



ACADEMIC SENATE MEETING

March 12, 2019 | 11:30 a.m. – 12:30 p.m. | Faculty House

1. Call to Order:

President Loren Sachs called the meeting to order at 11:32 a.m. President Sachs introduced the new Associated Students Representative, Rachyl Reynosa.

Senate Members: (See Voting Tallies Chart at the end of these minutes for arrival times and voting records.) Carol Barnes, Counseling Senator; Vice-President Jamie Blair, Senator at Large; Cameron Brown, Athletics and Kinesiology Senator; Eric Cuellar, Senator at Large; John Dale, Library Senator; Matt Denney, Technology Senator; Rendell Drew, Senator-at-Large; Cynthia Ely, Part-Time Senator; Immediate Past President Lee Gordon, Senator at Large; Anna Hanlon, Curriculum Chair; Kelly Holt, Senator-at-Large; Darryl Isaac, Consumer Health Sciences Senator; Secretary Marilyn Kennedy, Literature and Languages Senator, PDI Chair; Doug Lloyd, Math and Sciences Senator; Leland Means, Visual and Performing Arts Senator; Jeanne Neil, Business and Computing Senator; Clyde Phillips, Student Services Senator; Rachyl Reynosa, Associated Students Representative; Irini Rickerson, Senator at Large; Brent Rudmann, Social and Behavioral Sciences Senator; President Loren Sachs, Senator at Large; Will Thai, Part-Time Senator.

Senate Members Absent: Lee Gordon, Anna Hanlon, Doug Lloyd.

Guests: Kevin Ballinger, Eddie Bairam, Dig G'Bye, Jaki Kamphuis, Daisy Segovia, Sheri Sterner.

2. Approval of the Agenda:

President Loren Sachs requested to have item 8A to after Item 6. **Motion 1: Senator Ely moved to** approve the agenda but moving 8.A. Vision for Success Goal Review & Discussion to after immediately after 6.; motion seconded; motion approved unanimously.

3. Approval of the Minutes for February 26 & March 5, 2019:

Motion 2: Secretary Kennedy moved to approve the February 26, 2019, minutes with minor changes; motion seconded; motion approved unanimously.

Motion 3: Secretary Kennedy moved to approve the March 5, 2019, minutes; motion seconded; motion approved unanimously.

4. Public Comments:

Darryl Isaac, Marilyn Kennedy, Irini Rickerson.

5. Consent Agenda:

Motion 4: Secretary Kennedy moved to approve the consent agenda; motion seconded; motion approved unanimously.

Consent Agenda:

- a. **Director, Housing and Residential Education Hiring Committee:** Brenda Shine

b. Consumer & Health Sciences MQ-EQ (Replacements):

- i. **Flight Attendant Training:** Tina De Shano
- ii. **Hotel & Motel Services:** Tina De Shano
- iii. **Nutritional Science/Dietetics:** New Hire from FN Spring 2019 Job Search
- iv. **Restaurant Management:** Alexandra Yates, New Hire from FN Spring 2019 Job Search
- v. **Travel Services (Dispatching):** Tina De Shano

6. Officer, Senator, and Committee Reports:

A. President's Report--President Loren Sachs:

District Board Meeting: President Sachs reported that VC Dunn provided a Student Center funding update at the District Board Meeting; Senator Ely will provide a budget report next week for us. The joint Academic Senate/Guided Pathways meeting is scheduled today from 3:30-5:00 p.m. at the District Board Room.

Senate Public Site Update/Chairs Elections: President Sachs invited Administrative Secretary Goetz to present on the changes on the site and to provide a status on the Chairs elections. Secretary Goetz informed the Senate that the College as a whole is moving to online versus print copies of agendas and documents to be greener. Secretary Goetz provided an overview on the new ["How-To Documents" on the Academic Senate webpage](#) for navigating the meeting packets. President Sachs noted and thanked Secretary Goetz for combining all of the Senate minutes from 2017-2018 into one searchable PDF document.

Secretary Goetz reported that as per the Chairs elections, the division deans have sent out the Department Chair nominations emails; please submit self-nominations only by the deadline.

B. International Multicultural Center (IMC) – Senator Drew:

Senator Drew informed the Senate that the IMC will have a guest lecturer, Dr. Cargile, on April 23. Dr. Cargile is a communications professor at CSULB, and a workshop presenter and individual who has many publications related to intercultural communications. He has been selected for many honors and "Top Paper Awards" for his written works and intercultural communication skills. Senator Drew read from his [curriculum vitae](#).

This workshop/presentation is in collaboration with the Senate. There will be a Certificate of Appreciation for our speaker and Senator Drew is working on publicizing the event. He also encouraged Senate members to supply topics or questions, to make the presentation a shared, collaborative experience.

Dr. Cargile is planning on addressing the issues of multicultural students, biases, faculty work in the classrooms, goals, and engagement. He will also discuss and provide tools for facilitations, techniques, and methodologies. The workshop/presentation will be audio recorded and Senator Drew is working with PDI on granting PDI credits for attendance at the workshop or listening to the audio recording.

- President Sachs noted that this ties in well with the Vision for Success and improving equity gaps; this is someone who can provide tools for us to use.
- Several senators emphasized that the key is to build bridges to collaborate in efforts to build a culture of communication.

C. Basic Skills Committee (BSI) – Vice-President Blair:

VP Blair referenced and went over the Student Equity and Achievement (SEA) Program Expenditure Guidelines [SEA Guidelines](#). She referred the initial Key Statues of the document, noting its focus on equity and "activities and practices that advance the systemwide goal to eliminate achievement gaps for students from traditionally underrepresented groups." Further, the guidelines urge colleges to use "discretion and flexibility to make spending decisions locally."

This is a program that is merging three college campus programs, so there will no longer be three separate categories, SSSP, Equity, or Basic Skills, but there will still be a need for three separate committees with focused missions. Therefore, to adjust to this change, the Basic Skills Committee is

updating its mission statement as per the SEA goals so that we may continue our mission which focuses on student preparation, success, and faculty professional development in basic skills area needs to ensure achievement gaps are overcome for underrepresented students.

The BSI draft mission statement being developed states that BSI will “Provide support within the pathway plan to enhance and benefit faculty, students, and teaching that leads to continued improvement in students’ success.”

These are AB 705 high-risk students. The processes need to include the Senate. Due to concerns about process and transparency, we are requesting that the Transparency Committee meet to discuss the issues regarding directives by the SEA, college processes, shared governance, and the 10 + 1.

- A senator stated that we do not want to dilute and our mission should remain the same.
- Transparency Committee Chair, Clyde Phillips, stated that he would call for the Transparency Committee to meet.

D. Literature & Language Division Senator Report – Senator Kennedy:

Part-Time Office Hours, AB 705, and Student Success: Senator Kennedy reported that faculty in her division were concerned with our current application process for paid part-time office hours; an adjunct instructor teaching a composition class is allowed only four office hours over the entire semester [for one class]; a full-time faculty member teaching the same composition class is allowed sixteen hours for the same student office-hour availability [for one class]. This leaves too many students short, as AB 705 is creating an exponential need for this one-on-one student support that is needed to ensure student success.

The lack of paid part-time office hours for Freshman Composition is creating an unequal, serious equity issue for student success and learning. With AB 705 this becomes more urgent, and so we are asking that the application time frame and the process for applying be reviewed as per shared governance and the 10 + 1 item for "standards and policies regarding student preparation and success."

7. New Business

A. Vision for Success (VFS) Goal Review & Discussion--Sheri Sterner and Daisy Segovia:

Sheri Sterner provided an overview of the CCCCO [Vision for Success goals and timeline](#). The California Community College Chancellor’s Office has tasked each college in the state to set targets in five goal areas to meet California community college students’ needs: Completion, Transfer, Unit Accumulation, Workforce, and Equity. The CCCD’s District Consultation Council decided upon the measures to set targets for at all three colleges.

- The College Council tasked the Institutional Effectiveness (IE) Committee with making target performance recommendations for each of the measures. The Institutional Effectiveness Committee was responsible for reviewing the VFS goals and making a proposal to update the institution-set standards to align with the VFS goals.
- The IE Committee reviewed the State’s rate changes, OCC’s previous rates, and considered current and future college initiatives which may impact the outcomes [see next page for detailed chart].
- From March 5 through early April, the Academic, Classified, and Student Senates as well as planning councils will have an opportunity to review the VFS goals for their endorsements. In early April, the College Council will consider feedback from the campus when making a recommendation to the President on the college’s final targets.
- In addition, the Academic Senate must provide feedback and endorse the targets decided upon as part of the state requirements. The final recommendations made to the President from College Council will be sent to the District by April 11 to be presented to the Chancellor’s Cabinet by April 15.

VISION FOR SUCCESS GOAL SETTING ³⁵

Orange Coast College



GOAL 1: COMPLETION

Statewide goal: Increase by at least 20% the number of CCC students who acquire associates degrees, credentials, or specific job-oriented skills.

Option 1: Increase All Students who Earned an **Associates Degree (including ADTs)**

Option 2: Increase All Students who Earned a **Chancellor's Approved Certificate**

Option 3: Increase all Students who Attained the **Vision Goal Completion Definition** ✓



GOAL 2: TRANSFER

Statewide goal: Increase by 35% the number of CCC students transferring annually to a UC or CSU.

Option 1: Increase All Students who Earned an **Associates Degree for Transfer** ✓

Option 2: Increase All Students who Transferred to a **UC or CSU** ✓



GOAL 3: UNIT ACCUMULATION

Statewide goal: Decrease the average number of units accumulated by CCC students earning associates degrees, from approx. 87 to 79 units - a 10% decrease.

Option 1: Decrease **Average Number of Units** Accumulated by All Associate Degree Earners ✓



GOAL 4: WORKFORCE

Statewide goal: Increase the percent of exiting students who report being employed in their field of study, from 69% to 76%, an increase of 10%.

Option 1: Increase **Median Annual Earnings** of All Students

Option 2: Increase All Students who **Attained a Living Wage**

Option 3: Increase all Students with a **Job Closely Related to Their Field of Study** ✓



GOAL 5: EQUITY

Statewide goal: Reduce equity gaps across all above measures by 40% within 5 years and fully close within 10 years.







Option 1: Identify **which groups of students have been disproportionately impacted** and identify a completion goal that envisions a faster rate of completion than for the college as a whole ✓

PREPARED BY: OCC OFFICE OF INSTITUTIONAL EFFECTIVENESS

AS OF FEBRUARY 19, 2019

- The finalized VFS goals will be presented to the Board at the May 15 meeting for Board approval prior to submission to the State Chancellor's Office by May 31.
- Daisy Segovia provided an overview of the specifics of the [goals and measures](#). She then presented the [proposed targets for each goal](#) for the Academic Senate's review, feedback and eventual endorsement.

VISION FOR SUCCESS GOAL SETTING

GOAL	MEASURE	# IN 2016-17	VFS TARGET FOR 2021-22	% CHANGE	REFERENCE TARGETS
COMPLETION 	Goal 1C: Increase All Students Who Attained the Vision Goal Completion Definition Orange Coast College will increase among all students, the number of OCC students annually who acquire associate degrees or certificates.	2,342	2,810	↑ 20%	Current State target: ↑ 20% Previous OCC targets: AA/AS ↑ 28% Certificates ↑ 16%
TRANSFER  	Goal 2A: Increase All Students Who Earned an Associate Degree for Transfer Orange Coast College will increase among all students, the number who earned an associate degree for transfer (ADT) in the selected or subsequent year.	898	1,149	↑ 28%	Current State target: ↑ 35%
	Goal 2B: Increase All Students Who Transferred to a CSU or UC Institution Orange Coast College will increase among all students, the number who transferred to a UC or CSU.	1,962	2,511	↑ 28%	Previous OCC targets: Transfers ↑ 16% ADTs ↑ 28%
UNIT ACCUMULATION 	Goal 3A: Decrease Average Number of Units Accumulated by All Associate Degree Earners Orange Coast College will decrease among all students who earned an associate degree in the selected year, the average number of units earned among students who had taken at least 60 units at the college.	86.12	77.51	↓ 10%	Current State target: ↓ 10% Previous OCC target: No previous OCC target for this measure
WORKFORCE 	Goal 4C: Increase All Students with a Job Closely Related to Their Field of Study Orange Coast College will increase among all students who responded to the CTE Outcomes Survey and did not transfer, the proportion who reported that they are working in a job very closely or closely related to their field of study.	75%	82.5%	↑ 10%	Current State target: ↑ 10% Previous OCC target: No previous OCC target for this measure
EQUITY 	Goal 5: Identify which groups of students have been disproportionately impacted and identify a completion goal that envisions a faster rate of completion than for the college as a whole	--- DATA FORTHCOMING ---		Reduce gaps by 40% within 5 years; Fully close within 10 years	Current State target: Reduce gaps by 40% within 5 years; Fully close within 10 years Previous OCC target: Previous goals varied by measure

Prepared by: OCC Office of Institutional Effectiveness

REVISED: MARCH 14, 2019

Sheri Sterner suggested that we could add additional goals. Daisy Segovia noted that these goals are what the state thinks the community college's goals should be: to have students here in an efficient manner.

Additionally, the counting and statistics are measured a bit differently than before. The green-checked goals are the ones recommended by IE.

Motion 5: President Sachs moved to extend time for five minutes; seconded; motion passed unanimously.

Senators made the following comments and suggestions:

- The statistical methods seem uneven from year to year—not standardized or consistent
- These goals/targets could be connected to Guided Pathways
- There is a concern about blending programs and watering down their effectiveness.
- We should identify strategies.
- A task force/work group could be created to delve deeper into the issues and goals.
- Some outcome data points are questionable and arguable? We may need to request clarification and modification on some.

President Sachs asks senators to bring back constituent feedback for next week.

8. Unfinished Business:

- A. Review and Action of AP/BP 3410 Prohibition of Discrimination and Harassment, and AP/BP 4240 Academic Renewal - Marilyn Kennedy:**
This agenda item will be added to next week’s agenda.
- B. Bylaws Revisions and Additions Discussion Only:**
This agenda item will be added to next week’s agenda.

9. Adjournment:

President Sachs adjourned the meeting at 12:36 p.m.

Approval of the Minutes: March 19, 2019

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1	Motion 2	Motion 3	Motion 4	Motion 5	Senate Membership
Agendas	Minutes 02-26-19	Minutes 03-05-19	Consent	Extend Time	
Absent	Abse	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021) 11:36 arrival
Aye	Aye	Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Absent	Absent	Absent	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator 12:04 arrival
Absent	Absent	Absent	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021) 11:38 arrival
Aye	Aye	Aye	Aye	Absent	Dale, John: Library Senator (2017-2020) 11:25 departure
Aye	Aye	Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2018-2019)
Absent	Absent	Absent	Absent	Absent	Gordon, Lee: Senator-at-Large (2016-2019)
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Aye	Aye	Aye	Aye	Aye	Holt, Kelly: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2017-2020)
Absent	Absent	Absent	Absent	Absent	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Absent	Absent	Absent	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021) 11:45 arrival
Aye	Aye	Aye	Aye	Aye	Neil, Jeanne: Business & Computing Senator (2016-2019)
Aye	Aye	Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
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Aye	Aye	Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye	Rudmann, Brent: Social & Beh. Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2016-2019)
Aye	Aye	Aye	Aye	Aye	Thai, Will Part-Time Senator (2018-2019)
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