCCD (proposed) | 30 units | Select | No limits | 1 year | 12 units=2.0 | Counseling & Ad. & Records |
| LACCD | 30 units | Select | No limits | 1 year | 15 units=2.5 30 units=2.0 | Ad. & Records |
| Mt. SAC | 24 units | N/A | No limits | 2 years | 18 units=3.0 24 units=2.5 30 units=2.0 | N/A |
| Pasadena* | 30 units | Select | No limits | 1 year | 12 units=3.0 24 units=2.5 36 units=2.0 | Ad. & Records (advises to get counseling first) |
| Rio Hondo | 30 units | Select | No limits | 1 year + 15 units=2.5 GPA 2 years + 30 units=2.0 GPA | 1 year + 15 units=2.5 GPA 2 years + 30 units=2.0 GPA | Ad. & Records |
| Santa Monica* | 30 units | Select | No limits | 1 year | 15 units=3.0 24 units=2.5 36 units=2.0 | Counseling → Ad. & Records |
| SOCCCD | 30 units | Select | No limits | Two semesters | 30 units=2.5 | Ad. & Records |

A senator from Mathematics stated that we do need to help a student who has had a bad semester but has improved. If we decide to accept the proposal to remove whole-semester renewals, a possible option is to add a 2.5-GPA-for-24-units-earned model before requesting academic renewal which would still allow one substandard grade over two semesters; this would include a request limitation of two times, as well. If we propose no semester limits and wish to keep the GPA at 2.0, then then we need to require higher GPA standards with more tiers, as other colleges have done. One decision drives another; more stringent requirements are needed if there are no limits in another area.

Senator Kennedy noted, in response to a senator query, that the four different colors on the AP 4240 policy are suggested changes to the current policy from various sources, not identified. All items in black are the current policy as it stands now.

President Sachs asked for Counseling senators' feedback:

A Counseling senator noted that the sentence on page two of the AP 4220 policy which states, "However, students' permanent records will be annotated so that it is readily evident to all users of the records that the units, even if satisfactory, are to be disregarded," will have to be made accurate and parallel to the proposed select-by-course academic renewal method change, if that is accepted.

Another Counseling senator emphasized that the spirit of academic renewal looks at academic forgiveness; forgiveness is facilitated by counselors when the academic work on the transcripts represents an obvious change to satisfactory work and being in good standing. This policy has served us well and the counselors see students holistically, have 30-minute counseling sessions, and students attend multiple colleges. He advocated for the proposed changes to remove the semester method of academic renewal to a select-by-course method of academic renewal and that the current 2.0 meets the current board policy, and many students on financial aid must have a 2.0. [See [SAP Policy and Financial Aid](#)].

Another Counseling senator noted that the policy doesn't just serve students who are graduating and transferring, but assists in rehabilitating students whose academic records have improved when they have turned their lives around.

Senator Kennedy agreed that academic renewal assists with graduating, transferring and rehabilitating, but also noted that current research is demonstrating that students attempting to get into graduate school are also using this process, so it is important that we work towards consensus to ensure fairness and forgiveness to deserving students while maintaining standards that are fair and equitable with current standards and do not place CCCD on the lowest rung of standards.

A Counseling senator stated that he would be willing to impose frequency limits on requests but does not want to see the GPA raised above 2.0.

President Sachs stated that he sees agreement on the intent and purpose of the academic renewal procedure, and that next meeting we will need to work towards a compromise on the other aspects.

Senator Kennedy stated that she would report to the DCC BOT Subcommittee that we are still working on this policy as are the other two campuses. She asked faculty to review the data and the charts passed out and offered a reference notebook of the backing research for anyone to review.

D. Guided Pathways Discussion/Updates

This topic will be addressed at the next meeting.

E. AB 705 Discussion

This topic will be addressed at the next meeting.

F. Academic Senate Newsfeed

This topic will be addressed at the next meeting.

9. Adjournment:

President Sachs adjourned the meeting at 12:33 p.m.

Approval of the Minutes: October 23, 2108

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

| Mot 1 Agenda as Amended | Mot 2 Minutes 10/9/18 | Mot 3 Consent Agenda | Mot 4 Perm. Pres. Hiring Comm. Selection Criteria | Voting Tallies Chart/Senate Membership |
|-------------------------------|-----------------------------|----------------------------|--|---|
| --- | --- | --- | --- | Agahi, Kaveh: Assoc. Students Representative (non-voting) |
| Aye | Aye | Aye | Aye | Barnes, Carol: Counseling Senator (2018-2021) |
| Aye | Aye | Aye | Aye | Blair, Jamie: Senator-at-Large (2018-2021) |
| Aye | Aye | Aye | Aye | Brown, Cameron: Athletics & Kinesiology Senator |
| Absent | Absent | Aye | Aye | Cuellar, Eric: Senator-at-Large (2018-2021) 11:35 arrival |
| Aye | Aye | Aye | Aye | Dale, John: Library Senator (2017-2020) 12:20 departure |
| Aye | Aye | Aye | Aye | Denney, Matt: Technology Senator (2017-2010) |
| Aye | Aye | Aye | Aye | Drew, Rendell: Senator-at-Large (2016-2019) |
| Aye | Aye | Aye | Aye | Ely, Cynthia: Part-Time Senator (2018-2019) |
| Aye | Aye | Aye | Abstain | Gordon, Lee: Senator-at-Large (2016-2019) |
| --- | --- | --- | --- | Hanlon, Anna: Curriculum Chair (Non-Voting) |
| Aye | Aye | Aye | Aye | Holt, Kelly: Senator-at-Large (2017-2020) |
| Absent | Absent | Absent | Absent | Isaac, Darryl: Con. & Health Sciences Senator (2017-2020) |
| Aye | Aye | Aye | Aye | Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020) |
| Aye | Aye | Aye | Aye | Lloyd, Douglas Math & Sciences Senator (2017-2020) |
| Aye | Aye | Aye | Aye | Means, Leland Visual & Performing Art Senator (2018-2021) |
| Aye | Aye | Aye | Aye | Neil, Jeanne: Business & Computing Senator (2016-2019) |
| Aye | Aye | Aye | Aye | Phillips, Clyde: Student Services Senator (2017-2020) |
| Absent | Absent | Absent | Absent | Rickerson, Irini: Senator-at-Large (2018-2021) |
| Aye | Aye | Aye | Aye | Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020) |
| Aye | Aye | Aye | Aye | Sachs, Loren: Senator-at-Large (2016-2019) |
| Aye | Aye | Aye | Aye | Thai, Will Part-Time Senator (2018-2019) |
| | | | | Part-Time Senator Vacant (2018—2019) |
| | | | | Senator-at-Large: Vacant (2017-2020) |
| | | | | Senator-at-Large: Vacant (2017-2020) |