

ORANGE COAST COLLEGE

Academic Senate Meeting | May 7, 2024 | 11:30 am - 12:30 pm | Student Union
214/Zoom Link: <https://cccd-edu.zoom.us/j/89711704637>

Academic Senator Member Attendance

Jason Ball, Part Time Faculty	Present	Lee Gordon, at-Large, President	Present
Carol Barnes, Counseling	Present	Kelly Holt, at-Large	Present
Lauren Becker, at-Large	Present	Marilyn Kennedy, Lit & Lang, PDI Chair, Secretary	Present
Allissa Blystone, Math & Sciences	Present	Jodie Legaspi-Kiaha, Athletics & Kin	Present
Eric Budwig, Technology	Present	Irene Naesse, at-Large	Present
Irving Chavez Jimenez, at-Large	Present	Jeanne Neil, Business & Computing	Absent
Eric Cohen, Consumer & Health Science	Absent	Lori Pullman, Curriculum Chair	Present
Sean Connor, at-Large	Absent	Sara Qubbaj, Part Time Faculty	Present
Eric Cuellar, at-Large	Present	Loren Sachs, at-Large	Present
Jodie Della Marna, Library	Present	Katherine Sheehan, Visual & Performing Arts	Present
Rendell Drew, at-Large, Vice President	Present	Jordan Stanton, Social & Beh. Sciences	Present
Cyndee Ely, Part Time Faculty, Parliamentarian	Present	Vacant, ASOCC Student Representative	Vacant

Please see the Voting Tally Chart after these minutes for individual members' votes.

Guests (Optional & Voluntary Sign-In): None.

1. Preliminary Matters

A. **Call to Order:** President Gordon called the meeting to order at 11:30 A.M.

Motion 1: President Gordon: Asked for unanimous consent to move item 5B under New Business to immediately after the Consent Agenda due to scheduling conflicts with the professor presenting in 5B. All in favor with no abstentions and no nays.

B. **Public Comments:** Classified Senate President John Fawcett.

C. **Approval of the Minutes: Motion 2: Secretary Kennedy moved to approve the April 30, 2024, meeting minutes, with minor changes; motion seconded; motion approved.**

D. **For the Good of the Order:**

Senator Holt: Announced a faculty focused Data Coaching program, the second cohort. It will be held in the summer on May 30, June 4 and 6, and done in an executive style over a three-day period. A stipend is available for participation. Please spread the word.

The Guided Pathways Task Force is presenting "A Day in the Life of a Student Athlete." There is a \$500 stipend for faculty for attending. It will be presented on May 17, 9-11a.m. Coach Jamaal Lee will be hosting and there will be a panel with coaches and athletes. Please spread the word.

Senator Cuellar: Thanked those who attended the CLEEO Project Center inauguration last week, including Trustees Parker and Hornbuckle as well as President Angelica Suarez and VPSS Majid Niroumand.

Senator Blystone: Announced with great sorrow the passing of Orange Coast College Professor Charlene Melrose, who worked at OCC for forty years. She was an amazing mentor and beautiful faculty member; she had no unkind words to say. She furthered the mission and vision of OCC. She was her mother. She is one of the reasons why Allissa works at OCC. Professor Charlene Melrose was beloved by her Psychology Department, which she chaired for almost twenty years. She was cherished by her students for her passion, their work, and their success. She was a pioneer in her field, starting at OCC at the age of 23. Her service will be on Saturday, May 18, at First Christian Church, 3 p.m.

2. Consent Agenda:

- A. **Math and Science Division IPC Representative:** Kelli Elliot
- B. **Visual and Performing Arts Division IPC Representative:** Matthew Newman

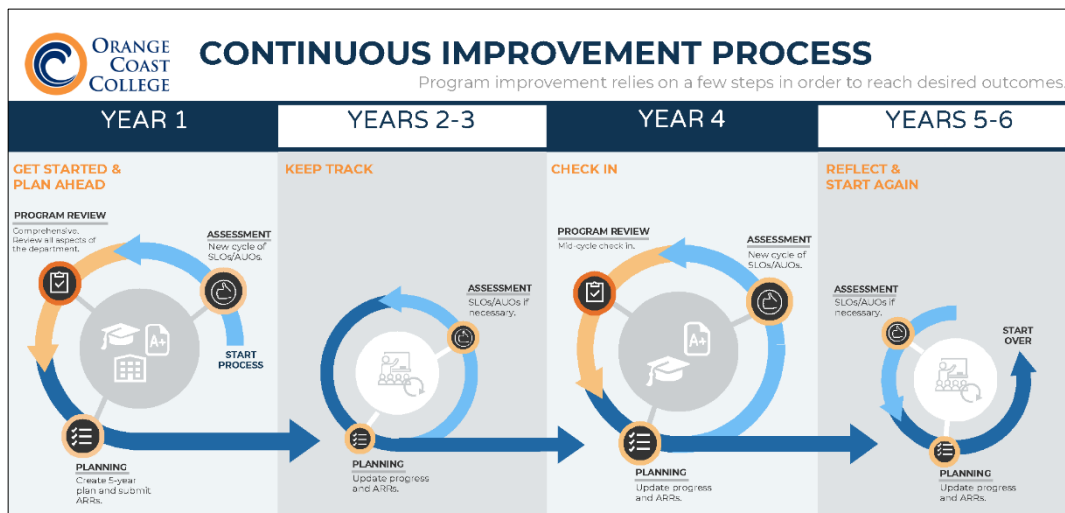
Motion 3: President Gordon moved to approve the Consent Agenda; there were no objections or abstentions; motion passed.

3. New Business

- A. **Midterm Program Review (MPR) Template – Institutional Effectiveness (IE) Coordinators Rodney Foster and Kelly Holt:**

The coordinators informed the Senate that they were looking for an endorsement on the Mid-Term Program Review Template.

IE Coordinator Foster: Stated that he has been at OCC for thirty-two years; he is also the lead for MPR. He showed the Continuous Improvement Process for program review for the entire concept and also for the midterm specifically. He stated that we are heading into year four. In year four, we have to decide and look at what we have accomplished



so far, and what we are going to accomplish next. He showed a list of what is upcoming. The last time they did a program review was in 2018-2019. He highlighted the things that were approved by the Senate and others and that they completed. In the 2024 Midterm Program Review some items were added based on feedback:

- Align midterm program review with guided pathway structure in CPR
- Aligning with DEIA/SEMP plans
- Incorporate student voice, barriers, and equity in a more prominent way
- Focus on closing performance gaps (e.g., equity, program set standards)
- Add new ACCJC standards

The Midterm Program Review will begin in the Fall of 2024. They will come back for a timeline support review from the body at the beginning of the fall.

Motion 4: Senator Kelly Holt moved to approve the Midterm Program Review template as provided and shown in the PowerPoint; motion seconded; motion approved.

COMPARISON OF PROGRAM REVIEW 2021-22 TO 2024-25	
<p>Midterm Program Review 2018-19</p> <ul style="list-style-type: none"> ■ Department Status ■ External Factors ■ Looking Ahead ■ CSLO Assessment Review ■ PSLO Assessment Review ■ Course Completion Analysis ■ Program Completion Analysis ■ Post OCC Outcomes Analysis ■ Accomplishments/Commendations ■ Summary 	<p>Revised Midterm Program Review 2024-25</p> <ul style="list-style-type: none"> ■ Clarify the Path <ul style="list-style-type: none"> ■ Department Status, External Factors, Student Profile ■ Enter the Path <ul style="list-style-type: none"> ■ Enrollment Analysis ■ Stay on the Path <ul style="list-style-type: none"> ■ Completion Pathways, Barriers ■ Ensure Learning <ul style="list-style-type: none"> ■ CSLO Assessment Review ■ PSLO Assessment Review (delayed) ■ Course Completion Analysis ■ Program Completion Analysis ■ Post OCC Outcomes Analysis (CTE licensure added) ■ Time to Completion ■ Summary/Accomplishments <ul style="list-style-type: none"> ■ Looking ahead ■ Accomplishments/commendations ■ External summary

4. Officer, Senator, & Committee Reports

A. Academic Senate President and Vice President Reports:

1. **President Lee Gordon:** Announced that he attended a memorial yesterday at the Faculty House, along with Vice-President Drew, held for Tina Bruning who was the longtime president of the CFE Faculty Union. They saw a very active retiree chapter.
2. **Vice-President Drew:** Announced that the Black Student Graduation will be on May 16 in the Horticulture Gardens and information has been sent out. It would be great to support.

B. Diversity, Equity, Inclusion, and Accessibility (DEIA) Initiatives: Senator Eric Cuellar:

There are two CSI events happening this week, Wednesday and Friday. On Wednesday from 2-3:30 p.m., in the CLEEO Project Center, Dr. Luke Lara from MiraCosta College will be presenting, "Tumbando the Roadblocks for Student Success and Math Justice." On Friday, from 10:30 a.m. to 12 p.m., in the OCC Multicultural Center, a faculty member from the University of San Diego will be discussing the interdisciplinary syllabus.

C. Budget Update – Cyndee Ely: DCC Budget Subcommittee:

Reported that the District is growing. We are up 4.6% without adding any new sections. OCC is up 4.34%; Golden West is up 1.99% and Coastline is up 10.59%. Our funding is based on a three-year average. Next year we will be on our lowest part of the three years. We are not increasing in terms of our funding because we are still in that low.

We are looking at the different ways and the different types of funding that we receive as a college and as a district. Enhanced noncredit is paid much higher than our regular credit/noncredit courses. Our enhanced noncredit are like the math support classes and the English support classes. They are noncredit, but they provide more substance and form to our students. Making our noncredit classes enhanced noncredit is a curriculum

issue. If you are looking at ways within your programs to provide some additional support for students without having them incurring a cost but the school still being funded well for those courses, it is an area to look at.

Another conversation that came up in terms of funding was the way our FTEs are calculated. Prior to 2021 and pre-Covid, if you taught a section completely online, the term length multiplier was lower. We got paid less. Our FTEs dollars that we received were lower than an in-person class. We got less money for teaching online, but we were still incurring the same cost as an in-person class. In 2021 and with COVID, there was an emergency order that eliminated that disparity. In 2022 that change became permanent. So, there is no longer a disparity between an online class and an in-person class for the way that we are funded.

Golden West is about 50% online, OCC about 25% online, and Coastline at a much higher percentage. The FAFSA issues came up as they were talking about what happens to the four-year schools and how that impacts us. It is impacting us. Our students are now eligible to enroll, and they do not have financial aid packages. They do not know how much financial aid they will have. Where that hurts us is that we have students who might delay enrolling because they do not know what they can pay for. The college and the district have committed to not dropping students for nonpayment right away. They are adjusting that timeframe so please still encourage your students to enroll whether they have a financial aid package or not. They will not get dropped for nonpayment because of this. Please reassure your students to still complete their FAFSA and still get through the process, and to hang tight. Things should be coming soon. The percentage of growth is in FTEs. The Vice Chancellor will provide more realistic information.

The government wanted to make it easier but made it harder. By now, the packaging and awarding would have already been released. The second thing that this opens up for us is that all of those kids who thought they were getting financial aid packages from four-year schools may choose to come to a lower cost school, such as a community college.

Vice-Chancellor Andreea Serban: Clarified that the problem is that the so-called fast simplification has led to incorrect ISERS because the ISERS that come and need to be loaded are not correct. Basically, they cannot be loaded. They cannot be processed. Everybody is suffering from this. We hope later this month for this issue to finally be fixed, and for us as an institution to be able to process ISERS. We are not going to start dropping students for non-payment until later in July. Please encourage your students to enroll and not give up.

D. Artificial Intelligence: Vice-President Drew:

Reported that he gave a brief report to the Union on the AI session at the State Senate Plenary. What came from the discussion at the state level is that every college, every district, needs to develop their own policies. Some are in favor of it more than others, but AI is here to stay. We need to learn how to manage it and control this process, and how we are going to implement it within our colleges in our district. So that will be a continuing topic.

4. Unfinished Business

A. Spring Plenary Report - Rendell Drew:

VP Drew reported that he was the voting delegate for the OCC Senate at the Spring Plenary. The purpose of the plenary sessions is to propose statewide initiatives; engage

with colleagues and learn, discuss, debate, share ideas, and strategies; and to learn new skills that can be applied in the campuses.

He said that we can create statewide initiatives, so if there is anything at this level that we'd like to see go up to the state level. We have the mechanism to do that through this process.

He summarized the sessions he attended and reviewed the PowerPoint slides below: Strengthening Academic Senates: Collaborative Strategies for District-Wide Support & Student Success; Leading by Example: Fostering Healthy Discourse & Navigating Difficult Conversations with Sensitivity & Respect; and Policy Considerations for Artificial Intelligence (AI): Promise, Pitfalls & Practice, Harnessing Local Resolutions for Radical Transformation.

Breakout Sessions Attended

- **Policy Considerations for Artificial Intelligence (AI): Promise, Pitfalls & Practice:**
 - SESSION FOCUS:
 - Conversations ensued around the appropriate use, algorithmic justice, and integrity
 - AI directly impacts the Academic Senate's 10=1
 - Must now develop new policies to govern its usage
 - Discussions expressed concerns around the appropriate implementation of AI & its use in the classroom & application for usage in various disciplines
- **Harnessing Local Resolutions for Radical Transformation:**
 - SESSION FOCUS:
 - Equipped faculty leaders with tools to leverage resolutions for radical change within their colleges
 - Local Academic Senates play pivotal role in driving institutional change
 - Local proposed Resolutions can serve as a vehicle for Institutional Innovation & Advocacy
 - Gained deeper knowledge on "crafting" resolutions

Breakout Sessions Attended

- **Strengthening Academic Senates: Collaborative Strategies for District-Wide Support & Student Success:**
 - SESSION FOCUS:
 - Empowering session focused on radical change through harnessing the collective strength of local academic senates w/in a "Multiple campus" district
 - Explored innovative strategies & effective practices of fostering cooperation & synergy across campuses
- **Leading by Example: Fostering Healthy Discourse & Navigating Difficult Conversations with Sensitivity & Respect:**
 - SESSION FOCUS:
 - As faculty leaders, it is imperative to set the tone for health discourse & effective communication
 - Was an engaging session to equip faculty leaders with the skills & strategies needed to navigate difficult situations with professionalism, empathy, & integrity
 - Offered techniques for promoting healthy discourse, challenging topics in supportive & culturally affirming manner

Breakout Sessions Attended

Cultural Humility Tools & Strategies: What Does Cultural Humility Look Like & How Can It Lead to Trust Building?

Cultural Competence:

- Suggests achieving a level of expertise or mastery in understanding different cultures

Cultural Humility:

- Focuses on recognizing the limits of one's knowledge & understanding
- Emphasis on recognizing the "limits" of one's own knowledge & understanding about others

Cultural Humility:

- Stresses importance of continually striving to expand one's cultural awareness & sensitivity
- Involves acknowledging there are power imbalances & challenging stereotypes & biases
- Must learn to listen to others' perspectives without making assumptions.
- Leads to Trust Building

B. Board Policies and Administrative Procedures Report - Marilyn Kennedy:

Senator Kennedy stated that she sent all the policies with proposed changes to senators, and due to time constraints today, she recommended that they look at the policies regarding accessibility standards, equal employment opportunity, volunteers, and work experience.

AP 7120A Recruitment and Selection for Executive Management Employees: She showed the proposed new language and noted that the second paragraph in red is an expanded definition of what diversity means that has been used in our other policies and was cut and pasted into this one for clarity.

However, the first paragraph with proposed changes states that the Chancellor will review the makeup of the Search Committee, so once the search committees are created the Chancellor will review them to ensure a diverse committee composition. If the Chancellor determines that the search committee lacks diverse backgrounds and or experiences in support of the District's EEO Plan and Title V, section 53024, the Chancellor may appoint three additional representatives to the search committee as follows: one additional educational administrator; one additional faculty representative, in consultation with the three Academic Senate presidents; and one additional classified professional representative. Originally, the proposed new language did not include consultation with the Academic Senate Presidents, but it was added later, but that it still is only one faculty representative for the three campuses. Her division does not like the appointment process as proposed as there is no way for the Chancellor to know all faculty and they were concerned with possible favoritism.

Senator Naesse: She wondered if that was a state policy being proposed at the colleges statewide as Saddleback College is dealing with the exact same issue. She concurs with the English Department's assessment and concerns.

Senator Kennedy: Reported that there is a proposal from last week's committee meeting where someone thought it would be helpful if the Chancellor would appoint three community members instead, but this would still be the Chancellor selecting.

C. Academic Standards Committee Report - Marilyn Kennedy: Deferred to a future meeting due to time.

3. New Business (continued)

B. Curriculum Updates – Curriculum Chair Lori Pullman:

Chair Pullman reported that the Curriculum Committee has been busy, as they had 332 courses, including 55 new courses, 25 retirements, 242 modifications, 111 programs, including 14 new programs, 4 retirements, 2 suspensions, 91 modifications, and revised the SLOs, this last year. They dealt with Assembly bills AB 1705, AB 928, and AB 1111. They are dealing with CourseLeaf, a new CIM that will replace CurricUNET. The local GE taskforce is reviewing and revising the local AA and AS for Title V compliance. They are going from 18 to 21 units. They have the AB A928 Task Force which is trying to get the CSU (39 units) and the IGETC (37 units) to a singular 34-unit pattern for CSUs and UCs.

AB 1111 Taskforce: Phase one is the six courses that will be directly related. They are numbering it properly so if it goes to a Cal State it is the same number at the Cal State with technically the same content.

The Curriculum Committee has many layers of guidance: CA Education Code, Title V, Chancellor's Office Program Course Approval Handbook, Chancellor's Office Guidelines, CCCCCO Curriculum and Instruction, the Governing Board/Board of Trustees, and outside licensure boards for Allied Health and CTEs, CSU and UC transferability.

Articulation Agreement by major, ASCCC, and ACCJC. They deal with degrees and certifications such as local, transfer, CTE, stand alone, etc.

The Committee does have curriculum processes to help as much as possible. There are a lot of things to get done in the back end and during the processes. She explained the process and shared the list of delegates. Faculty can reach out to them if they have any issues.

CURRICULUM MEMBERS

Lori Pullman	Curriculum Chair	lpullman@occ.cccd.edu	x23308
Michael Lannom	Curriculum Vice Chair / <i>counseling</i>	mlannom@occ.cccd.edu	x25820
Manoj Wickremesinghe	Articulation Officer / Counseling	mwickremesinghe@occ.cccd.edu	x25838
Fred Judd	Business & Computing	fjudd@occ.cccd.edu	x25107
Melissa Rosado	Counseling	mrosado4@occ.cccd.edu	
Tabitha Liang	Consumer & Health Sciences	tliang3@occ.cccd.edu	x25591
Dan Matulis	Kinesiology & Athletics	dmatulis@occ.cccd.edu	
Jodi Della Mare	Library	lcassidy@occ.cccd.edu	x26170
Marley Cervantes	Literature & Languages	mcervantes@occ.cccd.edu	x23693
Mark Hamamura	Mathematics & Sciences	mhamamura@occ.cccd.edu	x25503
Jessica Gonzalez	Social & Behavioral Sciences	jgonzalez581@ccc.edu	
Jamie Hitchings	Visual & Performing Arts	jhitchings@occ.cccd.edu	x25922
Vacant	Parttime Faculty		

C. **CRCPI GRANT Update - Eric Cuellar, Irving Chavez Jimenez, and Rendell Drew:**

VP Rendell Drew: He acknowledged the ad hoc work group. Back in February of 2023, the Senate approved the faculty work group to manage the grant. The members are Rendell Drew, Jessica Ayo Alabi, Barbara Cooper, Eric Cuellar, and Irving Chavez Jimenez. The administrative support consists of Dean Henson, VPI Tara Giblin, Sheri Sterner, and Jeanette Grimm.

VP Drew reviewed the goal and purpose of the grant which consists of providing DEIA professional development opportunities to faculty to upskill and expand their capabilities to serve students and improve student experiences and outcomes. It was a one-time two-year grant. It also ties to other plans on campus such as the DEIA Plan. The ad hoc work group has continued to meet on a regular basis setting policies and strategies for the implementation of this grant moving forward. There were several workshops sessions that have been well attended.

Professor Barbara Cooper: They have hosted over six workshop sessions. They have had 151 faculty members attend. Some faculty have participated in more than one seminar. There have been 89 faculty members involved in the grant so far. For the faculty to get a \$500 stipend, they must attend the seminar and complete an evaluation of the seminar. They have implemented due dates to get stipends processed on time. She reviewed the budget. They have awarded over \$75,000. They have spent about \$75,000 in other costs which includes presenter stipends, host stipends, food, and other supplies and materials necessary. They have spent in total \$149,750.40. The balance as of April 19, 2024, is \$150,261.54. They have four more to be added. The one that has to be added from May 2, the two talked about today, and the one on May 17. That gives us a total of nine presentations for this semester. Each presentation costs about \$22,000 each based on the stipends and costs. They have an additional \$88,000 that they will be spending. In the summer, they have level two stipends where faculty implement what they have learned. They are hoping to have 50 faculty participants for a total of another \$1,500 for

participating and some funding for the ad hoc group. The projected balance for the end of the summer is \$ 6, 261.54.

Senator Chavez Jimenez: The ad hoc work group is receiving insight that will help guide the future training sessions for the fall. He explained that the sessions have been scheduled at different times and different days of the week to make the sessions as accessible as possible to all faculty.

Senator Naesse: Congratulated them, and said she was able to attend the first one of their seminars, and she really enjoyed it. But she was able to do that because they had a Zoom link, and she thinks that if they want to increase their participants, providing Zoom links and really embracing the A in DEIA, and the I in DEIA is extremely important.

Senator Cuellar: All the training and workshop materials will be added to the CSI page. There is opportunity to learn as we go and reflect on the narratives. We will need to dig in deep and understand what DEIAA really means.

- D. Online Advisory Board (OAB) Report – Faculty Online Coordinator Barbara Cooper:**
Deferred to the next meeting due to time constraints.

6. Adjournment

President Gordon adjourned the meeting at 12:29 p.m.

Minutes: May 14, 2024

MINUTES: First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

Senate Membership & Voting Tally	Adjustment of Agenda Items	Minutes 4/30/24	Consent Agenda	MPR Template
Ball, Jason: Part-Time Senator (2023-2024)	Aye	Aye	Aye	Aye
Barnes, Carol: Counseling Senator (2021-2024)	Aye	Aye	Aye	Aye
Becker, Lauren: Senator at-Large (Spring 2024)	Aye	Aye	Aye	Aye
Blystone, Allissa: Math & Sciences Senator (2023-2026)	Aye	Aye	Aye	Aye
Budwig, Eric: Technology Senator (2023-2026)	Aye	Aye	Aye	Aye
Chavez Jimenez, Irving: Senator-at-Large (2021-2024)	Aye	Aye	Aye	Aye
Cohen, Eric: Consumer Health Sciences Senator (2023-2026)	Absent	Absent	Absent	Absent
Connor, Sean: Senator-at-Large (2023-2024)	Absent	Absent	Absent	Absent
Cuellar, Eric: Senator-at-Large (2021-2024)	Aye	Aye	Aye	Aye
Della Marna, Jodi: Library & Learning Senator (2023-2026)	Aye	Aye	Aye	Aye
Drew, Rendell: Vice President, Senator-at-Large (2023-2026)	Aye	Aye	Aye	Aye
Ely, Cyndee: Parliamentarian, Part-Time Senator (2023-2024)	Aye	Aye	Aye	Aye
Gordon, Lee: President, Senator-at-Large (2022-2025)	Aye	Aye	Aye	Aye
Holt, Kelly: Senator-at-Large (2023-2026)	Aye	Aye	Aye	Aye
Kennedy, Marilyn: Secretary, Lit. & Lang. Senator (2022-2025)	Aye	Aye	Aye	Aye
Legaspi, Jodie: Athletics and Kinesiology Senator (2023-2026)	Aye	Aye	Aye	Abstain
Naesse, Irene: Senator-at-Large (2023-2026)	Aye	Aye	Aye	Aye
Neil, Jeanne: Business and Computing Senator (2022-2025)	Absent	Absent	Absent	Absent
Qubbaj, Sara, Part-Time Senator (2023-2024)	Aye	Aye	Aye	Aye
Sachs, Loren: Senator-at-Large (2022-2025)	Aye	Aye	Aye	Aye
Sheehan, Katherine (2021-2024); 11:38am	Absent	Absent	Absent	Aye
Stanton, Jordan: Social & Beh. Sciences Senator (2022-2025)	Aye	Aye	Aye	Aye