

ORANGE COAST COLLEGE

Academic Senate Meeting | Feb. 13, 2024 | 11:30 am - 12:30 pm | Student Union 214/Zoom Link: <https://cccd-edu.zoom.us/j/89711704637>

Academic Senator Attendance

Karen Baker, Math & Sciences	Present	Kelly Holt, at-Large	Present
Jason Ball, Part Time Faculty	Present	Marilyn Kennedy, Lit & Lang, PDI Chair, Secretary	Present
Carol Barnes, Counseling	Present	Jodie Legaspi-Kiaha, Athletics & Kin	Present
Eric Budwig, Technology	Absent	Irene Naesse, at-Large	Present
Irving Chavez Jimenez, at-Large	Present	Jeanne Neil, Business & Computing	Absent
Eric Cohen, Consumer & Health Science	Present	Lori Pullman, Curriculum Chair	Present
Sean Connor, at-Large	Present	Sara Qubbaj, Part Time Faculty	Present
Eric Cuellar, at-Large	Present	Loren Sachs, at-Large	Present
Jodie Della Marna, Library	Present	Katherine Sheehan, Visual & Performing Arts	Present
Rendell Drew, at-Large, Vice President	Present	Jordan Stanton, Social & Beh. Sciences	Present
Cyndee Ely, Part Time Faculty, Parliamentarian	Present	VACANT, at-Large	Vacant
Lee Gordon, at-Large, President	Present	VACANT, ASOCC Student Representative	Vacant

Please see the Voting Tally Chart after these minutes for individual members' votes.

Guests (Optional & Voluntary Sign-In): Bob Fey, Lauren Becker, and Andreea Serban.

1. Preliminary Matters

- A. **Call to Order:** President Gordon called the meeting to order at 11:30 A.M.
- B. **Public Comments:** Classified Senate President Fawcett, Cyndee Ely, Sara Qubbaj, Angelo Esposito.
- C. **Approval of the Minutes:** Motion 1: Senator Kennedy moved to approve the February 6, 2024, minutes; motion approved.
- D. **For the Good of the Order:** President Gordon encouraged members of the Senate to make announcements under the section For the Good of the Order because it is proper form and because we want the announcements to go on the minutes.

Senator Ely: Thanked the Director of Maintenance and Operations, Rick Garcia, for visiting the Business and Computing Division and meeting with her personally to discuss maintenance issues going on in the building.

Senator Qubbaj: The Director of Maintenance and Operations, Rick Garcia, also met with her last Thursday. He discussed that they had a change of management, and they are hoping that that with that change of management they can be more efficient and give higher quality work with the resources they have. He also mentioned that he lost one third of his staff due to retirements and injuries. Some are expected to be back. She thanked him for meeting with her.

Senator Naesse: Announced that the Transparency Committee will be meeting on February 21 at 10:30 a.m., to discuss the issue with the AI checker and TurnItIn.com. If

anybody wants to attend, the Zoom link will be posted on their agenda. If anybody has comments that they want to send to the committee regarding this, please do so.

Senator Baker: Sought clarification about the DEIA Grant. She mentioned it during her division meeting and wanted to make sure that there is approximately \$300,000 and that they are looking for about 100 instructors to participate. She asked if it is legitimate to say that there is up to \$3,000 available per faculty member applicant. **Vice-President Drew:** Commented that that will be covered during his Flex Day DEIA presentation.

Senator Cuellar: Extended an invitation to the first IMC meeting of the semester, held today, from 1-2:30 p.m., at the Multicultural Center. He distributed a hand card about the CLEEO Project. If students have questions, his contact information is on there. He also thanked the Maintenance and Operations department for helping with the flooding of the CLEEO Project and Multicultural Center. They responded promptly to the situation.

Senator Holt: There will be a Flex Day session at 7:45 a.m. on the REAL College Survey, specific for California Community Colleges and OCC was a participant. The survey covered the basic needs and struggles of community college students, and they will be sharing that information at the session as well as discussing the services that OCC currently offers to support those students. They are also seeking ideas so it will be an opportunity for feedback. She recommended that this be placed on a future agenda.

Senator Kennedy: Suggested to add the Academic Standards Committee to a future meeting agenda.

2. Consent Agenda:

No items.

3. Officer, Senator, & Committee Reports

A. President and Vice President Reports:

1. **President Gordon:**

- **Pirate Involvement Fair:** Being held today.
- **Accommodations Taskforce:** Announced the organization of an Accommodations Taskforce
- **LLSS town Hall:** Reported that last week there was a town hall regarding the challenges and problems currently in the LLSS building.
- **Green Coast Day 2024:** Reported that the Green Coast Day planning committee met. Senator Baker is the faculty host this year. It is an event of both the Academic and Classified Senates. Several Math and Science Division programs are part of Green Coast Day this year, including Marine Sciences, the Dennis Kelly Aquarium, the Planetarium, Ecology, the Chemistry program, and the Horticultural Center. The theme will be the many things that OCC does that have a positive impact on environmental awareness. Another sponsor of Green Coast Day is the Honors program, specifically, the Business Honors Society (ABG), and the Garrison Fellows program. The Fashion Merchandising program is also a sponsor. The planning committee will be meeting every Monday at 4 p.m. in the MBCC Computing Center Room 135.

- **Engineering Moved to Technology Division:** The College is moving the Engineering Department from the Math and Sciences Division to the Technology Division this fall.
- **Part-Time Faculty Caucus:** Congratulated the Part-Time Faculty Caucus for working with M&O on tidying up the campus.

2. Vice President Drew:

- **CFE Union:** Announced that the CFE Union had their first meeting of the semester on February 1. The issue of Pope Tech and AI came up. The CFE President asked them to take these topics to the Senates for discussion.
- **DEIA Ad Hoc Work Group:** The Ad Hoc faculty work group has submitted a proposal for Flex Day. It was accepted. The purpose is to address the grant proposals development workshops. They will provide more information during the session. They will talk about the liquid syllabi. They will be discussing the stipends. They want to include the part-time faculty, as well. This is a great opportunity. **Flex Coordinator Allissa Blystone:** Clarified that the Flex Day schedule will be posted on the Flex Day portal very soon. She will send VP Drew his confirmation with his session time and room number.

B. Diversity, Equity, Inclusiveness and Accessibility (DEIA) Initiatives:

Senator Chavez Jimenez: Emphasized that the topic of the DEIA Grant stipends will be covered during the upcoming Flex session. The spring will be busy as they will begin to carry out the presentations tied to the grant, primarily on Fridays. March 8 is the kickoff.

Senator Cuellar: The amount of the stipends will be determined based on the demand and supply of the budget. They are currently doing research so that it aligns with the District practices and the amount will be confirmed at the next meeting.

C. Professional Development Institute (PDI) Report: PDI Chair Marilyn Kennedy

PDI Chair Kennedy thanked the **Sabbatical Subcommittee Chair Arabian Morgan**, on his excellent work. The Board of Trustees just approved five one-semester sabbaticals for the year 2024-2025 for Blade Gillissen, Pam Barvarz, Linda Bagatourian, Laura Behr, and Erik Rangno. There were many more applications that could not be approved because of funding limitations.

4. Unfinished Business

A. District Board Policy and Administrative Procedures Committee (BPAP) Report:

Senator Kennedy: She discussed the **AP 7120C Full Time Faculty Hiring** and highlighted the new changes, including timelines to help the Senate meet Brown Act timelines; the ability to send call-outs for search committees to the entire college if an expertise, certificate, or specialized degree is needed before reaching out to a sister college; requiring agreement from HR and the Committee Chair (rather than HR singly) to changes to interview questions; provides more options if there are not three qualified candidates to move forward to the selection committee. The changes are marked red on the policy, and the major changes can be found on pages, 3- 5, 8, 10, and 15, [See the AP 7120C attachment to the Senate's February 13, 2024, Senate agenda]

Motion 2: President Gordon asked for unanimous consent to add five additional minutes for this agenda item; there were no objections. Motion passed.

B. Academic Standards:

President Gordon: Praised **VP Drew** for his persistence on bringing this committee together. **VP Drew:** Stated that about seven years ago this was an active committee and there was a set of bylaws. **Senator Kennedy:** Shared that she had located the bylaws that were approved by the Senate October 4, 2011, and all but two of the committee members listed on the Portal have since retired. She stated that because the committee's mission is "to promote and sustain an institutional climate of academic integrity," that the issue of artificial Intelligence should be vetted through this committee. As with any technology, there is appropriate use and inappropriate misuse of AI. Unauthorized use is not appropriate such as what is occurring in the English Department's classes. In other departments there are professors who authorized students to use it for certain aspects of their classes. **President Gordon** noted that since the committee has Senate-approved bylaws and two current members, that the Senate will send out a callout for more member after he and VP Drew will work on that call out.

C. Academic Senate Topics of Interest:

President Gordon asked Senate members what topics they would like to see on the Senate agenda on future spring 2024 meetings. The responses included the following items:

- Artificial intelligence
- Enrollment
- Financial aid
- Full-time faculty hiring – **President Gordon** added that the Full-time Faculty Hiring Subcommittee has invited the top five finishers in the rankings this year that were not filled to come back for two minutes each to articulate the impact on their programs for those three years of faculty vacancies/no hires. The purpose is to craft a narrative that can be presented to College Council, so that they will have a common college message to the impact of these unfilled vacancies and the negative impacts on the college and programs.
- Library service in terms of academic holdings
- Academic freedom
- Budget, real college survey
- "Misery index"—budget cut effects

5. New Business

A. Accommodations Taskforce:

Senator Naesse read a statement to the Senate regarding the need for disability accommodations:

On Friday, while attending the ISER meeting, numerous speakers mentioned that Orange Coast College holds itself to a higher standard than is required by the accreditation body. While that may be true in many areas, accommodating disabled faculty is not necessarily one of those. Disabled faculty are often second-class citizens on campus. As faculty, we know the difference between an accommodation and a make-up. Students with accommodations participate in class in real time and have additional resources, such as extended

time on exams or note takers to provide them equal access to education. Make-ups are the result of an extenuating circumstance. Being disabled is not an extenuating circumstance.

Contracting Covid is a legitimate concern. Although the pandemic and lockdown are over, it is not 2019. We have colleagues who are no longer on campus because they contracted long Covid and are now unable to do their jobs. They are on permanent disability or have done early retirement. Faculty who are concerned about being in close quarters on Flex Day are not "crying wolf."

On Friday I also learned that a student was stuck in the handicapped bathroom in the LLSS Building and had to wait until someone opened the door from the outside to leave. I immediately knew what bathroom that was because I had had a similar situation. While it does meet the minimum ADA standards the bathroom door is too heavy for a disabled person in a wheelchair or a scooter to hold it open wide enough to get help from the outside. Instead, disabled faculty have to rely on the help of strangers. I ended up using the bathroom at the Clark Center between classes. This bathroom has a push button on the external door installed but the door to the handicapped stall did not have a spring. So, I had to bring my cane and use it as a grappling hook to pull the door closed to lock it.

Another issue in this bathroom is that the trash can was placed next to the sink, approximately 6 to 7 feet away from the toilet. This created difficulty in disposing of soiled feminine hygiene products. I finally had to submit a request to M&O to place a trash can next to the toilet. Is the budget so bad that we have to ration the trash cans?

These are some examples of the daily indignities that disabled faculty, staff, and students face on campus, and they often are not reported because we do not want to be a problem. We know that M&O is busy. We know that M&O is understaffed. So, the goal of this committee will be to advocate for disabled faculty by identifying and addressing accessibility issues across campus.

Let's raise the standard for supporting disabled people above the minimum required.

Thank you.

B. Brown Act and Remote Attendance: Parliamentarian Cyndee Ely

Explained the most recent changes to the Brown Act guidelines in regard to virtual meetings. We are now under AB 2449 where individual board members may participate in a meeting remotely if they notify the Board at their earliest opportunity and have one of the following issues: (1) Just Cause: When caregiving of a family member, a contagious illness, physical or mental disability, or LEA – related travel OR (2) not be used more than two meetings per the calendar year per the per board member OR (3) Emergency Situation: If there is a physical or family medical emergency that prevents them from appearing in person.

A quorum must participate in person from a singular physical location identified on the agenda that is open to the public and within the boundaries of our legislative area. That means we do not have to put addresses on the agendas. Any notification is very small. It less than approximately 20 words just notifying the President as to why they cannot be at the meeting. Teleconferencing members must participate with both audio and visual, i.e. only via videoconference. Members of the public must be provided with a call-in, video conference, and in-person option. Videoconferencing members must disclose whether

any individuals 18 years or older are present in the same room and the nature of the relationship. The legislative body must provide to the public a two-way audio-visual platform or a two-way telephonic service with live webcasting. The legislative body must provide a way for the public to remotely hear, visually observe, and remotely address the legislative body in real time.

6. Adjournment

President Gordon adjourned the meeting at 12:18 p.m.

Minutes Approved: February 27, 2024

MINUTES: First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

Senate Membership & Voting Tally Chart	Motion 1	Motion 2
	Minutes 2/06/24	Extend time by 5 Min
Baker, Karen: Math & Sciences Senator (2023-2026)	Aye	Aye
Ball, Jason: Part-Time Senator (2023-2024)	Aye	Aye
Barnes, Carol: Counseling Senator (2021-2024)	Aye	Aye
Budwig, Eric: Technology Senator (2023-2026)	Absent	-Aye
Chavez Jimenez, Irving: Senator-at-Large (2021-2024)	Aye	Aye
Cohen, Eric: Consumer Health Sciences Senator (2023-2026)	Aye	Aye
Connor, Sean: Senator-at-Large (2023-2024)	Aye	Aye
Cuellar, Eric: Senator-at-Large (2021-2024)	Aye	Aye
Della Marna, Jodi: Library & Learning Senator (2023-2026)	Aye	Aye
Drew, Rendell: Vice President, Senator-at-Large (2023-2026)	Aye	Aye
Ely, Cyndee: Parliamentarian, Part-Time Senator (2023-2024)	Aye	Aye
Gordon, Lee: President, Senator-at-Large (2022-2025)	Abstain	Aye
Holt, Kelly: Senator-at-Large (2023-2026)	Aye	Aye
Kennedy, Marilyn: Secretary, Lit. & Lang. Senator (2022-2025)	Aye	Aye
Legaspi, Jodie: Athletics and Kinesiology Senator (2023-2026)	Aye	Aye
Naesse, Irene: Senator-at-Large (2023-2026)	Aye	Aye
Neil, Jeanne: Business and Computing Senator (2022-2025)	Absent	Aye
Qubbaj, Sara, Part-Time Senator (2023-2024);	Aye	Aye
Sachs, Loren: Senator-at-Large (2022-2025); 11:36am	Absent	Aye
Sheehan, Katherine (2021-2024); 11:56am	Absent	Aye
Stanton, Jordan: Social & Beh. Sciences Senator (2022-2025)	Aye	Aye