



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, May 6, 2025, 11:05-11:30 AM, College Center 227 & Zoom

Minutes Approved on May 13, 2025

E-Board Members in Attendance: Parliamentarian Tyler Boogar, President Rendell Drew, Vice President Lee Gordon, Secretary and PDI Chair Marilyn Kennedy.

E-Board Members Absent: Curriculum Chair Mike Lannom

Guests: Irene Naesse.

I. Preliminary Matters

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

A. **Call to Order:** President Drew called the meeting to order at 11:05 a.m.

B. **Public Comments:** None.

C. **Approval of the Minutes:** *Motion 1: Secretary Kennedy moved to approve the April 29, 2025, minutes; approved.*

D. **Executive Board member Reports:** Transparency Committee Chair Irene Naesse reported to the E-Board that the Transparency Committee will have a report ready in the fall.

II. Discussion of Upcoming Agenda Items

A. **Future Meeting Agendas:** May 13: Updated Curriculum Handbook, Faculty Hiring Policy updates; AP 3903 Safe, Responsible, and Ethical Use of Artificial Intelligence. **Future Agendas:** Plenary Report, Faculty House , Executive Order on Accreditation

B. Consent Calendar Items:

1. **PDI Chair Kennedy** requested that the first two volunteer names drawn from last week's draw for the PDI Alternative Methods Subcommittee be placed on the Consent Agenda for next week: Kevin O'Hara and Marelly Cervantes; Alternate: Eric Forssell.
2. **MOUs on May 6 Senate Agenda:** The E-Board discussed that the MOUs with language already approved at the April 29, 2025, Senate meeting, did not need to be re-approved or placed on the current Senate Consent Agenda. The E-Board will follow up to ensure that the appropriate language in the MOUs is used.
3. **Draw for Tenure Track Committees for Outside of the Discipline:**
Chemistry: Alan Lovegreen; Alternate: Glynis Hoffman
Counseling 50/50 and Allied Health: Felicia Coco; Alternate: Glynis Hoffman
Culinary Arts: Karen Plum; Alternate: Meredith Montagne
Medical Sonography: Mariana Voicu; Alternate: Hatice Aydin
Ethnic Studies: Lauren Becker; Alternate: Glynis Hoffman
4. **Academic Senate Budget Review:** The E-Board discussed if there is enough in the budget for travel beyond one or two officers attending plenaries. **PDI Chair Kennedy** mentioned that some could use PDI funds to travel, if necessary.

III. Adjournment:

President Drew adjourned the meeting at 11:30 a.m.