

ORANGE COAST COLLEGE

Academic Senate Meeting | 9/17/19 | 11:30 am - 12:20 pm | Faculty House

Academic Senator Attendance

Carol Barnes, Counseling	Present	Kelly Holt, at-Large	Present
Jamie Blair, at-Large, Vice President	Present	Darryl Isaac, Consumer & Health Sciences	Present
Cameron Brown, Athletics & Kinesiology	Present	Marilyn Kennedy, Lit & Lang, PDI, Secretary	Present
Sean Connor, at-Large	Present	Mohit Khetarpal, ASOCC Representative	Absent
Eric Cuellar, at-Large	Present	Doug Lloyd, Math & Sciences	Present
Jodi Della Marna, Library	Present	Leland Means, Visual & Performing Arts	Present
Matt Denney, Technology	Present	Jeanne Neil, Business & Computing	Present
Rendell Drew, at-Large	Absent	Max Pena, at-Large	Present
Cyndee Ely, Part-Time Faculty	Present	Clyde Phillips, Student Services	Present
Diogba G'bye, Part-Time Faculty	Present		
Lee Gordon, at-Large, Parliamentarian	Present	Loren Sachs, at-Large, President	Present
Anna Hanlon, Curriculum	Present	Jordan Stanton, Social & Behavioral Sciences	Present

Guests (Optional & Voluntary Sign-In):

Kevin Ballinger, Jaki Kamphuis, Kate McCarroll, Madjid Niroumand, Rich Pagel, Melissa Rosado, Angélica Suarez, Steve Tamanaha.

1. Preliminary Matters

A. Call to Order:

President Loren Sachs called the meeting to order at 11:30 a.m.

B. Approval of the Minutes – September 3 & September 10, 2019:

Motion 1: Secretary Kennedy moved to approve the September 3, 2019 minutes; motion seconded; motion approved unanimously. **Motion 2: Secretary Kennedy moved to** approve the September 10, 2019 minutes; motion seconded; motion approved unanimously.

C. Opportunity for Public Comment:

Jeanne Neil, Lee Gordon, Anna Hanlon.

D. For the Good of the Order Announcements:

None.

2. Consent Agenda

Motion 3: Senator Isaac moved to approve the tenure-track evaluation teams on the consent agenda; motion seconded; motion approved unanimously. **Motion 4: Senator Barnes moved to** approve the Academic Petition Council faculty representatives on the consent agenda; motion seconded; motion approved unanimously.

A. Tenure Track Evaluation Teams:

1. Douglas Cole | Business & Computing | Computer Information Sciences: Outside Discipline: Doug Johnson
2. Irving Chavez Jimenez | Counseling | DSPS/Equity: Outside Discipline: Mariana Voicu
3. Eric Budwig | Technology | Welding: Outside Discipline: Anna Hanlon
4. Heather Moreno | Consumer & Health Sciences | Dental Assisting: Within Discipline: Darryl Isaac

B. Academic Petition Council Faculty Representatives: Candy Pettus, Eileen Tom, Lynne Cottrell, Caryn Plym, Debbie Raskin

3. Officer, Senator, & Committee Reports

A. Academic Senate President – Loren Sachs:

District Consultation Council: The committee met to share and solve problems. They learned that GWC is up 5% in enrollment, OCC is down 5% in enrollment, and Coastline is down the most in enrollment. If you would like President Sachs to take things to the DCC for feedback or problem-solving, please contact him.

B. Guided Pathways Reporting: GP Pathways - Coordinator Charles Otwell

GP Coordinator Otwell reviewed his handout “A Guide for Creating Program Maps at Orange Coast College,” which provides a guide, process, and timeline for creating program mapping, which he will update and send to all department chairs. He highly recommends that those doing program mapping do so with a counselor. His group will meet this Friday and finalize the meta majors and take that out to the campus and divisions.

A senator thanked him for the “critical element to consider” change that now suggests to direct students to “include appropriate English and math courses in the first year,” so that they will be in the appropriate courses for their knowledge and skills.

C. Budget Report – Senator Cyndee Ely:

Senator Ely provided the following report:

- OCC salaries and benefits for 2018/19 are 93% of our overall budget, and last year our instructional salaries overspent by \$1,878,569. The total labor expenses were overspent by \$932,400 as the non-instructional salaries were under budget by \$946,169
- The transition to the new Banner system has really complicated the financial/ budget numbers, so there are no reports for right now. The process is being worked on and then budget amounts will be reconciled.
- There was a recommendation approved to support the ARR process with \$500,000 from the Capital Outlay funds, \$500,000 from our ending balance 2018/2019, and \$1,500,000 from the ending balance to Instructional salaries.

D. District Consultation Council Board Policy and Administrative Procedures Subcommittee Report - Senator Marilyn Kennedy:

Senator Kennedy reported that she had no new information yet as the agenda and documents have not yet been sent for Friday’s meeting. However, she did receive an email response from Dr. Baez last Wednesday in response to a request made last spring. The E-Board will review this and determine the next steps, and anyone can come to that meeting.

4. Unfinished Business

A. OCC Educational Partnerships with NIC in Japan – VP Student Services Madjid Niroumand & VP Instruction Kevin Ballinger:

President Sachs stated that the E-Board had reviewed the proposed makeup of the ad-hoc committee to explore establishing the partnership with NIC in Japan [as an OCC satellite campus], and had recommended this membership:

- 2 senators
- 2 faculty members from the Social and Behavioral Sciences Division
- 1 faculty member from Literature and Languages
- 3 administrators (two will be VPI Ballinger and VP Niroumand, a third they will decide)

Motion 5: Parliamentarian Gordon moved to initiate an ad-hoc committee to explore establishing the partnerships with NIC in Japan [as an OCC satellite campus] with the proposed membership outlined above; motion seconded; motion approved unanimously.

5. New Business

A. ISLO Review – IE Coordinator Anna Hanlon:

There are now three Institutional Effectiveness Coordinators that do all parts of the ISLO process: Kelly Holt (CSLOs), Rodney Foster (program review and mid-term review), and Anna Hanlon (ISLOs and PSLOs). Each coordinator has specific divisions and focus areas, but they all work on planning together.

There are four different ISLOs: communication, thinking skills, social and global awareness, and personal development and responsibility, and there is a developed a plan for their assessment—directly via Heighten and indirectly via CCSSE.

In 2010 or 2012 the Senate looked at ISLOs, but in 2017 the Senate reviewed the Institutional Effectiveness Committee's recommendation for revisions of them: (1) The Communication category should-merge" reading/writing, speaking/listening" and eliminate "non-verbal," and (2) the Critical Thinking category should eliminate "technology."

Therefore, it is now time to review ISLOs holistically and for the Academic Senate to establish a process to do so; there are several possible processes for consideration for this process:

- Senate
- Establish an ISLO Senate ad hoc committee
- Curriculum Committee
- Institutional Effectiveness Committee
- Other?

One senator asked Coordinator Hanlon to bring back examples of testing critical thinking holistically. Another senator asked why there are so many administrators, including Program Coordinators, leading this process in IE. Coordinator Hanlon stated that researchers help guide the process to get it done. Another senator asked which methods Coordinator Hanlon recommended, and she stated that it is best to have representatives from all divisions, but ultimately it would be up to the Senate. President Sachs stated that regardless of how the committee is crafted, the Academic Senate approves the final product. Senators are to get feedback from their constituents for next week.

6. Adjournment of the Regular Meeting

President Sachs requested that the meeting be adjourned early to allow time for the Senators to be trained on the iPads. **Motion 6: Senator Lloyd moved** to adjourn the meeting at 11:58 a.m. in order to have the Senate meet with the iPad trainers for the additional 30 minutes; motion seconded; motion passed unanimously.

Approval of the Minutes: September 24, 2019

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Mot 1	Mot 2	Mot 3	Mot 4	Mot 5	Mot 6	Senate Membership
9/3/19 Minutes	9/10/19 Minutes	Consent 1	Consent 2	Ad-Hoc Committee	Adjourn Meeting	
Aye	Aye	Aye	Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Aye	Aye	Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye	Aye	Brown, Cameron: Athletics & Kinesiology Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Connor, Sean: Senator-at-Large (2017-2020)
absent	absent	absent	absent	absent	aye	Cuellar, Eric: Senator-at-Large (2018-2021) 11:57 arrival
Aye	Aye	Aye	Aye	Aye	Aye	Della Marna, Jodi: Library & Learning Support Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Denney, Matt: Technology Senator (2017-2020)
Absent	Absent	Absent	Absent	Absent	Absent	Drew, Rendell: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Ely, Cynthia: Part-Time Senator (2019-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Diogba G'bye: Part-Time Senator (2019-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Gordon, Lee: Senator-at-Large (2019-2022)
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absent	absent	absent	absent	aye	aye	Holt, Kelly: Senator-at-Large (2017-2020) 11:43 arrival
Aye	Aye	Aye	Aye	Aye	Aye	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI (2019-2022) 11:33 arrival
Aye	Aye	Aye	Aye	Aye	Aye	Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Aye	Aye	Aye	Aye	Aye	Neil, Jeanne: Business & Computing Senator (2019-2022)
Aye	Aye	Aye	Aye	Aye	Aye	Pena, Max: Senator-at-Large (2019-2022)
Aye	Aye	Aye	Aye	Aye	Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye	Aye	Rickerson, Irini: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye	Aye	Sachs, Loren: Senator-at-Large (2019-2022)
Aye	Aye	Aye	Aye	Aye	Aye	Stanton, Jordan: Social & Behavioral Sciences Senator (2019-2022)