

ORANGE COAST COLLEGE

Academic Senate Meeting | April 2, 2024 | 11:30 am - 12:30 pm | Student Union
214/Zoom Link: <https://cccd-edu.zoom.us/j/89711704637>

Academic Senate Member Attendance

Jason Ball, <i>Part Time Faculty</i>	Present	Lee Gordon, <i>at-Large, President</i>	Present
Carol Barnes, <i>Counseling</i>	Present	Kelly Holt, <i>at-Large</i>	Present
Lauren Becker, <i>at-Large</i>	Present	Marilyn Kennedy, <i>Lit & Lang, Secretary</i>	Present
Allissa Blystone, <i>Math & Sciences</i>	Present	Jodie Legaspi-Kiaha, <i>Athletics & Kin</i>	Present
Eric Budwig, <i>Technology</i>	Absent	Irene Naesse, <i>at-Large</i>	Present
Irving Chavez Jimenez, <i>at-Large</i>	Present	Jeanne Neil, <i>Business & Computing</i>	Present
Eric Cohen, <i>Consumer & Health Science</i>	Present	Lori Pullman, <i>Curriculum Chair</i>	Absent
Sean Connor, <i>at-Large</i>	Absent	Sara Qubbaj, <i>Part Time Faculty</i>	Present
Eric Cuellar, <i>at-Large</i>	Present	Loren Sachs, <i>at-Large</i>	Present
Jodie Della Marna, <i>Library</i>	Present	Katherine Sheehan, <i>Visual & Performing Arts</i>	Present
Rendell Drew, <i>at-Large, Vice President</i>	Present	Jordan Stanton, <i>Social & Beh. Sciences</i>	Present
Cyndee Ely, <i>Part Time Faculty, Parliamentarian</i>	Present	VACANT, <i>ASOCC Student Representative</i>	Vacant

Please see the Voting Tally Chart after these minutes for individual member votes.

Academic Senate Vice-President Rendell Drew presided over the meeting.

Guests (Optional & Voluntary Sign-In): Angelica Suarez, Bob Fey, Tyler Boogar, Eric Wilson, Marely Cervantes, Barbara Cooper, Curtis Williams, Michelle Wang, Andreea Serban, Rick Garcia.

1. Preliminary Matters

- A. **Call to Order: Vice-President Drew** called the meeting to order at 11:30 a.m.
- B. **Brown Act AB 2449 Just Cause Emergency Circumstances: Motion 1: Senator Ely moved to approve the remote attendance of Senator Jeanne Neil; motion seconded; motion approved.**
- C. **Public Comments:** Lee Gordon, John Fawcett, Eric Wilson, Curtis Williams.
- D. **Approval of the Minutes: Motion 2: Senator Kennedy moved to approve the March 19, 2024, meeting minutes with minor corrections; motion seconded; motion approved.**
- E. **For the Good of the Order:**
Senator at Large Eric Cuellar: An upcoming CLEEO event will be held on April 16, 5 to 8 p.m. at the College Center Ballroom on the third floor, titled CLEEO Chronicles Volume 2 "Voices & Visions of Si Se Puede." It will be an interview facilitated by Professor Irving Chavez Jimenez of our campus President Dr. Angelica Suarez and myself. In addition, we will be having an art exhibit, and hopefully also a Mariachi performance on that day. This is open not only to the campus but the public at large.

Senator at Large Kelly Holt: I am making this announcement in my role as Institutional Effectiveness Faculty Coordinator. The Coast District is administering a very important survey to gather feedback from our students along with a companion survey to faculty. To continuously improve this institution and better serve our students, it is imperative we

take the time to collect information regarding our students' opinions. The District facilitates the Community College Student Survey of Engagement (CCSSE). In 2022, for the first time we also administered the faculty companion survey that goes with this CCSSE. Many OCC service departments use this data to augment operations to better improve the student experience and the results from the survey are used during program review for faculty to consider. We ask that if that is your section, the course you are teaching, is randomly sampled, to participate in the survey. The call to participate has already gone out to faculty. You will allow one hour of class time, and I know this is a big ask, to allow your students to participate to provide their opinions about their experiences at OCC. This is not an evaluation of your course. The questions are worded in a way such that it is a more global campus perspective. Additionally, when you receive the faculty companion survey link in your email, please participate. Senators, can you please relay this important information about the survey to your division colleagues and encourage them to support the process?

On March 2024, IE contacted the faculty that were chosen by CCSSE to participate to schedule survey time. On April, we will start to administer the CCSSE to gather that very important student feedback. The survey can be done by the instructor of the course. The IE office is happy to facilitate the survey, as well, removing the instructor from the participation at all. Then we will get the faculty survey in April. Once the data is collected, we will be processing it and providing feedback to the campus. **Senator Kennedy:** if it is an hour-long survey and this is voluntary, I have a concern that due to the time taken from classes that some faculty will opt out. Is there a way that it can also be done in other avenues so that you get more results, and it is more consistent across campus? **Senator Holt:** I think we need to take the time to give the students time for feedback. I think that is important. I understand as I have lot of programming that I need to get out and faculty feel the same. I just encourage faculty to give the students the time they need to provide us their feedback. My understanding is that CCSSE is a very regimented survey, and there is random sampling done. **Dean Sterner:** Noted it is not a huge number of classes that have been selected. The reality is that it takes anywhere from 35 min. to 45 min. There are certain times students will take longer but we have found in some sections it goes fast.

2. Consent Agenda:

CopyLeaks Group: Flavia Ruzi, Brent Rudmann

Biology Equivalency Committee Representative: Jan Goerrissen

Motion 3: Vice-President Drew moved to approve the consent agenda; motion approved.

3. Officer, Senator, & Committee Reports

A. President and Vice-Presidents Reports:

Vice-President Drew:

Announced Laurie Barton as the Full-Time Faculty Member of the Year and Gabriela Serna as the Part-Time Faculty Member of the Year.

The first meeting of the Academic Standards Committee will be held today at 2 p.m., via Zoom. This is an important committee that will be addressing artificial intelligence. We will also review the bylaws and review the membership. The Zoom information has been sent out to the attendees. The mission of this

committee as a standing committee of the Senate is to promote and sustain an institutional climate of academic integrity.

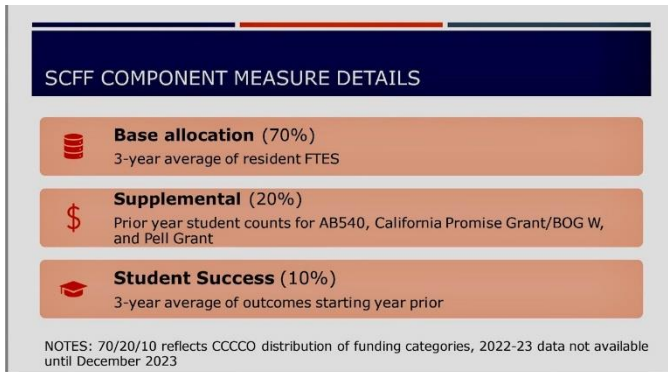
On Friday March 22, I attended the ASCCC Area D meeting. it was a very fruitful meeting. The purpose of the meeting was to review how to write resolutions. The resolutions should be actionable items. Anyone who is in Area D can submit resolutions. There was a total of four resolutions that were reviewed. Artificial Intelligence was introduced as a new discipline.

B. Diversity, Equity, Inclusion, and Accessibility (DEIA) Initiatives: Senator Cuellar:

This month of April we have two presentations that are scheduled, the first one is our fourth presentation of the OCC Cultural Synergy Institute. All OCC faculty are invited. It will take place April 10, 2-4 p.m. at the CLEEO Project Center. It is titled "Building Awareness on 'How we Discuss Math with Students.'" We will be having Dr. Luke Lara from Mira Costa College who is a counselor and professor there. There will be level one and level two compensation as part of the grant. The presentation will not be available via Zoom. As part of this presentation, there will also be a student panel from Mira Costa Community College. There will be some case studies involved in this presentation, so it is not just theory, but hands on.

College President Dr. Angelica Suarez: On April 18, there will be a State of the District, and it will be followed by an Equity Symposium where we will highlight some of the work that is happening at OCC. I will be reaching out to some of you for your collaboration.

C. Budget Update: Academic Senate President Lee Gordon: I want to thank President



Suarez for sending this graphic. The change is that going forward when the student-centered funding formula takes effect, 70% of our funding will come from the moving average of resident full-time equivalent students, 20% will come from our numbers with respect to low-income students, and 10% will be based on our completion rates.

D. Artificial Intelligence:

Parliamentarian Ely: The Communities of Practice for Part-Time Faculty, our next regularly scheduled session, is next week on Thursday, April 11, 4:30 p.m. at the College Center room 309. We are looking at AI in the classroom. We are actively looking for anyone who would like to either provide examples of how you have used it, integrated it, or just join in a conversation about it. Both part-time and full-time faculty, classified and counselors, and anyone who has some experience or would like to get some feedback is welcome. It will be an open discussion.

Senator Kennedy: Professor Jeremy Zitter will be presenting in the next two weeks on his sabbatical project about AI and particularly how it impacts writing. Having to report yet another student, I find that saddening. We need to be able to help students understand there are great benefits to it but there also are some responsibilities. It is like anything else; you have to use it responsibly.

E. Accommodations Task Force: Task Force Chair Naesse:

This report is from the Accommodations Taskforce. Before spring break, we reviewed AB 2449 and the existing Brown Act telecommuting option. The Taskforce recommends that the Senate continue to use the existing Brown Act telecommuting option instead of AB 2449 due to its restrictions in terms of attendance and meeting quorum. There is a geographical issue here. The Taskforce recognizes that there is an inherent conflict in between the requirement for the Brown Act Committees to be accessible and accountable to the public versus the right to privacy regarding medical restrictions and accommodations under ADA. Senators who are remote because of a disability chose to run for office knowing that they would need to provide an address in order to attend the meetings remotely as a voting member. Senators who join the meeting remotely due to scheduling and other issues also do so knowing that they will need to provide an address.

At the request of the California Lieutenant Governor, the California Attorney General is currently writing an opinion letter on whether public entities are "required to offer remote participation as a reasonable accommodation under the Americans with Disabilities Act to members of Boards and commissions regulated by the Brown Act Open Meeting Law." So, a decision by the California Attorney General may resolve this issue. Meanwhile the Task Force recommends that the Senate continue to use the existing telecommuting option. Under the existing telecommuting option, a quorum requires 50% plus one of the memberships participating within the district boundaries. So, zooming from a college faculty office would meet those requirements above and allow us to meet quorum with faculty zooming in from campus offices. Perhaps the Senate needs to take a vote or have a discussion to make sure that people understand that that if the Senate decides to maintain that telecommuting option, that faculty that are zooming in from their office will be able to count for their quorum, as well as if they are zooming in from their home in the service area or within the district boundaries.

Motion 4: Academic Senate President Lee Gordon moved to approve that the OCC Academic Senate revert to the original Brown act telecommuting requirements, which would require senators to provide an address on the agenda and post it where they are and their office building and all actionable votes are done with a roll call vote; motion seconded; motion approved.

Academic Senate President Gordon: I want to thank the Senate for passing that motion and thank the new Accommodations Task Force for the work they have already done, and for the work that they will do. I am a member of the Statewide Academic Senate Legislative Affairs Committee, and when we met this week, I said that our Accommodations Task Force is addressing the issue of the Brown Act, and the Americans with Disabilities Act apparent conflict. The majority of the academic senates that were represented at that meeting said each of them was in exactly the same situation, and that nobody had yet addressed it at the Senate level. Each of them asked me to send them the report that Senator Naesse just gave. To me, our newly organized Accommodations Task Force is like the trim tab: the little rudder, that moves the rudder, that moves the ship. I will send this report that Professor Naesse just provided to the different senates. Each of them is going to act on it particularly because we have two different categories of faculty. We have faculty who are members of the Senate who have been granted accommodation already by the college in one category. Second, as we have mentioned, there are faculty who would wish to have the accommodation, but do not have it on paper yet. For both of those groups, this would appear to be a clear violation of the Americans for Disabilities Act in that they have already been given accommodation and under the Brown Act, they are being told that they have to. So, we are in violation of it. I just want to compliment the Accommodations Task Force very

much. **Senator Jason Ball:** The “boundary” most likely means the District property area. I could anticipate later confusion about what boundary means. **Senator Neil:** How soon do we need to provide this? What I am understanding is that now I will be posting an agenda outside of my office, is that correct? **Parliamentarian Ely:** Yes. **Senator Kennedy:** For those of you who follow your own city councils, all but three Orange County cities are already doing something like this. If you live in areas where there are people who have lived in the same homes for decades, it gets more people involved in the city when they can remotely attend via Zoom if they cannot get out. Some people are unable to physically leave their homes because they are elderly or not ambulatory, but they are still citizens paying taxes.

4. Unfinished Business

A. Career Ed Program Presentation Series – Marketing: Professor Mark Grooms:

Associate Professor Mark Grooms submitted a [Marketing YouTube Presentation](#)



Associate Professor Mark Grooms teaches entrepreneurship, advertising, marketing and the introduction to business.

Professor Morgan and Associate Professor Grooms co-chair the Business Department. The Business Department is one of the many departments in the CTE program.

Professor Dennis Morgan teaches the advertising, marketing, and sales class along with Professor Lee Gordon who teaches the International Marketing

course.

Our marketing program includes four certificates that go along with our general marketing associate degree. The certificates are in sales, advertising, entry level marketing, and general marketing. In a couple of these we include interdivision classes, such as public speaking or interpersonal communications from Literature and Languages. We also include in our advertising the requirement to have some kind of graphics or drawing along with Film or Literature and Languages.

Our courses are available in many different modalities. We have day classes, night classes, online classes.

Although many of our students do go on to a university, our approach has always been to teach application skills and knowledge. Students can go out right away to either get a job or start their career. In fact, we found that approximately 80% of the students who take one of our marketing classes will go on and take the rest of the classes to get their certificate.

Professors Morgan, Gordon, Judd, and I have participated in many activities that help students find their careers. We have been active in the high school pathways. We have been faculty advisors and summer internships. I am excited to talk about the SNAP Academy. This is a program that was created by Snap, which is the maker of Snapchat. These students spend nine weeks at Snapchat taking some classes, but also creating a program or a new feature for Snapchat. This, then, will be presented to the executives. They get to meet also with influencers and learn how to sell themselves to other companies after they leave the program. This is paid and they can live in Santa Monica near the headquarters of Snap.

We truly believe that our marketing program could help lead students to a very exciting and rewarding careers and things such as marketing manager, social media, logistics, sales, these are all careers that pay well and have a long future despite changes in artificial intelligence.

On April 4 it will be the sixth annual OCC Pirate' Plank Pitch competition. I really encourage you to invite your friends, family, students, staff, and others that you know to come to the event. Extra credit will be available.

B. BP/AP 3900 Speech, Time, Place, and Manner: Marilyn Kennedy:

Stated that she wished to share information for faculty to understand the policy.

At OCC there was a situation on campus where there was a teach-in and some of the faculty put up flyers for it, but there were some issues regarding those flyers and posters and the Academic Freedom Committee will be examining the issue when they next meet.

In the meantime, faculty should know the speech policy. Everybody has First Amendment rights as citizens of the United States, but as employees when we are doing our jobs here, it is looked at a bit differently by HR. There are two issues: We have academic freedom as professors [as per our District and CFE contract] and we have freedom of speech as public citizens. When we are not working and we are on campus and not in a role where we are teaching a class, we have the same First Amendment rights as everyone else. In our classrooms, in our offices, on our doors, on formal campus bulletin boards that get approval, we have to follow the policy as per protocols for approval of posting things, and the things posted in our offices, on the doors, on the college official boards have to be content neutral.

Posting of material: The provisions of this section are intended to be viewpoint neutral. So, in other words, what we post in our offices, on our office doors, has to be viewpoint neutral. Further, no posting may be removed based on content, except posting such as obscenities, defamatory, etc. Those kinds of things are not covered by free speech in general. Then there is the policy for the bulletin boards. We have two different kinds, general purpose posting locations, both on boards and kiosks. So, general purpose are available for posting by any person. I am assuming that means anybody anywhere. For Coastline Community College, they have a special area marked for free speech boards. All bulletin boards not marked general purpose are reserved for official college uses, such as posting of grades, job offers, and scholarship information, or only those items may be posted by designated employees. I just want people to read this. Maybe go back to a division meeting or department meeting and talk about what you think of this and what do you think it means, if you have questions about it, etc.

You might want to have a dialogue with your own faculty, and then maybe we can talk about this in a month or so, about this policy and if more clarity is needed. The areas open to the exercise of First Amendment free speech are the open areas on each campus with the exception of classrooms, labs, lecture halls, offices, and other areas that the colleges and District use to conduct business. I brought up an issue at the BPAP committee, such as what if I had a film poster in my office and somebody interpreted it as political in some fashion but that was not the intent. There were not necessarily any answers.

C. Inclusion of Student Services and Instruction Wing Representation in Search Committees: Eric Cuellar:

I wanted to bring forth a couple of points. One, in previous search committees regarding the position of Vice President of Instruction here at Orange Coast College, counseling

faculty were included previously. Second, as we know that between both wings of instruction and student services, we have collaboration that has been ongoing historically and even more so now. To give you quick examples of that, we have cohorts such as Puentes. We have counseling in the English Department working collaboratively. We have CLEEO Project working collaboratively with the social science, history, and political science departments, as well as other programs, such as Umoja. As we know, the cross-cultural pedagogy and practices grant, we have representation for both instruction and student services faculty wings. There are several committees on campus where we have representation from wings, as well. Programs, such as the ARC, work very closely with instruction regarding accommodations and accessibility. I just wanted to point these out in regard to the goal of fostering and continuing to secure representation and having cross cultural alignment of faculty from both instruction and student services wings in regard to representation. I am seeking to re-validate the inclusion of student services faculty, ideally counseling, on the Vice President of Instruction search committee. **Senator Kennedy:** I shared this proposal with my division faculty, and I received the following from one of my constituents, and although due to time I cannot share it all verbally, I may add it to the minutes: "There is a huge amount of concern why there should be a reserved half of faculty representation from Counseling. It is one department out of nine other divisions, and the instructional faculty do not have a unified concern or perspective. I would hazard that someone from a CTE division might have a very different perspective from a transfer/general education perspective." To my knowledge, we never put out a call asking for people specifically from instructional or student services wings. There were people on the committee because of the call out to faculty to all wings and two were selected randomly, but it has never been a required precedent to have two discrete entities. In fact, several people in my division complained because teaching faculty with scheduled classes find it harder to get on committees and serve because of that, and my division faculty stated that people from Counseling have more flexibility, and that there are more counselors in general on committees because of that flexibility. Overall, I think that there needs to be a review of some of the ways we get people on these committees, including when we put the Senate president on or not, which I think we should do, but that takes up 50% of a two-seat appointment, and leaves just one spot for a call out to all faculty, so that can't be reserved for a select group. It would not be fair. **Senator Blystone:** Thank you for bringing that up, Senator Kennedy. I love how Student Services collaborates with different divisions, but I agree that it sets a dangerous precedent when we highlight one of our ten divisions. If we do want to highlight one division, then my suggestion would be, have a nomination for someone from each of the instructional divisions on the committee, and while that would be, forgive me for the term, a circus, it would be very difficult to come to a consensus with all of those individual ideas and backgrounds. It might be something we want to think about, but I agree with Senator Kennedy that the precedent is not there for selecting one of the two instruction wings despite the fact that I completely agree that the cross cultural and collaboration is very important, but it could create some conflict in the long run. **Senator Cuellar:** Senator Blystone, can you please clarify what you reference when you refer to "instructional"? **Senator Blystone:** From my understanding Student Services stands under their Vice President of Student Services. When I look specifically at the instructional wing, as Senator Kennedy mentioned, is that the primary is going to be faculty in the classroom notwithstanding counselors. They play a very important role in the instruction wing. The concern is that by highlighting this one area of student services in this hiring committee that it may not properly represent the area of instruction on the campus by giving one selection to this one area. **Senator Cuellar:** Just for clarification there are ten academic divisions and nine out of ten are under instruction. In student services, there is only one division which is counseling. We want to seek someone who has a strong forte in instruction for our future VPI, but we know that now there is much closer cross-cultural engagement between student

services and instruction. Beginning from fall semester each and every one of us is here we have discussed accessibility accommodations practically every week. I could not consider myself an expert on accommodation accessibility unless I refer to my colleague, Irving Chavez Jimenez or someone else from the ARC. I do not think that a claim that any of us could say, we are specialists or experts on student services, especially regarding accommodation accessibility. I think we need to see the bigger picture, and also what I am including is I am asking for a revalidation. So, in regard to the language of DEIA, there may be a micro invalidation, that is why I am seeking cross-cultural language and practice. This is the twenty-first century, not the twentieth century. I think OCC has always been innovative and I think we should also have a spirit of collegiality.

Motion 5: Senator Cuellar moved to have the OCC Academic Senate supports the student services faculty wing in alignment with the instruction faculty wings in including the making accessible and accommodation of a member student services wing to the VPI search committee; motion seconded.

Senator Kennedy: Called a Point/Request for Information on the Motion: Asked if this motion is this for the current VPI position or future ones? **Parliamentarian Ely:** For the current and future ones. **Senator Kennedy:** I would have to vote no. I would have to go back and ask my division. **Senator Becker:** We need a longer discussion, or I will have to vote no. The current language is just to seek faculty. If someone from counseling wanted to have been on the committee, they would have put their name in, right? **VP Drew:** As the Academic Senate we were given a certain number of individuals. The Executive Committee selected me as the Senate representative, and then we had another one. It went out to various departments, people who work with the VPI. It was solicited out that way and so whatever happened this time happened, and that is how it happened. **Senator Cuellar:** Withdrew the motion and stated that he would bring it back next week. **VP Drew:** Stated that the item was tabled and will return next week.

5. New Business

A. Strategic Enrollment Management Plan (SEMP) Presentation - Jennifer Hall:

Not enough time to cover this agenda item. It will be deferred for the next Academic Senate Meeting.

6. Adjournment

Vice-President Drew adjourned the meeting at 12:30 p.m.

Minutes: Approved April 9, 2024

MINUTES: First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

Senate Membership	Brown Act Remote Provisions	Minutes 3/19/24	Consent Agenda	Brown Act Remote Guidelines
Ball, Jason: Part-Time Senator (2023-2024); 11:33am	Aye	Aye	Aye	Aye
Barnes, Carol: Counseling Senator (2021-2024)	Aye	Aye	Aye	Aye
Becker, Lauren: Senator at-Large (Spring 2024)	Aye	Aye	Aye	Aye
Blystone, Allissa: Math & Sciences Senator (2023-2026)	Aye	Aye	Aye	Aye
Budwig, Eric: Technology Senator (2023-2026)	Absent	Absent	Absent	Absent
Chavez Jimenez, Irving: Senator-at-Large (2021-2024)	Aye	Aye	Aye	Aye
Cohen, Eric: Consumer Health Sciences Senator (2023-2026)	Aye	Aye	Aye	Aye
Connor, Sean: Senator-at-Large (2023-2024)	Absent	Absent	Absent	Absent
Cuellar, Eric: Senator-at-Large (2021-2024)	Aye	Aye	Aye	Aye
Della Mama, Jodi: Library & Learning Senator (2023-2026)	Aye	Aye	Aye	Aye
Drew, Rendell: Vice President, Senator-at-Large (2023-2026)	Aye	Aye	Aye	Aye
Ely, Cyndee: Parliamentarian, Part-Time Senator (2023-2024)	Aye	Aye	Aye	Aye
Gordon, Lee: President, Senator-at-Large (2022-2025)	Aye	Aye	Aye	Aye
Holt, Kelly: Senator-at-Large (2023-2026)	Aye	Aye	Aye	Aye
Kennedy, Marilyn: Secretary, Lit. & Lang. Senator (2022-2025); 11:31am	Aye	Aye	Aye	Aye
Legaspi, Jodie: Athletics and Kinesiology Senator (2023-2026)	Aye	Aye	Aye	Aye
Naesse, Irene: Senator-at-Large (2023-2026)	Aye	Aye	Aye	Aye
Neil, Jeanne: Business and Computing Senator (2022-2025)	Aye	Aye	Aye	Aye
Qubbaj, Sara, Part-Time Senator (2023-2024)	Aye	Aye	Aye	Aye
Sachs, Loren: Senator-at-Large (2022-2025); 11:50am	Absent	Absent	Absent	Aye
Sheehan, Katherine (2021-2024); 11:33 am	Aye	Aye	Aye	Aye
Stanton, Jordan: Social & Beh. Sciences Senator (2022-2025)	Aye	Aye	Aye	Aye