

Academic Senate Member Attendance

✓ Jason Ball, <i>Part-Time Faculty</i>	✓ Marilyn Kennedy, <i>Lit & Lang, PDI Chair, Secretary</i>
✓ Carol Barnes, <i>Counseling</i>	✓ Mike Lannom, <i>Curriculum Chair</i>
✓ Lauren Becker, <i>Consumer & Health Sciences</i>	✓ Mickey Laux, <i>at-Large</i>
✓ Allissa Blystone, <i>Math & Sciences</i>	✓ Jodie Legaspi Kiaha, <i>Athletics & Kinesiology</i>
✓ Tyler Boogar, <i>at-Large, Parliamentarian</i>	✓ Kate McCarroll, <i>at-Large</i>
Eric Budwig, <i>Technology</i>	Irene Naesse, <i>at-Large</i>
✓ Jenny Chaiyakal, <i>at-Large</i>	✓ Leland Paxton, <i>Part-Time Faculty</i>
✓ Jodie Della Marna, <i>Library</i>	✓ Katherine Sheehan, <i>Visual & Performing Arts</i>
✓ Rendell Drew, <i>at-Large, President</i>	✓ Jordan Stanton, <i>Social & Behavioral Sciences</i>
✓ Cyndee Ely, <i>Part-Time Faculty</i>	✓ Ana Huynh, <i>SGOCC Representative</i>
✓ Carly Gonzalez, <i>at-Large</i>	Vacant, <i>at-Large</i>
✓ Lee Gordon, <i>Business & Computing, Vice President</i>	Vacant, <i>at-Large</i>

Please see the Voting Tally Chart after these minutes for individual members' votes.

Guests (Optional & Voluntary Sign-In): Rachel Kubik, Laura Reese, Sue Harlan, Laurie Campbell, Heather Dy, Denise Devereaux, Rob Schneiderman, Arabian Morgan, Vesna Kuo, JohnPaul Nguyen, John Fawcett

1. Preliminary Matters

A. **Call to Order:** President Drew called the meeting to order at 11:30 A.M.

B. **Public Comments:** John Fawcett

C. Approval of the Minutes

Motion 1: Secretary Kennedy moved to approve the October 28, 2025, minutes with minor changes seconded; approved.

In response to a query, Secretary Kennedy stated that the draft minutes for October 21, November 4, and November 18 had not been sent to her yet.

D. For the Good of the Order

Senator Blystone noted that Thanksgiving week is a challenging time for many students with children in elementary, junior high, or high school, and that it can be difficult for them to attend classes or secure childcare. She encouraged students not to hesitate to ask professors if they could bring their children to campus when needed, saying it can be an awesome opportunity for them to see what we do at OCC. She urged faculty and staff to make accommodate the requests.

2. Consent Agenda

No Consent Items.

3. Officer, Senator, & Committee Reports

A. President and Vice President's Reports

President Drew expressed appreciation for everyone gathering in the renovated Faculty House and that the project had been underway for the last two semesters. He stated that due to a tight agenda he would forgo a formal president's report.

Vice President Gordon: No report.

B. Curriculum Committee

Curriculum Chair Mike Lannom reported that the Curriculum Committee would not meet the following day due to the Thanksgiving break. The committee's final voting meeting of the semester is scheduled for Wednesday, December 3rd, where they will finalize remaining items and close out the fall curriculum work.

Senator Kennedy stated that she has raised the idea of expanding the Thanksgiving holiday period to at least the Wednesday, as classes are lightly attended the day before Thanksgiving and some employees take the day off.

C. District Board Policies and Administrative Procedures (BPAP) Committee:

Senator Kennedy reported that the discussion at the last BPAP meeting regarding the Board and Administrative policies for **BP/AP 3903 Safe, Responsible, and Ethical Use of Generative Artificial Intelligence** focused on concerns about how the proposed language could be misinterpreted by some students and others, and that there would need to be discrete segments for faculty, student, and employee use; Coastline was a strong advocate for this along with OCC. The policy is undergoing that structural revision.

4. Unfinished Business

A. IPC Subcommittee - Faculty Hiring Rankings for 2026-27 - Cyndee Ely

Senator Ely reported on the IPC subcommittee rankings. She agreed with Vice President Gordon's comments from last week, that "if our other two sister colleges combined are asking for a total of 12, I think we need to ask for at least 11." She added that the first three positions on the list should be removed from OCC's request because those positions are exempt from the hiring freeze.

Motion 2: Senator Ely moved that the Academic Senate request that President Suarez request eleven faculty positions eliminating the required hires that are exempt from the hiring freeze; seconded.

Discussion followed.

Point of Order: Senator Paxton then raised a point of order in that "We rejected this ranking. But then we're using it as a motion." **Senator Ely** clarified that she is pointing out the flaw of the ranking.

Parliamentarian Boogar stated that Senator Ely's motion did not state a number and argued that was appropriate because "we're making an assumption that those three all are exempt, and I'm not sure that that's true." He added that he did not see a procedural problem with the motion because "we're not making a motion to specifically use this ranking, which we have already rejected. We're just saying we want eleven positions." **Senator Barnes** asked if we've been in a hiring freeze for five plus years, where is all the money coming from to support these positions?

Motion 3: Vice President Gordon moved to add five minutes to the item; seconded, approved.

Senator Boogar stated "we have had significantly more than eleven retirees for the last couple years, so you can justify it easily by the savings and revenue from the retirees of full-time faculty. It's been more than eleven." **VP Gordon** pointed out that in the last round, Golden West, which is a smaller institution than we are, requested the same number of positions as we requested, and he appreciated the point of where the money will come from. The other two colleges have already put their numbers on the table; they put twelve on the table. In order to maintain parity, in order to maintain Orange Coast College as approximately half of the district, if we request eleven positions, we're requesting parity. So that way, if there isn't enough money to hire the requested numbers, Golden West, Coastline, and Orange Coast would proportionally be cut back. But unless we make the point that we want the status quo to be maintained of approximately 50-50, we're

going to wither, not strengthen. **Senator Boogar** noted that OCC had taken on much more of the retirement loss than our sister colleges, based on prior reports to the Board of Trustees. This creates an argument beyond parity.

A roll-call vote was taken on the motion; motion passed.

Senator Boogar noted that after reading the hiring freeze exemption language, he suggested that the assumption about guaranteed exempt hires might not be reflected in the written policy. He explained that while he was fine with that strategy, he did not believe the hiring freeze is anything about any positions being exempt from that process and may be the way it was explained.

Motion 4: Vice President Gordon moved to add two minutes to the item; seconded; approved.

Senator Kennedy added that it would be useful for the Senate to receive data on how the hiring freeze has been applied across the District for classified and management. **VP Gordon** stated that he would like additional information to support future discussions about faculty hiring, and to request data on the number of retirements that Orange Coast has had, the number of retirements that Coastline has had, and the number of retirements that Golden West had, noting that having specific figures would allow the Senate to make its case based on data rather than an anecdotal estimate. **Senator Gonzalez** commented that she believed similar information had been included in a previous presentation, though it would be dated by now. **VP Gordon** replied that the request would need to be directed to the district in order to obtain updated figures. **Senator Paxton** asked whether the request referred specifically to full-time faculty. **VP Gordon** stated that it would be full time, respectfully, as he did not know the procedure of retirement for part-time faculty.

B. Program Viability - Academic Senate Ad Hoc Committee

President Drew explained that the discussion originated from a meeting held on September 26 with Vice President Gordon and Vice President of Instruction Dr. Giblin regarding program viability. He described program viability as a process to determine the vitality and continued viability of a program, typically initiated in response to concerns identified during program review.

He stated that the last formal review document was approved by the Academic Senate in 2015 and revised in 2016, after having been endorsed by the Planning and Instructional Effectiveness Committee and OCC leadership in 2014. The document is lengthy and complex, and there is a need for a more simplified program review viability and vitality process. The issue is being brought to the Senate so it can begin work on developing a new process with the VPI's office.

He recommended forming a subcommittee to accomplish four things: (1) review the current viability structure, (2) develop a more streamlined process, (3) make regular reports to the Academic Senate, and (4) complete the work by the end of the next semester. He asked whether anyone wished to make a motion to form such a subcommittee, and ad hoc committee.

Senator Kennedy reported that she consulted with Faculty Emeritus Jamie Blair, who was heavily involved in the creation of the first program viability process and Blair reinforced the need for it to be streamlined but that due process should be a part of it.

Motion 5: Senator Ely moved that the Academic Senate create an ad hoc committee to review the program viability process, and that at least one faculty member be included who has been through it recently, within the last three years; seconded.

Motion 6: Senator Boogar then moved to extend three minutes; seconded; approved.

Senator Boogar clarified terminology, noting that several comments had referenced program review, which is very different from viability review. We're talking about viability. **Senator Becker** asked whether many programs had gone through the viability process recently and whether there was a list. **OCC VP of Instruction Tara Giblin** explained that "Before COVID, we started the process on the electronics program. That was about eight years ago, and that one took about three and a half years to go through. The only other example was a Consumer Studies program in the Consumer Health Science Division, which was kind of a test program, as they knew they were retiring it anyway and to test it out. She said this history was part of the

reason her office was requesting a review. The only time it's really been used on electronics, it was too cumbersome to really complete in a timely, productive manner. **Senator Blystone** asked if there were programs that are expected to go through the viability process in the near future. **VPI Giblin** replied that the goal was to have a workable process in place so that we could use it, and that accreditation requires the college to demonstrate a functional process that is actually applied, so yes, maybe. **Senator Gonzalez** raised a concern about the stipulation in the motion requiring that at least one faculty member who had recently gone through the viability process be included on the ad hoc committee as that might not be workable.

Motion 7, to Amend Motion 5: Senator Boogar moved to amend motion 5 to say, "an effort will be made to reach out to members, faculty who have previously participated in the hopes that one of them will participate in this work group." Amendment motion seconded; approved.

A roll call vote taken on Motion 5, as amended; approved.

Senator Ely commented that the Senate currently does not have a dedicated administrative support person and she has "yet to see any call-outs for any of our committees, or positions, or anything that has been done." **President Drew** responded that the issue would be addressed. **Senator Boogar** added that a few announcements had gone out recently but noted they were specifically full-time, which might explain why others had not seen them.

He explained that the Senate still needed to identify individuals to serve on the ad hoc committee and indicated that the body could proceed with that task despite the time limit.

C. Student Senate on CPOS - Academic Senate Ad Hoc Committee

SGOCC Student Representative Ana Huynh reported on that the Student Senate has not taken a stance yet as they cannot participate in a resolution that they don't have concrete knowledge of. She noted that the Student Senate feels strongly about the issues and created its own ad hoc CPOS committee. She added that the committee would be meeting with the Financial Aid Director the following Thursday to further discuss the challenges that students are facing.

Representative Huynh said that two questions had emerged during the Student Senate meeting. The first was about the purpose of the resolution itself, asking whether the primary aim would be to address rescinding the policy or whether it would focus on the transparency issue. Additionally, what would the Student Senate's role be in the process of writing the resolution? Endorsing, helping to write it?

Senator Boogar noted that the Student Senate asked us the same question last time, adding that they were looking to President Drew to lead in how we're going to address this issue; they were not seeking out instruction on how to write a resolution, but rather the Academic Senate's stance and what a partnership could look like, and what that unified stance would look like. They want clarity on what concrete steps we want to take. **Senator Becker** stated that the students are asking if we are focused on rescinding or transparency, or both, will it be a collective writing, or will we give them something they will approve?

Senator Barnes stated that once SGOCC Representative meetings with the Financial Aid Director, they will have a lot of answers to their questions. **Senator Boogar** commented that although he appreciated the strong student turnout at the prior meeting, he did hear a lot of things that the students who came here said that were not factually accurate. He emphasized that if the Senates were to work jointly, that partnership is important and especially our counseling faculty and financial aid faculty can correct the inaccuracies, ensuring that any motions or resolutions are factually accurate and aligned with correct process.

Motion 8: Vice President Gordon moved to add an additional ten minutes to the item; seconded; approved.

Vice President Gordon stated that it was very important that we work collaboratively with the Student Senate to come up with a single statement, explaining that doing so would ensure the final statement was factually accurate and reflected the priorities of both constituencies. He recommended that the statement combine both the transparency issues that have been so thoroughly investigated [and] documented by the faculty's Transparency Committee with the substantive concerns that the students raised when they came.

This would create a single, coherent statement indicating there are transparency problems and there are issues that impact the student. **Senator Gonzalez** asked what are the Brown Act rules surrounding doing a joint resolution and the logistics of it? **Senator Kennedy** said that paperwork left in her classroom from the Student Group working on the CPOS issue suggested that the students are not clear on if the Academic Senate was focused on transparency or direct action. The paperwork had mentioned a vote of no confidence as an option. Senator Kennedy stated that because the Academic Senate's prior resolution, unseen by students because the minutes had not yet been published (due to problems with the drafts being received by the Senate), was to rescind the policy at the level of the district.

President Drew said the Senate needed to begin work on the resolution and requested participation from Senate leadership. He asked **Senator Kennedy** whether she would be willing to help draft it. **Senator Kennedy** stated that she was not the appropriate person, as it needs to be written by someone who's in the Financial Aid office. It needs a hands-on person, someone who knows all the details from working with students. That might be Laura Reese, even if she's not a senator.

Senator Blystone explained that *rescinding* was the original wording because of the 10 plus 1 issues, that transparency was violated, and added that both transparency and rescinding concerns should be included, along with more information from the District as to why this was implemented without collegial consultation.

Laura Reese stated that she did not believe *rescinding* it is a path worth going down due to federal compliance concerns, as it is a federal regulation, but she supported the transparency concerns.

Vice President Gordon stated that the Academic Senate could craft a resolution that would be acceptable to both Senates, one that would incorporate the findings of the Transparency Committee here and the impact statement that the Student Senate has made into a single resolution that both Senates can endorse. **Senator Kennedy** added that the word *rescind* doesn't necessarily mean there won't be a policy. It just means there won't be *that* policy. She said the Senate needed somebody who wants to alter the policy, and that this required someone with direct operational knowledge. She stated she would be happy to look at the shape of the resolution if it were written by those with expertise on the issue. **VP Gordon** indicated he did not wish to be the lead. **Senator Blystone** noted that Senator Naesse, who chairs the Transparency Committee, was absent, and Drew agreed that Naesse should be consulted. **Present Drew**, in response to a question, indicated there could be a call out for members.

Representative Huynh asked whether the Academic Senate was part of the District Consultation Council or board policy-making substructures, and whether there had been discussions regarding CPOS policies before implementation. **President Drew** stated it has been discussed at the DCC, and that the Transparency Committee's report had been submitted to the Chancellor, the Board of Trustees, and others, and that there had been some conversation, but no other formal action taken. He stated he would ensure the DCC has a copy of the report and start working on drafting a resolution, noting he was not certain whether it could be completed by the end of the semester, as the next DCC meeting is on December 8. He asked for the contact for the Financial Aid office. **Laura Reese** identified Tanisha; she also added that she herself had issues with the CPOS program and how it's been implemented, and that the transparency is still ongoing as an issue. She said she was in support of a resolution addressing that.

Motion 9: Senator Boogar moved that the Item 5C be moved up as the next item, given that the guest presenter was present and waiting; seconded; approved.

5. New Business

- A. Title V Changes to the Flexible Annual Program - Allissa Blystone - Tabled
- B. Draft of the District Strategic Technology Plan for 2025-28 - Tabled
- C. Campus Safety Plan - Jim Rudy

Director of Campus Safety Jim Rudy presented the annual update on the Campus Safety Plan for 2026 and noted that a copy of the plan had been provided to relevant groups. The primary focus was on page 6, showing what has been accomplished over the past 24 months, and what is planned for the next 18 months

for the campus. He explained that he was seeking the Senate's input or approval on what is proposed for the next 18 months and any comments on what had already been completed.

Senator Ely noted that no document was attached to the agenda.

Director Rudy said that the plan had been sent to other groups, including the Emergency Management Task Force and Classified Senate, and said he would have staff re-send it so Senators could review it. He provided a summary.

He noted that Campus Safety had completed a lot of replacements of our surveillance systems, including three servers, previously at the Arts Center, which were scheduled to be moved to the District offices for improved security. He noted the installation of additional public address speakers, a cell phone booster in the Lewis Center to ensure reception inside the building, and more building marshal training. He referenced the implementation of the RAVE emergency notification system and described ongoing camera upgrades and replacements in several areas, including the Children's Center, Financial Aid, the Veterans Resource Center, Music and Drama, and Food Services.

In the next two years, Campus Safety plans to enable officers to initiate lockdowns through the electronic card access system so that buildings that are automated will be able to lock down the facilities via desktop control, including after hours when offices are not staffed. He described a planned desktop takeover function with RAVE/Motorola so that emergency messages would appear directly on computer workstations, recognizing that most students aren't paying attention to their phones and faculty may not see phone alerts during instruction.

Rudy also outlined vehicle mitigation and perimeter security plans, including the installation of bollards in key locations to limit unauthorized vehicle access, and improvements to the north fence line near the Recycling Center to reduce break-ins. He reported that staff are working with the city to design a pedestrian crosswalk from Harbor to Lot H for resident safety. Additional planned measures include vape sensors in selected restrooms and other high-use areas such as the cafeteria, library, and certain instructional facilities.

Building Marshal John Fawcett added that Campus Safety had implemented an additional communication method by distributing over 40 radios to division offices and outlying locations. He emphasized that these radios provide a communication channel if the network and the phone system and other methods go down, and said more radios were planned. **Senator Laux** asked whether Campus Safety staff are allowed to enter buildings when they find exterior doors that do not latch, explaining that Chemistry faculty had encountered unhoused individuals sleeping inside the Chemistry building.

Director Rudy said yes, and that he would send out a notice about the issue. He noted that staff had found doors taped or blocked open, including in Allied Health Sciences, using methods such as wood chips that make doors appear closed from a distance, but not secure.

6. Adjournment

President Drew adjourned the meeting at 12:30 PM.

Minutes: Approved on December 9, 2025

MINUTES: First draft written by Senate Support, Misha Wang. Revision of first draft and Senate-approved final version written by Senate Secretary, Marilyn Kennedy, who distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, Internal Audit Director, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

(Fall 2025)									
Vacant: Senator-at-Large (2023-2026)									
Vacant: Senator-at-Large (2024-2027)									