

# ORANGE COAST COLLEGE

Academic Senate Meeting | Feb. 7, 2023 | 11:30 am - 12:30 pm | Student Union  
214/Zoom Link: <https://cccd-edu.zoom.us/j/82604795285?from=addon>

## Academic Senate Member Attendance

Jessica A. Alabi, <i>at-Large</i>	Present	Rendell Drew, <i>at-Large, Vice President</i>	Present
Jason Ball, <i>Part-Time Faculty</i>	Absent	Cyndee Ely, <i>Part-Time Faculty</i>	Present
Carol Barnes, <i>Counseling</i>	Present	Lee Gordon, <i>at-Large, President</i>	Present
Nina Barrios, <i>Part-Time Faculty</i>	Present	Marilyn Kennedy, <i>Lit &amp; Lang, PDI Chair, Secretary</i>	Present
Tyler Boogar, <i>Math &amp; Sciences</i>	Present	Jodie Legaspi-Kiaha, <i>Athletics &amp; Kinesiology</i>	Absent
Eric Budwig, <i>Technology</i>	Absent	Doug Lloyd, <i>at-Large</i>	Absent
Irving Chavez Jimenez, <i>at-Large</i>	Present	Jeanne Neil, <i>Business &amp; Computing</i>	Present
Eric Cohen, <i>at-Large</i>	Present	Lori Pullman, <i>Curriculum Chair</i>	Present
Sean Connor, <i>at-Large</i>	Present	Loren Sachs, <i>at-Large</i>	Absent
Eric Cuellar, <i>at-Large</i>	Present	Katherine Sheehan, <i>Visual &amp; Per. Arts</i>	Present
Jodi Della Marna, <i>Library</i>	Present	Jordan Stanton, <i>Social &amp; Behavioral Sciences</i>	Present
Tina DeShano, <i>Consumer &amp; Health Sciences</i>	Present	Brooke Mai Ha - <i>ASOCC Student Representative</i>	Absent

**Guests (Optional & Voluntary Sign-In):** Rich Pagel, Jeanette Grimm, Kate McCarroll, Rebecca Morgan, and Anna Hanlon.

## 1. Preliminary Matters

- A. **Call to Order:** President Lee Gordon called the meeting to order at 11:30 A.M.
- B. **Opportunity for Public Comments:** No public comments.
- C. **Approval of the Minutes:** *Motion 1: Senator Kennedy moved to approve the minutes from the December 6, 2022, meeting; motion seconded; motion approved [See Voting Tally Chart at the end of these meeting minutes].*  
*Motion 2: Senator Kennedy moved to approve the minutes from the January 31, 2023, meeting with a minor correction; motion seconded; motion approved [See Voting Tally Chart at the end of these meeting minutes].*
- D. **For the Good of the Order:** Senator Ely: Encouraged part-time faculty to accept Coast Colleagues of the Year nominations. The deadline is February 10.

## 2. Officer, Senator, & Committee Reports

### A. **President and Vice-President Reports:**

**1. President's Report—Lee Gordon:** During the Executive Board meeting we will discuss regular and substantive contact in distance education and also whether to go forward with the ranking of the full-time faculty hiring prioritization for next year in light of the District's continuing hiring frost.

**Mendez v Westminster and Korematsu v. U.S. Event:** On February 22, 9:35-11:00 a.m., in the Science Hall, Prof. Judd's Law class will host Sylvia Mendez, Janice Munemitsu, and Chancellor Whitney to talk about the farm in Westminster that was a confluence for these two landmark federal court cases. **Vice-President**

**Drew** worked for several years to bring this month's event to fruition, originally planning this for 2019, but the event was postponed due to Covid-19.

**State of the District Budget Town Hall:** On Thursday, February 16, 2023, 9 a.m. in the College Center ballroom on the third floor, OCC will host a Budget Town Hall with CCCD **Vice Chancellor Marlene Drinkwine** and **Vice President Pagel**.

**2. Vice President's Report- Rendell Drew:** Immediately following the *Mendez v Westminster* and *Korematsu v. U.S.* event, there will be a reception at 11 a.m. with an opportunity to greet the guest speakers.

**Georgetown University Preferred Consideration:** OCC is invited to participate in a preferred consideration program to increase the number of transfer students to Georgetown University, with the college to recommend two or three candidates for this highly competitive program. The program is not a guaranteed admission. Recommendations should be sent to Counselor Linda Bagatourian, as she is an Honors counselor and Transfer Center director.

- B. Legislation and Education Regulations – President Gordon:** In January he attended an event in Sacramento, sponsored by the Statewide Academic Senate's Legislative Affairs Committee, where he met Orange County legislators and staff. He will be in Sacramento later this month under the sponsorship and the Statewide Academic Senate, to meet with staff and members of the California Legislature.
- C. District Consultation Council Board Policies and Administrative Procedures Report—Marilyn Kennedy:** Reported that on proposed changes to the following policies:
- AP/BP 6340 Bids and Contracts:** These policies affect contractors and businesses with the District. The changes are to expedite the process with duplicate contract in order to "piggyback" the approval if they are identical to another contract (excluding labor) such as computer orders, etc. There will be more review on this for those constituencies it affects. **AP 6750: Parking and Traffic:** The changes proposed are for 24/7 enforcement of the parking and traffic regulations. There will be exceptions for graduation and airport parking on the campus, as well as apartment parking. **AP/BP 6620: Naming of Facilities:** If anyone has any concerns or questions about this policy, please contact Senator Kennedy, as this is the last chance to changes at this time. **AP/BP 3092: Gift Limit and Reporting:** This is for businesses and contractors who work with the District. It limits their gifts by law and has been updated by our District counsel. **AP 7120C: Faculty Hiring:** The changes proposed are to enlarge the call-out for committee volunteers on the home campus to those with a certificate, license, or ASCCC discipline who may be out of the department ore division, as there was an issue last year for Aviation Maintenance where there was a certified and licensed pilot on our OCC campus but no one in the department or division had those qualifications. This is especially a problem in one-person departments with state licenses or certifications.
- D. Part-Time Caucus Report –Cyndee Ely:** Clarified that part of her comments about parking last week highly impact part-time faculty, as 72% of faculty here as part-time, and they often have to circle looking for parking as they are not here early, nor do they stay on campus all day.
- E. Budget Report—Cyndee Ely:** Stated that if someone cannot attend the OCC Budget Townhall (2/16 at 9am, College Center Ballroom), they can still attend the Coastline (2/13) or Golden West (2/22) budget townhalls.

- F. Professional Development Institute (PDI) – Senator Kennedy:** The PDI Committee is receiving a lot of conference funding applications; the updated form will be sent out again. We are working on a Google Form. In January, the following instructors were approved for sabbaticals in the 2023-2024 academic year: Karen Felts, Maria Lerma, Tab Livingston, Ben Lohman, Helen Maughan, Timothy Peters, Loren Sachs, Leigh Ann Weatherford, and Jeremy Zitter. These faculty were approved for spring, fall, or full-year sabbaticals.
- G. Flex Committee – Kate McCarroll:** Reported that the Flex Schedule will be available in Cornerstone on February 14. She encouraged more poster sessions, and the form is still available and live on the Flex Portal. Flex Day is February 23.

### 3. Unfinished Business

**A. Update on Faculty DEIA Grant--Vice-President Drew:** Reported that last week they identified the faculty work group to work on the Culturally Responsive Pedagogy and Practices DEIA grant. He provided an overview of the status of where the ad hoc group is now.

- The grant amount is \$300,000, and the official title of the grant is "Culturally Responsive Pedagogy and Practices; Innovative Best Practices Grant." The funding source is the State Chancellor's Office.
- The ad hoc committee has met twice so far about at 2-3 hours per session.
- The competitive grant is about professional development opportunities and identifying outcomes for faculty to accomplish their goals.
- The grant is to serve the disproportionately impacted, underrepresented students and communities.
- They hope to get Senate endorsement by next week, February 14. The grant application submission deadline is on February 16.

**Vice-President Drew** read the sample Interventions and criteria and gave a presentation to the Board of Trustees about the grant writing progress. They are utilizing the previously endorsed DEIA Plan and Student Equity Plan as guides for the grant. Vice-President Drew shared the objectives and thanked the ad hoc committee. During their two intensive planning sessions the ad hoc committee came up with six different clusters which Vice-President Drew introduced to the Senate and asked for feedback. The Senate members asked questions and expressed concerns about universal course design, interventions, curriculum revision, curriculum content, and academic freedom. There was feedback to reduce the number of clusters from 6 to perhaps 2 or 3. The finalized version of the Faculty DEIA Grant will be brought to the Senate next week for a potential endorsement.

**Motion 3: President Gordon moved to extend the time on this agenda item for five additional minutes; motion seconded; motion approved.** [See Voting Tally Chart at the end of these meeting minutes].

**Motion 4: President Gordon moved to extend the time on this agenda item for five additional minutes; motion seconded; motion approved.** [See Voting Tally Chart at the end of these meeting minutes].

**Motion 5: Vice President Drew moved to extend the time on this agenda item for five additional minutes; motion seconded; motion approved.** [See Voting Tally Chart at the end of these meeting minutes].

**Motion 6: President Gordon moved to approve the Faculty DEIA Grant preliminary clusters with the understanding that the final form would be sent to the members of the Senate with the agenda this week; motion seconded; motion approved.** [See Voting Tally Chart at the end of these meeting minutes].

- B. **Midterm Report – Anna Hanlon:** Presented the Midterm Report requesting an endorsement and reminded the Senate that she had presented the report prior. All evidence in the Midterm Report is linked and incorporates feedback received from the different constituent groups on campus.

**Motion 7: Senator Boogar moved to approve the Midterm Report; motion seconded; motion approved.** [See Voting Tally Chart at the end of these meeting minutes].

#### 4. New Business

- A. **Tutor Recruitment – Kate McCarroll and Jeanette Grimm:** Informed the Senate that the Student Success Center is currently hiring tutors and urged faculty to encourage their best students to become tutors. The subject areas most in need of tutors are accounting, biology, business, chemistry, English, math, physics, and economics. Tutors need a 3.0 GPA overall and an A or B in the class they will be tutoring for. They should be able to work a minimum of ten hours per week in a set schedule that works around our class schedule. The qualities of a good tutor are organization, friendliness, dependability, and possessing excellent communication skills with an ability to explain concepts. There is an interest form on the Student Success website and a student will need an instructor's recommendation that will be sent to the instructor. Tutoring is online or in person, but tutors are all on campus. Students can either be full-time or part-time; they do not have to be current OCC students. The pay is \$15.50 per hour for those without a B.A degree, \$17.00 with a B.A. degree, and \$19.00 with an M.A. degree.

#### 5. Adjournment of the Regular Meeting

**President Gordon** adjourned the meeting at 12:25 p.m.

#### 6. Approval of the Minutes: February 14, 2023

**MINUTES:** First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

