ORANGE COAST COLLEGE
Academic Senate

ACADEMIC SENATE MEETING
February 19, 2019 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:33 a.m.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.)
Kaveh Agahi, Associated Students Representative; Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Kaveh Agahi, John Dale, Jeanne Neil, Will Thai.

Guests: Eddie Bairay, Kevin Ballinger, Dig G'Bye, Rich Pagel.

2. Approval of the Agenda:

Secretary Kennedy requested that agenda item 8A be placed after item 6 due to time sensitivity

Motion 1: Secretary Kennedy moved to approve the agenda with agenda item 8A moved to after item 6; motion seconded; motion approved unanimously.

3. Approval of the Minutes for February 5th & 12th, 2019:

Motion 2: Secretary Kennedy moved to approve the February 5, 2019, minutes; motion seconded; motion approved unanimously.

Motion 3: Secretary Kennedy moved to approve the February 12, 2019, minutes; motion seconded; motion approved unanimously.

4. Public Comments:

No public comments were made.

5. Consent Agenda:

Motion 4: Senator Ely moved to approve the consent calendar; motion seconded; motion approved unanimously.

   a. **Hiring Committees:**
      1. Instructor, Kinesiology - Head Football Coach (Replacement): Guido Sendowsky

6. Officer, Senator, and Committee Reports:

A. President's Report--President Loren Sachs:

IPC: At the first IPC meeting we looked at the ARR timelines and strategic planning; the ARR submission deadline is April 14, 2019. We were also debriefed on the faculty hiring process and discussed potential adjustments, but there are no changes to the process as of now. (Vice-President Jamie Blair asked the Senators to remind their chairs to speak with Georgie Monahan or Sheri Sterner regarding their strategy processes for ARRs.) There will be training opportunities in the future for faculty regarding ARRs.

Flex Day, on behalf of Marc Perkins: The Spring Flex Day is shaping up to be a great one, with 90 sessions and 13 poster presentations from 117 members of our campus community scheduled across the 13-hour (8am - 9pm) day. The transition to Cornerstone has been a challenging one, though overall it is proceeding well thanks to the tireless work of Rebecca Morgan, the Flex Committee's subgroup on Cornerstone, and the district staff. Some elements of the implementation are going sub-optimally, and Flex Coordinator Perkins would love to hear from any campus members on things that could be improved. Switching to Cornerstone has brought many benefits, two highlights of which are allowing us to do away with the paper attendance and evaluation forms, which should save our Institutional Effectiveness and Vice President of Instruction's office staff literally dozens of hours of work this spring.

Senator Lee Gordon asked how to view one's personal Flex schedule in Cornerstone once registered and suggested that an email to all faculty be sent out, showing how to do so. It was noted that a personal schedule can be viewed in Cornerstone through the "Transcript" tab/button or viewed on one's Outlook Calendar view for February 21, 2019. Flex units are equivalent to hours; presenters earn double hours/units.

B. Immediate Past President's Report--Senator Lee Gordon:

One of the Garrison Honors Center's goals is to be an academic home for honors students and honors faculty, that includes the classes they take and the honors societies in a dozen different disciplines right now. It also provides an academic home for outside research that our faculty are engaged in, for example, our colleague Irini Rickerson has a session on Flex Day that relates to her area of research interest and she has also plans for more OCC activities on the Parthenon sculptures.

7. New Business:

- **Review and Action of AP/BP 4222 Remedial Coursework—Senator Kennedy:**

  Senator Kennedy reported that at the District Consultation Council Board Policies Subcommittee the Vice Chancellor of Instruction requested that we provide any feedback on this policy to her by February 20, 2019. Therefore, whatever the Senate decides today will be emailed to the VCI and our Senate President will be copied. As a background, the subcommittee is comprised of a variety of representatives from across the District: faculty, management, confidential, classified, etc. They want the Academic Senate's feedback on this issue because it is instructional.

  For example, in this policy, if you have a student that is needing extra remedial classes because they need additional support to get though some college-level classes, who decides if that student would benefit from them and who makes the final decision? Right now, the wording proposed in the policy is that the college VPI would be that person or his/her designee. Do we want this to be more inclusive of faculty decision-making or advisement rather than having just simply a manager decide?

  The senators had these comments and recommendations:
    - The policy needs to be worded or organized so that it is clear that this is for students who need more than 30 remedial units, because it is a separate paragraph and that connection is not made clear enough here.

- If we take this process and put it in the hands of one individual, it would become a subjective process. Is there any way to have this done by a committee or somebody that represents the faculty? If the college determines and we collect data for the first two years and analyze it, that is a very objective process.
- Concurrent enrollment is determined by the faculty in the area and that is done through curriculum. I don't understand why the VPI or designee would make that determination.

It was agreed that these concerns would be shared with the VCI and that "VPI or designee" should be replaced with as "per established college process" which would allow each college to create a process that might include a committee to advise the VPI/designee, or some other process.

8. Unfinished Business:

A. Accreditation Site Visit Preparation – President Kevin Ballinger:

President Ballinger presented a small card with the college mission statement and college goals on it, as a suitable-for-your-wallet card that will be available in larger numbers on Flex Day for all faculty. He also provided an overview of the accreditation site visit team member bio's. The accreditation site visit is next week, February 25 – March 1, 2019. The site visit agenda will be formalized in a couple of days. There will be two public forums, one on February 26 – 5:30-6:30 p.m. at the Student Center Lounge and the second on February 27-- 11:30a.m.-12:30 p.m. at the Student Center Lounge. The exit interview will be on February 28, 12:30-1:30 p.m., at the Planetarium. To ensure a successful visit, the following materials are also provided for your review:

i. Pirates Treasure Map
ii. OCC's Institutional Self-Evaluation Report
iii. Additional information on the Site Visit can be viewed on the 2018 ACCJC Site Visit webpage.

B. Bylaws Revisions and Additions Discussion Only: President Loren Sachs

President Loren Sachs provided an overview of the proposed changes to the Academic Senate By-Laws and senators offered these suggestions:

Article 1. Section 3.
- Change language to notify the divisions with upcoming division senator elections in February, that the division election results must be submitted to the Senate by the end of March prior to the spring break—make that a new (a) and move the prior (a) and (b) forward to (b) and (c).
- There was discussion about proposed language stating that "regular and contract faculty" are eligible to vote but a senator said that a past resolution prohibited non-tenure track contract faculty from voting and that should be considered.

Article 1. Section 4:
- Move the vote for senators-at-large forward from February to March
- Remove "secret ballot" [prohibited by the Brown Act].
- Remove or review the section on temporary vacancies to be cleaner and refer that to another area in the bylaws or borrow language from a college or sister college uses temporary physical replacements (alternates) which is commonly done, to make what is already worded in our bylaws clearer.
- The was a lengthy discussion of the advantages and disadvantages of allowing senators-at-large to come from any division with no limitations by division versus limiting senators-at-large per division. The contract currently has language that suggests divisional limitations but those have been overridden with Senate floor nominations on a regular basis. The charge of a senator-at-large was discussed to be a representative of the faculty at large, not per a division, so senators-at-large are not or should not be focused on division preferences. One suggestion was to use the language from Section 5. That is for part-time senators-at-large, as well.

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- We need to make sure that the bylaws are not in conflict with the Constitution.

9. New Business

A. PSLO Dashboard for Public Disclosures—Anna Hanlon

On December 4, 2018, this body had a conversation about Accreditation Standard 1.c.3 and public disclosure of student achievement and outcomes and made a recommendation of what data elements to put on the public website. Our Senate recommendations have been included in a dashboard that is on the OCC public website. To access, go to the Institutional Effectiveness link under "About OCC," and under "College and Program Outcomes," there are three links with PSLO assessment results including the additional pieces of information that we requested.

B. Review and Action of AP/BP 3410 Prohibition of Discrimination and Harassment and AP/BP 4240 Academic Renewal – Marilyn Kennedy: Will be addressed next week.

10.   Adjournment:

President Sachs adjourned the meeting at 12:30 p.m.

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1	Motion 2	Motion 3	Motion 4	Senate Membership/Terms
Agenda as amended	Minutes 02-05-19	Minutes 02-12-19	Consent	
Aye	Aye	Aye	Aye	Agahi, Kaveh: Assoc. Students Representative (non-voting)
Aye	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator
Aye	Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Absent	Absent	Absent	Absent	Dale, John: Library Senator (2017-2020)
Absent	Absent	Absent	Absent	Denney, Matt: Technology Senator (2017-2020) 11:39 arrival
Aye	Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Aye	Aye	Aye	Aye	Gordon, Lee: Senator-at-Large (2016-2019)
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Absent	Absent	Absent	Absent	Holt, Kelly: Senator-at-Large (2017-2020) 11:40 arrival
Aye	Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Aye	Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Absent	Absent	Absent	Absent	Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Absent	Absent	Absent	Absent	Thai, Will Part-Time Senator (2018-2019)
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