



Orange Coast College Academic Senate Meeting

August 28, 2018, 11:30 a.m. -12:30 p.m., Faculty House

I. Call to Order: President Sachs called the meeting to order at 11:30 AM.

Senate Members/Attendance: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; ~~Associated Students Representative~~; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; ~~Robert Peach, Part-Time Senator~~; Clyde Phillips, Student Services Senator; ~~Irina Rickerson, Senator at Large~~; Brent Rudmann, Social and Behavioral Sciences Senator; Vice-President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

II. Approval of the Agenda: *Motion 1: Senator Rudman* moved to approve the agenda; motion seconded; motion approved unanimously.

III. Approval of the Minutes for May 22, 2018: Secretary Kennedy noted a minor change to the minutes. *Motion 2: Senator Drew moved to* approve the minutes with the change; motion seconded; motion approved unanimously

IV. Public Comments: Kevin Ballinger, Madjid Niroumand, John Taylor.

V. Introductions: President Sachs introduced Ricky Goetz as the incoming support staff for the Academic and Classified Senate and asked the members of the Senate to introduce themselves. Introductions followed.

VI. Consent Calendar: *Motion 3: Secretary Kennedy moved to* approve the Consent Calendar; motion seconded; motion passed unanimously:

A. Tenure-Track Evaluation Teams:

History – Jon Mochizuki, Brent Rudmann (Replacing Helen McComb)

English – Jordan Stanton, Brent Rudmann (Replacing Helen McComb)

Fashion – Lauren Becker, Darryl Isaac (Replacing Barbara Cooper)

B. Hiring Search Committees:

ESL – One Year Temporary Hire — Dean: Michael Mandelkern,

Maria Lerma (Approved Electronically 6/14/18),

Diane Colvin (Approved Electronically 6/14/18),

Laurie Barton (Approved Electronically 6/14/18)

C. MQ/EQ Committees:

Air Conditioning, Refrigeration, Heating (Solar Energy Tech)—Matt Denney
(Previously Approved as “New Faculty Member” on 5.10.2016)

Flight Attendant Training—Jill Bosich (Replacing Jacklyn Groendyke)

Hotel and Motel Services—Jill Bosich (Replacing Jacklyn Groendyke), Karen Prioleau (Replacing Richard Pittman)

Nutritional Science/Dietetics—Jill Bosich (Replacing Barbara Cooper), Lynne Cottrell (Replacing Richard Pittman)

Anthropology—Meredith Montagne (Replacing Gena Hollander)

Architecture—Joseph Sarafian (Replacing David Rodriguez)

Building Codes and (Newly Formed Committee)—Oscar Ortiz, David Rodriguez, Maximino Pena

Cabinet Making—Maximino Pena (Replacing Oscar Ortiz)

Carpentry—Maximino Pena (Replacing Rose Ann Kings)

Construction Management—Maximino Pena (Replacing Michael Lannom)

Construction Technology—Maximino Pena (Replacing Dean Abernathy)

Counseling DSPS (Newly Formed Committee)—Kaveh Bahraini

Counseling EOPS (Newly Formed Committee)—Vida Shajie

Culinary Arts/Food Technology—Remove Richard Pittman – No Replacement Needed

Dance (One OCC Member Was Not Previously Defined)—Jose Costas

Drama/Theater Arts (One OCC Member Was Not Previously Defined)—Tom Bruno

Electricity (Only Two OCC Members Previously Identified)—Angelo Esposito

Electronic Technology (Only One OCC Member Previously Identified)—Mark Zombek (Replacing David Rodriguez), Angelo Esposito

Electronics (Only Two OCC Members Previously Identified)—Angelo Esposito

Ethnic Studies—Juani Funi-Gonzalez (Replacing Candy Pettus)

Flight Attendant Training—Jill Bosich (Replacing Jacklyn Groendyke)

Women’s Studies (Newly Formed Committee)—Jessica Alabi, (Other Names Pending)

Graphic Arts (Desktop Publishing)—Too many members were identified. Remove: Cora Volkoff, Leland Means

Hotel and Motel Services—Jill Bosich (Replacing Jacklyn Groendyke), Karen Prioleau (Replacing Richard Pittman)

Humanities—Charles Otwell (Replacing Helen McComb)

Journalism (Changes Due to GWC No Longer Offering the Discipline)—Ben Lohman (Replacing Gary Metzger from GWC who no longer offers Journalism), Kevin O’Hara (3rd OCC Member Not Previously Defined)

Media Production (No OCC Membership Previously Defined)—Erik Forssell

Nutritional Science/Dietetics—Lynne Cottrell (Replacing Richard Pittman), Jill Bosich (Replacing Barbara Cooper)

Photography (Two OCC Members Were Not Previously Defined)—Richard Kraft, (Other Names Pending)

Plumbing—Maximino Pena (Replacing John Stuart)

Psychology—Lien Pham (Replacing Jarren Gonzalez)

Reading – Basic Skills – NonCredit (No OCC Membership Previously Defined)—Katie Friedman

Sociology—Jessica Alabi (Replacing Candy Pettus)

VII. Officer, Senator, and Committee Reports:

A. President’s Report:

President Sachs stated that he would like to thank Erin Fitzgerald and also Kevin Ballinger’s office for providing Academic Senate staff support from the end of last Spring Semester and throughout the Summer, as well as Secretary Kennedy and the rest of the hiring committee for their work and shepherding of the new Senate Administrative Secretary, Ricky Goetz, into his new position. (Ricky’s main office location will be in the President’s suite in the Administrative Building.)

President Sachs announced that he will be establishing a weekly/bi-weekly office hours' time where he will be available to speak with faculty about any concerns and encourage more across-the-campus participation by faculty. More details will be announced later.

AB 705: President Sachs expressed appreciation and gratitude for the work that that Literature & Languages and Mathematics divisions have done to get AB 705 moving forward. This process is a massive undertaking and is a complete rebuilding of how we present math and English to our incoming students and the OCC vision. We have been talking a lot about the high school students transitioning to college, but we have a lot of returning students that present their own unique challenges that also have to be addressed within the construct of this law. It is imperative that we are supportive and recognize the work that will continue on this year and for the next three to four years. The best way to have thoughts and opinions reflected in this process is to participate and to get all the faculty members involved in this process as well. Additionally, part-time faculty have experience working on multiple campuses and can bring their unique perspectives and experiences on possible alternative practices and procedures at other campuses.

Senate Subcommittee Reports: Towards the end of September or early October we will begin a reporting calendar for Senate committees. We need to standardize this process and improve the consistency of committee reporting; it might be monthly, per semester, or as needed. Reports could be provided in-person verbally at Senate meetings or in written submissions to the Senate.

Student Code of Conduct/DCC Subcommittee on BOT Policies: The new Student Code of Conduct was approved by the Board. Orange Coast College's Senate was on top of these changes, and Secretary Kennedy will continue to serve on this subcommittee.

New Student Center & Student Housing: The construction of the new Student Center has begun and it has taken up use of parking lot B. The next step of the student housing project is to finalize the contract which will be happening soon. President Sachs suggested that the Facilities Committee present the plans for the new Student Center to the Academic Senate.

Accreditation: The accreditation process is underway and the Accreditation Institutional Self-Evaluation Report (ISER) is coming together. Accreditation review will take place on campus in February and faculty should review the report to be prepared for the site visit.

B. PDI Report:

PDI Chair Kennedy noted that she will be sending out an email with the 2018-2019 conference application to faculty. Additionally, if you are mentoring any tenure-track faculty member and you are not on that person's tenure-track team, you can receive PDI credits for this mentorship if you apply to PDI prior to starting.

C. BSI/Vice-President Report:

VP Blair shared that all divisions at OCC will be affected by AB 705 and many will need to revise their prerequisites that previously involved math and English courses. She stated that it will be a challenge, but we need to underscore supporting vulnerable student populations throughout this process, as they will be the most affected and are at risk of not returning if not properly supported.

D. IMC:

Senator Drew stated that the re-composition of the membership was completed as requested by College Council. IMC meets the second Tuesday of the month and will be sending out information. One of the initial challenges will be reaching out to the ten to twelve entities that were approved for representation to serve and there will be a full discussion of this as an agenda item at the first upcoming meeting on how to move forward.

VIII. Unfinished Business:

A. Guided Pathways Discussion: VPI Kevin Ballinger announced that he emailed out the three Program Coordinator positions for Guided Pathways to all faculty and these positions are also provided in the Senate meeting packets. There are four faculty and three administrators on the Guided Pathways steering committee. Dr. Anna Hanlon, as Curriculum Chair, will be one of those faculty members; there are three other openings for Program Coordinators. The application is a one- to two-page resume and a letter of interest. Forming the sub-committees will be addressed at the next steering committee, but they are envisioning cross-functional teams with administrators, classified staff, and faculty.

IX. New Business:

A. Canvas/Tracdat and Potential SLO Integration; Sheri Sterner & Kelly Holt: Sheri Sterner shared that there is an awareness of how tedious collecting SLO data is and are therefore working with Tracdat to allow faculty to record SLO results per student within Canvas and process a report that would export this data into Tracdat, extract information from Banner, and then create an automated report. This is in an initial conversation stage and they are working towards a test shell to see how it would work. There is no commitment to Tracdat at this point, no solid product has been created, but one of the goals is to create standardization across sections.

- Senate questions were if divisions could have different systems from each other, such as a rubric and a binary- based option and when should faculty assess?

It may not be necessary to get down to a varied-system as all instructors need to get down to a pass/no pass at some point for their students. Additionally, there is no standard procedure of when to assess as it depends on the needs of the course and instructor; it is up to their discretion as what will best serve their assessment and SLO needs.

- President Sachs noted that one of the perks of tracking grades directly in Canvas is that the moment a student drops that data will not interfere with the assessment.

Sheri thanked the group and stated that they will keep the Senate informed on updates.

B. AB705 Implementation: President Sachs noted that the Literature and Languages Division is already moving forward on changes as per AB705. Lit. and Lang. Senator Kennedy noted that English Department Chair Genevieve Zuidervaart is heading this initiative departmentally, and there are several 100-level courses that have imbedded tutoring in them to assist students. Ultimately, a measure of success with any skill-stepped class is how a student succeeds in the next class level.

A senator stated that we need to address and support students who are highly sensitive, because they think they cannot succeed in the course before even trying and drop the course out of anxiety. The Math Department is currently hosting boot camps (not required but recommended) that support these students; these are noncredit courses that don't count towards their first semester, but we need counselors to help us in this effort. We can ask questions like "are you math anxious" to determine these students, but we need to find a pathway to make sure that we don't let their self-esteem lessen in regards to math. In regards to in-course support, this will vary, and part of the challenge is getting the right students in the right classes and students can refuse to accept this support.

EOPS Senator Clyde Phillips stated that there will have to be a partnership with the Counseling Office. Also, it is up to departments and programs to embed tutoring into courses with instructor partnership.

Curriculum Chair Hanlon stated that a student can self-place to a lower course.

There was discussion on if noncredit courses will start the clock ticking for students who declared transfer as their goal.

There was a request that AB705 discussion be added to the agenda for next week to continue speaking about this. President Sachs stated that this is his goal and that we will see AB 705 and Guided Pathways as old business for the foreseeable future so that it can be discussed. He asked the group to please bring these topics up at your division meetings.

X. Adjournment: President Sachs adjourned the meeting at 12:30 PM.

Approval of the Minutes: September 4, 2018

MINUTES: First draft written by Rickey Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Mot. 1: Agenda	Mot. 2 Minutes 5-22-2018	Mot. 3 Consent Calendar				Senate Membership
Aye	Aye	Aye				Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye				Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye				Brown Cameron: Athletics & Kinesiology Senator: (2017-2020)
Aye	Aye	Aye				Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye				Dale, John: Library Senator (2017-2020)
Aye	Aye	Aye				Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye				Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye				Gordon, Lee: Senator-at-Large (2016-2019)
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Aye	Aye	Aye				Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye				Isaac, Darryl: Consumer & Health Sciences Senator (2017-2020)
Absent	Aye	Aye				Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020) 11:34 arrival
Aye	Aye	Aye				Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye				Means, Leland Visual & Performing Art Senator (2018-2021)
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Aye	Aye	Aye				Neil, Jeanne: Business & Computing Senator (2016-2019)
Absent	Absent	Absent				Peach, Robert Part-Time Senator
Aye	Aye	Aye				Phillips, Clyde: Student Services Senator (2017-2020)
Absent	Absent	Absent				Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye				Rudmann, Brent: Social & Behavioral Sciences Senator (2017-2020)
Aye	Aye	Aye				Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye				Thai, Will Part-Time Senator (2018-2019)
						Technology Senator Vacant (2017-2020)
						Senator-at-Large: Vacant (2017-2020)
						Senator-at-Large: Vacant (2017-2020)