

ORANGE COAST COLLEGE

Academic Senate Meeting | December 3, 2024 | 11:30 am - 12:30 pm | Student Union 214/Zoom Link: <https://cccd-edu.zoom.us/j/83950717582>

Academic Senate Member Attendance

Jason Ball, <i>Part Time Faculty</i>	Present	Kate McCarroll, <i>at-Large</i>	Present
Carol Barnes, <i>Counseling</i>	Present	Irene Naesse, <i>at-Large</i>	Present
Lauren Becker, <i>at-Large</i>	Present	Jeanne Neil, <i>Business & Computing</i>	Absent
Allissa Blystone, <i>Math & Sciences</i>	Present	Leland Paxton, <i>Part Time Faculty</i>	Present
Eric Budwig, <i>Technology</i>	Present	Loren Sachs, <i>at-Large</i>	Present
Jodie Della Marna, <i>Library</i>	Present	Katherine Sheehan, <i>Visual & Performing Arts</i>	Absent
Rendell Drew, <i>at-Large, President</i>	Present	Jordan Stanton, <i>Social & Beh. Sciences</i>	Present
Carly Gonzalez, <i>at-Large</i>	Present	Lily Ei, <i>ASOCC Student Representative</i>	Present
Lee Gordon, <i>at-Large, Vice President</i>	Present	Vacant, <i>Parliamentarian</i>	Vacant
Marilyn Kennedy, <i>Lit & Lang, PDI Chair, Secretary</i>	Present	Vacant, <i>at-Large</i>	Vacant
Jodie Legaspi-Kiaha, <i>Athletics & Kinesiology</i>	Present	Vacant, <i>Part Time Faculty</i>	Vacant
Vesna Marcina, <i>at-Large</i>	Present	Vacant, <i>Consumer & Health Science</i>	Vacant

Please see the Voting Tally Chart after these minutes for individual members' votes.

Guests (Optional & Voluntary Sign-In): Laura Behr, Renee De Long, Sheri Sterner, Anna Hanlon, Barbara Cooper, Maryann Watson, Jeanette Grimm, and Andreea Serban.

1. Preliminary Matters

- A. **Call to Order: President Drew** called the meeting to order at 11:30 A.M.
- B. **Public Comments:** Rendell Drew, Lauren Becker, and Rene De Long.
- C. **Approval of the Minutes: Secretary Kennedy** reported that the minutes will be available next week as they are not available yet due to the Thanksgiving Holiday weekend for staff and faculty.
- D. **For the Good of the Order:**

Senator Blystone: The call for Flex proposals is now open for the spring 2025 Flex Day. The theme will be "Reimagining Equity and Education." The Flex Committee has secured some excellent keynote speakers and looks forward to sharing more details as the program is finalized. Additionally, Senator Blystone highlighted two ongoing collaborations with the Comprehensive Program Review and the Academic Senate to ensure these efforts are presented through workshops during Flex Day. A hybrid option for proposals is also available, with details being worked out. Senator Blystone requested more submissions for the Flex On Demand program. Anyone who has conducted work in their classroom, lab, or area of expertise is encouraged to submit 30–45-minute presentations for inclusion in the program.

2. Consent Agenda:

A. Winter Pool for Senate Committee Appointments:

Jamie Hitchings	Full-Time Faculty	Film & Television
Dario Resendiz	Part-Time Faculty	Counseling
Devyn Hartnett	Part-Time Faculty	Communication Studies
Megan Blash	Part-Time Faculty	Political Science
Sonia Avetisian	Full-Time Faculty	Mathematics
Stephanie Lemus	Part-Time Faculty	Social and Behavioral sciences – Ethnic Studies
Paras Nanavati	Part-Time Faculty	Technology (Architecture)
Ann Marie Williams	Part-Time Faculty	Political Science
Michelle Livote	Part-Time Faculty	ESL
Emma Spies	Part-Time Faculty	Literature and Languages
David Giordano	Part-Time Faculty	Computer Science

Motion 1: Vice President Gordon moved to approve Item A of the Consent Agenda; motion seconded; motion approved.

B. OCC Institutional Effectiveness Coordinators CFE MOU 23-C01 - 1 semester:

Motion 2: Senator Carly Gonzalez moved to approve Item B of the consent agenda; motion seconded; motion approved.

3. Officer, Senator, & Committee Reports

A. Academic Senate President and Vice President Reports:

1. **President Rendell Drew:**

Past and Future Guests: He shared that last week, the Academic Senate welcomed two guests. The first was **Rachel Snell**, the District Independent Auditor, who provided an overview of her background, role, and responsibilities. She clearly outlined her duties as the auditor, and the senate expressed interest in having her return for future meetings.

The second guest was **Damien Jordan**, the President of the Golden West College Academic Senate. He briefly discussed a GWC Senate resolution passed on October 22, 2024, to support the Coast Federation of Educators in advocating for parity in lecture and lab pay across the District. This resolution addresses the issue of equal pay for equal work for all faculty members, regardless of their college, as the State reimburses colleges equally for lab and lecture courses. President Damien Jordan has reached out to President Drew, as well as the Academic Senate President from Coastline College to garner support for this resolution. President Drew believes it is important to address this district-wide issue and is considering whether the Senate should support or create a similar resolution at OCC.

In addition, President Drew emphasized the importance of continuing to invite guests to address the Senate, either in person or via Zoom. The Executive Board is open to suggestions for future guests and encourages members to email their recommendations.

Faculty House Renovation: President Drew provided an update on the Faculty House renovation, as it has been recently painted and is undergoing significant improvements. A walkthrough with Dr. Pagel and District technicians identified areas for renovation, including new flooring, walls, and a revamped kitchenette. The renovation will include an updated A/V system to better accommodate meetings. The target completion date for these renovations, including the A/V installation, is Fall 2025 or sooner. President Drew thanked Dr. Suarez, Rich Pagel, and the administration for their support in making this project possible. President Drew emphasized the importance of preserving the Faculty House, as it provides valuable meeting space and resources for faculty. The renovation is a step toward ensuring that the Faculty House remains a functional and welcoming space for the OCC community. **Senator Sachs:** Added that many may not be aware that the Faculty House also includes an office specifically designated for the Academic Senate President to conduct Senate business. He emphasized that having this dedicated space for meetings is something that may not be fully appreciated by everyone. **Senator Becker:** Expressed her opposition to painting over the natural wood in the Faculty House. She highlighted that the Faculty House is one of the few remaining buildings on campus from the original construction of the college, still reflecting mid-century design ideals. While she acknowledged the need to upgrade the technology and address issues such as the flooring and bathroom, she emphasized the importance of preserving the building's historical integrity. She stated that, even with necessary updates, the original features, like the wood, should be maintained to honor the building's history and beauty. **Vice President Gordon:** Asked **VP Rich Pagel** if the Faculty House was a Richard Neutra design. **VP Rich Pagel:** Clarified that the Faculty House is not a Neutra building, but it does have historical significance. He explained that it was designed by students and was provided to the faculty in 1956. He said that there is a way to refurbish the wood paneling and wood finishes in the Faculty House, suggesting that a compromise could be reached to preserve the original elements. He acknowledged that the building has been vacant since the pandemic and has not been used much since then. However, he noted that the space is in good condition and does not have any unpleasant odors. VP Pagel emphasized that the technology needs to be updated first. When the issue was presented to the President's Cabinet, the priority was to focus on upgrading the technology to ensure the space can be used for meetings. Afterward, attention would shift to updating the furniture, flooring, and wall coverings. **Senator Kennedy:** Expressed support for Senator Becker's concerns for preserving the mid-century modern and historical elements of the Faculty House, which would not include painting over natural materials like wood, brick, and stone, as these were integral elements of that design. She also inquired about the whereabouts of Academic Senate President Emeritus Arismendi Pardi's fedora, used for committee appointment drawing purposes.

Meeting Agenda: **President Drew** reviewed the rest of the meeting agenda and noted that today's meeting included a report on the CRCPI grant, which stands for the Culturally Responsive Curriculum and Pedagogy Initiative. Professor Barbara Cooper presented on this and discussed the work of the Ad Hoc workgroup that was approved by the Senate a couple of semesters ago. Additionally, President Drew mentioned that the agenda includes a discussion on the new mission statement for the Multicultural Center, which has now been completed. Lastly, he reported that he received the updated flyer about the film *Israelism: The Awakening of Young American Jews* from Professor Flavia Ruzi. The screening has been rescheduled to Wednesday, December 4,

at 5:30 p.m. The venue changed from the IMC to the Forum at the request of the faculty coordinators.

2. **Vice President Lee Gordon:** No report.

B. Union/Bargaining Unit Report – CFE President Rob Schneiderman:

President Schneiderman clarified that the Faculty House has been mostly vacant since the pandemic on the Senate side, but the portion with the Union Office has been in use by the CFE union.

He also wished everyone a good Thanksgiving with their families.

He reported that intersession starts on January 2nd, and to fit in sixteen weeks of instruction, the semester will extend past Memorial Day, ending the Friday after the holiday. This extended schedule is necessary to accommodate four weeks for intersession. Additionally, the semester starts on January 31st to ensure faculty receive their paychecks in January. As a result, this year's spring schedule will be different than usual.

He mentioned the ongoing request for proposals (RFP) for a new administrator for the health benefits program, as many employees have faced issues with the current administrator. The District-Wide Health Benefits Committee is seeking proposals, with the goal of having a new administrator in place by fall.

Finally, CFE President Rob Schneiderman shared that all three colleges in the district received approximately \$950,000 for curriculum realignment over the next three years. He emphasized that this funding should be directed toward faculty, as they are the ones doing the work to update the curriculum. He urged the Senate to discuss how the funds are allocated, to avoid waste and ensure that the money benefits the faculty directly.

Senator Lauren Becker asked for clarification, requesting confirmation that if faculty teach on Fridays, the first day of instruction will be January 31st, and students will not attend classes until that Friday. **Vice Chancellor Andreea Serban:** Explained that as CFE President Rob Schneiderman noted, to ensure faculty are paid in January, an instructional day must be scheduled in January. Given the need for a four-week intersession, which prevents the semester from being too compressed, the first class meeting for Friday classes will be on January 31st. Additionally, the 2025-2026 academic calendar will also extend past Memorial Day due to similar scheduling constraints and the requirement for a four-week intersession. However, the 2026-2027 calendar will return to a more typical schedule. **Senator Marilyn Kennedy** inquired about CFE President Rob Schneiderman's statement about the curriculum realignment, asking if the funds could be used for faculty curriculum work and for the chair position. **President Schneiderman:** Stated that he is not familiar with the specific rules, as there are two or three different funding sources. He mentioned that Vice Chancellor Serban may know the guidelines. While increasing the chair stipends is a great idea, it would require negotiation. He expressed openness to the suggestion. **Vice Chancellor Serban** stated that part of the work involves significant programmatic and reporting changes, which are not related to faculty. This is a large amount of work, primarily on the administrative side. Some of the funds will be used to pay overtime for classified staff, as there is a tight timeline and many tasks to complete that do not involve curriculum development. Beyond this, the decision will be up to each college. She suggested having a conversation with the OCC Vice President of Instruction Dr. Giblin. **CFE President Rob Schneiderman:** Stated that Senator Lauren Becker's point about Friday classes is not insignificant. He ran the schedule while Vice Chancellor Serban was speaking and found that there are 118 Friday-only classes at OCC, so it is not an insignificant issue. **Senator Carly Gonzalez:**

Pointed out that Memorial Day 2025 was not listed as a holiday on the 2024-2025 Academic Calendar presented. **Vice Chancellor Serban:** Stated that they will post the version that lists Memorial Day on the calendar.

C. Diversity, Equity, Inclusion, and Accessibility (DEIA) Initiative:

President Drew: Stated that last year, OCC received the Culturally Responsive Curriculum and Pedagogy Initiative (CRCPI) grant from the Chancellor's office, totaling just \$14 shy of \$300,000. Following the grant's receipt, the Academic Senate formed an ad hoc work group to implement and oversee its requirements. The group included former faculty senators Dr. Jessica Alabi, Eric Cuellar, Irving Chavez Jimenez, himself, as well as Professor Barbara Cooper. The first year of the grant's implementation was a success. Today, the Senate is being updated on the progress as the college moves into the second phase, which includes Level 2 stipends. President Drew invited Professor Cooper to share additional details regarding the status and upcoming stipends.

Professor Cooper: Stated that last year, the committee was successful in completing nine seminars. In the spring semester, 111 unique faculty members participated, with a total of 286 attendees. Of these, 272 completed the Level 1 requirements. Achieving this milestone required some accounting assistance from VPI Administrative Assistant Jeanette Grimm.

With Level 1 completed, the focus has now shifted to Level 2. For Level 2, faculty are required to submit how they have implemented or plan to implement the concepts from the seminars in their syllabi, course outlines, or other campus activities. A letter to the ad hoc committee will be finalized, and any feedback is welcome.

Additionally, Institutional Effectiveness is conducting a class climate survey to help report the outcomes of the grant, incorporating feedback from all faculty attendees. The goal for this semester is to complete Level 2, where faculty will provide information on their implementation of the learning. Stipends for Level 2 will be paid by the end of the spring semester, marking the close of the grant. A detailed report on each seminar, including outcomes, is available on the second page of the document.

President Drew: Highlighted the seminars mentioned by Professor Barbara Cooper and noted that the letter will be sent soon to those who participated in Level 1. He commended Professor Cooper for her excellent work as a member of the ad hoc work group, particularly in managing records, statistics, and attendance. To allow enough time for faculty to complete the Level 2 requirements, including filling out the survey and submitting proposals, a suggested timeline will be set. While participation during intersession is not mandatory, faculty can choose to submit their Level 2 proposals early, prior to the deadline of January 21, 2025. Alternatively, they can wait until the beginning of the spring semester to submit their proposals. An online submission link will be provided in the letter for easy access.

Regarding stipends, all payments will be processed and paid at the same time toward the end of the semester. President Drew expressed his initial skepticism when the grant was first introduced, as he doubted they would reach the goal of 80-100 faculty participants. However, he was pleased to report that 284 faculty attended the seminars, with 272 evaluations completed. Of these, 111 were unique faculty participants, demonstrating strong faculty interest in the program. He thanked everyone involved for their commitment to enhancing student engagement, noting that topics like the "liquid syllabus" are key to improving communication with students.

Senator Kennedy: Stated that a faculty member in her division attended a session last year but was informed she would not be paid. She asked if this issue would be

addressed moving forward. **President Drew:** Stated that if she was in Level one, she should have already been paid. **Professor Cooper:** Mentioned that if she attended a seminar, she should have been paid last year and that VPI Administrative Assistant Jeanette Grimm is the person that would be able to help her with that.

4. Unfinished Business

A. Regular and Substantive Interaction (RSI) Self-Check - Online Coordinator Laura Behr:

Coordinator Behr expressed her gratitude for the endorsement of the RSI Plan proposal last week. She then introduced the RSI self-check tool, explaining that it is a voluntary assessment designed to help faculty ensure they are meeting RSI requirements in their classes. Faculty can complete this assessment at home and check off the methods they are using. If there are methods not listed, they can write them in. This self-check is not submitted to anyone and is meant for personal use. She highlighted that the tool has been revised based on feedback from Dr. Drew, faculty, and the OAB faculty members.

Online Coordinator Laura Behr requested Senate endorsement of the final RSI self-assessment form. She explained that the second item requiring endorsement is suggested verbiage for online class syllabi, in compliance with AP 4105. This verbiage ensures that students know they will receive regular and substantive interaction from instructors and a timely response to emails. Faculty can adapt the wording as needed for their syllabi, but it is important that the information is clearly communicated to students. In addition to the paper version, Online Coordinator Laura Behr created a Google Doc for faculty to check boxes for their self-assessment, which remains voluntary and confidential. She also made herself available for any questions or assistance, offering to walk through the process with individuals via Zoom if needed.

Senator Kennedy: Asked where the self-checklist will be available for access, aside from Google, and second, what is meant by a video lecture with interactive discussion.

Coordinator Behr: Explained that a video lecture refers to pre-recorded content where questions, quizzes, and discussion prompts are embedded. This format encourages interaction with the material. To support this, a Canvas shell will be created for all online courses, serving as a repository for resources like self-checks, the Google link, and the verbiage she shared. The Canvas shell will be accessible at any time, allowing faculty to access the materials as needed.

Motion 3: Senator Lauren Becker moved to approve the recommendations for RSI Self-Check and syllabus verbiage for online courses; motion seconded; motion approved with one abstention.

B. Multicultural Center Mission Statement – Rendell Drew:

President Drew reported that the mission statement adopted by the International Multicultural Center (IMC) and the Multicultural Center has already been approved by the IMC and the OCC College Council. He is bringing it before the Senate to inform the body, though he is not requesting formal endorsement. He expressed gratitude to Vice President Lee Gordon, who was the president when the original resolution to establish the Multicultural Center was submitted. Vice President Gordon played a key role in guiding the center's development. The mission statement, which was refined from two paragraphs to one, is as follows:

“The OCC Multicultural Center develops and provides a welcoming environment and safe place that collaboratively creates an energetic center of activity and “Cultural Synergy” which recognizes individual and cultural differences; respects cultural uniqueness; facilitates cross-cultural racial and ethnic interaction; and creates a physical space for teaching, learning, and appreciation for our diverse community.”

This version of the mission statement was carefully developed through several iterations and has now been finalized and approved. President Drew emphasized the importance of the Multicultural Center on campus, noting that it serves a unique role that few other centers fulfill. It is a space open to everyone on campus—from students to faculty, staff, administration, and the public (within established guidelines).

Finally, President Drew thanked the Senate for its support of the Multicultural Center and its role in its creation. He is not seeking formal endorsement but wanted to share the finalized mission statement with the body and encourage everyone to utilize the center in the future.

5. New Business

A. Faculty House Update - Rendell Drew: Report is located under President's Report above.

B. Fall Plenary Session Report - Rendell Drew: Item Postponed.

President Drew stated that as of now the Senate does not expect to hold a meeting next week on Tuesday, December 10th. If there are items that arise from now until Friday, the Senate will be notified. **Secretary Kennedy** noted that the Senate has to remedy the issue of who will speak for the Senate if we do not have a meeting next week, as our bylaws don't account for that open time between now and the end of the school semester.

Motion 4: Vice President Gordon moved to authorize the Academic Senate Executive Board to act in lieu of the Senate if there is no meeting next week and that will carry through the end of the semester; motion seconded; motion approved. [Note: The bylaws state that the E-Board will act in lieu of the Senate when school is not in session.]

6. Adjournment

President Drew adjourned the meeting at 12:21 p.m.

Minutes: Approved February 11, 2025

MINUTES: First draft written by Beatriz Rodriguez Vaca, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

Senators & Voting Tally Chart	Motion 1 Consent Agenda	Motion 2 Consent Agenda	Motion 3 RSI	Motion 4:
Ball, Jason: Part-Time Senator (2024-2025); 11:31 am	Aye	Aye	Aye	Aye
Barnes, Carol: Counseling Senator (2024-2027)	Aye	Aye	Aye	Aye
Becker, Lauren: Senator at-Large (2024-2027)	Aye	Aye	Aye	Aye
Blystone, Allissa: Math & Sciences Senator (2023-2026)	Aye	Aye	Aye	Aye
Budwig, Eric: Technology Senator (2023-2026)	Aye	Aye	Aye	Aye
Della Marna, Jodi: Library & Learning Senator (2023-2026)	Aye	Aye	Aye	Aye
Drew, Rendell: President, Senator-at-Large (2023-2026)	Aye	Aye	Aye	Aye
Carly Gonzalez: Senator at-Large (2024-2027)	Aye	Aye	Aye	Aye
Gordon, Lee: Vice President, Senator-at-Large (2022-2025)	Aye	Aye	Abstain	Aye
Kennedy, Marilyn: Secretary, Lit. & Lang. Senator (2022-2025)	Aye	Aye	Aye	Aye
Legaspi, Jodie: Athletics and Kinesiology Senator (2023-2026)	Aye	Aye	Aye	Aye
Marcina, Vesna, Senator-at-Large (Fall 2024)	Aye	Aye	Aye	Aye
McCarroll, Kate: Senator-at-Large (2024-2027)	Aye	Aye	Aye	Aye
Naesse, Irene: Senator-at-Large (2023-2026)	Aye	Aye	Aye	Aye
Neil, Jeanne: Business and Computing Senator (2022-2025)	Aye	Aye	Aye	Aye
Paxton, Leland: Part-Time Senator (2024-2025)	Aye	Aye	Aye	Aye
Sachs, Loren: Senator-at-Large (2022-2025)	Aye	Aye	Aye	Aye
Sheehan, Katherine (2024-2027)	Aye	Aye	Aye	Aye
Stanton, Jordan: Social & Beh. Sciences Senator (2022-2025)	Aye	Aye	Aye	Aye
Vacant: Senator-at-Large (2023-2026)	---	---	---	---
Vacant, Part-Time Senator (2024-2025)	---	---	---	---
Vacant: Consumer Health Sciences Senator (2023-2026)	---	---	---	---