ORANGE COAST COLLEGE

Academic Senate Meeting | May 9, 2023 | 11:30 am - 12:30 pm | Student Union 214/Zoom Link: https://cccd-edu.zoom.us/j/82604795285?from=addon.

Academic Senator Attendance			
Jessica A. Alabi, *at-Large*	Present	**Rendell Drew,** *at-Large,* ***Vice President***	Present
Jason Ball, *Part-Time Faculty*	Present	**Cyndee Ely,** *Part-Time Faculty*	Present
Carol Barnes, *Counseling*	Present	**Lee Gordon,** *at-Large,* ***President***	Present
Nina Barrios, *Part-Time Faculty,* **Parliamentarian**	Present	**Marilyn Kennedy,** *Lit & Lang, PDI Chair,* ***Secretary***	Present
Tyler Boogar, *Math & Sciences*	Present	**Jodie Legaspi-Kiaha,** *Athletics & Kin*	Present
Eric Budwig, *Technology*	Present	**Jeanne Neil,** *Business & Computing*	Present
Irving Chavez Jimenez, *at-Large*	Present	**Lori Pullman,** *Curriculum Chair*	Present
Eric Cohen, *at-Large*	Present	**Loren Sachs,** at-Large	Present
Sean Connor, *at-Large*	Present	**Katherine Sheehan,** *Visual & Per. Arts*	Present
Eric Cuellar, *at-Large*	Present	**Jordan Stanton,** *Social & Behavioral Sciences*	Present
Jodi Della Marna, *Library*	Present	**Brooke Mai Ha** - *ASOCC Student Presentative*	Absent
Tina DeShano, *Consumer & Health Sciences*	Present		

Guests (Optional & Voluntary Sign-In): Angelo Esposito, Irene Naesse, Bob Fey, Katie McCarroll, Jeanette Grimm, Kelly Holt, Anna Hanlon, Sheri Sterner, Daniel Goya-Lane.

1. Preliminary Matters

A. Call to Order: **Vice-President Rendell Drew** called the meeting to order at 11:29 A.M.

B. Opportunity for Public Comments: Public comments.

C. Approval of the Minutes: *Motion 1: Senator Kennedy moved to approve the May 2, 2023, meeting minutes as corrected; motion approved.* {See Voting Tally Chart at the end of these meeting minutes.]

D. For the Good of the Order:

Senator Boogar: Commented that after talking with some faculty from different disciplines, the topic of the hiring process continues to be a topic of discussion. It is important that the Senate agendizes this item early in the fall. This is a very substantial topic to make sure that the Senate purview is being respected. There are a lot of things being mandated during the hiring process that have not been vetted by the Senate. It seems to be going from a committee that is only supposed to be making recommendations, and then it has been implemented as the rule of law, and not even in an BP/AP [District Board Policy or Administrative Procedure]. We should make sure we get that on the agenda and make it a high priority.

Senator Kennedy: Concurred with Senator Boogar's statement.

Senator Alabi: Echoed what Senator Boogar stated. Those concerns were agendized at the very beginning of the school year and we must go further than agendizing; we have to ask for an action item. We act have to ask for dialogue with that committee. We also need to ask how things move from that committee and become policy in HR and then get imposed on faculty hiring committees and get answers about how we get involved

in those policy making processes. She also agreed the Senate needs to look into the printing services issues.

President Gordon acknowledged a public comment about printing services and stated the Senate will bring the printing services, their hours and workloads, to the Senate for the fall semester.

EEOAC Committee Representative Kelly Holt: Commented that she serves on the EEOAC District committee, and they have had meetings. They are currently working through the revisions of the EEO Plan and that will trickle down into possible policy changes. She will put together a report to inform the Senate.

Senator Cuellar: He will provide a flyer next week on the last CLEEO project event for CLEEO 14.0. It is titled CLEEO Chronicles: Testimonials of Si se Puede. They will have a panel of OCC CLEEO students. They will share their OCC CLEEO experiences. It will be from 5:30-7 p.m. on Wednesday, May 17, at the CLEEO Project Center.

2. Consent Agenda

A. **OER Program Coordinator Selection Committee Faculty Representatives:** Lori Cassidy, Daniel Goya Lane

B. **Instructional Effectiveness [IE] Program Coordinator Selection Committee Faculty Representative:** Daniel Goya Lane

Motion 2: Senator Kennedy moved to approve the consent agenda; motion seconded; motion approved. {See Voting Tally Chart at the end of these meeting minutes.]

2. Officer, Senator, & Committee Reports

A. **President and Vice President Reports**:

1. **President Lee Gordon's Report:**

     Janet Munemitsu, Family, and Mendez Family: On Wednesday, May 10, 1 p.m. Janet Munemitsu will be back at OCC in the Multicultural Center to tell the story of her family and the Mendez family during the second World War. Everyone who attends will be provided a signed copy of her book, *The Kindness of Color.*

     Faculty Coordinators, Full-time and Part-Time Unions, Labor Laws and Eligibility: Reported that he asked the Coast District to provide the Senate with guidance on a question involving memoranda of understanding for faculty coordinator positions. Uniquely among California community college districts, the Coast district has two different unions representing part-time faculty, depending on the part-time faculty teaching load. Full-time faculty and part-time faculty with teaching loads over 7.49 LHEs are represented by the Coast Federation of Educators (CFE) and its president Rob Schneiderman. Part-time faculty with teaching loads of 7.49 LHE and under are represented by the Coast Community College Association, the Coast CCA (President Lynn Buller]. The question the Academic Senate has asked Coast District management to address is, Are part-time faculty with teaching loads under 7.5 LHEs eligible to serve in faculty coordinator positions covered by agreements signed between the Coast District and the CFE? The Senate is waiting to hear back from District management on this question.

2. **Vice-President Drew's Report:** Deferred his report to the DEIA report section.

B. **Union/Bargaining Unit Report: CFE Executive Director Bob Fey:** Clarified that the Coast Federation of Educators represents faculty with 7.5 or more LHEs.

C. **Diversity, Equity, Inclusiveness and Accessibility (DEIA) Initiatives: VP Drew:**

Reported that he had a meeting with VPI Grimes-Hillman, Sheri Sterner, and the ad hoc committee (Eric Cuellar, Jessica Alabi, and Irving Chavez Jimenez). About 70% of the grant received is for salaries. The total of the grant is $299,986. He reviewed the budget breakdown.

The goals were based on the DEIA Plan. The primary goal is to serve and impact students to help them achieve their goals through academics and student services. He emphasized Goal one which outlines the purpose of the grant and Goal two which talks about the strategies for faculty participation. One of the goals is to train faculty. The Academic Senate will play a significant role. He reviewed management commitment, as well. He thanked Dean Nazarenko for her hard work on the grant. **Senator Cuellar** stated that this is an opportunity to recalibrate the campus and the district post pandemic. From goals one and two he emphasized four words as potential pillars: *experiences, outcomes, sustainability,* and *responsiveness*. It is an opportunity for us to upskill, post pandemic, which involves cross-cultural alignments in regard with both Student Services and Instruction wings.

D. **Professional Development Institute (PDI) Report: PDI Chair Marilyn Kennedy:** Reported that PDI has received nearly double the amount of conference and stipends applications from faculty since last year. It is up to almost one hundred.

E. **District Committee for Board Policies and Administrative Procedures (BPAP): Senator Kennedy:**

Senator Kennedy reported on these policies and procedures from the last BPAP meeting:

AP & BP 3510: Prohibition of Workplace Violence: Language allowing the possession and use of pepper spray for self-defense is being added.

AP & BP 3530: Weapons Prohibited on District Property: Although it was already written in the policy, proposed language will clarify that the District Chief of Police can possess a firearm. Other language is being added regarding he GWC sworn police officers and securing their guns, and permissions required to hire external armed security services.

7120C Faculty Hiring: OCC faculty submitted feedback supporting their complaints that there are rubrics, required questions, and processes being mandated for OCC faculty search committees that are not in the hiring policy. The District has received this information and is working with it. These OCC-mandated requirements are not required processes at GWC or Coastline, and GWC only recommends to the faculty search committee. District policies are supposed to be consistently followed throughout the district. There will be more follow up on this in the future and this will go into fall.

3. New Business

A. **Senator at-Large Elections**: **Administrative Assistant, Beatriz Rodriguez Vaca** reported out the results of the senator-at-large elections: **Senators-at-Large for 2023-2026:** Tyler Boogar, Rendell Drew, Kelly Holt, Irene Naesse. **2023-2024 Senator-at-Large:** Sean Connor

B. **Officer Elections**: **Parliamentarian Barrios presided over the officer elections.**

1. **President Election:** She opened the floor for nominations for Senate President**. Senator Drew nominated Senator Gordon.** Parliamentarian Barrios asked for nominations three times; there were no other nominations. Parliamentarian Barrios closed nominations. **Secretary Kennedy** noted the Senate could vote to approve the single nominee by acclamation. ***Motion 3: Senator Ely moved to elect Senator Gordon as the Academic Senate President via acclamation; seconded; approved.***

2. **Vice-President Election:** Parliamentarian Barrios opened the floor for nominations for Senate Vice-President. **Senator Gordon nominated Senator Drew**. Parliamentarian Barrios asked for nominations three times; there were no other nominations. Parliamentarian Barrios closed nominations and noted the Senate could vote to approve the single nominee by acclamation. ***Motion 4: Senator Gordon moved to elect Senator Drew as the Academic Senate Vice-President via acclamation; seconded; approved.***

3. **Senate Secretary:** Parliamentarian Barrios opened the floor for nominations for Senate Secretary. **Senator Gordon nominated Senator Kennedy.** Parliamentarian Barrios asked for nominations three times; there were no other nominations. Parliamentarian Barrios closed the nominations and noted the Senate could vote to approve the single nominee by acclamation. ***Motion 5: Senator Gordon moved to elect Senator Kennedy as the Academic Senate Secretary via acclamation; seconded; approved.***

4. **Senate Parliamentarian: Parliamentarian Barrios opened the floor for nominations for Senate Parliamentarian. Senator Kennedy nominated Senator Ely; Senator Ely accepted the nomination.** Parliamentarian Barrios asked for nominations a second time. **Senator Drew** nominated **Senator Cuellar; Senator Cuellar accepted the nomination. Senator Cuellar nominated Senator Chavez Jimenez; Senator Chavez Jimenez accepted the nomination**. Parliamentarian Barrios asked for nominations a third time; there were no more nominations. Parliamentarian Barrios closed the nominations. The Senate took a roll call vote. **Senator Ely was elected as Parliamentarian for the 2023-2024 academic year.** [See Parliamentarian Voting Tally Chart at the end of these meeting minutes.]

C. **Instructional Planning Council (IPC) Handbook: Vice-President of Instruction Grimes-Hillman** stated that there were some updates to the IPC handbook on page 12. The only thing that was changed was the priorities in the hiring guidelines. The IPC committee decided that they want to use the guidelines and not use the rubric.

Motion 6: Senator Gordon moved to approve the IPC Handbook with clarification on full time faculty hiring prioritization; motion seconded; motion approved unanimously.'

D. **Connecting Mid-Level Plan (MLP) within Our Integrated Planning Structure**: **Dean Sheri Sterner of Research, Planning and Institutional Effectiveness Sterner & Institutional Effectiveness (IE) Coordinator Anna Hanlon:**

Dean Sterner stated that she is the co-chair of the Institutional Effectiveness Committee; the faculty co-chair is Diane Brown. This issue is solely around the planning structure and is complicated.

IE Coordinator Hanlon stated that this presentation represents discussion, dialogue, and work the committee has engaged in since late fall. They have been working but are just now beginning to get campus feedback. No decision has been made on the structure.

The current Decision-Making Document has been there for over ten years, containing the established planning structure. This structure assists the college in aligning our work with the Educational Master Plan and that aligns with our mission, values, and vision. The relationships are well-defined at the top of the planning structure, but are not really explicit towards the bottom, specifically on Strategies and Initiatives.

Under Strategies and Initiatives, it calls out college-wide initiatives developed across wings. The problem is that there are two very important initiatives right now that are being called "plans": the DEIA Plan and the Strategic Enrollment Management Plan. IE wants to make sure that they are both identified in the planning structure in the correct place so those plans get the appropriate support from the college and so that they can come to fruition. The problem to solve is that the current planning structure does not identify clearly how those initiatives fit into the existing planning structure.

Dean Sterner stated that under Department and Division Strategies, most departments are aware of them because they do program review, they make their planning strategies, and if they need resources, they submit an ARR. The area in the flow chart called "College-wide initiatives developed across wings" is probably the closest thing in the language to those two mid-level plans. IE needs to define more clearly in the planning process what those mid-level plans are and where they belong in the process.

As the DEIA Plan became approved, IE realized as a committee that there was not a place for that in the planning structure. IE also wants to make sure that the wings or departments that are doing that work are supported. If there is no explicit place where their work is being recognized, how will they get resources?

The Committee looked at the relationship between the mid-level plans to the college goals and the Educational Master Plan. They talked about needing to have a structure within the current integrated planning process so that there are different participatory governance committees, like the DEIA and Student Success and Enrollment, who will monitor those respective plans. Right now, there is no structure in place to even get feedback on those plans.

She reviewed the Proposed Planning Diagram for Mid-Level Plans which is developed in a linear way. The IE Committee looked to see where the mid-level plans and initiatives might fit, as they are not really at the same level as a department or division strategy; they are plans that have been approved by the college and are also across the wings. The IE Committee said if you break those goals and objectives up, they align with the objectives of the Master Plan.

VP Drew asked if the plan helps the DEIA Grant goals in regards to Flex Day activities, liquid syllabi, etc.?

Dean Sterner said that it brings up the DEIA Plan and goal, so that it connects to the Educational Master Plan. If you need coordination for that goal between the wings it legitimizes it there.

Once the money for the grant is gone in two years, unless we make some type of change to our planning structure, there is no avenue for folks or entities in those plans to

really go through. The main thing is allowing all entities in this plan to have an expectation of wing coordination and have the ability to be supported with monetary resources.

Senator Boogar stated that he does not understand the practical implication of what is going to happen if this is implemented. Will this change what a department has to do? He does not understand the need for a plan to be part of a reporting structure when the plans are already owned by committees that execute them and they are already part of the planning structure. What will the proposed change allow them to do that they cannot do now?

Dean Sterner stated that on a basic level, if say the DEIA Committee wanted to know how well the college is implementing the DEIA Plan, they would probably right now have to go to every single body in there and say, what are you doing? Are you on track? They would have to do that work now. If we were to integrate it into our planning structure. It might be something as simple as having a department say, "Yeah I connect to this DEIA goal." That information can be funneled up into a report for the DEIA group. Right now, there is not an expectation of necessarily wing coordination.

4. Adjournment of the Regular Meeting

Vice-President Drew adjourned the meeting at 12:29 p.m.

5. Approval of the Minutes: May 16, 2023

MINUTES: First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

Parliamentarian Election Vote Tally Chart	Irving Chavez Jimenez Eric Cuellar Cyndee Ely
Alabi, Jessica A.: Senator-at-Large (2020-2023)	Abstain
Ball, Jason: Part-Time Senator (2022-2023); 11:37am	Cyndee Ely
Barnes, Carol: Counseling Senator (2021-2024)	Cyndee Ely
Barrios, Nina: Part-Time Senator (2022-2023)	Cyndee Ely
Boogar, Tyler: Math and Sciences Senator (2020-2023)	Eric Cuellar
Budwig, Eric: Technology (2020-2023)	Cyndee Ely
Chavez Jimenez, Irving: Senator-at-Large (2021-2024); 11:37am	Irving Chavez Jimenez
Cohen, Eric: Senator-at-Large (2021-2024)	Irving Chavez Jimenez
Connor, Sean: Senator-at-Large (2020-2023)	Cyndee Ely
Cuellar, Eric: Senator-at-Large (2021-2024); 11:32am	Irving Chavez Jimenez
Della Marna, Jodi: Library & Learning Sup. Senator (2020-2023)	Cyndee Ely
DeShano, Tina: Consumer Health Sciences Senator (2020-2023)	Cyndee Ely
Drew, Rendell: Vice President, Senator-at-Large (2020-2023)	Eric Cuellar
Ely, Cyndee: Part-Time Senator (2022-2023)	Cyndee Ely
Gordon, Lee: President, Senator-at-Large (2022-2025)	Cyndee Ely
Kennedy, Marilyn: Secretary, Lit. and Lang. Senator (2022-2025)	Cyndee Ely
Legaspi, Jodie: Athletics and Kinesiology Senator (2020-2023)	Cyndee Ely
Neil, Jeanne: Business and Computing Senator (2022-2025);	Cyndee Ely
Pullman, Lori: Curriculum Chair (Non-Voting)	[non-voting]
Sachs, Loren: Senator-at-Large (2022-2025)	Cyndee Ely
Sheehan, Katherine (2021-2024); 11:35am	Cyndee Ely
Stanton, Jordan: Social and Beh. Sciences Senator (2022-2025)	Irving Chavez Jimenez

Voting Tally Chart & Senate Membership	Motion 1 Minutes 5/02/23	Motion 2 Consent Agenda	Motion 3 President	Motion 4 Vice-President	Motion 5 Secretary	Motion 6 IPC Handbook
The Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie.						
Alabi, Jessica A.: Senator-at-Large (2020-2023)	Aye	Aye	Aye	Aye	Aye	Aye
Ball, Jason: Part-Time Senator (2022-2023); 11:37am	Absent	Aye	Aye	Aye	Aye	Aye
Barnes, Carol: Counseling Senator (2021-2024)	Aye	Aye	Aye	Aye	Aye	Aye
Barrios, Nina: Part-Time Senator (2022-2023)	Aye	Aye	Aye	Aye	Aye	Aye
Boogar, Tyler: Math and Sciences Senator (2020-2023)	Aye	Aye	Aye	Aye	Aye	Aye
Budwig, Eric: Technology (2020-2023)	Aye	Aye	Aye	Aye	Aye	Aye
Chavez Jimenez, Irving: Senator-at-Large (2021-24); 11:37am	Absent	Aye	Aye	Aye	Aye	Aye
Cohen, Eric: Senator-at-Large (2021-2024)	Aye	Aye	Aye	Aye	Aye	Aye
Connor, Sean: Senator-at-Large (2020-2023)	Aye	Aye	Aye	Aye	Aye	Aye
Cuellar, Eric: Senator-at-Large (2021-2024); 11:32am	Absent	Aye	Aye	Aye	Aye	Aye
Della Marna, Jodi: Library & Learning Sup. Senator (2020-23	Aye	Aye	Aye	Aye	Aye	Aye
DeShano, Tina: CHS Senator (2020-2023)	Aye	Aye	Aye	Aye	Aye	Aye
Drew, Rendell: Vice President, Senator-at-Large (2020-2023)	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain
Ely, Cyndee: Part-Time Senator (2022-2023)	Aye	Aye	Aye	Aye	Aye	Aye
Gordon, Lee: President, Senator-at-Large (2022-2025)	Aye	Aye	Aye	Aye	Aye	Aye
Kennedy, Marilyn: Secretary, Lit. and Lang. Senator (2022-25)	Aye	Aye	Aye	Aye	Aye	Aye
Legaspi, Jodie: Athletics and Kinesiology Senator (2020-2023)	Aye	Aye	Aye	Aye	Aye	Aye
Neil, Jeanne: Business and Computing Senator (2022-2025);	Aye	Aye	Aye	Aye	Aye	Aye
Pullman, Lori: Curriculum Chair (Non-Voting)	-	-	-	-	-	-
Sachs, Loren: Senator-at-Large (2022-2025)	Aye	Aye	Aye	Aye	Aye	Aye
Sheehan, Katherine (2021-2024); 11:35am	Absent	Aye	Aye	Aye	Aye	Aye
Stanton, Jordan: Social and Beh. Sciences Senator (2022-25)	Aye	Aye	Aye	Aye	Aye	Aye