



OCC Academic Senate Special Executive Board Meeting Minutes

Wednesday, May 7, 2025, 3:30-4:30 PM, College Center 227 & Zoom

Minutes Approved May 20, 2025

E-Board Members in Attendance: Parliamentarian Tyler Boogar, President Rendell Drew, Vice President Lee Gordon, Secretary and PDI Chair Marilyn Kennedy.

E-Board Members Absent: Curriculum Chair Mike Lannom

Guests: Irene Naesse.

I. Preliminary Matters

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

- A. Call to Order:** President Drew called the meeting to order at 3:35 PM.
- B. Public Comments:** None.
- C. Executive Board member Reports:** None.

II. Discussion of Upcoming Agenda Items

- A. Future Meeting Agendas: May 13: Updated Curriculum Handbook,** Faculty Hiring Policy updates; AP 3903 Safe, Responsible, and Ethical Use of Artificial Intelligence. **Future Agendas:** Program of Study, Plenary Report, Faculty House , Executive Order on Accreditation

III. Business

- A. Review of Academic Senate Bylaws:** The E-Board reviewed specific parts of the bylaws that needed essential updating: Article 1, sections 3, 4, and 5, and Article VI. for the tiered, traditional timelines for senator elections; Article II, Section 1.e. adding the CCCD Internal Audit Director to the AS Secretary minutes mailing list; Article IV, Section 2, extending the time the Executive Board can act for the Senate when school is not in sessions to bridge the time of the last Senate meeting of the semester to the official end of the semester; Article IV, Section 1.f. adding the Parliamentarian in the list of succession (after the Vice-President) for acting as the President when the President and Vice-President are absent. Throughout the document, the double pronouns *he/she* will be replaced with *their* as a singular, now-accepted pronoun.

Adjournment:

President Drew adjourned the meeting at 4:25 PM.