ORANGE COAST COLLEGE

Academic Senate Meeting | 10/29/19 | 11:30 am - 12:30 pm | Faculty House

Academic Senator Attendance				
Carol Barnes, *Counseling*	Present	**Kelly Holt,** *at-Large*		Present
Jamie Blair, *at-Large, Vice President*	Present	**Darryl Isaac,** *Consumer & Health Sciences*		Present
Cameron Brown, *Athletics & Kinesiology*	Present	**Marilyn Kennedy,** *Lit & Lang, Secretary, PDI Chair*		Present
Sean Connor, *at-Large*	Absent	**Doug Lloyd,** *Math & Sciences*		Present
Eric Cuellar, *at-Large*	Present	**Leland Means,** *Visual & Performing Arts*		Absent
Jodi Della Marna, *Library*	Present	**Jeanne Neil,** *Business & Computing*		Present
Matt Denney, *Technology*	Present	**Max Pena,** *at-Large*		Present
Rendell Drew, *at-Large*	Present	**Clyde Phillips,** *Student Services*		Present
Cyndee Ely, *Part-Time Faculty*	Present	**Loren Sachs,** *at-Large, President*		Present
Diogba G'bye, *Part-Time Faculty*	Present	**Jordan Stanton,** *Social & Behavioral Sciences*		Present
Lee Gordon, *at-Large, Parliamentarian*	Present	**Raymond Tu,** *ASOCC Representative*		Absent
Anna Hanlon, *Curriculum*	Present			

Guests (Optional & Voluntary Sign-In):
Kevin Ballinger, Nathen Jensen, Jaki Kamphuis, Kate McCarroll, Angelica Suarez, John Taylor, Daniel Shrader

1. Preliminary Matters

A. **Call to Order:**
President Loren Sachs called the meeting to order at 11:32 a.m.

B. **Approval of the Minutes – October 22, 2019:**
Motion 1: Secretary Kennedy moved to approve the October 22, 2019, minutes; motion seconded; motion approved with one abstention.

C. **Opportunity for Public Comment:**
None.

D. **For the Good of the Order Announcements:**

Senator Kennedy: Read this from *NEWS Brief*, the weekly communication from the Coast Community College District: At the last Board of Trustees meeting, the Board of Trustees "Received the annual 50% Law Compliance report, which showed the District is in compliance with 50.75 percent of general fund budgets spent on instructional salaries and benefits."

2. Consent Agenda

No consent items.

3. Officer, Senator, & Committee Reports

A. Academic Senate President Report – Loren Sachs:

BOT Meeting/IPC Hiring Results/Facilities Meeting: The Board of Trustees met on Wednesday and OCC received permission to hire twelve faculty members; the IPC results will come out the week of the 12th. President Sachs missed the Facilities meeting due to illness; Dean Taylor noted that the Facilities meeting went over the facilities ARR priorities, but the Student Success Center was not on the list. The Student Success Center needs to makes plans for its growth.

Academic Senate Administrative Secretary Ricky Goetz: Academic Senate Administrative Secretary has been selected to be the new administrative assistant to the VP of Instruction; he will be leaving the Senate and we will be in the process of searching for a replacement. After the announcement, several Senate members spoke and thanked Ricky Goetz for his outstanding work; the Senate applauded his work and Senate support.

Academic Rank: Closes soon, and only about six people have applied; we will send out a reminder.

B. Guided Pathways Report - Anna Hanlon:

The Guided Pathways regional meeting is in Victorville, and the GP Steering Committee will be attending.

4. Unfinished Business

None.

Student Equity and Achievement Program

SEC. 1 Add Education Code Section 78222.

(a) (1) The Student Equity and Achievement Program is hereby established.

(2) It is the intent of the Legislature that funds for the Student Equity and Achievement Program support the California Community Colleges in implementing activities and practices pursuant to the California Community Colleges' Guided Pathways Grant Program and activities and practices that advance the systemwide goal to eliminate achievement gaps for students from traditionally underrepresented groups.

(b) As a condition of the receipt of funds, a district shall comply with all of the following:

(1) Maintenance of a student equity plan pursuant to Section 78220 to ensure equal educational opportunities and to promote student success for all students, regardless of race, gender, age, disability, or economic circumstances.

(2) Delivery of student matriculation services pursuant to Sections 78212, including implementation of orientation, counseling and advising, and other education planning services needed to assist a student in making informed decisions about his or her educational goal and course of study and in development of an education plan. The Chancellor's Office shall establish guidelines, on student matriculation services including, but not limited to, the development of an education plan leading to a course of study.

(3) Adoption and implementation of placement policies consistent with the requirements of Section 78213.

(c) (1) If the total amount of funds appropriated is equal to or greater than the amount of funds appropriated in the 2017-18 fiscal year for the Student Success and Support Program pursuant to Section 78212, the student equity plans pursuant to Section 78221, and the Student Success for Basic Skills program pursuant to Section 88815, the chancellor shall allocate to each district an amount equal to or greater than the amount allocated in 2017-18.

(2) If the total amount of funds appropriated is less than the amount of funds appropriated in the 2017-18 fiscal year for the Student Success and Support Program pursuant to Section 78212, the student equity plans pursuant to Section 78221, and the Student Success for Basic Skills program pursuant to Section 88815, the chancellor shall allocate to each district the pro rata share of the amount appropriated based on the amount allocated to each district in 2017-18.

(3) The chancellor may allocate up to 5 percent of the total funds appropriated for purposes of this program for state administrative operations to carry out the intent of this section.

(4) Up to one percent may be used for faculty and staff development to improve curriculum, instruction, student services, and program practices in basic skills and English as a Second Language program pursuant to Section 88815 of the Education Code.

SEC. 2 Amend Education Code Section 78220.

A. Transitioning of BSI, Equity, and SSSP to SEA - Jamie Blair:

VP Blair presented the SEA doc (to the left) and provided history of the three separate groups: BSI Committee, Equity, and SSSP, noting that several years ago an integrated plan was made. Now the state has decided that there is one pot of money and it is up to the local college how the infrastructure is setup. Our goal is to eliminate achievement gaps for the students. Ed. Code 78222 states that "The chancellor may allocate up to 5 percent of the total funds appropriated for purposes of this program for state administrative operations to carry out the intent of this section. Up to one percent may be used for faculty and staff development to improve curriculum, student services, and program practices in basic skills and English as a Second Language program pursuant to Section 88815 of the Education Code." Therefore, the goal of the BSI committee is still there; the initiative is there, and the student need is still here. BSI needs to update their mission, and wants to do more than it has in the past, including planning, but there is still a need for a faculty funding process via BSI for faculty projects and proposals. BSI has approved 85 faculty proposals overall to support or build a program.

VPI Ballinger suggested that the BSI requests could be routed through IPC and funded through that model, but he would like to hear back from faculty and the Senate.

A senator noted that faculty face confusion when it is not clear where to apply for specific funds.

VPI Ballinger stated that the old BSI framework is gone and ARRs are one place where faculty could go to get Annual Resource Requests and one could identify needs through the ARR process, then IPC prioritizes those needs, then sends the priorities to the College Council/President's Cabinet to find funding for them. Since SEA instructed us to continue to fund things that have proven to work, the Tutorial Center and Self-Paced Math will be fully funded. In the future SEA wants to fund Vision for Success goals.

VP Blair stated that faculty can't wait a year-and-a-half for the ARR/college process, as faculty-driven and initiated proposals need more flexibility to do things quickly to improve basic skills needs. To have to go through the ARR process and other processes will take a year and there is no faculty support/coaching involved. BSI coaches and supports faculty with their proposals to help them through the process and get funded quickly; ARRs do not do that plus it is a shared governance process, not a faculty-driven process. Maybe the ARR process is one way they could

go for some things, but faculty would still need the ability to do immediate funding, so we need more than one way.

> A senator asked about the application process, as the one proposed [for Equity] before was repetitive and cumbersome. How is that going to work?

VP Blair noted that that was something BSI would work on [for their own BSI application], but BSI and faculty need to know where that application will go. BSI Chair Kamphuis will be addressing some of these ideas next week.

> BSI Chair Kamphuis stated that one of the committee concerns is getting bogged down with application reviews, as BSI would like to focus on faculty concerns and issues, not just on applications and money. There were 85 proposals but half weren't successful; it's a trial and error, so we don't want that to be the only focus.

> A senator wanted clarification that if a faculty member files an application and it is not approved [as per prior the prior Equity application], will there be a reason provided to faculty who are turned down, plus feedback?

VP Blair stated that did happen with [Equity] applications, but almost all BSI applications came back with feedback.

> A senator noted that we have to remember that if half of the 85 proposals were successful, that is extremely helpful to basic skills students, those new innovations. It is also important to repeat what Senate President Emeritus Eduardo Arismendi-Pardi stated last week, that once you give up faculty purview it is hard to get it back.

VP Blair stated that the new BSI would continue to support all those applying through the process as BSI still has a role, still has the ability to access funds, and that is why the committee is reinventing itself.

> VPI Ballinger agreed with the simplification of the application process and making one application process, as when applying as CTE faculty for Perkins funds, the procedure is complicated and entire committees help faculty write the proposal.

President Sachs stated that anything we can do to streamline faculty participation and innovation outside the classroom is important, but we need efficiency.

VP Blair stated that the Senate should not give up something that's valuable, but rather implement positive change into BSI with the new SEA changes.

B. Viability Committee: Lee Gordon

Senator Gordon thanked President Sachs and VP Blair for their support for faculty program support.

He explained that with the program vitality review, the union *helps an individual instructor* during the program viability process, but the union *does not protect the program*. No one is there to advocate for the program. He read aloud from the [Orange Coast College Process for Viability Review of Instructional Programs document:](#)

> Education Code 78016, and Title 5, §51022(a) require that a viability review be conducted prior to program discontinuance (termination). The term Viability refers to programs that are vital, capable of growth and survival. The Viability Review of Programs process is designed for unusual circumstances such as: A course (or program) needing to be replaced due to obsolescence; When it may not be

practical to continue teaching the original way for a process but instead requires the updated way; A geographical area once supported a high profile occupational program but is no longer needed. This is not to be confused with the Program Review Process. The viability review process relates to all departments. (See Appendix A for Background & Philosophy). The possible outcomes of a viability review include:

- No change.
- Program Modification/Improvement/stabilization: Plan of action to enhance the performance and effectiveness of an existing program, discipline or department and identify services helpful to implement a plan of action; for example, curriculum changes, facilities, Industry and Advisory representatives.
- Program Reorganization/Initiation: Plan of action to restructure an existing program, discipline, or department or adopt a new program, discipline or department
- Program Discontinuance: Termination of an existing program, discipline or department with a specific plan to consider the effects on faculty, students and staff. The plan shall address faculty, students and staff reassignment (per bargaining unit contract) and student continuance of education in the programs major at another institution

Senator Gordon provided some historical context for the process, noting that it is a relatively new process, and any institution needs to recognize the need for change. This viability review process was made with the best intentions by faculty but they could not pre-conceive everything that might happen. When this process was written, it was assumed that some things were implied, but unless you have it in writing, you are naïve to think otherwise.

This is only the second viability review process within this system; the first review was *not* contested. The first program was an anachronism, created in an earlier era; there was almost no one in the organization who wanted to go on record that the program should continue in its existing form; that was uncontested.

This new review *is* contested, and the faculty member from the program wants to be involved in *all* steps of the process. The participation of the faculty member in this current process, however, only references the bargaining unit aspect throughout the process, not the Senate and its program purview, so that the faculty member can be informed and involved in all twelve steps of this process as an advocate for the program. We would like to write clearly into this process, that if a faculty member contests the review process, they will be informed ahead of the time of any meeting being held regarding this process so they can attend and be fully informed and involved. Further, it is also good to have a third party speaking on behalf of a litigant, in this case, an instructional program, so we should look at having a specific faculty advocate/spokesperson who is familiar with the process and district policies to advocate for the faculty member's program; this would lead to a better outcome.

We are early in this current review process and have concerns, and we want the Senate to reconsider this document making changes to the process as it is a Senate-approved process; we would like to reopen it and add protections. Therefore, we are requesting that the Senate develop a proposal to amend this process and possibly add a mentor. We propose to complete this current review process and bring it back for debriefing and changes, where we can review, amend, and improve it, with a goal to strengthen and improve the viability review process overall, to ensure clarity and transparency.

President Sachs requested that Senator Gordon keep a list of current issues during the process to change the document when it comes to Senate. Senator Gordon agreed.

C. Constitution; Bylaws - Revisions and Additions Discussion:
Will add to the next meeting agenda

6. Adjournment of the Regular Meeting

President Loren Sachs adjourned the meeting at 12:35 p.m.

Approval of the Minutes: November 5, 2019

MINUTES: First draft written by Ricky Goetz, Senate Administrative Secretary. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1 Minutes 10/22/19	Senate Membership
Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Blair, Jamie: Senator-at-Large (2018-2021)
Aye	Brown, Cameron: Athletics & Kinesiology Senator (2017-2020)
Absent	Connor, Sean: Senator-at-Large (2017-2020)
Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Aye	Della Marna, Jodi: Library & Learning Support Senator (2017-2020)
Aye	Denney, Matt: Technology Senator (2017-2020)
Aye	Drew, Rendell: Senator-at-Large (2017-2020)
Aye	Ely, Cynthia: Part-Time Senator (2019-2020)
Absent	Diogba G'bye: Part-Time Senator (2019-2020) 11:39 arrival
Aye	Gordon, Lee: Senator-at-Large (2019-2022)
---	Hanlon, Anna: Curriculum Chair (Non-Voting)
Aye	Holt, Kelly: Senator-at-Large (2017-2020)
Abstention	Isaac, Darryl: Con. & Health Sciences Senator (2017-2020)
Aye	Kennedy, Marilyn: Lit & Lang Senator, PDI Chair (2019-2022)
Absent	Lloyd, Douglas Math & Sciences Senator (2017-2020) 11:36 arrival
Aye	Means, Leland Visual & Performing Art Senator (2018-2021)
Aye	Neil, Jeanne: Business & Computing Senator (2019-2022)
Aye	Pena, Max: Senator-at-Large (2019-2022)
Aye	Phillips, Clyde: Student Services Senator (2017-2020)
Aye	Sachs, Loren: Senator-at-Large (2019-2022)
Aye	Stanton, Jordan: Social & Behavioral Sciences Senator (2019-2022)