

ORANGE COAST COLLEGE

Academic Senate Meeting | 9/24/19 | 11:30 am - 12:20 pm | Faculty House

Academic Senate Member Attendance

Carol Barnes, Counseling	Present	Kelly Holt, at-Large	Present
Jamie Blair, at-Large, Vice President	Present	Darryl Isaac, Consumer & Health Sciences	Present
Cameron Brown, Athletics & Kinesiology	Present	Marilyn Kennedy, Lit & Lang, PDI Chair, Secretary	Present
Sean Connor, at-Large	Present	Mohit Khetarpal, ASOCC Representative	Present
Eric Cuellar, at-Large	Present	Doug Lloyd, Math & Sciences	Present
Jodi Della Marna, Library	Present	Leland Means, Visual & Performing Arts	Present
Matt Denney, Technology	Present	Jeanne Neil, Business & Computing	Present
Rendell Drew, at-Large	Present	Max Pena, at-Large	Present
Cyndee Ely, Part-Time Faculty	Present	Clyde Phillips, Student Services	Present
Diogba G'bye, Part-Time Faculty	Present		
Lee Gordon, at-Large, Parliamentarian	Present	Loren Sachs, at-Large, President	Present
Anna Hanlon, Curriculum	Present	Jordan Stanton, Social & Behavioral Sciences	Present

Guests (Optional & Voluntary Sign-In):

Kevin Ballinger, Bob Fey, Nathan Jensen, Jaki Kamphuis, Kate McCarroll, Jessica Nguyen, Madjid Niroumand, Rich Pagel, Christiaan Pipion, Charlene Reed, Angélica Suarez.

1. Preliminary Matters

A. Call to Order:

President Loren Sachs called the meeting to order at 11:30 a.m.

B. Approval of the Minutes – September 17, 2019:

Motion 1: Senator Means moved to approve the September 10, 2019, minutes; motion seconded; motion approved unanimously.

C. Opportunity for Public Comment:

Sean Connor, Steve Gilbert, President Suarez.

D. For the Good of the Order Announcements:

Constitution Day – Senator Drew: Thanked President Suarez, VPI Ballinger, Senator Gordon, Charles Otwell, Jordan Stanton, and others for attending and to those who brought their classes. Senator Drew acknowledged and praised the campus collaboration and thanked everyone for attending; there were 600-700 attendees.

Reel to Real – Senator Phillips (at end of meeting): Announced the upcoming Reel to Real event at the Multicultural Center this Thursday from 12-2. The Umoja Conference will be held this November.

2. Consent Agenda

Motion 2: Secretary Kennedy moved to approve the Tenure Track Evaluation Team on the consent agenda; motion seconded; motion approved unanimously.

Tenure Track Evaluation Team: Chih Lew | Math & Sciences | Biology (Non-major):
Outside Discipline: Georgie Monahan

Motion 3: Senator Means moved to approve the Committee on the consent agenda; motion seconded; motion approved unanimously.

Committee: Technology Committee: Christiaan Pipion, Erin Gratz

3. Officer, Senator, & Committee Reports

A. Academic Senate President – Loren Sachs: There will be emails sent soon inviting faculty to submit their names for open seats on committees, including the Smoke Free/Tabaco Task Force. On Friday, the Facilities Committee will be taking up Senator Neill's concern/complaint about many skateboarders on campus not complying with safety rules and several dangerous/near accident situations. President Sachs will be attending the DCCC Budget Subcommittee with Jeanne Neill and Cyndee Ely; VP Blair requested that a pie graph be created comparing College and District funding and spending.

B. Guided Pathways:

GP Coordinator Jaki Kamphuis stated that the Intervention Design Team will hold its first meeting of the semester on Friday.

GP Onboarding Coordinator Ayo Alabi briefly went over her [Onboarding Design Team Report](#) that she provided for the Senators. Vice President Blair suggested that the Onboarding team consider reaching out to homeschooled student populations for feedback and data.

Curriculum Chair Hanlon stated that there is a Guided Pathways webinar on September 25 regarding CB 21 Code and that it will impact the student-centered funding formula.

C. Professional Development Institute (PDI) PDI Chair Marilyn Kennedy:

The Committee reviewed the Conference spending over the last year plus the District reports on our rollover funds, and determined that approximately 35% of faculty requested funding beyond the current cap in the last fiscal year. Therefore, starting with conferences or classes beginning January 1, 2020, the individual funding cap will be raised from \$1400.00 to \$1600.00 for attendees, and move from \$1600.00 to \$1800.00 for presenters (four in total), for the upcoming fiscal years. Additionally, the application was changed as per the defense/explanation area and has saved time in the application process in regards to clarity and revisions.

D. District Consultation Council Board Policies and Administrative Procedures Subcommittee Report – Secretary Kennedy:

Secretary Kennedy noted that the last couple of DCCBPAP meetings have been focused on updating policies that are legally required to be updated due to an audit. Much, but not all of that work has been proofreading and wordsmithing.

AP 6700 Civic Center and Other Facilities Use: Secretary Kennedy went over the proposed policy changes, reading the section from page 2 below, requesting input from all senators next week, as this is a report, but especially requested input from Athletics & Kinesiology Division Senator Brown, as it is most relative to his constituents in terms of their work load:

“No employee of the District shall use any facility or equipment of the District on personal projects or for personal benefit unless such use has been approved, in writing, by the administrator in charge of the division, who has determined that the use contributes to the college’s educational mission, or unless the employee is enrolled in a program as a student which requires the use of the shop, lab, or equipment.

No employee shall use physical education or recreational facilities unless such use has been approved by the administrator in charge of the division AND such activities are supervised. Individuals shall not be permitted to use recreational facilities unattended.”

A senate member noted that the faculty at OCC are encouraged to use the fitness facilities but to do so when someone from the division is there, with the exception of the track and the tennis courts, which are both open to the community. There was also mention of the impact dorms might have on this policy.

AP/BP 7310: Nepotism: Secretary Kennedy noted that this policy, as the Senate knows, was supposed to be reviewed and worked on over the summer by the DCC BPAP, but it was removed by the CFCE union (there is not clear information about CFE’s role, if any). We were informed that the unions have first right of review and that the Senates will have it to look over after the unions have worked on this with the administration, and that the Senates should be prepared to compromise with what they get.

Secretary Kennedy noted that there is often an overlap of Senate/Union purviews, and that discipline and transfers are clearly a union issue, and faculty hiring [[California Ed Code 87630 on Senate Purview on Faculty Hiring](#)] is clearly a Senate purview. However, our Nepotism policy has brought some of these items together into one policy, unlike standard or League template policies, and that has complicated things. They should be separated.

The OCC E-Board received a letter from Vice Chancellor Baeza on this Senate/Union purview issue which they will respond to. President Sachs stated that the three senates are united on this issue, will be working on this together, and were not pleased with the response regarding Senate purview from the District.

4. Unfinished Business

A. ISLO Review – Anna Hanlon, IE Coordinator:

IE Coordinator Hanlon Anna Hanlon stated that no matter what group leads this process, she would like the Institutional Effectiveness Coordinators to participate in the process. She asked what the Senate wished to do about the review process: ISLOs to be reviewed and then either reaffirmed or amended, then focus on how to assess the ISLOs.

Senator Kennedy stated that it makes sense to route the ISLO review process through the Curriculum Committee, since they are familiar with the processes and terms and there is divisional representation in that committee.

Motion 4: Senator Kennedy moved to approve that the Curriculum Committee be assigned the duties to review the ISLOs and GESLOs and report back to the Academic Senate; motion seconded; motion approved unanimously.

5. New Business

A. **iPad Support & Questions:** Administrative Secretary Ricky Goetz provided the Senators with [iPad support](#) and demonstrated where the information could be accessed on BoardDocs.

B. **Guided Pathways Year End Report – Anna Hanlon, Guided Pathways Steering Committee Member:** Anna Hanlon provided a brief overview of the [Guided Pathways Year End Report](#) and presented a [slideshow overview of Guided Pathways](#).

C. **IPC Handbook Review – VPI Kevin Ballinger:** VPI Kevin Ballinger presented the updated IPC Handbook for the Academic Senate's review; the main section updated was the membership of the IPC. The Senate counted the membership listed and identified that there were 16 faculty seats and 16 non-faculty seats. It was recommended that one student representative seat be removed (rarely is there even one student rep in attendance). Some management and coordinator seats have already been removed; the number of coordinators will stay stable now but the particular/type of coordinators will change depending on need.

Motion 5: Senator Kennedy moved to approve the updated IPC Handbook with the Senator seat as also a Senate designee position; motion seconded; motion approved unanimously.

Motion 6: VP Blair moved to approve the updated IPC Handbook as just passed but with the recommendation to remove one student representative seat to come in compliance with faculty purview in the membership of IPC (50%+1); motion seconded; motion approved unanimously.

D. Constitution, Bylaws – Revisions and Additions Discussion:

This item will be added to the next meeting agenda.

6. Adjournment of the Regular Meeting

President Loren Sachs adjourned the meeting at 12:32 p.m.

Approval of the Minutes: October 1, 2019

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Mot 1	Mot 2	Mot 3	Mot 4	Mot 5	Mot 6	Senate Membership
9/17/19 Minutes	Consent: T-Track Comm	Consent: Tech Comm	ISLO Review	IPC Handbook	IPC Handbook	
Aye	Aye	Aye	Aye	Aye		Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Aye	Aye		Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye		Brown, Cameron: Athletics & Kinesiology Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye		Connor, Sean: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Aye	Aye		Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Aye	Aye	Aye	Aye		Della Marna, Jodi: Library & Learning Support Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye		Denney, Matt: Technology Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye		Drew, Rendell: Senator-at-Large (2017-2020)
Aye	Aye	Aye	Aye	Aye		Ely, Cynthia: Part-Time Senator (2019-2020)
Aye	Aye	Aye	Aye	Aye		Diogba G'bye: Part-Time Senator (2019-2020)
Aye	Aye	Aye	Aye	Aye		Gordon, Lee: Senator-at-Large (2019-2022)
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Aye	Aye	Aye	Aye	Aye		Holt, Kelly: Senator-at-Large (2017-2020)
Absent	Aye	Aye	Aye	Aye		Isaac, Darryl: CHS Sciences Senator (2017-2020) 11:33 arrival
Aye	Aye	Aye	Aye	Aye		Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2019-2022)
Aye	Aye	Aye	Aye	Aye		Lloyd, Douglas Math & Sciences Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye		Means, Leland Visual & Performing Art Senator (2018-2021)
Absent	Absent	Absent	Aye	Aye		Neil, Jeanne: Bus & Com Senator (2019-2022) 11:37 arrival
Aye	Aye	Aye	Aye	Aye		Pena, Max: Senator-at-Large (2019-2022)
Aye	Aye	Aye	Aye	Aye		Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Aye	Aye	Aye	Aye		Sachs, Loren: Senator-at-Large (2019-2022)
Aye	Aye	Aye	Aye	Aye		Stanton, Jordan: Soc & Behl Sciences Senator (2019-2022)