



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, November 29, 2022, 11:30-12:30 PM, Student Union 214 & Zoom

E-Board Members in Attendance: Parliamentarian Nina Barrios, Vice-President Rendell Drew, President Lee Gordon, Secretary and PDI Chair Marilyn Kennedy, Curriculum Chair Lori Pullman.

E-Board Members Absent: None.

Guests Officially Signed In: None signed in.

I. Preliminary Matters

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

- A. **Call to Order:** President Gordon called the meeting to order at 12:32 p.m.
- B. **Public Comments:** None.
- C. **Approval of the Minutes:** President Gordon requested that the minutes approval for the November 8, 15, and 22, 2022, meetings be held until next week when physical copies can be provided to the E-Board members due to the length of some of the draft minutes.
- D. **Executive Board Member Reports:** Secretary Kennedy reported that she had not heard back from CFE President Schneiderman about the Online Coordinator MOU and eligibility. She will resend him the message and let the E-Board know when she hears back from him so that this issue can be resolved. The answer to her query will have effects beyond the Online Coordinator if the eligibility is expanded beyond what has traditionally been done. President Gordon reported that he had sent an email to the District regarding the lack of reasonable lead time being given to the academic senates for committee appointments. The E-Board agreed with his message and added that the email he read from could be attached to these meeting minutes [see Appendix]. Secretary Kennedy said that she was interested in writing a short follow-up email to the one President Gordon sent regarding Brown Act compliance concerns with such short notice. President Gordon agreed that would be acceptable.

II. Discussion of Upcoming Agenda Items:

- A. **Agenda Items for Senate Agenda on December 6:** BPAP Report, Bookstore. **Spring:** Division senator presentations

III. Adjournment: President Gordon adjourned the meeting at 1:00 p.m.

Minutes Approved: December 6, 2022

APPENDIX

Re: **Constituency Request** - District Budget Director and Grants Manager

Wed, Nov 23, 2022 11:04 am

Gordon, Lee lgordon@occ.cccd.edu

To **Butler, Anna** amorrow5@cccd.edu, **Thompson, Daniela** DThompson@CCCD.EDU, **Triggs, Rosalie** rtriggs1@cccd.edu, **Robert Schneiderman** rob@cfe1911.org, **Yamamura, Whitney** wyamamura@cccd.edu, **Rodriguez Vaca, Beatriz** brodriguezvaca@occ.cccd.edu

Cc aft1911fey@yahoo.com aft1911fey@yahoo.com, **Drew, Rendell** rdrew@occ.cccd.edu, **Burton, Jane** JBurton@CCCD.EDU, **Calabretta, Nina** ncalabretta1@occ.cccd.edu, **Jordan, Damien** djordan@gwc.cccd.edu, **Clevenger, Julia** jclevenger@ccd.edu, **Baeza, Marco** mbaeza2@ccd.edu, **Morgan, Rebecca** rmorgan23@occ.cccd.edu, **ProfMKennedy** profmkenedy@aol.com, **Ely, Cyndee** cely@occ.cccd.edu

Beatriz,

Please put out a call Monday morning, the 28th of November, with a closing date of 12:00, Friday the second of December.

We will try to have a name selected by the next Tuesday afternoon.

I would like to inform District officials that, in my opinion, the Academic Senates are not always being given reasonable lead times for search committee recruitment in order to effectively carry out our obligations.

Lee Gordon
President, Academic Senate, Orange Coast College
OCCHonors@yahoo.com
LGordon@OCC.cccd.edu

From: Butler, Anna <amorrow5@ccd.edu>

Sent: Wednesday, November 23, 2022 10:22 AM

To: Thompson, Daniela <DThompson@CCCD.EDU>; Zentner, Aeron <azentner@coastline.edu>; Deaso, Andrew <adeaso@gwc.cccd.edu>; Triggs, Rosalie <rtriggs1@ccd.edu>; Robert Schneiderman <rob@cfe1911.org>; Gordon, Lee <lgordon@occ.cccd.edu>; Lynn Buller <2lynnbuller@gmail.com>; Student Trustee <STrustee@CCCD.EDU>

Cc: Hallsted, Julie <jhallsted@ccd.edu>; Tran, Tanya <ttran1499@ccd.edu>; Crowder, Jamie <jcrowder.x@occ.cccd.edu>; Aper, Dottie <daper@ccd.edu>; Freiling, Sally <sfreiling@ccd.edu>; Maria Pimentel <Maria@cfe1911.org>; aft1911fey@yahoo.com <aft1911fey@yahoo.com>; Drew, Rendell <rdrew@occ.cccd.edu>; Burton, Jane <JBurton@CCCD.EDU>

Subject: Constituency Request - District Budget Director and Grants Manager

Hello All,

A recruitment is being initiated for the upcoming position of **District Budget Director and Grants Manager (IN-HOUSE ONLY)** at the District Office. Please send me the name of your representative no later than **Thursday, December 8, 2022**.

The 1st Search Committee meeting is scheduled for **Friday, January 6, 2023, 2:00 pm - 4:00 pm (via Zoom)**. All committee members are required to attend the initial meeting and all other Search Committee meetings to serve. Please send out the attached materials when requesting volunteers for this Search Committee.

Please note that all volunteers must be current with EEO Certification Training to serve on this committee or must attend the upcoming training listed below to serve on the committee. If there is an individual that has not completed their EEO Training or has an

expired EEO Training, they must register and attend the upcoming EEO Training to qualify to serve on the hiring committee.

Upcoming EEO Training offered: December 8, 2022, via zoom from 9:00am to 12:00pm
Registration can be completed through Cornerstone: [**EEO Certification Training Register Now!!**](#)

The composition of the Search Committee for Classified Managers, as specified below, will be broadly reflective of the Coast Colleges community, and include departments within the scope of assigned responsibility for the manager being hired: