



OCC Academic Senate Executive Board Special Meeting Minutes

Tuesday, February 7, 2023, 11:30-12:30, Student Union Room 214 & Zoom

E-Board Members in Attendance: Parliamentarian Nina Barrios, Vice-President Rendell Drew, President Lee Gordon, Secretary and PDI Chair Marilyn Kennedy, Curriculum Chair Lori Pullman.

E-Board Members Absent: None.

Guests Officially Signed In: OCC VPI Michelle Grimes-Hillman

I. Preliminary Matters

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

- A. **Call to Order:** President Gordon called the meeting to order at 11:30 a.m.
- B. **Public Comments:** None.
- C. **Approval of the Minutes:** *Motion 1: Secretary Kennedy moved to approve the December 13, 2022, meeting minutes; approved with one abstention by President Gordon. Motion 2: Secretary Kennedy moved to approve the January 17, 2023, meeting minutes; approved with one abstention from President Gordon.*
- D. **Executive Board Member Reports:** Secretary Kennedy reported that the E-Board needs to do follow-up on these three Senate items: (1) The Online Coordinator and other coordinator job description qualifications in terms of the definition and designation of "faculty" on the job description, possible getting CFE involved since they write the MOUs (2) getting Senate committees that do not have bylaws to complete their bylaws, and (3) clarifying the issue with two senators who have not attended senate meetings for lengthy periods and the status of those Senate seats. President Gordon requested that Secretary Kennedy ask if there are any members in her division who would be willing to advocate at the Senate for not going through the process to rate full-time hiring since there is a hiring frost as they were concerned before with the time it took when no hiring would occur.

II. Discussion of Upcoming Agenda Items:

- A. **Future Meeting Agenda:** Academic Standards Committee and Online Advisory Board Committee, final version of the Faculty DEIA Grant application

III. Business

- A. **Consent Calendar Draw:** Names were randomly drawn from pool of volunteer names for the Coast Colleagues of the Year Raters to be placed on the Senate Consent Calendar for next week. The following names were drawn: **Full-time Faculty Raters:** Eric Cohen, Jessica Alabi, Eric Cuellar. **Alternates:** Cindi Reber-Bonhall, Sam Yip. **Part-Time Faculty Raters:** Michelle Livote, Jennifer Peters, Kara Jones. **Alternates:** Alissa Duong, Cheryl Ceralde-Elson, Nina Barrios.

IV. Adjournment: President Gordon adjourned the meeting at 1:28 p.m.

Minutes Approved: February 14, 2023