



ORANGE COAST COLLEGE

ACADEMIC SENATE MEETING

October 30, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:32 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Eric Cuellar, Anna Hanlon, Clyde Phillips, Will Thai.

Guests: Kevin Ballinger, Jeff Delaney, Dennis Harkins, Jaki Kamphuis, Katie McCarroll, Todd Murphy, Madjid Niroumand, Felipe Salazar, John Taylor.

2. Approval of the Agenda:

President Loren Sachs requested that we move New Business to after the Consent Calendar. **Motion 1: Senator Darryl Isaac** moved to approve the agenda by moving New Business to after the Consent Calendar; motion seconded; motion approved unanimously.

3. Approval of the Minutes for October 23rd, 2018:

Motion 2: Senator Brent Rudmann moved to approve the October 23, 2018 minutes; motion seconded; motion approved unanimously.

4. Public Comments:

Madjid Niroumand.

5. Consent Agenda:

Motion 3: Senator Cyndee Ely moved to approve the consent agenda, motion seconded, motion approved.

A. Academic Senate Representation on Committees:

- i. Facilities: Mark Hamamura

6. New Business

A. Barnes & Noble Course Material Affordability Programs: Todd Murphy and Jeffrey Delaney:

Todd Murphy presented various affordability programs offered through the OCC Bookstore as bookstore profits are dropping as profits are being realized directly by the publishers via other avenues of sale:

1. **Price Matching:** OCC Bookstore will price match Amazon, bn.com., and local competitors (not peer-to-peer pricing or online marketplaces) for the exact textbook, same edition, format, rental term, with all accompanying materials--one copy, per title per customer. Excluded items are digital textbook and access codes, special orders, and new rentals.
2. **First Day:** This is a tuition-based program, which is flexible and adds the cost of course materials to the tuition for a course, program, specific department, year of study, or the entire curriculum—it can reduce course material costs up to 50%. Beyond the cost reduction, students are prepared with materials on the first day. Students can use their financial aid to cover the costs.
3. **Courseware:** Based on research, “85% of students use their laptop as the primary device for their schoolwork, and 59% use their smartphones; 58% of students don’t have course material on their first day of class. Cost is the #1 reason why students choose not to purchase textbooks.” This program offers a fully customizable, high quality set of OER course materials with original content and test banks, automatically-graded quizzes, and built-in analytics. The cost is \$25.00 per course with an additional \$15.00 for a print copy.

In response to senator questions, the following points were made:

- EOP and Equity funds are provided prior to the start of the semester and are available for students to purchase course materials; the same is not true of Pell grants.
- Once registered, a student has access to course material links.
- Although there is way for a faculty member to reorder course materials used for a course the prior semester, it is per class only; there is not yet a way to click once and duplicate the faculty member’s entire last semester course materials order.
- The mark-up margin for course materials is 25%, 30% for custom orders. The mark-up margin is a negotiated item between the District and Barnes and Noble and the new contract is up next year; that would be a good time to drop down the margins.

B. Title V HIS STEM Grant Update – Professor Erik Bender:

Professor Bender informed that he originally applied for the Dept. of Ed. Title V HIS STEM Grant in April 2017, but did not get funded; the grant score was 99.0 and the cut-off was 99.3—his grant was the next one after the cut-off. However, because they were told that the denied grant applications were so outstanding, this grant was accepted in 2018 without the necessity of a re-application, and therefore the funding granted for 2018 at \$549,845, (subject to an annual renewal) with the total at \$2.75 million over a five-year period. This grant is on the BOT agenda for the next meeting for approval.

Orange Coast College's Title V HIS STEM grant is composed of three main components:

1. **Strengthening the institution's commitment to inform, prepare, and track potential and current STEM students with a focus on the Hispanic community.** This is the main focus; however, the grant is also meant for all students on campus. There is a paucity of students declaring as STEM majors. This grant will be used to increase the number of students declaring as STEM majors and helping them to finish and ultimately succeed.
2. **Strengthening student learning and support services in STEM.** The grant will include working with the Student Success Center and Counseling, with focuses on STEM, teacher education, and student research opportunities.
3. **Establishing a teacher education program with a focus on STEM.** They will encourage students to become teachers in the sciences.

Professor Bender noted that currently they are still in the developing stages. There is money set aside for student research in collaboration with the ongoing Research Symposium already on campus, with plans for students to receive stipends. There are also funds set aside for faculty stipends to use for projects during the grant. The vetting process for awarding grant funding is still being created. Lewis 110 has been transformed into the new STEM Center; hopefully, it will increase in size, as needed.

A senator noted that they have met with Administration to get a facility to accommodate this program.

There is an internship component to the grant, and OCC faculty are already involved with internships in robotics. The internship component will also collaborate with four-year universities, such as UCI, CSUF, etc. Base 11 in Irvine has already reached out for internships. The grant facilitators are looking for more links to the community as, well; contact Professor Bender with those.

A senator noted that a great internship project could be related to AB 705 as interns could go into the classrooms and be Teaching Assistants, helping students and teachers, acting as liaisons between the high schools and our community college.

7. Officer, Senator, and Committee Reports:

President's Comments: President Loren Sachs announced the following items:

OCC President Permanent Hiring Committee: The BOT notified the Classified Senate that they will have a non-voting seat on the Permanent President Hiring Committee this time around. To make this position permanent the BOT policy will have to go through a formal vetting/change procedure for future hires beyond the pending one.

Facilities Committee: The Facilities Committee noted that the City of Costa Mesa shared its vision for an elaborate plan for full viability for a biking, walking, and skateboarding pathway.

8. Unfinished Business:

A. Academic Renewal Board Policies AP and BP 4240 Review/Action: Senator Kennedy

Secretary Marilyn Kennedy passed out a rewritten and updated AP 4220 BOT policy based on Senate feedback from last week; language additions are yellow-highlighted and language moves are orange-highlighted [See the Appendix at the end of these minutes for the policy as highlighted and formally approved with changes from today's meeting as well.] The proposed policy changes to the original policy language included the following items:

- Academic renewal is intended to facilitate graduation or transfer
- Only two semesters may have courses within them renewed
- Before requesting academic renewal, a student must earn at least 12 semester units with a cumulative 2.0 average and no D, F, or NC grades in those 12 units.
- A CCCD college may *honor* renewed coursework granted at other institutions but those renewed units will count towards the total at CCCD; however, a CCCD college may only *grant* renewal to courses taken in the CCCD district.

Senate discussion covered the following concerns:

- Acknowledged the compromise at keeping 12 units/2.0 GPA required to request academic renewal but adding that no Ds, Fs, or NCs could be earned during that 12 units
- Clarified the process of Counseling advisement first, then movement to Admissions and Records
- Debated “grade inflation” versus “grade forgiveness”
- Noted the Ed. Code requires and allows us to define our policies. It does not require that we have language stating renewal is based on “unusual circumstances beyond the student’s control”
- Responded to a senator statement last week that “most of our students are first generation students” at OCC with research presented today noting that 40% of California community colleges are first generation college students; GWC has about 29%, and OCC has about 28% (but with insufficient data) so it appears our District is lower than the state average
- Suggested that we have an obligation to educate first generation college students when they arrive, to avoid having to do so after a failure
- Reported that the average GPA at OCC is 2.7; it’s 2.4 for those requesting academic renewal in the last couple of months
- Suggested the spirit of this policy is to give students a chance to renew their academic performance due to life interferences
- Stated we are serving a large Hispanic population
- Emphasized that academic renewal requests are asked for after earning at least a 2.0 for 12 units without a D, F, or NC—not automatically granted as if entitled without noted improvement
- Ensured that the current requirement will stay that requires at least one year to have elapsed before the most recent coursework may be disregarded.

Motion 4: Senator Dale moved to approve the proposed changes to the policy as recorded on the amended policy [see appendix]; motion seconded; motion approved with fourteen “ayes,” two “noes,” and zero “abstain” votes.

President Sachs noted that this will still be reviewed by the other two senates and our District counsel. We may still need to revisit this if there are other issues.

B. Guided Pathways Discussion/Updates:

This agenda item will be addressed at the next meeting.

C. AP & BP 4230 Grading and Academic Record Symbols: Board Policies Review/Action: Senator Kennedy

Due to time limitations, Senator Kennedy briefly pointed out the highlighted areas to review for next week's meeting: On page 2, item 5, the policy is being reworded to "A student may withdraw no more than ~~two~~ three times from the same course and receive a W." This change is to reflect the current process in the District.

AP & BP 6750 Parking and Traffic: Board Policies Review/Action: Senator Kennedy

Due to time limitations, Senator Kennedy briefly noted that Senators may wish to review the policy and specifically highlighted the sections below:

- "No person may ride skateboards, roller-skates, or rollerblade, within the confines of the campus"
- "No person shall operate a motor vehicle or bicycle within the confines of the campus parking lots at a speed greater than 15 miles per hour, or as posted, except for emergency vehicles. The maximum speed limit on the interior of the campus is 5 miles per hour."
- "No person shall operate a motor vehicle, motorized cycle, or bicycle at a speed or in a manner that disregards the safety of persons or property."
- "Vehicles parking in metered stalls must pay for use of the stall as indicated on the meter. Display of a campus parking permit does not preclude payment of meter fees."

Senator Kennedy noted that due to campus construction, faculty have been forced to park in metered stalls and pay for the meters even with the parking permit, because no other parking was available. Also, the fees for violating safety regulations just allow the District to break even with costs. Many of the fines are nearly the same, but some violations are more dangerous or egregious than others, such as reckless driving, using a motorized vehicle on campus, wrong-way driving, excessive speed, and parking in a handicapped area. We may wish to alter some fees. Senators made these comments:

- Facilities just renewed the alleviation of the BOT policies for biking and skateboarding on campus and the BOT would review that next. A report from Safety is forthcoming.
- President Harkins noted that the request for alleviating the policy has not yet been received by him so it cannot go to the BOT yet.
- The form for reporting safety concerns was just sent out two weeks ago, so there cannot be a report that is accurate about safety concerns. Many of us did not know how to report.
- There have been several near-misses, one with a skateboard that went flying at high speed into a crowd of people and nearly hitting someone in the head.
- No one is monitoring the speeds of travel. This is a lawsuit waiting to happen.
- There needs to be a full survey of faculty regarding safety before any reports are sent out or decisions are made.

D. A Framework for Guided Pathways Committee Reporting - Jamie Blair:

This agenda item will be addressed at the next meeting.

E. AB 705 Discussion:

This agenda item will be addressed at the next meeting.

9. Adjournment:

President Sachs adjourned the meeting at 12:31 p.m.

Approval of the Minutes: November 6, 2018

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

APPENDIX

Coast Community College District

ADMINISTRATIVE PROCEDURE

Chapter 4

Academic Affairs

Proposed OCC Senate Approved Policy Changes in Yellow, Moves in Orange, New Additions at This Meeting In Blue
October 30, 2018

AP 4240 Academic Renewal

References:

Title 5 Section 55046

In accordance with BP4240, the purpose of this procedure is to disregard past substandard academic performance of students when such work is not reflective of their current demonstrated ability. It is based on the recognition that due to unusual circumstances, or circumstances beyond the students' control, or the past substandard work will negatively affect their academic standing and unnecessarily prolong the rate at which they complete their current objectives. Academic renewal is intended to facilitate graduation from a college in the District and/or enable qualified students to transfer to a four-year college or university.

If specific conditions are met, Coast Community College District (CCCD) colleges may disregard from all consideration associated with the computation of a student's cumulative GPA up to a maximum of thirty (30) semester units of course work from a maximum of two (2) semesters or three (3) quarters taken at any college for graduation or grade point average (GPA) purposes only. If another accredited college has acted to remove previous course work from consideration in computing the GPA, such action shall be honored in terms of its policy. However, such units disregarded shall be deducted from the 30 semester units maximum of course work eligible to be disregarded at a Coast Community College District college. [←moved from page 2] A CCCD college may grant academic renewal only to courses taken within the CCCD if the following conditions are met: these conditions are as follows:

1. The course work to be disregarded is substandard, a D, F, or NC grade. The semester grade point average for each semester to be disregarded is less than 2.0.
2. A minimum of 12 semester units has been completed at any regionally accredited college or university with a cumulative GPA of at least 2.0, and no D, F, or NC grades in all course work subsequent to the course work to be disregarded.
3. At least 12 months have elapsed since the most recent course work to be disregarded.
4. All course work shall be disregarded in that semester, except those courses required as a prerequisite or to satisfy a requirement in the student's current declared program of study.
5. Academic Renewal cannot be reversed once it has been granted.

Credit for courses from other colleges or universities can be disregarded in order to meet the grade point average requirements for an A.A. degree or Certificate of Achievement.

All course work will remain legible on the student's permanent record (transcript), ensuring a true and complete academic history. However, students' permanent records will be annotated so that it is readily evident to all users of the records that the units, **even if satisfactory**, are to be disregarded. This notation will be made at the time that the academic renewal has been approved by the appropriate college office.

~~If another accredited college has acted to remove previous course work from consideration in computing the GPA, such action shall be honored in terms of its policy. However, such units disregarded shall be deducted from the 30 semester units maximum of course work eligible to be disregarded at a Coast Community College District college. [moved to page 1]~~

Interpretation of the academic renewal procedure is the responsibility of the appropriate college official who may, for compelling reasons, make exceptions to the stated conditions provided the requirements of Title 5 Section 55044 are observed. All receiving schools may not accept our Academic Renewal Policy and Procedure.

The Admissions and Records and Counseling departments at the colleges in the Coast Community College District are responsible for implementing this administrative procedure.

Ratified August 15, 2012

| Mot 1 Agendas w/ Changes | Mot 2 Minutes 10/23/18 | Mot 3 Consent Agenda | Mot 4 AP & BP 4240 Proposed Revisions | Voting Tallies Chart/Senate Membership |
|--------------------------------|------------------------------|----------------------------|--|---|
| — | — | — | | Agahi, Kaveh: Assoc. Students Representative (non-voting) |
| Aye | Aye | Aye | Aye | Barnes, Carol: Counseling Senator (2018-2021) |
| Aye | Aye | Aye | No | Blair, Jamie: Senator-at-Large (2018-2021) |
| Aye | Aye | Aye | Aye | Brown, Cameron: Athletics & Kinesiology Senator |
| Absent | Absent | Absent | Absent | Cuellar, Eric: Senator-at-Large (2018-2021) |
| Absent | Absent | Absent | Aye | Dale, John: Library Senator (2017-2020) 11:42 arrival |
| Aye | Aye | Aye | Aye | Denney, Matt: Technology Senator (2017-2020) |
| Aye | Aye | Aye | Aye | Drew, Rendell: Senator-at-Large (2016-2019) |
| Aye | Aye | Aye | Aye | Ely, Cynthia: Part-Time Senator (2018-2019) |
| Aye | Aye | Aye | Absent | Gordon, Lee: Senator-at-Large (2016-2019) 11:55 departure |
| — | — | — | — | Hanlon, Anna: Curriculum Chair (Non-Voting) |
| Absent | Absent | Absent | Aye | Holt, Kelly: Senator-at-Large (2017-2020) 11:40 arrival |
| Aye | Aye | Aye | Aye | Isaac, Darryl: Con. & Health Sciences Senator (2017-2020) |
| Aye | Aye | Aye | Aye | Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020) |
| Aye | Aye | Aye | No | Lloyd, Douglas Math & Sciences Senator (2017-2020) |
| Aye | Aye | Aye | Aye | Means, Leland Visual & Performing Art Senator (2018-2021) |
| Aye | Aye | Aye | Aye | Neil, Jeanne: Business & Computing Senator (2016-2019) |
| Absent | Absent | Absent | Absent | Phillips, Clyde: Student Services Senator (2017-2020) |
| Aye | Aye | Aye | Aye | Rickerson, Irini: Senator-at-Large (2018-2021) |
| Aye | Aye | Aye | Aye | Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020) |
| Aye | Aye | Aye | Aye | Sachs, Loren: Senator-at-Large (2016-2019) |
| Absent | Absent | Absent | Absent | Thai, Will Part-Time Senator (2018-2019) |
| | | | | Part-Time Senator Vacant (2018—2019) |
| | | | | Senator-at-Large: Vacant (2017-2020) |
| | | | | Senator-at-Large: Vacant (2017-2020) |