

ORANGE COAST COLLEGE

Academic Senate Meeting | 05/04/21 | 11:30 am - 12:30 pm | Zoom Meeting

Academic Senator Attendance

Jessica A. Alabi, <i>at-Large</i>	Present	Lee Gordon, <i>at-Large, Vice President</i>	Present
Eduardo Arismendi-Pardi, <i>at-Large</i>	Present	Marilyn Kennedy, <i>Lit & Lang, PDI Chair, Secretary</i>	Present
Jason Ball, <i>Part-Time Faculty</i>	Present	Jodie Legaspi, <i>Athletics & Kinesiology</i>	Present
Carol Barnes, <i>Counseling</i>	Present	Doug Lloyd, <i>at-Large, Parliamentarian</i>	Present
Tyler Boogar, <i>Math & Sciences</i>	Present	Leland Means, <i>Visual & Performing Arts</i>	Present
Sean Connor, <i>at-Large</i>	Present	Jeanne Neil, <i>Business & Computing</i>	Absent
Eric Cuellar, <i>at-Large</i>	Present	Charles Otwell, <i>Curriculum</i>	Present
Tina De Shano, <i>Consumer & Health Sciences</i>	Present	Max Pena, <i>at-Large</i>	Present
Jodi Della Marna, <i>Library</i>	Present	Clyde Phillips, <i>at-Large</i>	Present
Matt Denney, <i>Technology</i>	Absent	Loren Sachs, <i>at-Large, President</i>	Present
Rendell Drew, <i>at-Large</i>	Present	Jordan Stanton, <i>Social & Behavioral Sciences</i>	Present
Cyndee Ely, <i>Part-Time Faculty</i>	Present	Stella Tsai, <i>SGOCC Representative</i>	Absent
Diogba G'bye, <i>Part-Time Faculty</i>	Present		

Guests (Optional & Voluntary Sign-In): Arabian Morgan, Kate McCarroll, Jaki Kamphuis, Alexandra Yates, Renee De Long, Michelle Grimes-Hillman.

1. Preliminary Matters

A. Call to Order: President Loren Sachs called the meeting to order at 11:30 A.M.

B. Opportunity for Public Comment: Chris Kerins

C. Approval of the Minutes –

Motion 1: Senator Kennedy moved to approve the April 27, 2021, minutes; motion seconded; motion approved.

D. For the Good of the Order Announcements:

Senator Drew: Announced that he was informed that a video he was in went viral, was shown on ESPN, and collected 4.5 million views on Tik Tok. It was recorded a couple semesters ago while we were still teaching in person. The video is of a girl passing through his classroom on a skateboard, entering through one door and exiting through another. The video shows Senator Drew's overall positivity as a professor. This is good PR and something positive for the college.

Administrative Assistant to the Senate Beatriz Rodriguez: On behalf of Dr. Anna Hanlon, she announced that there is a workshop series titled *Collective Excelencia* that will be held on the first Thursday of each month at 2 PM from May through September. The speakers are all well-respected academics and practitioners whose research and work has focused on the Latinx experience in college. They will provide effective practices that faculty can choose to include in their classrooms and teaching that will improve educational outcomes and support equity.

Senator Alabi: There have been several memos to come out to make some corrections on Ethnic Studies. The Ethnic Studies requirement is for 2022. Our goal is to make sure students have the classes available as soon as possible. We are making those classes available this summer and fall of 2021 and in the 2022 intercession. A lot of schools have Ethnic Studies classes that have been rejected so those campuses are making revisions. There are not a lot of classes right now but they are trying to make the two or three they have available to students so they can graduate. They are waiting on approval for them for the new G.E. category but are comfortable that they will be accepted.

2. Consent Agenda

Curriculum Chair Charles Otwell briefly pointed out to the Senate the changes to the Curriculum Committee bylaws marked with red on the document. **Motion 2: Senator Kennedy** moved to approve the Curriculum Committee Bylaws with the recommended changes from the committee; motion seconded; motion approved.

3. Officer, Senator, & Committee Reports

A. President's Report – Loren Sachs: Announced that at College Council they continue to work on the Educational Master Plan. He will bring feedback on that work later. He introduced Alexandra Yates to share with the college about the OCC Recovery Kitchen:

OCC Recovery Kitchen – Instructor Alexandra Yates: Instructor Yates is the full-time faculty member and Program Coordinator for Food Service Management. When she first got hired, she asked the Pirate's Cove what they needed and how she could help. They said they wanted more and better food for the students who are food insecure. Recovery Kitchen started and has moved into not just helping students, but staff and the community.

At OCC in 2018, the Real Color survey by Temple University came to OCC and through the survey they found out that one in five students are food insecure. Seventy two percent of students at OCC were experiencing at least one form of basic need insecurity in food or housing. Knowing those numbers, the Culinary Department, the Baking Program, and the Nutrition Program gathered and worked together to eliminate or lower those numbers.

OCC Recovery Kitchen started, and their purpose was and is to combat food insecurity and food waste through curriculum by educating students on how to utilize recovered surplus food. Their mission is to educate students to be able to repurpose a surplus of wholesome, edible food that would otherwise end up in landfills and to make healthy meals from that food for students and community members in need. The current programs involved are Food Service Management, Culinary Arts, Baking and Pastry, and Nutrition and Dietetics. She is also working together with Horticulture and other programs. Every aspect of the Recovery Kitchen is being worked and integrated into a new curriculum that is going through the curriculum process. Each section of this will be taught and a certificate and an associate degree will be attached to it.

Two years ago, they had a Flex session with sustainability. She emphasized that recovery food is not leftovers, but food from field gleaning, perishable food rescue or salvage, food rescue, and nonperishable food collection, that is made into meals. They recover all the food and are able to repurpose and repackage the food into healthy, nutritious, tamper-proof meals.

In the fall of 2021, they will start a campus food waste collection using a city Pod composter. It has an annual capacity of approximately 181,000 pounds of food waste. The compost will be utilized for the grounds, Horticulture, and for community members and the City of Costa Mesa.

From March of 2020, when the pandemic hit to now, the Recovery Kitchen has produced and distributed over 200,000 meals to students and staff who have reached out and to community members from Huntington Beach all way to San Clemente. All the food that they have been able to recover has weighed approximately 600,000 pounds. All that food would have gone to landfills if they were not able to recover the meals.

They also have partnerships outside, not just with Pirate's Cove, those are with Second Harvest, an OC Food Bank (who has been one of their top supporters), as well as Abound Food Care. Other partners include Mother's Market in Costa Mesa, Manassero Farms, and some other local companies. Manassero Farms in Irvine donated pumpkins and students made over 400 meals from a vegetarian curry to side dishes to a pumpkin lentil soup and more.

She wanted the Senate to know what the Recovery Kitchen is. Their main goal is to educate students on what food rescue, food recovery, and food insecurity are and to lower food insecurity on campus.

President Sachs: Thanked Instructor Yates for her and her students' work. It is impressive.

B. Budget Update – Senator Ely:

The summer pay memo went out and it details when faculty members are going to be paid for their summer classes, and those payments align with the budget years. If a faculty member has a class that starts in June and finishes in June, they will be getting paid in June. The budget year starts July 1 and runs through June 30.

The DCC Subcommittee on budget met on April 23. They discussed what will happen to our funding when our *hold harmless* (which separates enrollment from funding) runs out in 2024/2025, assuming that no other changes are made in the state finance offices. The fiscal cliff is coming in the fall of 2024. Those budgets all have to be prepared well in advance of that date.

The District is down in spending due to cuts and measures that are already in place. It is down 1.1%, which is great but not enough to match the long-standing trends and enrollment. While it is good, it needs to be better.

They reviewed the District wide and District office expenses, and they are still looking at the quarter-to-quarter expenditures. One of the things that has been a big challenge is the last retirements/separations in regard to the budget.

Per our District budget, the term *budget* actually means how much they have spent. It is opposite from the real world in which *budget* means what they have or expect to spend.

The Unemployment Tax rate has increased for the district. The federal rate is given to the state to manage the unemployment program and the state unemployment tax rate is where the funds actually come for the distribution or giving out to unemployment claims. It increased for the first time from 0.05 to 1.18. The rates change due to the number of claims. That is going to be a surprise impact because it has been a negligible impact for many years prior to this.

Health and Welfare has actually turned out to be better than previously expected. They are seeing some savings there. On May 28, they are going to be looking at more

breakout or more detail of the impact of the Self-selected Retirement Program (SRP). There will be more to come on that.

C. Union Bargaining Unit Report – CFE President Rob Schneiderman:

Union President Schneiderman: CFT is working with the State to push the *hold harmless* downstream so that does not kick in quite so soon.

CFE is currently in negotiations with the District for reopening in the fall of 2021. They got a lot of feedback from faculty about meetings on campus; they have some tentative language that would ensure that there would be a Zoom option for all meetings.

Finally, there is a proposal about making sure that students are all vaccinated if they want to be on campus and the same would apply to faculty if they want to teach on campus in the fall. The teaching on the campus would be optional, but it would require a vaccine.

4. Unfinished Business

**A. AP/BP 5500 Student Code of Conduct and BP 7909 Emeritus and Meritorious Status–
Senator Kennedy:**

BP 7909 Emeritus and Meritorious Status: Reported that since this is the second review, she recommends that the Senate accept the Emeritus Status proposal as it is, unless there are any objections. There were none.

AP/BP 5500 Student Code of Conduct: The GWC Senate President stated that they are still not settled on the language yet. He is going to bring that later on. The current proposed changes in the policy are because the system was getting bogged down by smaller conduct issues where some students were claiming they had not received letters from the Dean of Students when they were mailed or emailed. They changed some of the policies there regarding date of receipt and texting as another option of communication. They also made some language additions having to do with student housing and conduct, based on issues that had recently occurred in the OCC housing area. The appeals section was updated, as well. She recommends accepting it as proposed unless someone has something to suggest. There were no additional suggestions.

B. Credit for Prior Learning (CPL) – Curriculum Chair Charles Otwell & Senator Kennedy:

Curriculum Chair Otwell: He wants to state that they want to recognize that Credit for Prior Learning can help the students. They also want to recognize that discipline faculty must have purview over the approvals of any assessments or any awards of credit for prior learning. He agrees with the resolution that Senator Kennedy has written.

**Orange Coast College Academic Senate Resolution
Credit for Prior Learning (CPL), Academic Purview,
and the CPL Task Force**

Moved by Senator Marilyn Kennedy

Seconded by President Loren Sachs

(SCCC) Based on language from the Success Center for California Community College Credit for Prior Learning Initiative: Findings and Recommendations to Expand Credit for Prior Learning as a Vision for Success Strategy [Report]: [link](#)

Whereas “many students enter California community colleges with skills and knowledge gained outside of college classrooms. They hold industry certifications, are graduates of public service

academies, and were trained for military service occupations, for example. Credit for prior learning (CPL) is credit awarded for validated college-level skills and knowledge gained outside of a college classroom” (SCCCO); and

Whereas “It is a strategy to grant students credit for what they already know and can do. Research suggests that CPL can benefit students and colleges, as it helps colleges increase completion and reduce achievement gaps” (SCCCO); and

Whereas that “students who earn CPL are roughly twice as likely to complete a degree than those who do not, “ “accumulate more credits through coursework at the institution than their counterparts, which translates to increased enrollment for colleges” (SCCCO); and

Whereas the Proposed CPL Task Force would be made of these representatives: discipline faculty, counselors, career counselor, Counseling dean, CTE dean, articulation officer, Veterans’ Services Representative, Curriculum Vice-Chair, Grad Office Representative, Enrollment Services Representative, and Senate President or Vice-President (or designee). Possible members may include these representatives: Transfer Center representative, Records Office representative, Financial Aid representative, Academic Petition Council representative, and Equity Task Force representative; and.

Whereas AB 1725 gave faculty voice in shared governance and the Coast Community College District “relies primarily” on faculty for “curriculum prerequisites, courses placed in disciplines, degree and certificate requirements, educational program development, and standards and policies regarding student success” (from the 10 + 1).

Be It Resolved that department faculty make the final decisions on what credit for prior learning knowledge, skills, classes, or certificates will be accepted and granted for students within their faculty disciplines and that the faculty departments will create their own processes for their own departments. The CPL Task Force will inform discipline faculty of opportunities of Credit for Prior Learning and may also make recommendations on campus-level paperwork and records processes for department-approved credit-for-prior learning.

President Sachs: Provided the issues and the history leading to the resolution and clarified the importance of faculty purview over credit for prior learning department/discipline decisions and the limited roles of the Task Force to inform faculty of opportunities and create a college process for those departmental decisions as per credit for prior learning for each individual student. He also noted that CPL is a great opportunity to help with equity issues.

Senator Kennedy: It aids in student success and completion. Additionally, most of the language in the resolution was taken from the state report accessed through the hyperlink included at the top of the resolution; that is why there are quotation marks in the proposed resolution. The resolution takes that and informs on the purpose of Credit for Prior Learning (CPL) and towards the bottom is a list of proposed constituents to serve on the OCC CPL Task Force. She added language from AB 1725 and the 10 + 1 on faculty voice and shared governance. Senator Kennedy read the *Be It Resolved* from the resolution to the Senate. (This item will be on the agenda next week for potential endorsement.)

Senator Drew: Agrees that It is good for departments to oversee and have purview, but it would be helpful to provide a guide or a format to follow. Will all the departments have different processes?

Curriculum Chair Otwell: Confirmed that it is going to look different for different departments. It really depends on what the prior learning is and how departments would want to assess it. In the Art Department, for instance, they might want to do portfolio reviews to assess. In his division, it is probably mostly going to be credit by exam which they already had in place. It is important the departments have these options.

5. New Business

A. Starfish Summer Training – Starfish Faculty Liaison Kate McCarroll:

Starfish Liaison Kate McCarroll introduced herself as an English faculty member who oversees the writing area of the Student Success Center. She is also the Starfish Faculty Liaison.

The Starfish Implementation Team is essentially designing a three-phased approach to getting everyone on board with Starfish. The first phase is going to happen this summer. They have just been approved for a summer training program to get the first wave of faculty acculturated into Starfish. She wants to show senators the interest form that she would like help in disseminating to the teaching faculty for the summer, so that they can get some faculty on board. They would be participating and gathering feedback and helping them with messaging templates and really seeing how the program works. (The Senate will be sending this out to faculty.)

Putting together Starfish it has been very labor intensive for the Implementation Team. For the summer, they are planning a limited testing environment where they have a few tracking items, a few flags, so a limited thing that would help people practice how it is going to work while on the back end they continue to build everything for full implementation in the fall.

They have two four-hour training sessions for faculty to be paid at the non-instructional rate with dates for June 11 and August 6. They are book-ending summer as much as possible. They are going to train faculty on how Starfish works and get feedback on what that.

There will be another training at the end of the summer. They will fill out a survey where they can talk about the debrief, get more feedback, and then remediate things before they try to do training for FLEX day for faculty in the fall; in the spring, they will try to bring students in and allow them to raise their hands, ask for resources and get them a little bit of training on how it works.

Student Success Center Coordinator Jaki Kamphuis: Informed that the usage of Starfish will be voluntary, but it is recommended to use.

B. Guided Pathways Coordinators – Curriculum Chair Charles Otwell:

Chair Otwell asked the Senate to extend the terms for the faculty leads/Coordinators of the Guided Pathways Design Teams for a year each. They have three excellent faculty leads: Jessica Alabi, Jaki Kamphuis, and Arabian Morgan, who have been doing a lot of work but there is still work to do. They need to integrate the Guided Pathways effort into the normal campus processes. The Guided Pathways Task force is requesting that they extend the terms of the coordinators into this fifth year of the Guided Pathways effort. Curriculum Chair Otwell highlighted some of the successes such as the implementation of Starfish, Pathways, and changes to the catalog. There are many more changes coming.

Motion 3: Senator Ely moved to approve the extension of the Guided Pathways Coordinators for the 2021-2022 academic year; motion seconded; motion approved.

C. Bookstore: E-Books – Senator Kennedy:

Senator Kennedy presented two issues of concern: (1) How the OCC Bookstore deals with e-book orders and informing students of required textbooks for classes and (2) the partnership the bookstore has made with Bartleby.

E-Book and Full Student Textbook Information: The e-book anthology she compiled (via McGraw Hill Create) for one of her classes and submitted on her OCC Bookstore order along with other books, was designed to have specialized readings and save students money; it was removed from her book list (after it was approved) so students were not informed they needed to purchase it. She informed the students when class started, but this is a disservice to students who want to be ready when the class starts or need to budget their funds carefully. The bookstore should be part of ensuring student success. She understands the bookstore is trying to make money, but they need to prioritize the students' learning and success. She would like to see that policy changed or adjusted in some way, so the bookstore informs the students of all the books required or recommended.

Bartleby Partnership: An English Department colleague shared a concern about the OCC Bookstore partnering with Bartleby (Learn and Write products) where the bookstore advertises the products on their home page and also asks people to sign up for these products when they are checking out, offering an essay writing plagiarism. She would like to get more feedback from the Bookstore.

Senator Drew: Asked about what could be included in an e-book if a professor wished to create one for their class.

Senator Kennedy: Informed that after her sabbatical she changed all the books in her class and created an anthology of readings from several different textbooks from the publisher so students could purchase one book, not several, and she narrowed down which readings she wished to use.

President Sachs: Stated that in the CTE programs they allow students to get an e-book or print book, and e-books offer other additional benefits. In CTE for their cohort program they compiled a package for their students to save them a lot of money—significant savings. There are a lot of facets to this issue, and they need to be explored more.

Melissa Archibald (OER Coordinator): Open Educational Resources (OER) might be an option for that. Oftentimes what faculty can do is create a custom-made integration for their course. They can pull chapters, textbook sections, etc., from multiple open sources and create a customized reader for their course. LibreTexts is going to be the platform that the Academic Senate has decided is going to be the way to deliver that. For those interested in e-books, OER is probably the best way to do that. They can talk to her directly. Regarding how they convey information via the bookstore, the best thing is to add in the comments to their adoption informing students that there is an e-book version available. The bookstore will not include any links.

OCC President Suarez: Suggested that VP Niroumand has been the primary negotiator with the bookstore. He has more to add. She recommends that this topic can be on the agenda for a later meeting.

Senator Lee: Stated he has concerns about pricing at the bookstore that he will bring back due to time constraints.

6. Adjournment of the Regular Meeting

President Sachs adjourned the meeting at 12:30 p.m.

7. Approval of the Minutes: May 11, 2021

MINUTES: First draft written by Beatriz Rodriguez, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1	Motion 2	Motion 3	Senate Membership
Minutes 04/27/21	Consent Agenda	GP Coordinators Term Extensions	
Aye	Aye	Aye	Alabi, Jessica A.: Senator-at-Large (2020-2023)
Absent	Absent	Aye	Arismendi-Pardi, Eduardo: Senator-at-Large (2018-2021) 11:54 arrival
Aye	Aye	Aye	Ball, Jason: Part-Time Senator (2020-2021)
Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2018-2021)
Aye	Aye	Aye	Boogar, Tyler: Math and Sciences Senator (2020-2023)
Aye	Aye	Aye	Connor, Sean: Senator-at-Large (2020-2023)
Aye	Aye	Aye	Cuellar, Eric: Senator-at-Large (2018-2021)
Absent	Absent	Aye	Della Marna, Jodi: Library & Learning Support Senator (2020-2023) 11:45 arrival
Absent	Absent	Absent	Denney, Matt: Technology Senator (2020-2023)
Aye	Aye	Aye	De Shano, Tina: Consumer Health Sciences Senator (2020-2023)
Aye	Aye	Aye	Drew, Rendell: Senator-at-Large (2020-2023)
Aye	Aye	Aye	Ely, Cyndee: Part-Time Senator (2020-2021)
Aye	Aye	Aye	G'bye, Diogba: Part-Time Senator (2020-2021)
Aye	Aye	Aye	Gordon, Lee: Vice President, Senator-at-Large (2019-2022)
Aye	Aye	Aye	Kennedy, Marilyn: Secretary, Lit and Lang Senator (2019-2022)
Aye	Aye	Aye	Legaspi, Jodie: Athletics and Kinesiology Senator (2020-2023)
Aye	Aye	Aye	Lloyd, Doug: Parliamentarian, Senator-at-Large (2020-2023)
Aye	Aye	Aye	Means, Leland: Visual and Performing Arts Senator (2018-2021)
Absent	Absent	Absent	Neil, Jeanne: Business and Computing Senator (2019-2022)
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Aye	Aye	Aye	Pena, Max: Senator-at-Large (2019-2022)
Aye	Aye	Aye	Phillips, Clyde: Senator-at-Large (2020-2021)
Aye	Aye	Aye	Sachs, Loren: President, Senator-at-Large (2019-2022)
Aye	Aye	Aye	Stanton, Jordan: Social and Behavioral Sciences Senator (2019-2022)