



ORANGE COAST COLLEGE

ACADEMIC SENATE MEETING

November 6, 2018 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:31 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: John Dale.

Guests: Kevin Ballinger, Rozanne Capoccin, Valerie Fernandez, Nathan Jensen, Jaki Kamphuis, Katie McCarroll, Madjid Niroumand, Rich Pagel.

2. Approval of the Agenda:

Motion 1: President Sachs moved to approve the agenda with New Business following Public Comments; motion seconded; motion approved unanimously.

3. Approval of the Minutes for October 30, 2018:

Motion 2: Senator Holt moved to approve the October 30, 2018, minutes with minor changes; motion seconded; motion approved unanimously.

4. Public Comments:

None.

5. New Business

- A. **New Academic Senate Portal Demo: Academic Senate Administrative Secretary Ricky Goetz**
Academic Senate Administrative Secretary Goetz provided a demo of the updated and revised Academic Senate Portal Site, showing and demonstrating specific click icons for Senate Membership, Agenda and Minutes, Meeting Audio Recordings, Faculty Service Opportunities, Committees, Academic Senate [Public] Website, Resources, Archived Agenda and Minutes, Archived Portal, and Questions. Senators should contact the Academic Senate E-Board and Ricky Goetz with any possible additions or updates they would like to see added.

Academic Senate

Administrative Support

Ricky Goetz
Administrative Secretary - Senates
[714-432-5050](tel:714-432-5050) (2-5050)
occacademicsenate@occ.cccd.edu

Meeting Schedule

Tuesdays
11:30 a.m. - 12:30 p.m.
Faculty House
Meetings Open to Public



B. Approval of Faculty Hiring Ranking Endorsement/Action: VPI Kevin Ballinger

VPI Ballinger stated that OCC was provided twenty new hires; ten from “leavers,” faculty who are leaving for retirements or other reasons, and ten new faculty hires provided by state-legislated positions, funded by the District. He presented the IPC’s faculty hiring priorities via the IPC Final Results Rating Chart, requesting endorsement; after Senate endorsement the IPC rankings will move to the College Council in preparation for submission to the OCC College President.

VPI Ballinger noted that the ratings on the chart were done by each member of the committee anonymously and that there was a clearly defined break after Position 20.

Literature and Languages Division Senator Kennedy stated that she would be endorsing the list, but that the dean and the ESL Department from the Literature and Languages division wished to express disappointment in the low ratings for ESL instructors and was hoping that feedback could be provided for improvement in the next set of hiring requests, as the ESL Department has lost several faculty to retirements and have a one-year contract hire to help support the department’s needs.

VPI Ballinger reviewed the IPC Final Results Rating Chart and provided an overview and responses:

- ESL positions are not near the #20/#21 break point, but below it at #25
- Raters are not identified
- The Research Office evaluates the ratings to see if there is evidence of bias by management, faculty, or an individual representative; none was found, and the management and faculty had similar ratings
- There was an open discussion at IPC on the ratings and IPC still endorsed the original list
- Note the lower “Jeopardy” and “Impact” scores for ESL

President Sachs noted that having the three ESL positions may have made it more difficult to delineate the differences between them.

VPI Ballinger noted that the Math Department did not apply for a position this year and that English applied for only one position but needed more. AB 705 will directly affect these departments next year once those needs are known.

The IPC Portal site has data and materials for this year’s rankings.

Position	Totals & Ranks Round 1 & Round 2					Round 1 & Round 2 Statistics					Round 1 Impact Results			
	R1+R2 Rank	R1 Rank	R1+R2 Score	R1 Score	R2 Score	R1+R2 Mean	R1+R2 Median	R1+R2 StDev	R1+R2 MIN Rating	R1+R2 MAX Rating	Justification (% Yes)	Compel (% Yes)	Impact (% Yes)	Jeopardy (% Yes)
Physics (Position 1)	1	5	943	758	185	42.86	44.5	8.92	14	50	100%	100%	77%	36%
Food Service Management	2	3	941	759	182	42.77	45.0	7.81	21	50	95%	91%	82%	50%
Dance	3	1	939	764	175	42.68	45.0	7.07	24	50	100%	100%	91%	41%
Philosophy & Religious Studies	4	2	938	760	178	42.64	44.0	6.86	26	50	95%	91%	77%	41%
Anatomy	5	4	937	758	179	42.59	42.5	5.28	33	50	100%	100%	82%	50%
Computer Science	6	6	927	743	184	42.14	44.0	8.14	16	50	95%	91%	64%	27%
English - Generalist - (Position 1)	7	7	909	732	177	41.32	43.0	7.46	26	50	100%	91%	64%	45%
Mathematics - Generalist (Position 1)	8	9	851	686	165	38.68	38.0	9.20	22	50	95%	91%	64%	23%
Welding	9	8	849	687	162	38.59	40.5	10.37	9	50	95%	77%	68%	36%
Librarian	10	11	823	669	154	37.41	39.0	10.59	9	50	95%	82%	59%	23%
Communication Studies* (Position 1)	11	12	818	658	160	37.18	37.0	7.29	26	50	100%	91%	45%	23%
Head Women's Basketball Coach/Kinesiology	12	10	818	679	139	37.18	38.0	9.81	9	50	100%	91%	77%	36%
Public Health Science	13	14	805	648	157	36.59	38.5	10.68	9	50	100%	86%	45%	27%
Counselor - Transfer	14	13	788	649	139	35.82	37.0	11.35	12	50	91%	77%	55%	23%
Hospitality, Travel & Tourism	15	15	769	635	134	34.95	37.0	9.24	14	48	91%	86%	73%	32%
Art History	16	16	759	620	139	34.50	36.0	9.17	21	50	82%	73%	41%	9%
History - Department Chair	17	18	759	615	144	34.50	36.0	7.35	16	45	86%	73%	27%	14%
English as a Second Language - Generalist	18	17	742	620	122	33.73	35.0	9.88	14	50	95%	55%	36%	23%
Dental Assisting	19	21	682	556	126	31.00	32.0	6.39	17	43	91%	77%	36%	14%
Head Women's & Men's Water Polo Coach	20	19	672	564	108	30.55	33.0	9.94	9	45	95%	77%	45%	23%
General Biology - Non-Majors	21	23	661	553	108	30.05	32.0	9.42	6	41	100%	86%	36%	9%
English - Generalist - (Position 2)	22	20	654	558	96	29.73	31.0	9.82	16	50	100%	77%	32%	18%
English as a Second Language - Noncredit	23	22	652	555	97	29.64	26.0	10.75	7	49	95%	64%	36%	14%
Food and Nutrition	24	25	645	515	130	29.32	30.0	6.83	15	41	95%	82%	32%	18%
Football Coach/Coordinator & Kinesiology	25	24	636	538	98	28.91	32.5	9.30	9	42	95%	73%	50%	18%
Interior Design	26	28	632	498	134	28.73	29.5	7.11	17	43	91%	64%	32%	9%
Counselor - General	27	30	588	485	103	26.73	26.0	7.97	9	38	86%	64%	32%	14%
Mathematics - Generalist (Position 2)	28	29	582	497	85	26.45	26.0	10.20	7	41	95%	68%	27%	9%
Physics (Position 2)	29	26	579	500	79	26.32	29.0	9.04	6	37	100%	64%	41%	9%
Early Childhood Education/Human Development	30	31	570	461	109	25.91	27.0	6.32	9	36	86%	68%	23%	9%
Communication Studies* (Position 2)	31	27	569	499	70	25.86	25.0	8.57	6	40	95%	59%	27%	18%

Cut off
1 StDev/Avg Diff Band
3 StDev/Avg Diff Band
3 StDev/Avg Diff Band
3 StDev/Avg Diff Band

*Communications Studies position title abbreviated in this table from Communications Studies - Oral Communication & Debate

Motion 3: Senator Blair moved to endorse the IPC Faculty hiring priorities; motion seconded; motion approved unanimously.

6. Consent Agenda:

Motion 4: Senator Kennedy moved to approve the consent agenda; motion seconded; motion approved.

- a. **Committee Representatives:**
 - i. **Facilities Committee:**
 - 1. Jaki Kamphuis
- b. **Hiring Committees:**
 - i. **Instructor Hospitality, Travel, & Tourism:**
 - 1. Hiring Manager: Jane McLaughlin
 - 2. Brenda Shine
 - 3. Melissa Simpson
 - 4. Karen Prioleau

President Sachs reminded the Senators that faculty must go through the new EEO training before sitting on any faculty hiring committees.

7. Officer, Senator, and Committee Reports:

A. President's Comments: President Loren Sachs

Agenda: Next week's Academic Senate agenda will be posted on Thursday instead of Wednesday in order to provide more time to get Faculty Hiring Committee names on the consent agenda.

Spring Flex Day: Flex Coordinator Perkins has suggested having several "heavy-hitter" keynote presentations instead of one at the next Flex day, so please brainstorm ideas and send them to the Senate Administrative Secretary, Ricky Goetz. The Senate should consider hosting an information/get-to-know-your-Senate at Flex day, as well. The Guided Pathways committees should also consider hosting a session at Flex day.

Fall Plenary: President Sachs, Curriculum Chair Hanlon, Part-Time Senator Ely, and Professor Boogar attended the Fall Plenary this past week. The Plenary had a common theme of recognizing faculty diversity, with a focus on the need to have more faculty hiring accurately reflects our student population, to promote success within our students. The faculty/student demographics will be posted to our Portal site soon. Over the next couple of months, we will be working on strengthening the employee application process. There has been a change in moving towards more diversity, so we are trending in the right direction, and we are still working towards that goal.

B. Curriculum Chair: Anna Hanlon

The Guided Pathways Taskforce on Course Mapping has few faculty on it. Chair Hanlon asked the Senators to go back to their divisions to seek faculty voices on this committee. A senator requested the names of *all* members already on that committee for the Senate.

Another senator noted that the Curriculum Committee will make the final, approved changes recommended by the GP Taskforce, as any curriculum recommendation will still go through the regular curriculum process. Chair Hanlon also noted that the clusters could be jobs or careers based on blended certificates or majors, such as fashion and photo would blend into a "fashion photographer" cluster. This committee is about re-envisioning how the college does things.

C. BSI – BSI Committee Co-Chair Jaki Kamphuis:

BSI has one more round of applications for funding and the deadline is next Wednesday.

D. Proxy Voting: Secretary Marilyn Kennedy:

In response to a request by President Sachs, Secretary Kennedy provided information and research on the legality of proxy voting in the Senate. As per *Robert's Rules*, 11th edition, there is no proxy voting.

A senator asked for clarification and discussion as he remembered that proxy votes were allowed prior as "there are no stipulations against it in our Constitution." Secretary Kennedy clarified by reading from *Robert's Rules*, Section 45, on both "Absentee Voting" and "Proxy Voting," pages 423, and 428-429, respectively:

ABSENTEE VOTING. It is a fundamental principle of parliamentary law that the right to vote is limited to the members of an organization who are actually present at the time the vote is taken in a regular or properly called meeting, although it should be noted that a member need not be present when the question is put. Exceptions to this rule must be expressly stated in the bylaws.

PROXY VOTING. A proxy is a power of attorney given by one person to another to vote in his stead; the term also designates the person who holds the power of attorney. Proxy voting is not permitted in ordinary deliberative assemblies unless the laws of the state in which the society is incorporated require it, or the charter or bylaws of the organization provide for it. Ordinarily it should neither be allowed nor required, because proxy voting is incompatible with the essential characteristics [page 429] of a deliberative assembly in which membership is individual, personal, and nontransferable.

District Consultation Council Subcommittee on Board of Trustee Policies: Secretary Kennedy

AP 4222 Remedial Coursework: This policy will have language inserted that is related to changes from AB 705 that the Senate will want to review. It will be brought to the Senate next week.

AP 4240 Academic Renewal: Our AP 4240 proposed changes were presented to the DCC BOT Subcommittee and it was met with some concern about its legalities with the Education Code. Secretary Kennedy located a similar one at Citrus College, however, so she requested that the District legal counsel take a look at them both.

President Sachs added that at the Chancellor's Meeting on Monday, it was clear that Orange Coast College led the discussion as the other two senates are just starting to discuss it. He stated that he made it very clear that if the qualifier of no F, D, or NC grades in the subsequent 12 units earned prior to requesting academic renewal were deemed invalid as per the Ed. Code, that the OCC Senate would not support 12 units at 2.0. Therefore, it will be back on next week's agenda.

8. Unfinished Business:

A. AP & BP 4230 Grading and Academic Record Symbols: Board Policies Review/Action: Senator Marilyn Kennedy

Senator Kennedy stated that the policy proposed right now states that a student may not withdraw more than three times from the same course and receive a W. More specific language regarding intervention with students when they withdraw twice (with possible notification to the professor of enrollment) and prepare to register for the third time might be added to indicate that the intervention would be an automatic response.

One of the ideas from the subcommittee was that the student who is registering for the course a third time after receiving two Ws would be directed to watch a video before the completion of that registration; this idea is based on a very successful model used at Mt. SAC.

The Senate requested that the method of intervention/contact not be so specific in the policy language but left open so that it would allow in-person meetings or other options with the student for each college.

B. AP & BP 6750 Parking and Traffic: Board Policies Review/Action: Senator Marilyn Kennedy

Senator Kennedy presented and reviewed AP 6750, focusing on three aspects of the policy:

(1) skateboarding and bicycling on campus, (2) parking in a metered stall with a permit, and (3) fees for some violations.

Senator Kennedy clarified that the BOT policy prohibition against skateboarding and bicycling on campus has been temporarily lifted by the Board of Trustees though this semester; the temporary lift is up for a renewal vote at the Board of Trustees meeting on December 12.

Senator Kennedy also noted that faculty have expressed interest in using their permits to park in metered stalls when campus parking is impacted by construction or other things. Although the metered stalls will be removed eventually, we are still dealing with them currently. Finally, there may be some interest in changing the fees for some violations as many are the same, but some violations with similar fines are more endangering than others. She highlighted the following language from the policy as noted below:

Section 206: “No person shall ride skateboards, roller skate, or roller blade within the confines of the campus.”

Section 301: “No person shall operate a motor vehicle or bicycle within the confines of the campus parking lots at a speed greater than 15 miles per hour, or as posted, except for emergency vehicles. The maximum speed limit on the interior of the campus is 5 miles per hour.”

Section 302: “No person shall operate a motor vehicle, motorized cycle, or bicycle at a speed or in a manner that disregards the safety of persons or property.”

Section 413: “Vehicles parking in metered stalls must pay for use of the stall as indicated on the meter. Display of a campus parking permit does not preclude payment of meter fees. “

The Senators provided the following comments, requests, and questions:

- A faculty member had to hire an Uber to get to work as he could find no place to park the first two weeks of the semester.
- During times of parking impaction--construction and the first two weeks of school--parking in metered stalls with staff permits should be allowed
- On the way to class yesterday, five skateboarders passed a faculty member in area where skateboarding is prohibited
- Today a faculty member had a skateboarder zoom past her; she notified him that he couldn't ride his board there and he stated he didn't know where he could ride his board
- Faculty do not want to police, or be “judge and jury” of those violating skateboarding rules
- Yesterday an orange OCC bicycle rode across the grass in front of a class and students had to run to get out of the way
- There are “zero people watching”—there is going to be an accident
- A faculty member reported an incident where a female student fell off her skateboard while she was riding it and her skateboard flew into the air at that same speed and into a group of students, one of whom was almost hit
- We are going to have an accident/lawsuit—unless the school is going to monitor this more carefully and safely this must be stopped—it is a liability to the college
- The issue of decriminalization of skateboarding has been discussed throughout many Facilities Committee meetings
- The Facilities Committee has Senate representatives who should be asking for our input, not just reporting to us decisions made without our feedback

VP Rich Pagel noted that the policing of skateboarding and bicycling was discussed in Facilities and the general consensus was that it would be approached as we have done with the smoking policy—to remind the violators. A clear delineation of where to disembark is not clear consistently across the campus. There a bike loop *around* the campus only—noted with a dashed line down the center of the pathway. We need to educate and re-educate on the dismount zones using signage and PSAs. Maybe a representative from Facilities should come to the Senate. The goal of the planning in Facilities is to request an extension of the lifting of the prohibition against skateboarding and bicycling on campus at the December 12, BOT meeting.

Senators provided more comments, requests, and questions:

- We don't have a place to go to report these kinds of violations and there is little awareness of where to report them or how

- There should not be a report on the safety issue of this without a survey and more feedback from the campus on problems
- If faculty are by default the enforcement then faculty need to be trained; is this going to be required of part-timers, as well?
- Berkeley and larger public and private campuses have pathways that are safer than ours because they are different than ours: much larger pathways and an easement of movement to allow for various modes of transportation
- The idea of a pathway for bicycles and skateboards is good but the implementation at OCC has not been done safely or well
- We don't need another lawsuit on the CCCD dockets
- We need to think of alternatives that will work more safely, especially with the new student housing coming
- We could put in skateboard guards where skateboarding is prohibited

President Sachs stated that this issue needs to be revisited in the next weeks.

C. A Framework for Guided Pathways Committee Reporting - Jamie Blair:

Will be discussed at the next meeting.

D. Guided Pathways Discussion/Updates:

Will be discussed at the next meeting.

E. AB 705 Discussion:

Will be discussed at the next meeting.

9. Adjournment:

President Sachs adjourned the meeting at 12:30 p.m.

<p>Approval of the Minutes: November 13, 2018</p>
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MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Mot 1 Agenda as Amend	Mot 2 Minutes with minor changes 10/30/18	Mot 3 IPC Rankings	Mot 4 Consent	Voting Tallies Chart/Senate Membership
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Aye	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Aye	Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Absent	Absent	Absent	Absent	Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2020)
Aye	Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Aye	Gordon, Lee: Senator-at-Large (2016-2019)
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Aye	Aye	Aye	Aye	Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye	Aye	Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
				Part-Time Senator Vacant (2018—2019)
				Senator-at-Large: Vacant (2017-2020)
				Senator-at-Large: Vacant (2017-2020)