



# OCC Academic Senate Executive Board Meeting Minutes

Tuesday, April 15, 2025, 11:05-11:30 AM, College Center 227 & Zoom

*Minutes Approved on April 22, 2025*

**E-Board Members in Attendance:** Parliamentarian Tyler Boogar, Secretary and PDI Chair Marilyn Kennedy, Curriculum Chair Mike Lannom

**E-Board Members Absent:** President Rendell Drew, Vice President Lee Gordon

**Guests:** Irene Naesse.

## **I. Preliminary Matters**

*(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)*

- A. Call to Order: Parliamentarian Boogar** called the meeting to order at 11:06 a.m. Because both the President and Vice-President were at a conference honoring OCC Alumni Sylvia Mendez, there was no quorum; there were no action items at the meeting.
- B. Public Comments:** None.
- C. Approval of the Minutes:** **Secretary Kennedy** stated that due to the lack of a quorum she would bring back the minutes next week for approval.
- D. Executive Board Member Reports:** **Secretary Kennedy** reported that the Academic Standards Committee met and created a draft of AI Guidelines, which she will send to the E-Board and **Transparency Committee Chair Irene Naesse**. **The E-Board** discussed the upcoming elections and the elections process for division senators. It was agreed that a past process would be followed, where the Senate staff or the division representative would contact the respective dean and have them send out an announcement to the division informing of the expiration of term at the end of the spring semester, clarifying if the current senator will or will not be seeking another term, and that anyone who wishes to run to submit their name to the dean. If there is more than one name, then the division dean will conduct an election. If there is only one name, that name will be forwarded to the Senate as the division senator.

## **II. Discussion of Upcoming Agenda Items**

- A. Future Meeting Agendas: April 22:** AI survey presentation, 10 + 1 Issues per the Early Childhood Development curriculum and the Children's Center, ISER endorsement, BPAP report. **Future Agendas:** faculty hiring policy updates
- B. Consent Calendar Items:** A call will be sent out for the PDI Alternative Methods subcommittee. PDI Chair Marilyn Kennedy stated she sent the call out language to the Senate Support Staff.

## **III. Adjournment:**

**Parliamentarian Boogar** adjourned the meeting at 11:25 a.m.