

# ORANGE COAST COLLEGE

Academic Senate Meeting | Oct. 17, 2023 | 11:30 am - 12:30 pm | Student Union 214/Zoom Link: <https://cccd-edu.zoom.us/j/89711704637>

## Academic Senate Member

<b>Karen Baker, Math &amp; Sciences</b>	Present	<b>Lee Gordon, at-Large, President</b>	Present
<b>Jason Ball, Part Time Faculty</b>	Present	<b>Kelly Holt, at-Large</b>	Present
<b>Carol Barnes, Counseling</b>	Present	<b>Marilyn Kennedy, Lit &amp; Lang, PDI Chair, Secretary</b>	Present
<b>Tyler Boogar, at-Large</b>	Present	<b>Jodie Legaspi-Kiaha, Athletics &amp; Kin</b>	Present
<b>Eric Budwig, Technology</b>	Present	<b>Irene Naesse, at-Large</b>	Present
<b>Irving Chavez Jimenez, at-Large</b>	Present	<b>Jeanne Neil, Business &amp; Computing</b>	Present
<b>Eric Cohen, Consumer &amp; Health Science</b>	Present	<b>Lori Pullman, Curriculum Chair</b>	Present
<b>Sean Connor, at-Large</b>	Absent	<b>Sara Qubbaj, Part Time Faculty</b>	Present
<b>Eric Cuellar, at-Large</b>	Present	<b>Loren Sachs, at-Large</b>	Present
<b>Jodie Della Marna, Library</b>	Present	<b>Katherine Sheehan, Visual &amp; Performing Arts</b>	Present
<b>Rendell Drew, at-Large, Vice President</b>	Present	<b>Jordan Stanton, Social &amp; Beh. Sciences</b>	Present
<b>Cyndee Ely, Part Time Faculty, Parliamentarian</b>	Present	<b>Rina Yamauchi, ASOCC Student Representative</b>	Absent

Please see the Voting Tally Chart after these minutes for individual members' votes.

**Guests (Optional & Voluntary Sign-In):** Nathan Palomares, Sheri Sterner, Michelle Grimes-Hillman, Bob Fey, Terry Scarbrough, Angelo Esposito, and Andreea Serban.

## 1. Preliminary Matters

- A. **Call to Order:** President Gordon called the meeting to order at 11:30 A.M.
- B. **Opportunity for Public Comments:** John Taylor.
- C. **Approval of the Minutes:** Motion 1: Senator Kennedy moved to approve the October 10, 2023, minutes; motion approved.
- D. **For the Good of the Order:**

**Senator Legaspi:** Reported that starting October 23 the Fitness Complex will be open for faculty, staff, and students from 11 a.m.-1 p.m. Faculty and staff can go in for free.

**Senator Stanton:** Extended an invitation to an event on Thursday, October 26, 2:30-3:45 p.m., in the Multicultural Center, with guest speaker Max Speare from UC Irvine. He will focus on the origins, causes, and historical memory associated with the Civil War in American society. Students that attend will receive extra credit.

**Senator Ely:** Announced that Communities of Practice for Part-Time Faculty will host a session titled "Using Data to Inform your Teaching." It is next week on Wednesday at 4:30 p.m. in the College Center Room 309. Asian-style food will be provided.

**Senator Cuellar:** On Monday, October 16, the CLEEO Project hosted Dr. Gloria Itzel Montiel. It was an inspirational and informational presentation. He thanked the Vice President of Instruction Grimes-Hillman and Board President Hornbuckle for presenting a certificate of appreciation to Dr. Montiel. On November 2, the IMC will be observing Dia de Muertos. They will have an altar and a presentation. More information to follow.

**Senator Della Marna:** Announced that Friends of the Library will have a fall book sale next week on October 24 and 25.

**Senator Kennedy:** Reported that in September 2023, CCA/CTA signed MOU #23-1 which allows any coordinator positions that have the word “part-time coordinator eligibility” to include CCA/CTA faculty. However, the language appears to include—and we have not gotten clarity from them on this—that this will include CCA/CTA’s definition of a part-time instructor as one who does not have their own classes and/or may be only substitute teaching for as little as twenty hours per semester.

## 2. Consent Agenda

- A. **IPC Handbook:** This item was pulled to allow review by all senators and their constituents and will be deferred to next week or a future meeting.

## 3. Officer, Senator, & Committee Reports

### A. **President and Vice President Reports:**

1. **President Lee Gordon’s Report:** Played a short [OCC video](#) of international students talking about why they chose OCC. President Gordon reported that OCC could attract out-of-state students the same way it attracts international students. They would have the opportunity to attend prestigious universities and OCC could help them get there.
2. **Vice-President Rendell Drew’s Report:** Stated that back in 2015, the Senate adopted a resolution he wrote with Clyde Phillips in support of designing a multicultural center at OCC. The International Multicultural Committee is in the process of developing a mission statement for the Multicultural Center and has formed a subcommittee for this. They will report back to the Senate soon.

- B. **Union/Bargaining Unit Report:** No Report. **President Gordon:** Stated that the two unions, CFE and CFCE, represent the faculty and classified professionals, respectively. There is a resolution under new business that requests accurate financial information from the District. If the Union wanted to, they could ask for accurate financial information on behalf of their constituents.

- C. **Diversity, Equity, Inclusiveness and Accessibility (DEIA) Initiatives - Senator Cuellar:** Reported that the ad hoc committee that is currently working on the DEIA Grant will provide a report to the Senate at next week’s meeting. There will be a PowerPoint presentation and cards to disseminate to divisions.

- D. **Other Committee Reports: None.** President Gordon stated that committees that report to the Senate can report at least once per semester.

## 3. New Business

- A. **Resolution: Request to CCCD Administration for Budget Information - Lee Gordon:** Read the resolution titled “Request to CCCD Administration for Budget Information” with the caveat that if CFE makes the request on behalf of faculty, then this would not go before the Senate because it would be superseded by the Union.

**Resolution:** "Request to CCCD Administration for Budget Information"

Written by OCC Academic Senate3 President Lee Gordon

**Whereas:** The adopted CCCD Budget includes projected spending on positions that are currently vacant.

*Whereas:* There were almost no new full time faculty positions designated for hiring at the end of the last academic year, and The Academic Senate has received indication that there will be no new full-time faculty positions, or almost no new positions, for hiring at the end of the current academic year

*Whereas:* The CCCD had projected a deficit of \$18 million for the 2022-2023 Year, a year in which the actual figures ended in a positive balance.

**Resolved** that The Orange Coast Academic Senate requests the Coast District to provide a pro-forma projection for the current fiscal year and for the following fiscal year, using the assumption that academic positions currently unfilled will remain unfilled unless The Coast District has determined that the academic positions will be filled in the current or following fiscal year and is taking steps to accomplish the hiring of those positions.

- B. Flex Committee Report – Flex Coordinator Allissa Blystone:** Reported on the Flex Committee and what they do. In 2017, OCC adopted the Flexible Calendar program. It has been part of California since the 1970s. It provides paid, dedicated time for staff, instruction, and student improvement plus professional development. In partnership with CFE, the contract has allowed for this to encompass two full days with six hours of Flex required for faculty each day. This is where we come together and build community and learn together. Over the course of the academic year there are twelve paid hours of Flex professional development.

The roles and responsibilities of the Flex Committee are the following: To facilitate and certify Orange Coast College's participation in the California Community College Chancellor's office Flexible Calendar program; to produce, schedule, and plan every semester a campus-wide professional development conference; to recruit and facilitate presenters, perform workshops and general sessions in order to support the mission and vision of the college and to foster community. The Flex Committee is planning to source programming for makeups, as this is a contractual requirement. We are going to collaborate with multiple divisions and departments across campus to allow for all to have a say.

The Flex Coordinator's responsibilities include coordinating, planning, and scheduling Flex activities; chairing the Flex Committee; being an ex-officio member in the PDAC, DEIA, and CRCPI Grant committees; communicating with OCC Faculty regarding Flexible Calendar requirements; contributing new ideas, suggestions, and programs that facilitate OCC's completion of the Flexible Calendar Guidelines; and reporting, recording, and certifying the fulfillment of Flex obligations of each OCC faculty member through a written report submitted annually to the California Community College Chancellor's Office.

Some of the recent accomplishments of the Flex Committee include having the Keynote Speaker Series with Dr. Sandra McGuire; having Flex on Demand, which increases accessibility of the Flex programming and Flex obligation fulfillment; increasing part-time engagement and participation; having consistent attendance that supports community building; having collegewide collaborations such as the Student Research Symposium, program review, etc.; and collaborating with the California Community Colleges Council for Staff Development.

The Flexible calendar guidelines have not been updated since 2017, and a lot has happened since then. The committee is in the process of updating the verbiage and what is included in the guidelines. The committee scheduled two-hour workshop blocks and one-hour general sessions to organize the Flex schedule. The goals for the Flex Committee includes selecting a Flex day theme, sending out a call for proposals, signing

a contract with a guest speaker, inviting posters and workshop creators, confirming sessions and notifying presenters, updating the Portal site, and confirming policies for spring 2024.

In the future, the committee wants to continue the spring Keynote Speaker Series, increase part-time faculty engagement, continue to improve accessibility of Flex, improve reporting and recording of Flex credit hours, foster community within the college, support all Coast employees by providing relevant and interesting programming and professional development, and continue to collaborate across campus to support the mission and vision of the college.

- C. **Garrison Honors Report – Honors Coordinator Lee Gordon:** Presented a Garrison Honors Dedication video presenting all honors societies and providing information on the program and center.

The Garrison Honor Center was named for Tom Garrison, the founder of OCC Honors, as well as the co-founder of the Marine Science Program along with Dennis Kelly. It is the only honors program he is aware of that has its own separate branding, *Garrison Honors Center*, which is home to the OCC Honors program, as well as to sixteen separate honor societies. There is simply no other honors program that has as many honor societies as we do. The center is in the same complex as CLEEO, the Multicultural Center, and the Global Engagement Center. The Garrison Honors Center is one of the largest community college honors programs in California, if not the largest. In addition to offering rigorous instruction and hosting honor societies, another function of Garrison Honors is to help students transfer to selective universities.

OCC Honors contributes to the overall reputation of the brand value of OCC. If we are going to meet our financial challenges, we need to increase the number of out-of-state students who are U.S. residents outside of the State of California, as those residents pay full fare, and the revenue we get from their tuition can be used in ways we think are most important to the college. If we are going to attract out-of-state students, we have to think about what is going to attract them to OCC. The argument is the same as with the international program: OCC has one of the largest community college international programs in the United States. The attraction is that students who apply to transfer to UCLA, after being certified by OCC under the TAP (Transfer Alliance Program) program, have about an 80% chance of acceptance. The out-of-state tuition is lower than out-of-state tuition at a lot of universities in the U.S. and if students do things right in two years, there is good access to UC Berkeley, USC, UCLA, etc.

We need to listen to our honor students, and they are currently doing research on what motivates students to participate in OCC honors courses and programs. We need to do focus groups with OCC honor students and ask them why they chose to come to OCC.

The leadership team of the Honors Program includes the Dean of the Honors Program, John Taylor; the Student Services Specialist, Terry Scarbrough; and five honors counselors, Carol Barnes, Eric Cuellar, Jared Vidal, Linda Bagatourian, and Eileen Tom. One of the important things the counselors do is *transfer certification*. The program that we have with UCLA requires real hands-on effort by honors, including certifying each individual applicant. They have a similar relationship with UCI and other selective programs.

The Honors Student Council, which is broad in its representation and active because of the number of honor societies that we have on campus and the large number of activities that we offer, is part of this, and students Megal Lee and Tila Tran represent the Honors Council. We support the OCC research symposium and in addition to that, we

are long-time members of the Honors Transfer Council of California and we support students to go to the research symposiums in both Southern and Northern California.

We are very proud of the Garrison Fellows, who are twelve students selected by the honors faculty for special recognition. For example, Senator Boogar is the coordinator of the Math Garrison Fellow Program. The math faculty select one student every year for recognition for outstanding performance. On Green Coast Day, the nominating professor introduces the Garrison Fellow for their department and says why they are such an outstanding student. Students remember this for a lifetime.

In addition, the OCC Honors program is the host of OCC's annual environmental event, Green Coast Day. John Fawcett is the coordinator of Green Coast Day and Ashcan Noori-Esfandiari is the student coordinator for Green Coast Day.

We have more honor societies than any community college in California. Ten of the sixteen honor societies have parent organizations that are either national or international groups. Six of the honor societies are unique to OCC. The six OCC honors societies are Eta Eta Omicron, Mu Delta Rho, Omega Psi Sigma, Phi Alpha Mu, Pi Rho Sigma, and Pi Tau Epsilon. The other ten honors societies with national or international chapters include Phi Theta Kappa, Alpha Beta Gamma, Alpha Mu Gamma, Psi Beta, National Technical Honor Society, SALUTE, Alpha Gamma Sigma, Mu Alpha Theta, Sigma Chi Eta, and Sigma Kappa Delta.

John Fawcett and President Lee Gordon are the advisors of the Business Honors Society. This weekend PTK has a leadership conference in San Francisco and is sending a group of students. There are about one hundred TAP students in UCLA.

**Senator Ball:** Agreed with the branding and the idea of getting focused groups, as there is a lot of potential that we can do with the branding. It is important for the body to discuss how restricted and unrestricted money can or will be used, as resident tuition is not restricted to instructional funding. **Senator Kennedy:** Stated that one of the things she loves about the honors students and the program is that it is very alive. And really on top of what the students want and need. There is a lot of interaction. Our Honors Program is excellent.

#### **D. Honors Coordinator MOU and Online Coordinator MOU Review:**

**President Gordon** led the discussion as the Senate reviewed each coordinator MOU individually.

##### **1. Honors Program Coordinator MOU CFE MOUS #22-C04:**

**Senator Kennedy:** Stated that the CCA/CTA union signed an MOU in September 2023, which allows any CCA/CTA part-time faculty to be eligible if part-time applicants are allowed for the position. We heard, and CCA/CTA hasn't gotten back to us, that this could include people who are substitute teachers who don't have their own classes and might be teaching as little as 20 hours a semester. She stated that her division very strongly advocates for full-time faculty in most of these positions.

Now, if there is a need for part-time faculty in this particular position, then it needs to be clarified more just what that means: does this include everyone in that CCA/CTA "net" definition, even if they're a substitute teacher for twenty hours or less a semester, or do we have a standard for that? Is that adequate for somebody for your Honors Coordinator position? **President Gordon:** Asked if Senator Kennedy had a remedy to the language. **Senator Kennedy:** Suggested a minimum of three LHEs for this position to make sure we have faculty who are teaching our honors students. **President Gordon:** Asked if this was a motion. **Motion 2: Senator Kennedy moved that there be a minimum**

**of three LHEs taught per semester for part-time applicants for the Honors Program Coordinator position; seconded.** Discussion followed. **Senator Ball:** Wanted to solicit both unions and asked if a CCA representative was in attendance. **Senator Kennedy:** Stated that the E-Board can't get them to respond to their queries. **Senator Ball:** Wanted to get the organized labor perspective. How do you define the three units? Concurrently taught? Or would it count if they had taught three units in the previous semester?

**President Gordon:** Called for the vote. **Dean John Taylor:** Asked how a part-time faculty member would know if they were teaching three LHEs or more the following semesters of their coordinator tenure? **Motion 3: Senator Baker moved to amend Motion 2, to narrow that a minimum of three LHEs per semester be taught at the time of application for the Honors Program Coordinator position; motion passed.**

**Motion 2, as amended: Approve the Honors Program Coordinator MOU with the added proviso that a minimum of three LHEs be taught the semester of application for part-time applicants for the Honors Program Coordinator position; seconded; motion passed.**

## **2. Faculty Online Coordinator MOU CFE #22 C08:**

**President Gordon:** Asked for discussion on the Faculty Online Coordinator MOU position.

**Motion 4: Senator Kennedy moved that there be a minimum of three LHEs taught per semester at the time of application for part-time applicants for the Faculty Online Coordinator position; seconded;**

**Senator Kennedy:** Asked why in the desirable qualifications there is a stated and primary focus on history, as in "a history of excellent teaching in a distance, learning electronically, moderated learning environment." While this is a desirable quality, equally so is current teaching, and that should be a minimum qualification, as well.

**President Gordon:** Stated that requiring the three LHEs would cover that. **The vote was taken and Motion 4 passed.**

**Motion 5: Senator Boogar moved to approve the Faculty Online Coordinator MOU with the added proviso that a minimum of three LHEs be taught the semester of application for part-time applicants for the Faculty Online Coordinator position; seconded; motion approved.**

- E. District or College Statement - Student Code of Conduct AP/BP 5500 in regard to Artificial Intelligence - Marilyn Kennedy:** Due to lack of time for this agenda item, **President Gordon** asked anyone who had input on this to email it to Senator Kennedy before the BPAP Committee meeting this Friday.

## **4. Adjournment**

**President Gordon** adjourned the meeting at 12:28 p.m.

## **5. Approval of the Minutes: October 24, 2023**

**MINUTES:** First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

<b>Senate Membership &amp; Voting Tally Chart</b>	<b>Motion 1</b>	<b>Motion 2</b>	<b>Motion 3</b>	<b>Motion 4</b>	<b>Motion 5</b>
	Minutes 10/10/23	Honors MOU, with 3 LHEs per semester minimum required for applicant at time of application, per proviso	Honors MOU proposed language amendment	Online MOU proposed language amendment	Online MOU with 3 LHEs per semester minimum required for applicant at time of application, per proviso
Baker, Karen: Math and Sciences Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye
Ball, Jason: Part-Time Senator (2023-2024)	Aye	Aye	Aye	Aye	Aye
Barnes, Carol: Counseling Senator (2021-2024)	Abstain	Aye	Aye	Aye	Aye
Boogar, Tyler: Senator-at-Large (2023-2026)	Abstain	Aye	Aye	Aye	Aye
Budwig, Eric: Technology Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye
Chavez Jimenez, Irving: Senator-at-Large (2021-2024)	Abstain	Aye	Aye	Aye	Aye
Cohen, Eric: Consumer Health Sciences Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye
Connor, Sean: Senator-at-Large (2023-2024)	Absent	Absent	Absent	Absent	Absent
Cuellar, Eric: Senator-at-Large (2021-2024)	Aye	Aye	Aye	Aye	Aye
Della Marna, Jodi: Library & Learning Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye
Drew, Rendell: Vice President, Senator-at-Large (2023-2026)	Aye	Aye	Aye	Aye	Aye
Ely, Cyndee: Parliamentarian, Part-Time Senator (2023-2024)	Aye	Aye	Aye	Aye	Aye
Gordon, Lee: President, Senator-at-Large (2022-2025)	Abstain	Abstain	Abstain	Abstain	Abstain
Holt, Kelly: Senator-at-Large (2023-2026)	Aye	Nay	Aye	Nay	Abstain
Kennedy, Marilyn: Secretary, Lit. & Lang. Senator (2022-2025)	Aye	Aye	Aye	Aye	Aye
Legaspi, Jodie: Athletics and Kinesiology Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye
Naesse, Irene: Senator-at-Large (2023-2026)	Aye	Aye	Aye	Aye	Aye
Neil, Jeanne: Business and Computing Senator (2022-2025)	Aye	Aye	Aye	Aye	Aye
Qubbaj, Sara, Part-Time Senator (2023-2024)	Aye	Aye	Aye	Aye	Aye
Sachs, Loren: Senator-at-Large (2022-2025); 11:34am	Absent	Aye	Aye	Aye	Aye
Sheehan, Katherine (2021-2024); 12:00pm	Absent	Aye	Aye	Aye	Aye
Stanton, Jordan: Social & Beh. Sciences Senator (2022-2025)	Aye	Aye	Aye	Aye	Aye