



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, December 6, 2022, 12:30-1:30, Student Union 214 & Zoom

E-Board Members in Attendance: Parliamentarian Nina Barrios, Vice-President Rendell Drew, President Lee Gordon, Secretary and PDI Chair Marilyn Kennedy, Curriculum Chair Lori Pullman.

E-Board Members Absent: None.

Guests Officially Signed In: None signed in.

I. Preliminary Matters

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

- A. **Call to Order:** President Gordon called the meeting to order at 12:20 p.m.
- B. **Public Comments:** None.
- C. **Approval of the Minutes:** *Motion 1: Secretary Kennedy moved to approve the November 8, 15, 22, and 20, 2022, meeting minutes; motion passed with 1 abstention by the President [see note above].*
- D. **Executive Board Member Reports:** Secretary Kennedy stated that the Online Advisory Board is a Senate committee; the E-Board agreed. It and several other Senate committees need bylaws. President Gordon reported that the person who was the OCC Interim Student Success Center Coordinator has obtained a position at another college and so that coordinator position is open and needs to be filled. The E-Board discussed how to fill this position and determined that since the original hire was following a process from a CFE MOU that had one year left on the position, that the Senate leadership would confer with the CFE regarding the proper replacement procedures to follow.

II. Discussion of Upcoming Agenda Items:

- A. **Agenda Items: (1) for Senate E-Board Agenda on December 13:** Consent Agenda: Winter Committee Pool, CCCD Budget Director and Grants Manager AS Representative Steven Fuchs. **(2) For Spring Senate Meetings:** ACCJC mid-term report, tutor recruitment, division senator presentations.
- B. **Consent Calendar Item Selections for Next Week: CCCD Budget Director and Grants Manager AS Representative:** Two volunteer submissions were presented to the E-Board for review, as the requirement was to write a paragraph of interest. One of the submissions met that goal, one submission did not. Steven Fuchs was selected for this appointment for the Consent Agenda next week.

III. Adjournment: President Gordon adjourned the meeting at 12: 39 PM.

Minutes approved on December 13, 2022

