

# ORANGE COAST COLLEGE

Academic Senate Meeting | December 5, 2023 | 11:30 am - 12:30 pm | Student Union 214/Zoom Link: <https://cccd-edu.zoom.us/j/89711704637>

## Academic Senate Member Attendance

<b>Karen Baker, Math &amp; Sciences</b>	Present	<b>Lee Gordon, at-Large, President</b>	Present
<b>Jason Ball, Part Time Faculty</b>	Absent	<b>Kelly Holt, at-Large</b>	Present
<b>Carol Barnes, Counseling</b>	Present	<b>Marilyn Kennedy, Lit &amp; Lang, PDI Chair, Secretary</b>	Present
<b>Tyler Boogar, at-Large</b>	Present	<b>Jodie Legaspi-Kiaha, Athletics &amp; Kin</b>	Present
<b>Eric Budwig, Technology</b>	Present	<b>Irene Naesse, at-Large</b>	Present
<b>Irving Chavez Jimenez, at-Large</b>	Present	<b>Jeanne Neil, Business &amp; Computing</b>	Absent
<b>Eric Cohen, Consumer &amp; Health Science</b>	Present	<b>Lori Pullman, Curriculum Chair</b>	Present
<b>Sean Connor, at-Large</b>	Absent	<b>Sara Qubbaj, Part Time Faculty</b>	Present
<b>Eric Cuellar, at-Large</b>	Present	<b>Loren Sachs, at-Large</b>	Present
<b>Jodie Della Marna, Library</b>	Present	<b>Katherine Sheehan, Visual &amp; Performing Arts</b>	Present
<b>Rendell Drew, at-Large, Vice President</b>	Present	<b>Jordan Stanton, Social &amp; Beh. Sciences</b>	Present
<b>Cyndee Ely, Part Time Faculty, Parliamentarian</b>	Present	<b>Vacant, ASOCC Student Representative</b>	Vacant

Please see the Voting Tally Chart after these minutes for individual members' votes.

**Guests (Optional & Voluntary Sign-In):** Bob Fey, Stephen Gilbert, and Angelo Esposito.

## 1. Preliminary Matters

- A. **Call to Order:** Vice President Drew called the meeting to order at 11:30 A.M.
- B. **Opportunity for Public Comments:** John Fawcett, Rendell Drew.
- C. **Approval of the Minutes:** Motion 1: Senator Kennedy moved to approve the November 21, 2023, minutes, with minor corrections; motion approved. Motion 2: Senator Kennedy moved to approve the November 28, 2023, minutes, with minor corrections; motion approved.

D. **For the Good of the Order:**

**Senator Cuellar:** Extended an invitation to the International Multicultural Committee meeting later this day at 1 p.m., at the Multicultural Center.

**Senator Legaspi:** Announced that the pickleball tournament last Saturday was very successful. **Senator Della Marna** and her Friends of the Library partner won the silver medal.

## 2. Officer, Senator, & Committee Reports

A. **President and Vice President Reports:**

**President Lee Gordon:** Reported that the Senate will continue to meet next week for a short meeting. The meeting will be to approve the winter intersession pool of committee representatives.

**Vice-President Rendell Drew:** Reported that the deadline to apply for the acting VPI position closed on Monday, December 4, 5 p.m. The Senate received an email from President Suarez stating that in the spring of 2024, there will be an open and full recruitment for the permanent position of the Vice-President of Instruction. During the first two weeks of the semester, they will be asking the senates to identify representatives to serve on the search committee. AP 7120B allows for ten days to identify the representatives after requests have been made. President Suarez wanted to give advance notice to the Senate to find representatives for the search committee.

**B. Diversity, Equity, Inclusiveness and Accessibility (DEIA) Initiatives:**

**Vice-President Drew:** Reported that the ad hoc faculty work group meets on a regular basis.

**Senator Chavez Jimenez:** Senator Cuellar distributed a division presentation verification sheet that the group created as a data tracking tool to make sure that faculty has received the invitation to participate as a presenter, developer, or attendee. The form includes questions about the presentation date, name of the division, whom to contact, etc. The hand cards were distributed in the Senate and were also given to the division offices. Dean Nazarenko, the committee, and division senators will continue to distribute the information to all divisions.

**C. Legislation and Education Regulations: President Gordon** reported that we have talked in the Senate before about the efforts to get a bill through at the state level that would give the community colleges equal access to the universities at the high school fairs. That was an initiative of the Coast District. That legislation was sponsored this year by California Assembly Member Ta at the state level. It is a win for community colleges everywhere. That was the initiative of this District.

**D. Board Policies and Administrative Procedures (BPAP) Committee Report:**

**Marilyn Kennedy:** Reported that the BPAP Committee met last Friday as the last meeting of the semester. They are going to bring back the policy of grading and grading symbols for review as there was professor at one of our sister colleges who discovered two months after semester grades were submitted that a student had cheated on all their assignments; that instructor changed the student's grade to an F. There was no objection from the student because the student had already stated that they had cheated, but it brought up the question about how long after a final grade is submitted that a request to change a grade should be made by a professor or a student. There will be some discussion about that and we want to get faculty feedback. This will be addressed in February, so please talk to your faculty about the timeframe and share their feedback in February.

**BP 4100 Graduation and Requirements for Degrees and Certificates:** This was revised to take language from Title V regarding ways to offer non-credit certification.

**BP4025: Philosophy and Criteria for Associate Degree and General Education:** Revised to update for Title V.

**AP 7120C Faculty Hiring:** This will be discussed under New Business.

**E. Professional Development Advisory Committee (PDAC--Formerly Staff Development):**

**Cyndee Ely:** PDAC met last week and we have a very important announcement regarding part-time faculty: Part-time faculty who participate in one event of Communities of Practice during the spring semester will receive one hour of their Flex obligation credit. Communities of Practice will be changing the schedule a little bit. What

that means is that any of your part-time faculty in your divisions, if the Flex day schedule does not work for them, an alternative is for them to attend two of our Communities of Practice events for two hours of credit; they can come to two and get two hours of Flex credit. This is for the spring semester only to help meet the obligation requirement for part time faculty.

### 3. Unfinished Business

#### A. **Senate Role in Institutional Self Evaluation Report (ISER) Report Preparation:**

**President Gordon:** Informed the Senate that at the last meeting the Institutional Effectiveness faculty and administration talked about the Senate's role in the preparation of the Institutional Self Evaluation Report (ISER). They said that there is a faculty role, and that the Senate is the representative for faculty in this. It is for the Senate to determine how it is going to prepare its portions of the report. We wanted to put it to the whole Senate, so we put it on the agenda, and we have time to discuss it. He asked if anyone had ideas as to how the Senate should prepare for this portion of the ISER.

**Senator Holt:** Mentioned that the idea is to read and dissect the prompts and create a narrative to address them. The ISER is looking for evidence-based responses. What have we implemented? It's a gathering of ideas across all of our divisions. How are we doing this? What data do we have? Where we are with what the prompt is asking us to address? OCC does have a story to tell in terms of academic freedom, asserting faculty purview over equitable outcomes, and so on.

**Senator Naesse:** Asked what the Senate has done in the past on this issue.

**Senator Kennedy:** Suggested that forming an ad hoc committee might be helpful and report to the Senate.

**Senator Sachs:** Stated that in the past there was a form that was filled out annually. It was populated with the evidence requested and showed how that fit into the participatory governance component. For example, this semester we reviewed the IPC Handbook and the Academic Freedom and the Transparency Committee did some work. Then they came back, and they reported. Then that gets disseminated across the other participatory governance committees on campus. He recommended that two members of the Executive Board be a part of this ad hoc committee.

**Motion 3: Senator Boogar moved to approve the formation of an ad hoc committee to work on the ACC ISER which would include two members of the Executive Board and any other additional senators; motion seconded; motion approved.**

### 4. New Business

**President Gordon asked for unanimous consent to swap items A and B under new business in the agenda.**

#### A. **AP 7120C Faculty Hiring and Processes:**

**Senator Kennedy:** Reported that there is no new action from the committee to report, as we are waiting for feedback on the OCC HR issues which are being worked on with **Senator Boogar**, a professor from the English Department, and the **Acting Vice Chancellor of Human Resources (VCHR)**.

**Senator Boogar:** Reported that a few weeks back Senator Kennedy connected the Acting Vice Chancellor of Human Resources (VCHR) with him and a representative from the English Department to discuss some of the concerns that been brought to the

Senate and the BPAP Committee. He is not representing the Senate there, but just having a conversation with the VCHR and the District Director of HR. They went through various concerns that have been shared with the Senate before that they had experienced in recent hiring committees. Part of the issue is the drafting of the job announcement, another part about the experience in the hiring committee, and another part is selecting the person while in the hiring committee. They aired all their grievances. It felt like a productive meeting and they felt engaged, like they were being listened to. There will be a follow-up meeting Monday of next week. They are going to report back after they have had time to process. They will report what things are legally mandated. This is what is being followed. Part of their concern is if the board policy is being followed or are people taking liberties that they should not in HR. There are no specifics to report yet because they have not had that follow-up meeting yet, but that is something that is going on.

**Senator Kennedy:** Stated that everything else in the faculty hiring policy has been gone over for months and is pretty much smoothed out. We have all seen it or talked about it before. She will send out a copy if you want to see it again. What is left is the portion about District policy and OCC HR, and we want to make sure that there are no more adjustments needed in the language in that regard before we move forward. That is where we are right now.

#### **B. Planning for January Waterfront Campus Session (January 25 from 9:30am-1:30pm):**

The Senate discussed some of the items they would like on the Waterfront Retreat agenda:

- An ASCCC guest speaker
- Academic Freedom
- DEIA
- The Senator Handbook
- 10+1
- Accreditation
- The Brown Act
- Canvas and other alternate learning platforms/applications
- Lunch

**Senator Kennedy:** Asked if someone could inquire to see if faculty can get Flex credit for participation in the Waterfront Campus Session in January.

## **5. Adjournment**

**President Gordon** adjourned the meeting at 12:08 p.m.

## **Minutes Approved on December 12, 2023**

**MINUTES:** First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

Senate Membership & Voting Tally Chart	Motion 1 Minutes 11/21/23	Motion 2 Minutes 11/28/23	Motion 3 Ad Hoc Committee
Baker, Karen: Math & Sciences Senator (2023-2026)	Aye	Aye	Aye
Ball, Jason: Part-Time Senator (2023-2024)	Absent	Absent	Absent
Barnes, Carol: Counseling Senator (2021-2024)	Aye	Aye	Aye
Boogar, Tyler: Senator-at-Large (2023-2026)	Aye	Aye	Aye
Budwig, Eric: Technology Senator (2023-2026)	Aye	Aye	Aye
Chavez Jimenez, Irving: Senator-at-Large (2021-2024)	Aye	Aye	Aye
Cohen, Eric: Consumer Health Sciences Senator (2023-2026)	Aye	Aye	Aye
Connor, Sean: Senator-at-Large (2023-2024)	Absent	Absent	Absent
Cuellar, Eric: Senator-at-Large (2021-2024)	Aye	Aye	Aye
Della Marna, Jodi: Library & Learning Senator (2023-2026)	Aye	Aye	Aye
Drew, Rendell: Vice President, Senator-at-Large (2023-2026)	Aye	Aye	Aye
Ely, Cyndee: Parliamentarian, Part-Time Senator (2023-2024)	Aye	Aye	Aye
Gordon, Lee: President, Senator-at-Large (2022-2025)	Abstain	Abstain	Abstain
Holt, Kelly: Senator-at-Large (2023-2026)	Aye	Aye	Aye
Kennedy, Marilyn: Secretary, Lit. & Lang. Senator (2022-2025)	Aye	Aye	Aye
Legaspi, Jodie: Athletics and Kinesiology Senator (2023-2026)	Aye	Aye	Aye
Naesse, Irene: Senator-at-Large (2023-2026)	Aye	Aye	Aye
Neil, Jeanne: Business and Computing Senator (2022-2025)	Absent	Absent	Absent
Qubbaj, Sara, Part-Time Senator (2023-2024)	Aye	Aye	Aye
Sachs, Loren: Senator-at-Large (2022-2025)	Aye	Aye	Aye
Sheehan, Katherine (2021-2024);	Aye	Aye	Aye
Stanton, Jordan: Social & Beh. Sciences Senator (2022-2025)	Aye	Aye	Aye