OCC Academic Senate Executive Board Meeting Minutes

Tuesday, October 7, 2025, 12:30-1:30 PM

Academic Senate Executive Board Member Attendance			
Tyler Boogar, *Parliamentarian*	✓	**Marilyn Kennedy,** *Secretary, PDI Chair*	✓
Rendell Drew, *President*	✓	**Michael Lannom,** *Curriculum Chair (non-voting)*	✓
Lee Gordon, *Vice-President*			
Guests			
Jenny Chaiyakal, Irene Naesse			
Minutes Approval			
October 14, 2025			

I. Preliminary Matters

(Please note that the Presiding Officer's vote shall be recorded as an abstention, unless breaking a tie vote.)

A. Call to Order: **President Drew** called the meeting to order at 12:35 PM.

B. Public Comments: Jenny Chaiyakal

C. Approval of the Minutes: ***Motion 1: Secretary Kennedy moved to approve the September 30, 2025, minutes; approved.***

D. Executive Board Member Reports**: The E-Board** briefly discussed the historical origins of the Transparency Committee**. Secretary Kennedy** stated that she will attempt to locate pertinent historical documents to forward to the E-Board [she was the Transparency Committee's first secretary]. **Secretary Kennedy** also suggested contacting **Professor Emeritus Tom Dowling**, the first Transparency Committee Chair, and **Senate President Emeritus Eduardo Arismendi Pardi**, who both have important historical information on the creation and purpose of the Transparency Committee. **The E-Board** discussed the viability process, and **Secretary Kennedy** noted that she had contacted **Professor Emeritus Jamie Blair** regarding the processes, who was instrumental in the detailed changes in the last program viability documents. **Parliamentarian Boogar** reported on faculty issue that requested clarification as to what constitutes appropriate faculty syllabi attendance and participation policies per **AP/BP 5070 Attendance**. Per a request, **Secretary Kennedy** stated that she will follow up with **Vice-Chancellor Serban** regarding this **AP/BP 5070** concern.

II. Discussion of Upcoming Agenda Items

A. Future Meeting Agendas**: October 14:** BP/AP 3903 AI Use, Single District Resolution, ASCCC Resolutions.
Future Agendas: Program viability review (after E-Board reviews language and issues and will forward to the Senate), Chicago Statement, Transparency Committee Report, Dean of Students.

III. Professional Development Institute Committee Representative

IV. Adjournment:

President Drew adjourned the meeting at 12:54 PM