

# ORANGE COAST COLLEGE

Academic Senate Meeting | May 14, 2024 | 11:30 am - 12:30 pm | Student Union 214/Zoom Link: <https://cccd-edu.zoom.us/j/89711704637>

## Academic Senator Attendance

Jason Ball, <i>Part Time Faculty</i>	Present	Lee Gordon, <i>at-Large, President</i>	Present
Carol Barnes, <i>Counseling</i>	Present	Kelly Holt, <i>at-Large</i>	Present
Lauren Becker, <i>at-Large</i>	Present	Marilyn Kennedy, <i>Lit &amp; Lang, PDI Chair, Secretary</i>	Present
Allissa Blystone, <i>Math &amp; Sciences</i>	Present	Jodie Legaspi-Kiaha, <i>Athletics &amp; Kin</i>	Present
Eric Budwig, <i>Technology</i>	Present	Irene Naesse, <i>at-Large</i>	Present
Irving Chavez Jimenez, <i>at-Large</i>	Present	Jeanne Neil, <i>Business &amp; Computing</i>	Present
Eric Cohen, <i>Consumer &amp; Health Science</i>	Present	Lori Pullman, <i>Curriculum Chair</i>	Present
Sean Connor, <i>at-Large</i>	Present	Sara Qubbaj, <i>Part Time Faculty</i>	Present
Eric Cuellar, <i>at-Large</i>	Present	Loren Sachs, <i>at-Large</i>	Present
Jodie Della Marna, <i>Library</i>	Present	Katherine Sheehan, <i>Visual &amp; Performing Arts</i>	Present
Rendell Drew, <i>at-Large, Vice President</i>	Present	Jordan Stanton, <i>Social &amp; Beh. Sciences</i>	Present
Cyndee Ely, <i>Part Time Faculty, Parliamentarian</i>	Present	VACANT, <i>ASOCC Student Representative</i>	Vacant

Please see the Voting Tally Chart after these minutes for individual members' votes.

**Guests (Optional & Voluntary Sign-In):** Angelica Suarez, Bob Fey, Rupa Saran, and Subba Mungi.

## 1. Preliminary Matters

- A. **Call to Order:** President Gordon called the meeting to order at 11:30 A.M.
- B. **Opportunity for Public Comments:** Lauren Becker.
- C. **Approval of the Minutes:** *Motion 1: Senator Kennedy moved to approve the May 7, 2024, meeting minutes; motion seconded; motion approved.*
- D. **For the Good of the Order:**

**Senator Naesse:** Wanted the faculty to be aware that deans are assigning courses to the California Virtual Campus, and in some cases, they are not notifying the faculty of record which is leading to problems. Canvas, for example, is not always the same across various campuses and so forth. She encourages faculty to check the California Virtual Campus website to see if any of their summer courses or fall courses have been listed so that faculty can be proactive in ensuring that these students have a positive experience at OCC. **VP Drew:** Stated that this was brought up at the last plenary session. His own Poli Sci 180 course was listed.

## 2. Consent Agenda

**Technology Division IPC Faculty Hiring Prioritization Committee Representative:** Stanley Harriman

**Motion 2:** President Gordon asked for a vote to approve the consent agenda; approved.

### 3. Officer, Senator, & Committee Reports

#### A. Academic Senate President and Vice President Reports:

##### 1. **Vice-President Report, Rendell Drew:**

The previously scheduled Academic Standards Committee meeting has been rescheduled for this Friday, May 17. We will report to the Senate before the semester is over. He is working closely with the IMC Co-Chairs and the IMC in developing the new mission statement for the Multicultural Center. It has been taken to College Council for input and will also be brought to the Senate.

##### B. **Budget Update – Senator Ely:** The Governor's Budget May revise has come out. It is being reviewed. It was presented briefly at one of the DCC meetings, and we will be getting an update before the end of the semester on that from the Budget Committee. Look for more.

##### C. **Professional Development Institute (PDI) Report: PDI Chair Kennedy:**

Reported that the PDI Committee met to review costs and applications. She reported that the applications for conferences have risen; there were ninety-three applications this fiscal year and twenty in the last two weeks. The Sabbatical Subcommittee reported fourteen applications that were approved by PDI and five were funded by the college. The big change for faculty is that the cap for stipends for Alternative Methods and Professional Improvement projects and activities has been raised from one thousand to two thousand dollars per fiscal year per applicant depending on their project, and that will begin in the fall. The Conference Committee will be reviewing a potential raise in the grant for conferences, as well.

##### D. **Curriculum Committee-Curriculum Committee Chair Lori Pullman:** The Senate approved the Curriculum Handbook two years ago. They just updated the committee members.

### 4. Unfinished Business

#### A. **Online Advisory Board (OAB) Report – Faculty Online Coordinator Barbara Cooper:**

Deferred to next week.

### 5. New Business

#### A. **Officer Elections:** President Gordon and VP Drew alternated in presiding over the four officers' elections.

1. **President Election: President Gordon** opened the floor for nominations for Senate President. **Senator Ely** nominated **Senator Drew**. **Senator Drew** accepted the nomination. **President Gordon** asked for nominations three times; there were no other nominations. **President Gordon** closed nominations. *A roll call vote was taken. **Rendell Drew was elected Senate President for 2024-2025.***
2. **Vice-President Election: Vice-President Drew** opened the floor for nominations for Senate Vice-President. **Senator Naesse** nominated **Senator Gordon**. **Senator Gordon** accepted the nomination. **Vice-President Drew** asked for nominations three times; there were no other nominations. **Vice-President Drew** closed nominations. *A roll call vote was taken. **Lee Gordon was elected Senate Vice-President for 2024-2025.***
3. **Secretary Election: President Gordon** opened the floor for nominations for Senate Secretary. **Vice-President Drew** nominated **Senator Kennedy**. **Senator Kennedy** accepted the nomination. **President Gordon** asked for nominations three times;

there were no other nominations. **President Gordon** closed nominations. A roll call vote was taken. **Marilyn Kennedy was elected Senate Secretary for 2024-2025.**

4. **Parliamentarian Election: Vice-President Drew** opened the floor for nominations for Parliamentarian. **Senator Gordon** nominated **Senator Boogar**. **Senator Boogar** accepted the nomination. **Senator Barnes** nominated **Senator Ely**. **Senator Ely** declined the nomination. **Vice-President Drew** asked for nominations three times; there were no other nominations. **Vice-President Drew** closed nominations. A roll call vote was taken. **Tyler Boogar was elected Senate Parliamentarian for 2024-2025.**

**Senator Marilyn Kennedy:** Thanked Parliamentarian Cyndee Ely for her exemplary job in the Senate this year as Parliamentarian.

- B. **Part-Time Senator Elections: Administrative Assistant of the Academic Senate Beatriz Rodriguez Vaca** announced the Academic Senate has three positions open for part-time senators for the 2024- 2025 academic year.

The Senate received two written nominations from **Devyn Hartnett** and **Leland Paxton**.

**Vice-President Drew** read **Devyn Hartnett's** nomination statement: *I am interested in being a part-time senator for the purpose of serving Orange Coast College's campus community. I was a student at OCC from 2010-2015, and now have the privilege to teach here as a part-time instructor. I would love the opportunity to further assist and give back to the school which gave me so much.*

**President Gordon** read Leland Paxton's nomination statement: *I am an instructor in the Art Department teaching drawing. Also, I am the director of operations at the Doyle Arts Pavilion. In addition to instruction, I have served on various committees. I have served on the Curriculum Committee and attended Curriculum Institutes. I also was on the Faculty Resource Handbook Committee. And I continue to serve the Scholarship Committee. In addition, I recently joined the Academic Standards Committee. And I am the vice president of Coast CCA, the part-time faculty union. I am interested in being a senator to continue my advocacy and service to part-time faculty. And, of course, I am interested in improving the college for students. Please consider my nomination. Thank you.*

**President Gordon** opened nominations for part-time senator from the floor. **Senator Jason Ball** self-nominated for the third position for part-time senator. There are a few items that he would like to talk about next year, such as changes to the IGETC in the American Institution's requirement. He would like to bring those to the Academic Senate.

There were a total of three self-nominations from **Devyn Hartnett, Leland Paxton, and Jason Ball**. A roll call vote was taken. **All three nominees were elected for the 2024-2025 year.**

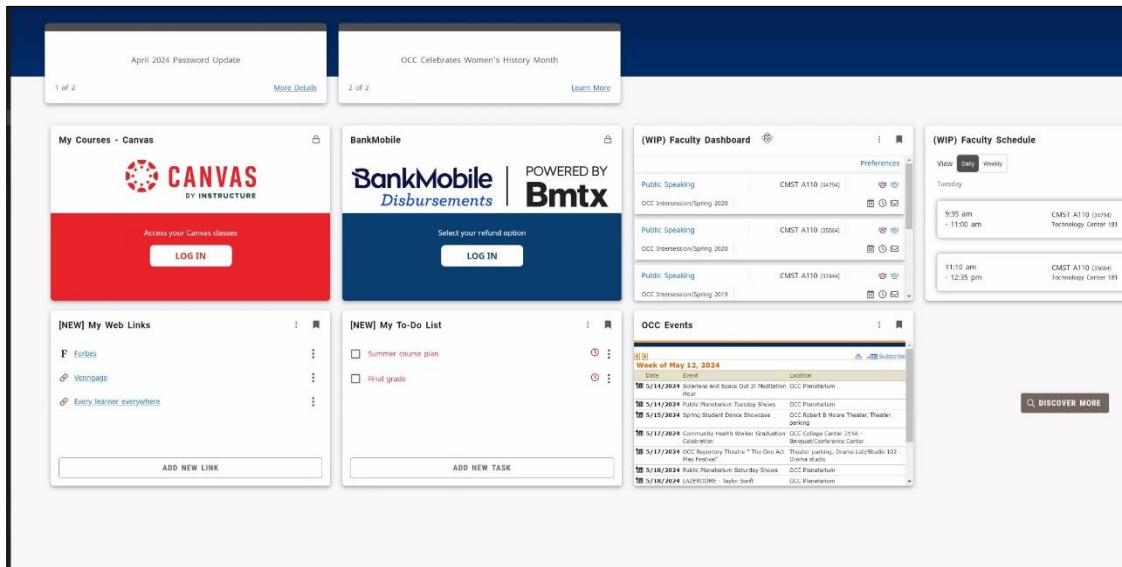
- C. **Ellucian Experience – Rupa Saran and Subba Mungi:**

**Rupa Saran:** Stated that MyCoast Portal, where we all log in for student registration, rosters, sick leaves, etc., has an end-of-life June of this year. What we have been doing is a modernization of that portal; it is with the same vendor. Ellucian, the vendor, have a product called Experience. It is a replacement for our current portal: new, modernized, and personalized. We want to show you a demonstration of the product. The targeted go-live date is June 3, 2024. We do not want to wait until June 30. We want to make sure, and we also checked in with our registrars in financial aid, as to what is the best time to do this migration piece so that we are not disrupting our students or our faculty. That is why we selected that date. Subba Mungi will walk us through the demonstration.

The communication will be coming out soon to students and all employees. We are making 1, 2, or 3-minute videos and infographics that we can share with everyone. Right now, we are showing demonstrations to the different constituency groups across campus.

**CFE President Rob Schneiderman:** Hi, asked that this starts late on the third, not in the morning, because what happens is that those faculty who don't turn in the grades by the Friday before the third, they get communication from the dean saying it must be done by Monday, so I hope you're starting late on Monday. It helps students because students need their grades and they won't run the grades until all those stragglers have submitted their grades. So, it's really important for students.

**Director of IT Support Subba Mungi:** Showed a visual demonstration of the new My Coast Portal. It showed:



- Boxes for announcements at the top of the page.
- Feed for OCC events.
- Cards for different items as per user's choice, as they can be personalized. Cards can be locked or booked marked. Cards can be dragged and dropped. All cards can be seen if you go to the hamburger menu. Cards can be adjusted.
- Links to sites like Argos, Canvas, Banner, etc.

The new portal will be very responsive. It will work on any device. The screen will adjust accordingly, even on a phone. For employees, it will show a card to access vacation and sick balances. Part-timers do not make use of leave reporting so there is no need for that card for part-timers. Depending on the role, employees will see more cards or less. Students will be able to see their GPA, Canvas, Registration tools, classes, schedule, Gmail, and other resources. For Counselors, DegreeWorks and Academic transcripts will be available.

**D. Library Standards [Title V] – CFE Executive Director Bob Fey:**

It was announced that **CFE Director Fey** was retiring, and the Senate thanked him for his years of service.

**CFE Executive Director Fey:** Announced that Title V of California Code of Regulations establishes minimum standards for libraries at community colleges based upon full-time equivalence to an enrollment for the number of faculty librarians, the number of support staff, the number of periodical subscriptions, and the number of volumes on shelves. If a college were to fail to meet one or more of these standards, is this a 10 +1 Academic Senate issue? Is it a union issue? He is not sure. It is not in CFE's collective bargaining agreement. It could be interpreted as a unilateral change in working conditions.

**Library Division Senator Della Marna:** Stated that she took some statistics from the Orange Coast College Atlas from 2020 to 2021 and found that we had 14,155 FTEs. So, according to Title V, she took the 14,155 FTEs and when she plugged that into the graph, it indicated that we should have 8.5 librarians and 14 classified staff. Currently, we have 6 librarians and 1 is on medical leave and there are 7 classified staff members. We have been able to hire some adjunct librarians to help at the reference desk and for our virtual library services, but the remaining 5 librarians have had to pick up additional duties due to this leave. The classified staff are terribly understaffed when 2 or more are absent, it is basically all hands-on deck to help at the public service desk. The library faculty and staff truly appreciate the campus support of the library by bringing your students into the library for lectures, advising them to attend our workshops, having them sign up for one-on-one consultations, having the students use a facility for studying, computer use, checking out our reserve material, suggesting library materials or just stopping by to visit and chat. Chatting with our students has been extremely beneficial, mainly for their mental health. A lot of our students come in and say they have not talked to anybody all day, and they love how friendly our library is! So again, I believe our staff truly appreciates your support, and if you can continue that support by helping us obtain additional staff members. We would truly be grateful.

**Senator Sachs:** Given that it is a Title V regulation I would assume that we would tackle this the same way we would of faculty members and an accredited program and needs to be there to meet accreditation. I would argue with legislation as a higher standard than accreditation because that is government mandated. I think that it is certainly within the purview of the Academic Senate President to encourage the proper leadership during faculty hiring. This could be prioritized when the fall comes. I think you could make a strong argument that we are out of compliance, and that is always an opportunity.

**Senator Naesse:** I absolutely agree with Senator Sachs on that. I think the mandate and the law is more important than 10+1. But referring quickly to the 10+1, it would certainly fall under number 6 which is district and college governance structures as related to faculty roles. I think we could also make a case for number 5, student preparation and student success.

**President Gordon:** In discussions with the District, they are somewhat holding the line rhetorically, but they always say the exception for compliance. As Senator Sachs points out this is a higher standard of compliance than our conventional accreditation because this is State law. I would certainly encourage the library faculty to put in for an additional hiring position and emphasize this compliance issue because that is probably the one thing that we have been able to do to get hiring done. I am very glad that this was brought to the attention of the Senate.

## 6. Adjournment

**President Gordon** adjourned the meeting at 12:25 p.m.

## Minutes: May 21, 2024

**MINUTES:** First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

