

ORANGE COAST COLLEGE

Academic Senate Meeting | April 23, 2024 | 11:30 am - 12:30 pm | Student Union 214/Zoom Link: <https://cccd-edu.zoom.us/j/89711704637>

Academic Senate Member Attendance

Jason Ball, Part Time Faculty	Absent	Lee Gordon, at-Large, President	Present
Carol Barnes, Counseling	Present	Kelly Holt, at-Large	Present
Lauren Becker, at-Large	Present	Marilyn Kennedy, Lit & Lang, PDI Chair, Secretary	Present
Allissa Blystone, Math & Sciences	Present	Jodie Legaspi-Kiaha, Athletics & Kin	Present
Eric Budwig, Technology	Absent	Irene Naesse, at-Large	Present
Irving Chavez Jimenez, at-Large	Present	Jeanne Neil, Business & Computing	Present
Eric Cohen, Consumer & Health Science	Present	Lori Pullman, Curriculum Chair	Present
Sean Connor, at-Large	Present	Sara Qubbaj, Part Time Faculty	Present
Eric Cuellar, at-Large	Present	Loren Sachs, at-Large	Present
Jodie Della Marna, Library	Present	Katherine Sheehan, Visual & Performing Arts	Present
Rendell Drew, at-Large, Vice President	Present	Jordan Stanton, Social & Beh. Sciences	Present
Cyndee Ely, Part-Time Faculty, Parliamentarian	Present	Vacant, ASOCC Student Representative	Vacant

Please see the Voting Tally Chart after these minutes for individual member votes.

Guests (Optional & Voluntary Sign-In): OCC President Angelica Suarez

1. Preliminary Matters

- A. **Call to Order:** President Gordon called the meeting to order at 11:30 a.m.

Motion 1: President Gordon asked for unanimous consent to adjust the agenda to add the time sensitive item *Ellucian Experience* for two to three minutes under *New Business*; motion approved with one abstention.

- B. **Opportunity for Public Comments:** Curtis Williams, Irene Naesse, OCC President Angelica Suarez.

- C. **Approval of the Minutes:** Motion 2: Secretary Kennedy moved to approve the April 16, 2024, meeting minutes with minor corrections; motion seconded; motion approved.

- D. **For the Good of the Order:**

Senator Ely: Communities of Practice for Part Time Faculty is hosting its Progressive Dinner Tour this Thursday, April 25, at 4:30 p.m. On May 2, they will have the final in-person session with a panel discussion about student engagement.

Senator Cuellar: Reported that the CLEEO Chronicles event was a fun and successful event. He thanked President Suarez and Professor Irving Chavez Jimenez. He did a wonderful job in bringing important and insightful questions to the audience. He thanked Trustee Mary Hornbuckle for being in attendance. Next Wednesday, May 1, they will have the official CLEEO Inauguration of the new Project Center from 1-3 p.m. It is open to the entire campus community. They will be having tamale tasting. The tamale makers have won a James Beard award in the American classics category. They will have a presentation, "Arte, Cultura, Labor, Sabor, y Amor," and an art exhibition.

2. Consent Agenda:

No items.

3. Officer, Senator, & Committee Reports

A. Academic Senate President and Vice-President Reports:

1. **President Lee Gordon's Report:** No report.
2. **Vice-President Rendell Drew's Report:**

Spring Plenary and AI: Vice-President Drew attended the California Community Colleges Spring Plenary session last week. This year's session was titled "Radicalizing Spaces of Possibility." He will provide a full report next week. His intention with this plenary was to see the sessions on artificial intelligence. It was clear that artificial intelligence is here to stay and that we need to develop comprehensive policies that are applicable to various disciplines that would control the usage of AI moving by students, not to discourage them from using it, but to get a handle on it.

Academic Standards Committee: Reported that today the Academic Standards Committee will meet again to discuss the topic of artificial intelligence. He will provide a report next week. The Committee will need to review the bylaws, subcommittees, etc.

Sylvia Mendez Plaque: The plaque honoring Sylvia Mendez was approved to go in the CHS Building A area. There may be a ceremony planned when the plaque is presented.

OCC President Angelica Suarez added that there is an email exchange conversation with the Foundation Executive Director, Doug Bennett, in regard to what the plaque would look like. **Senate President Gordon** added that given the short amount of time, VP Drew and he will support what Foundation Executive Director Doug Bennett comes up with. He also stated that with the understanding that Sylvia Mendez was awarded the alumni of the year, and given Dr. Drew's friendship with her, he will be asking Dr. Drew to sit on the dais at the upcoming graduation ceremony as the designee of the Academic Senate.

B. Diversity, Equity, Inclusion, and Accessibility (DEIA) Initiatives:

Senator Cuellar: Last Thursday he had the opportunity to provide to the community and the District information regarding the wonderful work that they are doing here on this campus regarding DEIA at the Coast Equity Symposium. Second, he shared that there will be an OCC Cultural Synergy Institute (CSI) session on May 2. They will be hosting Dr. Arismendi-Pardi, who will be presenting a session titled "Ethnomathematics and Decolonization: Deconstructing the Western Mathematics Curriculum." All OCC faculty are invited. There will be compensation.

C. Artificial Intelligence:

President Gordon: Stated that if anyone would like to join the Academic Standards Committee meeting this afternoon, they can reach out to Beatriz Rodriguez Vaca for the Zoom link.

- D. **Other Committee Reports: President Lee Gordon:** Encouraged committee representatives to report to the Senate at least once per semester.

4. Unfinished Business

A. ISER Review and Feedback– Kelly Holt and President Gordon:

President Gordon: Commented that they are working on the language for the Senate's portion of the ISER Review, and among the items that will be included are the review by the Transparency Committee concerning faculty purview and instruction, that we are profiling at every meeting a career education program, we have created the Accessibility Task Force, we have revitalized the Academic Standards Committee, we have analyzed the impacts of artificial intelligence and designated the Academic Standards Committee as the lead entity for the Senate on that, and we have collaborated with the Classified Senate in sponsoring OCC's annual environmental event. The Part-Time Faculty Caucus is involved, as was mentioned in the Communities of Practice, and Dr. Drew will be preparing a summary of the DEIA activities, as well.

5. New Business

A. Ellucian Experience:

Classified Senate President John Fawcett reported that *Ellucian Experience* is a new technology that is currently in the works at the DCC Technology Committee. He said that this is in response to one of our systems that is heavily relied upon being at the end of life. This is the underlying technology that supports our portals. That layer of our web presence has been supported in the past by a Microsoft technology and this is a migration to a new technology from Ellucian, who supports Banner. The intention is to make this district-wide, so basically there would be one portal system for all students and colleges. The primary difference is that it is less web-page oriented. They are implementing cards. Some cards are permanent, and you can add cards that are particularly relevant to you as a student or as faculty or staff. This seems to be a very large impact shift in technology. District IT is well along in their implementation, and they've indicated that they expect this to be fully up and running by the end of June.

In their last CDD Technology Committee meeting they discussed the idea that maybe they should make a presentation to the Academic Senate to introduce this. There will be a learning curve. In his opinion this is a big change in technology and this needs to be known sooner rather than later. He said we need to know more about it as many faculty will be absent in the summer and students will encounter this when they come back in the fall.

VP Drew: Wanted to seek clarification if we are going to change from the individual MyOCC to one district-wide system. **John Fawcett:** That is to be the intention, but he was not certain. **Senate President Gordon:** Encouraged faculty to bring issues about District centralization to the Senate. **DCC Technology Committee Representative Michelle Wang:** Clarified that Ellucian Experience is replacing *Ellucian Luminis* which is the current student portal, MyCoast Portal. It is all considered MyCoast. Luminis is being sunsetted, so we did have to find a replacement system to take over for Luminis. Ellucian Experience provides a user-friendly kind of experience, more visually pleasing and less cumbersome than what we are currently using when we log into the rosters, or student transcripts, or put in our leave requests. **OCC President Suarez:** Added that Ellucian Experience is within our universe. One component of that universe is being discontinued and we need to adopt a new one which is the Ellucian Experience. She recommended inviting Rupa Saran who can share more on what really is happening and why the change is necessary. **Senator Kennedy:** Stated that this sounds like something beneficial, but the looming problem is that because tech is now so enmeshed in teaching that faculty are often told what is going on, or we have just one person on the committee who is a faculty rep, and we find it out about things afterwards. That is something that needs to be worked on next year with the Senate in terms of being proactive and getting things to us so that we do not have Transparency Committee issues constantly.

B. Program Coordinator Position: Counseling Latin@s for Equity & Engagement at OCC (CLEEO): Academic Senate President Lee Gordon:

Indicated that this is the time of year that we are putting out calls for coordinator positions. He wanted to inform the Senate that we are putting out the call for the CLEEO Coordinator. **VP Drew:** Indicated that we are putting out a call for the Honors Coordinator, as well.

C. Career Ed Program Presentation Series: Deferred to a future meeting.

D. TurnItIn - Transparency Committee: Transparency Committee Chair **Irene Naesse** stated that the report is currently being finalized and it will be presented in a future meeting.

E. Board Policy Administrative Procedures Report (BPAP): BP 6300 Fiscal Management, AP 7400 Travel, and AP 69026 Cash Receipts and Handling, and BP Volunteers: Marilyn Kennedy:

Senator Kennedy reported on the following policies, procedures, and upcoming items:

BP6300 Fiscal Management: This policy is in the queue for review since it has not been reviewed since 2013, but there are not any issues with it. Current changes were mostly due to duplicate AP language in the BP being removed but kept in the AP. A new term was also added, "Component of the District," which means one of the three colleges or the District sites, referenced in the Director's audit review.

AP 7400 Travel: There are updates as per diems, IRS, and spending caps. They are removing a process called Chrome River which was never used. The travel forms for employees and colleagues in particular, the Conference Authorization Request (CAR) form we all use will go completely online and all forms will be electronic only. There will be no more printing or scanning forms for anybody. The District does not want employees to spend their time walking around campus, getting signatures, scanning, printing, and sending. It is taking a lot of time from their work. Everybody needs to get up to date on how to do that. The Board of Trustees letter will also be removed, and there will be another way to get clear, quicker approval to faculty.

AP 6906 Cash Receipts and Handling: This is another basic review since it was last reviewed in 2016. There were updates in language. Cash distributed will be the next day and there are some clarifications of language. Checks over \$1000 now need two signatures. It used to be \$500. The standard of the county is \$5,000 or over, so we are still being very cautious.

Title IX: Some of the policies related to Title IX may need updating due to new or legal requirements.

There was no information on the policy of Volunteers.

F. Green Coast Day Report - John Fawcett:

Thanked those who were involved in the planning of Green Coast Day. It was a success. They got press coverage from multiple press coverages. It was on *Coast Report* and *Coast to Coast*. If anyone did not get their polo shirts, they can reach out to him.

G. Telecommunication During Meetings: Deferred for a future agenda.

6. Adjournment

President Gordon adjourned the meeting at 12:00 p.m.

Minutes Approved: April 30, 2024

MINUTES: First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

Senate Membership & Voting Tally Chart	Mot. 1: Agenda Addition and Reorganization	Mot. 2: Minutes 4/16/24
Ball, Jason: Part-Time Senator (2023-2024)	Absent	Absent
Barnes, Carol: Counseling Senator (2021-2024)	Aye	Aye
Becker, Lauren: Senator at-Large (Spring 2024)	Aye	Aye
Blystone, Allissa: Math & Sciences Senator (2023-2026)	Aye	Aye
Budwig, Eric: Technology Senator (2023-2026)	Absent	Absent
Chavez Jimenez, Irving: Senator-at-Large (2021-2024); 11:33am	Absent	Aye
Cohen, Eric: Consumer Health Sciences Senator (2023-2026)	Aye	Aye
Connor, Sean: Senator-at-Large (2023-2024)	Aye	Aye
Cuellar, Eric: Senator-at-Large (2021-2024)	Aye	Aye
Della Marna, Jodi: Library & Learning Senator (2023-2026)	Aye	Aye
Drew, Rendell: Vice President, Senator-at-Large (2023-2026)	Aye	Aye
Ely, Cyndee: Parliamentarian, Part-Time Senator (2023-2024)	Aye	Aye
Gordon, Lee: President, Senator-at-Large (2022-2025)	Aye	Aye
Holt, Kelly: Senator-at-Large (2023-2026)	Aye	Aye
Kennedy, Marilyn: Secretary, Lit. & Lang. Senator (2022-2025)	Abstain	Aye
Legaspi, Jodie: Athletics and Kinesiology Senator (2023-2026)	Aye	Aye
Naesse, Irene: Senator-at-Large (2023-2026)	Aye	Aye
Neil, Jeanne: Business and Computing Senator (2022-2025)	Aye	Aye
Qubbaj, Sara, Part-Time Senator (2023-2024)	Aye	Aye
Sachs, Loren: Senator-at-Large (2022-2025)	Aye	Aye
Sheehan, Katherine (2021-2024); 11:37am	Absent	Absent
Stanton, Jordan: Social & Beh. Sciences Senator (2022-2025)	Aye	Aye