ORANGE COAST COLLEGE

Academic Senate Meeting |February 18, 2025 | 11:30 am - 12:30 pm | Student Union 214/Zoom Link: https://cccd-edu.zoom.us/j/83950717582

Academic Senate Member Attendance			
Jason Ball, *Part Time Faculty*	Absent	**Jodie Legaspi-Kiaha,** *Athletics & Kinesiology*	Present
Carol Barnes, *Counseling*	Present	**Mike Lannom,** *Curriculum Chair*	Absent
Lauren Becker, *at-Large*	Present	**Kate McCarroll,** *at-Large*	Present
Tyler Boogar, *at-Large, Parliamentarian*	Present	**Irene Naesse,** *at-Large*	Present
Allissa Blystone, *Math & Sciences*	Present	**Jeanne Neil,** *Business & Computing*	Present
Eric Budwig, *Technology*	Present	**Leland Paxton,** *Part Time Faculty*	Present
Jodie Della Marna, *Library*	Present	**Loren Sachs,** *at-Large*	Present
Rendell Drew, *at-Large, President*	Present	**Katherine Sheehan,** *Visual & Performing Arts*	Present
Lily Ei, *ASOCC Student Representative*	Present	**Jordan Stanton,** *Social & Beh. Sciences*	Present
Carly Gonzalez, *at-Large*	Present	**Vacant,** *Part Time Faculty*	Vacant
Lee Gordon, *at-Large, Vice President*	Present	**Vacant,** *at-Large*	Vacant
Marilyn Kennedy, *Lit & Lang, PDI Chair, Secretary*	Present	**Vacant,** *Consumer & Health Science*	Vacant

Please see the Voting Tally Chart after these minutes for individual members' votes.
Guests (Optional & Voluntary Sign-In): No sign ins.

1. Preliminary Matters

A. **Call to Order: President Drew** called the meeting to order at 11:30 A.M. He reported that the Senate Agenda was not posted publicly on the website and therefore no official actions will take place at this meeting.

B. **Public Comments**: Curtis Williams.

C. **Approval of the Minutes:** Tabled until the next meeting to facilitate Brown Act compliance.

D. **For the Good of the Order:**

Senator Kennedy provided a summary of a report from the Foundation of Individual Rights and Expression (FIRE) of a lawsuit it filed on behalf of six California community college professors versus the California Community College system. This was in response to the March 2023, California Community College system changes to its tenure and employee review guidelines requiring "diversity, equity, inclusion and accessibility standards in the evaluation and tenure review of district employees" and that faculty "shall employ teaching, learning and professional practices that reflect DEIA and anti-racist principles" and "promote and incorporate culturally affirming DEIA and anti-racist principles." FIRE stated that when in court "the state chancellor and district quickly disclaimed any intention to use the state guidelines or the district faculty contract to police what professors teach in the classroom or punish them for their criticism of DEI." "As a result of the suit, the state and the district promised a federal judge they won't interfere with academic freedom and free speech rights." Senator Kennedy stated that this is an academic freedom issue for the rights to teach or not teach as per professors' academic freedom. **President Drew** agreed this is an academic freedom issue and would like to take it to the E-board and agendize it for further discussion.

2. Consent Agenda:

President Drew noted that consent agenda items, Faculty Coordinator MOUs & Ethnic Studies Tenure Track would be tabled until next week.   He stated that the Senate received a couple more consent agenda items for next week.

3. Officer, Senator, & Committee Reports

A. **Academic Senate President and Vice President Reports:**

1. **President Drew's Report:**
    Executive Orders and ASCCC: President Drew stated in view of the recent executive orders from the new federal administration, that have raised significant concerns for many, an email communication was sent to all Academic Senate Presidents received from the ASCCC that read: ASCCC is calling on local Senate presidents, faculty leaders, college administrators, to quote, take bold action to uphold our commitments to inclusion, diversity, equity, anti-racism and accessibility. He reported that these are some of the same conversations that have been had on campus with Dr. Suarez, the Security Dept., Dr. Nourimand, and other individuals on campus and that it is good to see these discussions emanating statewide and permeating down to the local levels. Their intent is to create and remain in the space of opportunity and academic freedom and provide the tools to influence policy and practices to sustain inclusivity. Some key actions previously discussed were to know your rights and to educate yourself and others on what the issues are about. Advocate for your students, no one has the right to walk into your classroom, equality driven curriculum, leverage shared governance for institutional change creates safe and inclusive spaces. He acknowledged that these federal policies present some obstacles, but they are communicating at our local levels to tackle these obstacles. Community colleges have always been champions of social justice, equality, and accessibility and the ASCCC urges you to please stay engaged.
    Dr. Suarez addressed the need to keep communication open with students, regarding the new federal administration and their executive orders, if there is a question you can't answer send it her way. Notify students that the District has a FAQ page with information that may help them, and please link it to them when communicating. She shared that there was a letter sent out by the Office of Civil Rights called a Dear Colleague letter regarding the impact on DEI programs and a number of relatable things and reiterated the stance of the California Community College District is to be in compliance with Title 9 along with a case related to California that resulted in Prop 209, which prohibits discrimination. **President Drew** thanked Dr. Suarez and reiterated the need to forward email/communications thru to the right people/channels.

    Accreditation Report: Dr. Sterner addressed the Senate on the status of Institutional Self Evaluation Report for accreditation. She gave an update and relayed that they are still asking for and collecting feedback for the Senate on Standard 4 and that they would like that no later than February 19, 2025.

    PACE Survey: The PACE survey and to please take the time to take it.

    FLEX and AI Presentation: Flex is upcoming, and he hopes people will attend his AI workshop, since it will channel information/concerns faculty are experiencing as well as help to develop a district wide AI policy/procedure. He stated that the goal is to develop a draft of an AI policy/procedure by Spring 2025.

    Senate ASCCC Due and Speakers: Part of the Senate dues paid to the statewide Academic Senate, that the Senate is entitled to guest speakers from the State level. He has a requested a knowledgeable representative from the CCC to speak to the Senate

about developing new statewide AI policies/procedures and to get some clarity on mutually agree and rely primarily really means.

Vice President Gordon: No report.

B. <u>**Union/Bargaining Unit Report – CFE President Rob Schneiderman:**</u>

President Schneiderman said the Governor's budget for community colleges was fairly rosy, tax receipts have come in higher than anticipated. At the Board meeting last month, the Board announced that they have a higher ending balance than they ever imagined. The budget COLA adjustment should be about 2.4 or 2.5%. He wanted to make aware that there was a change to social security, that if you did pay in 40 quarters into social security you won't have an offset. He said that in light of their PPO administrator, Health Now, not doing such a good job, that they are looking for a new one and will have presentations from different administrators over the next couple of meetings.

C. <u>**District Board Policies and Administrative Procedures Committee (BPAP): Senator Kennedy**</u>:

Senator Kennedy provided the following updates to policies:

AP 4050 Articulation: Added updates with the Education Code reference numbers.

AP 5030 Fees: Added a subscription fee for Competency Based Education at Coastline, raised parking fees from $40.00 to $45.00, raised health service fees from $26.00 to $27.00.

AP 5130 Financial Aid: Added that Competency Based students making satisfactory progress are eligible to get a Pell or Dream Act grant even if they get private or public scholarships as long as those funds don't exceed the cost of attendance. This was done to clarify our policy as some districts were not doing this correctly.

4. Unfinished Business

A. <u>**AP 2510 Chancellor Whitney Yamamura (Guest Speaker, 15 minutes:**</u> Tabled.

5. New Business

A. <u>**AI impact on Student Conduct – Student Conduct Office Steve Rickard and Dean of Students Derek Vergara):**</u>

Dean Vergara gave an update on what the Dean of Students Office has been dealing with regarding academic dishonesty and more specifically issues with AI. The Office follows **BP/AP 5500 Student Code of Conduct**, appendix B, the code of conduct for academic dishonesty, which is broken into two areas: plagiarism and cheating. AI falls into both areas. He shared the data the office has composed since 2017 showing the significant rise in number of reported incidents of cheating/plagiarism. He also discussed how the process impacts students and faculty and what happens when a report is made as per due process.

Academic Misconduct Data Overtime

(Source: Maxient, Dean of Students Office)

ACADEMIC MISCONDUCT CONDUCT CASES PER MONTH (by Count of Unique SIDs)	AY 2016-2017	AY 2017-2018	AY 2018-2019	AY 2019-2020	AY 2020-2021	AY 2021-2022	AY 2022-2023	AY 2023-2024	AY 2024-2025
July		5	1	3	5	7	11	8	3
August		1	5	1	3	13	0	3	6
September		4	7	11	40	22	7	15	55
October		13	6	24	23	32	21	21	70
November		17	16	14	30	27	16	25	65
December		17	30	28	49	16	19	35	82
January		0	2	5	1	0	4	0	1
February		3	13	14	16	7	10	22	
March		7	11	13	30	24	50	50	
April		20	23	15	24	23	47	37	
May		33	14	34	53	41	31	66	
June		0	2	1	6	1	16	8	
TOTAL	0	120	130	163	280	213	232	290	282

He stated that some professors handle academic dishonesty in the classroom, but we have a district policy to follow with regards to it. Faculty have the rights and responsibilities as well as students with regards to due process. But we understand that you, as faculty, are in charge of your classroom. You have a say, a large say in it. What we do is that we try to ensure a due process for students as much as we can. We've worked very closely with faculty, especially those reports that come through Turnitin.com or any type of AI detector. What does a 50% in Turnitin.com mean in terms of a threshold of academic dishonesty? It really is for you to decide what that threshold is. So that is what we utilize in terms of criteria and in terms of responsibility, whether students are *responsible* or not *responsible*.

President Drew: When you get a student who's been reported to you because they were using AI in the class, how do you comport that with a violation of academic dishonesty versus utilization of AI to expand their educational out view and their projects, especially when there's no set of procedures or policy within the District? How do you make the difference between an academic dishonesty violation versus an AI violation? **Dean Vergara:** Great question. We try to educate, and that is what Steve especially spends a lot of time with our students on, educating our students about what plagiarism is. If it's not your idea, then it's not cited, then this is what it is.

Steve Rickard explained that when he meets with students, he gets the information from the faculty, and the more information he can get, the better he can understand students and where they're coming from, give them an opportunity to share their perspective, and for him to educate them. A lot of students are maybe unwittingly using AI with Grammarly, Google Translate, or other types of things that are getting them flagged. Some of them probably know they're not supposed to, because I know a lot of faculty are getting more precise about what they'll allow, what they won't allow. It's helping students understand what they're allowed to do, what they're allowed to do in partnership with the faculty. He looks over the evidence, reaches out to the faculty, has some conversations, negotiations, and goes from there.

Senator Kennedy inquired about the incidence of reporting academic dishonesty in part time faculty vs. full time faculty. **Steve Rickard** replied that it is mostly full timers who report these incidents but for the Dean of Students office the importance relies on the reporting, because they can track the behavior over time and compile data to see the if the same students are committing misconduct over and over, and hold them accountable for their behavior.

B. **OER ZTC Grant: OER Coordinator Melissa Broox:**

Coordinator Broox relayed that the state released $200,000 to community colleges to secure one ZTC pathway. A ZTC pathway is a degree or certificate that students can complete without having to pay for a textbook or homework. In March, the state is releasing an additional $320,000 to secure two additional ZTC pathways, which must be secured by Fall 2027. She is confident that OCC can create the additional pathways with the received $520,000. There are two types of OER stipends available to help faculty get paid while creating ZTC courses or assisting with workshops. She updated that OCC will be collecting ZTC data thru the bookstore and the bookstore will provide the data directly to the scheduler. She relayed that currently the anticipated savings per student using ZTC is $2600.

Senator Naesse inquired about any updates regarding identifying low cost vs. no cost courses in the course schedule. **Coordinator Broox** responded that they are implementing a symbol on the schedule soon to indicate low cost, which is set at $40 or below, and if your course materials are marked as low textbook cost they will get folded into the larger XP 12 system, which is about identifying the specific costs of differing courses. The bookstore would be handling that as well and referred to Vice President Giblin who stated that the District is in the process of incorporating the marking system, but it won't be ready until Spring 2026. She also stated that the compensation is not the same for low cost because the funds are very explicitly for ZTC pathways.

C. **Campus Parking: Jim Rudy:** Tabled.

D. **District Internal Auditor: Rachel Snell:**

Auditor Snell reviewed her last Senate visit in November, regarding the audit process, auditing standards, and at that time there were still some outstanding questions.

Internal audit has an audit plan that is ratified by the Board each year, and that plan is created by the Internal Auditor, who contacts chancellors, cabinets, various directors, program areas, anyone who has ideas for what they think could be the most value added. Those ideas are collected, and then they determine how much time the internal auditing has in that year and what's a doable audit plan.

There are processes that are followed: scheduled meetings, conversations with people, evidence gathering, identification of necessary state regulations, board policies, administrative procedures, department or program practices, a handbook, flow chart, etc. Once that evidence is gathered, they have meetings with the program team that may include the Vice Presidents on both the academic side and the fiscal side. Then they issue a report. Those reports go through the campus folks up to the college president. Then it goes to the Chancellor, then the Audit and Budget Committee, and then the Board of Trustees.

Our audit standards have changed pretty significantly. There is some clarification on what we're calling *documentation*, what we're calling *governance*, what we're calling *independence and objectivity*. But the biggest struggle right now is they've changed all the chapter numbering.

VP Gordon: As President Suarez mentioned, over the weekend the Office of Civil Rights, the Department of Education issued a Dear Colleague letter, and it is sweeping in its scope. All higher educational institutions, including this one, irrespective of old laws, are going to have to reevaluate what they're doing. And I'm wondering mechanically

how this is handled at District level. Is that internal audit? Will you be doing that, or will that be done elsewhere? **Auditor Snell:** I suspect that the District Executive team will be reviewing those changes first and trying to identify where to prioritize time and attention. Keep in mind some of this may be litigated, so there may be things where we start, and then there's a stay. We really don't know because things are happening so fast. However, if anyone up through Chancellor's Cabinet says we're having a struggle in this area, we need some specific time and attention to it, I'm happy to take on that work when requested to do so by the executive team.

President Drew: When do you bring in outside auditors? **Auditor Snell:** So right now, our only external auditor is related to finance, and that's required. If somebody asks me to do an audit on AI and there are IT technical things that are happening in the background that would probably require some kind of cyber security specialty, at that point I would go back to the Chancellor and Marlene Drinkwine and say, We need to do this work. I might need some external sources. What we do try to do here at Coast District, and it's a practice I implemented over ten years ago, is if there's somebody who we can use that we already have, as we know Coastline has an excellently rated cyber security program, we already have a contact or connection there. We would try to use somebody within our network first, especially for cost purposes. We always try to use internal resources, as we know our stuff in theory better than others would.

Senator Neil: Prior, we were talking about Board Policy 6400 las fall, and I seem to get the impression that there might be some changes there. Has anything happened with 6400 since we've seen you last time? **Auditor Snell:** No, it's my understanding it's still under review.

President Drew: Could you tell us what BP 6400 is? **Auditor Snell:** BP 6400 is related to audits. There is a paragraph or two related to the external audit, and the bulk of the language is related to internal audit. The policy has gone through the traditional channels. I provided my feedback to Dr. Serban. She put it on the agenda. The committee had time to look at it, and once it went outside the committee process, it was under review. That's kind of where it's at, and mostly the administrative procedure, as lengthy as it is, is because the audit standards require that I have what they call an *audit charter*. It basically spells out that *thou shalt be independent and objective*, and what that means, *thou shalt have organizational independence*. And what does that mean? *These are the types of projects you will do*. And what do those mean? *The language somewhat changed as the new standards change.* Finally, I use the Institute of Internal Auditors template for what that public audit charter should look like. So that's sort of where the bulk of those changes are.

President Drew: Thanked Auditor Snell. He then opened up the meeting for general questions or future agenda items.

Senator Kennedy: With the AI situation and student conduct, one of the things I would like to see agendized or discussed more in the Senate is the idea that when somebody repeatedly violates the policy in a single course, what is the procedure? For example, I have a colleague in my division who has reported the same person so far this semester four times, and last semester another student nine times. There needs to be some kind of definition of what is, *repeat behavior*, and then the discipline changes. I'm not sure how that's delineated.

Senator Naesse: Stated that she had a situation like that last semester and was advised by Steve Rickard that if she had a repeat offender in her class that she should follow whatever the procedure is in her syllabus. This semester she has a *three strikes rule*, and she is dropping students for non-participation because in her class using AI means that

you're not doing the work that she's assigned you because she uses this work for assessment, and she can't assess you putting a prompt into a language algorithm. She also agrees that there needs to be something more definitive at the student conduct level.

6. Adjournment

President Drew adjourned the meeting at 12:25 p.m.

Minutes: Approved February 25, 2025

MINUTES: First draft written by Senate Staff Support. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

Senators & Voting Tally Chart	No action items this week			
Ball, Jason: Part-Time Senator (2024-2025);				
Barnes, Carol: Counseling Senator (2024-2027)				
Becker, Lauren: Senator at-Large (2024-2027)				
Blystone, Allissa: Math & Sciences Senator (2023-2026)				
Boogar, Tyler: Senator at Large (202302026)				
Budwig, Eric: Technology Senator (2023-2026)				
Della Marna, Jodi: Library & Learning Senator (2023-2026)				
Drew, Rendell: President, Senator-at-Large (2023-2026)				
Carly Gonzalez: Senator at-Large (2024-2027)				
Gordon, Lee: Vice President, Senator-at-Large (2022-2025)				
Kennedy, Marilyn: Secretary, Lit. & Lang. Senator (2022-2025)				
Legaspi, Jodie: Athletics and Kinesiology Senator (2023-2026)				
McCarroll, Kate: Senator-at-Large (2024-2027)				
Naesse, Irene: Senator-at-Large (2023-2026)				
Neil, Jeanne: Business and Computing Senator (2022-2025)				
Paxton, Leland: Part-Time Senator (2024-2025)				
Sachs, Loren: Senator-at-Large (2022-2025)				
Sheehan, Katherine (2024-2027)				
Stanton, Jordan: Social & Beh. Sciences Senator (2022-2025)				
Vacant: Senator-at-Large (2023-2026)				
Vacant, Part-Time Senator (2024-2025)				
Vacant: Consumer Health Sciences Senator (2023-2026)				