ORANGE COAST COLLEGE

Academic Senate Meeting | March 22, 2022 | 11:30 a.m. - 12:30 p.m. | Zoom

Academic Senate Member Attendance			
Jessica A. Alabi, *at-Large*	Absent	**Cyndee Ely,** *Part-Time Faculty*	Present
Jason Ball, *Part-Time Faculty*	Absent	**Lee Gordon,** *at-Large, President*	Present
Carol Barnes, *Counseling*	Present	**Marilyn Kennedy,** *Lit & Lang, PDI Chair, Secretary*	Present
Tyler Boogar, *Math & Sciences*	Present	**Doug Lloyd,** *at-Large*	Absent
Nina Calabretta, *Part-Time Faculty*	Present	**Dan Matulis,** *Ath & Kin (semester replacement/Legaspi)*	Present
Irving Chavez Jimenez, *at-Large*	Absent	**Leland Means,** *Visual & Performing Arts*	Present
Eric Cohen, *at-Large*	Present	**Jeanne Neil,** *Business & Computing*	Present
Sean Connor, *at-Large*	Present	**Charles Otwell,** *Curriculum Chair*	Present
Eric Cuellar, *at-Large*	Absent	**Max Pena,** *at-Large*	Present
Jodi Della Marna, *Library*	Present	**Loren Sachs,** *at-Large, Immediate Past President*	Present
Matt Denney, *Technology*	Present	**Jordan Stanton,** *Social & Behavioral Sciences*	Present
Tina De Shano, *Consumer & Health Sciences*	Present	**Katherine Smith,** *ASOCC Student Presentative*	Present
Rendell Drew, *at-Large, Vice-President*	Present		

Guests (Optional & Voluntary Sign-In): Kate McCarroll, Arabian Morgan, Jeanette Grimm, Anna Hanlon, Laura Reese, Kelly Holt, Rebecca Morgan.

1. Preliminary Matters

A. **Call to Order: President Lee Gordon** called the meeting to order at 11:30 a.m.

B. **Opportunity for Public Comment:** One public comment.

C. **Approval of the Minutes:** *Motion 1:* **Senator Kennedy moved to** approve the March 15, 2022, meeting minutes with a minor correction; motion seconded; motion approved.

D. **For the Good of the Order [Members of the Body]:**

   Senator Barnes: Encouraged senators to inform continuing students that now is a good time for continuing students to see their counselors about their educational plans, as summer registration is upcoming. Students can have an appointment via Zoom, telephone, Cranium, or in person.

2. Officer, Senator, & Committee Reports

A. **President and Vice President's Reports:**

   1. **President's Report – Lee Gordon:** The Senate expects that the last division to elect their senator will do so within the next few days. As soon as we return from spring break, the Senate will be sending out an announcement for the senator-at large positions.

   2. **Vice-President's Report – Rendell Drew:** There are three upcoming ASCCC academic freedom webinars: March 28, April 25, and May 23. This is a topic that is fundamental to an educational public institution.

B. **Diversity, Equity, and Inclusiveness Initiatives – Professor Hanlon**: The President's DEI Taskforce is continuing to work on the impact, goals, and objectives. Dr. Drew and Professor Hanlon will be bringing those to the Senate probably the first or second meeting after spring break to vet with the Senate and get input.

C. **District Board Policies and Administrative Procedures Committee Report** – **Senator Kennedy:** Reported that the following District board policies have minor proposed changes related to competency-based modular education due to fall 2021 changes in Title 5 55270.9 which allows continuation and completion of work; these changes affect withdrawal polices and assignments of grades. New grading terms for these modular in are these: Addition of "M" Mastery - obtaining at minimum 80 percent on the summative assessment (B) and "M+" Mastery with Distinction - obtaining at minimum 90 percent on the summative assessment (A), AND providing dual transcripts, with the non-evaluative symbols and one with the credit-hour equivalency transcript using traditional credit-hour units to calculate grade point average. The Ed. Code changes also affect the academic calendar:

- **AP 4010:** Academic Calendar
- **AP/BP 4020:** Program, Curriculum, and Course Development
- **BP 4225:** Course Repetition and Repeatability
- **AP 4227:** Repeatable Course
- **AP 4230:** Grading and Academic Record Symbols

There were minor revisions to **5130: Financial Aid** to update and accommodate baccalaureate degrees and financial aid.

AP 7270: Student Services had changes (in red). **"**If a student was employed as a Student Assistant in the fall semester but no longer qualifies to continue employment as Student Assistant in the following spring semester, then the student may be employed by the District in any other type of temporary position such as short-term employee or substitute employee during the same fiscal year (July 1 – June 30) subject to following the restrictions that apply to temporary employees (e.g., maximum 160 days worked during the fiscal year, which include the days worked while the student was employed as a Student Assistant)."

D. **Transparency Committee (TC)** – **Senator Kennedy:** Reported that the TC Committee met on March 9th and gathered detailed faculty information on a CHS 10+1 issue regarding the Neurodiagnostic Technology program. They committee met again on March 16th to gather more information on the same issue from CHS administration. The committee is still gathering information and is in the process of reviewing the information gathered.

Additionally, the committee received and reviewed a follow-up report on the Self-Paced Math 10+1 issues, noting improvements gained with the effective guidance of President Suarez and VPI Grimes-Hillman. There is still another issue on the committee's agenda to gather information regarding an HSI grant that they will be addressing as soon as possible.

E. **Instructional Effectiveness - Anna Hanlon:** Planning modules for the instructional area are open. Thye met with Math and Sciences Division on Monday, and they are meeting with Social and Behavioral Sciences and VPA on Friday. The sessions start at 11 and are each about 45 minutes long.

The ACCJC is asking for aspirational goals. In response, IE is sending out emails to areas that have employment rate or licensure rate data as there is currently an institutional-set standard, which is like a floor.

F. **Dual Enrollment Work Group – Anna Hanlon:** Dual Enrollment has been working on updating the menu of courses that they will send out to the Department of Education this summer; it is in draft form right now and that has been sent to the deans. If there is a summer course that needs to be included, faculty can let her know.

3. Unfinished Business

A. **Guided Pathways Task Force Scale of Adoption Self-Assessment Report (SOAAA)– Charles Otwell:** Stated that the Guided Pathways Scale of Adoption Self-Assessment report (SOAAA) went out with the Senate agenda. He asked the Senate for endorsement today as the report is due during spring break. The report is built around the four pillars. It is a chance for them to report to the state on the progress in adopting the recommendations they have made. Most of these are in the process of scaling up. In a few places they are at scale.

Professional Development Institute (PDI) Chair: Stated that there are several sections in the report that say the thing: "limited professional development resources and faculty participation – Center for Teaching and Learning." She stated that no one contacted PDI at any time for data and would like to know what data the statement is based on. ng. Has PDAC [formerly Staff Development] been contacted for data? The persons writing the report should be contacting all the points of data before making a broad, repetitive statement like that. She would like to see that phrase taken out.

PDI Chair Kennedy stated that PDI keeps data and records and that a variety of faculty have been attending conferences regarding many aspects in the report, including equity. If there are limited resources for something different, or something specific, then maybe they can request funds from PDI or some other resources on campus such as PDAC.

Curriculum Chair Otwell: The Design teams have felt that they wanted to have a center for teaching and learning. He is not sure why they have not reached out for PDI funds. What the Design teams are talking about is not attendance at conferences but for instance departmental meetings that have to do with Guided Pathways issues. They are talking about getting funds for those. Now there is also the ARR process. The departments could do that through program review. Dean Tamanaha and himself can meet up to make those changes on the report.

PDI Chair Kennedy: Stated that PDAC [formerly Staff Development] has been funding workshops like that for over a decade.

Starfish Coordinator Kate McCarroll: Stated that this Center for Teaching and Learning started when she and Jaki Kamphuis we talking to each other about Intervention Team goals, and they thought it was difficult for many faculty to navigate and just wanted a place to get answers on where to get funding. They also wanted a place where faculty can commune.

PDI Chair Kennedy: Stated that she is not against a Center for Teaching and Learning as long as it is not administratively overseen or where administrators oversee faculty funding. We are one of only a few community college districts in California that have the level of professional development funding for faculty activities the way we do. We don't want faculty to lose that.

Motion 2: **Senator Drew moved to** approve the SOAA report but removing the phrases "limited professional development resources and faculty participation" from it; motion seconded; motion approved. [*See voting chart below.*]

B. **COVID & Teaching – All Senate:**

Senator Boogar: Reported a colleague's report of an overhead student conversation where some students stated they might enroll in a different community college in the fall which did not have a mask mandate. Senator Boogar is not for or against but if the District is considering doing away with the mask mandate, they should let students know.

Senator Kenedy: Received a constituent's report that stated when the faculty member's hybrid class was moved from Zoom to campus the class enrollment dropped 10 percent. Students reported that they did not want to return to campus. It is clear that there are different students with different needs. We need to be able to accommodate a variety of student needs.

Vice-President Drew: He had heard something similar in his on-campus class. He stated that it is important to consider what Senator Boogar and Kennedy have stated and we serve different student needs. He asked if there are any surveys going out to students to find out their preferences.

VPI Grimes-Hillman: Stated that they just finished received a student survey back and the information is being analyzed by the Office of Intuitional Research. Dr. Sterner will report this out later.

C. **AP/BP 2431 Chancellor Search – Senator Kennedy:** Re-presented her proposed changes to this District policy which includes language on transparency, inclusivity, and forum interviews. She did some additional research and found out that besides Riverside and San Diego Community College Districts, also North Orange County, West Hills, State Center, and San Franciso City College Districts and others have been doing forum interviews and have them in their policies. The proposed language was taken from Riverside Community College District where they also have two committees: (1) the Chancellor search committee that is confidential for applicants and that will not change and (2) the Chancellor selection committee for final candidates where there is a public forum and that is different. The candidates in the public forum answer questions from faculty, students, staff, and the community at large that they serve. She asked if anybody had any feedback on the proposed language.

President Gordon asked if there were any objections or corrections to the proposals. There were none,

4. New Business

A. **Authorization under Brown Act, Government Code § 54953(e), for Conducting Academic Senate Meetings Remotely Due to the COVID-19 Emergency.**

Motion 3: **Senator Kennedy moved to** approve the above statement to continue to meet remotely for the next month; motion seconded; motion approved.

B. **IPC Handbook: President Gordon** noted that the IPC Handbook will continue to be reviewed and it will be placed on the agenda after spring break. There were a few small updates such as on membership.

C. **The Dean's Step in CurricUNET - Curriculum Chair Otwell: President Gordon** stated this was put on the agenda due to a faculty member's query about the process.

Curriculum Chair Otwell explained that the "dean's step" is to review the proposed curriculum and send back for corrections, if need be. They usually do not send

corrections back, but they do make their comments directly in CurricUNET. The Curriculum Committee then looks at those comments and discusses them before voting on items. For the most part, the dean's collaboration and support has been very valuable to the Curriculum Committee. It was felt that the committee wanted to keep this as a required step because the deans are an important set of eyes on curriculum, but they do not have final say. If it was the case that a dean refused to review or move forward curriculum, then it could be on the Curriculum Committee agenda for review without the dean's review.

Senator Stanton: Shared that he received an email from a constituent talking about how *good* deans are collaborative partners with faculty in a general sense and with regard to CurricUNET, as well.

Vice-President Drew: Reported that at this point there should be a high level of collegiality and respect of working under the purview of the 10+1. It is disrespectful when a dean or an administrator blocks things without collegial consultation. It is important use due respect. Faculty may need review on the 10 + 1 and there are discussions about bringing a speaker from the state level to talk about the role of faculty under 10+1, the role of administration in collaboration with faculty and the 10+1, etc.

VPI Grimes-Hillman: Thanked Vice-President Drew for his words. She reiterated what Curriculum Chair Otwell stated. The process allows for the deans to have conversations and noted she was a college curriculum chair as well as a state chair.

The program course and approval handbook outlines five criteria by which the Curriculum Committee reviews courses and program development: need, mission, standards, adequate resources, and compliance. Faculty are content experts, and they share 10 + 1 roles regarding adequate resources and compliance along with administration. It is important that deans have a level of involvement and the ability to have conversations early in the process. Where it comes down to it, those collegial conversations are important because if faculty propose something and the college is not able to honor that recommendation due to lack of resources, we may find ourselves in a bind. Those conversations should happen early and respectfully.

Senator Kennedy: Thanked VPI Grimes-Hillman for that information, noting her expertise, and that there is a necessity to ensure adequate resources if we promise a course. She noted that it seems that the process is there for the dean's review, but it can be overwritten and brought back to the Curriculum Committee. However, it may not be clear to faculty what the 10 + 1 are in terms of faculty rights and the curriculum process. The Senate should be more intentional on supplying this information to faculty on a regular basis.

President Gordon: Stated that after spring break, the Transparency Committee will make recommendations to the E-Board on 10 + 1 issues which may include more faculty familiarity with the 10 + 1.

Curriculum Chair Otwell: This is also something that should be taken up with Onboarding with both faculty and administrators. They do talk about it in the Curriculum Committee training every year in the fall but the more places that they are mentioning it, the better.

Senator Calabretta: In terms of the 10+1, including curriculum, she suggested that new Senate members could benefit from a little bit more training and information.

5. Adjournment of the Regular Meeting

President Gordon adjourned the meeting at 12:15 p.m.

6. Date of Approval of the Minutes: April 5, 2022

MINUTES: First draft written by Beatriz Rodriguez, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

Voting Tallies Chart

Motion 1 3-22-22 Minutes	Motion 2 SOAA Report	Motion 3 Brown Act Statement to Continue to Meet Remotely	Senate Membership
Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie.			
Absent	Absent	Absent	Alabi, Jessica A.: Senator-at-Large (2020-2023)
Absent	Absent	Absent	Ball, Jason: Part-Time Senator (2021-2022)
Aye	Aye	Aye	Barnes, Carol: Counseling Senator (2021-2024)
Aye	Aye	Aye	Boogar, Tyler: Math and Sciences Senator (2020-2023)
Aye	Aye	Aye	Calabretta, Nina (Part-Time Senator (2021-2022)
Absent	Absent	Absent	Chavez Jimenez, Irving: Senator-at-Large (2021-2024)
Aye	Aye	Aye	Cohen, Eric: Senator-at-Large (2021-2024)
Absent	Aye	Aye	Connor, Sean: Senator-at-Large (2020-2023) 11:33 arrival
Absent	Absent	Absent	Cuellar, Eric: Senator-at-Large (2021-2024)
Aye	Aye	Aye	Della Marna, Jodi: Library & Learning Support Senator (2020-23)
Absent	Aye	Aye	Denney, Matt: Technology Senator (2020-2023) 11:36 arrival
Aye	Aye	Aye	De Shano, Tina: Consumer Health Sciences Senator (2020-2023)
Aye	Aye	Aye	Drew, Rendell: **Vice President**, Senator-at-Large (2020-2023)
Aye	Aye	Aye	Ely, Cyndee: Part-Time Senator (2021-2022)
Abstain	Abstain	Abstain	Gordon, Lee: **President**, Senator-at-Large (2019-2022)
Aye	Abstain	Aye	Kennedy, Marilyn: **Secretary**, Lit and Lang Senator (2019-2022)
Absent	Absent	Absent	Lloyd, Doug: Senator-at-Large (2020-2023)
Aye	Aye	Aye	Matulis, Dan: Athletics and Kinesiology Senator (2020-2023)
Aye	Aye	Aye	Means, Leland: Visual and Performing Arts Senator (2021-2024)
Absent	Aye	Aye	Neil, Jeanne: Business and Computing Senator (2019-2022) 11:33 arrival
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Aye	Nay	Aye	Pena, Max: Senator-at-Large (2019-2022)
Absent	Absent	Aye	Sachs, Loren: **Immediate Past President,** Senator-at-Large (2019-2022) 12:08 arrival
Aye	Aye	Aye	Stanton, Jordan: Social and Behavioral Sciences Senator (2019-2022)