



OCC Academic Senate Executive Board Meeting Minutes

Tuesday, October 15, 2024, 12:30-1:30 PM, College Center 227 & Zoom

Minutes approved on October 22, 2024

E-Board Members in Attendance: President Rendell Drew, Vice-President Lee Gordon, PDI Chair and Secretary Marilyn Kennedy, Curriculum Chair and Parliamentarian Lori Pullman

E-Board Members Absent: None.

Guests: Anna Hanlon, Irene Naesse.

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

I. Preliminary Matters

- A. **Call to Order:** **President Drew** called the meeting to order at 12:34 p.m.
- B. **Public Comments:** None.
- C. **Approval of the Minutes:** **Motion 1: Secretary Kennedy moved to approve the October 8, 2024, minutes, with minor revision; approved.**
- D. **Executive Board Member Reports:** **PDI Chair Marilyn Kennedy** reported that there was a District Zoom meeting of PDI/IPD Chairs, college support staff, and District Accounting. The District is working on streamlining some processes. They will meet again in about two weeks and Chair Kennedy will follow up with a fuller report after that. **Secretary Kennedy** stated that there have been ongoing concerns and requests from faculty in her division to receive notification of state-level curriculum work groups in time for them to join the groups. **Curriculum Chair Lori Pullman** said that she will send an email to the deans and chairs if she receives those emails. She will also seek out information on the originator of the groups and share that email with the E-Board, so faculty can check for themselves, as well. **Professor Anna Hanlon** stated that when she receives them, she forwards them to the division deans. **President Drew and the E-Board** discussed the IPC Handbook changes, and President Drew said that he would work with IPC and respectfully request that the "in person" language be removed.

II. Discussion of Upcoming Agenda Items

- A. **Future Meeting Senate Agendas: Oct.15:** OAB, IPC Handbook with changes in language, Regular Substantive Interaction (RSI), Faculty House.
- B. **Consent Calendar Items:** **The E-Board** reviewed the three volunteers who submitted statements for the following three committees (one for each committee) and determined that they had met the requirements: Therefore, the following faculty volunteer names were approved to move forward to the Senate Consent Agenda:
 - 1. **Online Advisory Board:** Melissa Barrios
 - 2. **Accreditation Coordinating Committee:** Charlene Reed
 - 3. **College Technology:** Laura Reese

III. Adjournment: President Drew adjourned the meeting at 1:00 p.m.