ORANGE COAST COLLEGE

Academic Senate Meeting | December 2, 2025 | 11:30 am - 12:30 pm
Student Union 214 | Zoom Link: https://cccd-edu.zoom.us/j/88213592749

Academic Senate Member Attendance	
✓ **Jason Ball,** *Part-Time Faculty*	✓ **Marilyn Kennedy,** *Lit & Lang, PDI Chair, Secretary*
✓ **Carol Barnes,** *Counseling*	✓ **Mike Lannom,** *Curriculum Chair*
✓ **Lauren Becker,** *Consumer & Health Sciences*	✓ **Mickey Laux,** *at-Large*
✓ **Allissa Blystone,** *Math & Sciences*	✓ **Jodie Legaspi Kiaha,** *Athletics & Kinesiology*
✓ **Tyler Boogar,** *at-Large, Parliamentarian*	✓ **Kate McCarroll,** *at-Large*
✓ **Eric Budwig,** *Technology*	✓ **Irene Naesse,** *at-Large*
* **Jenny Chaiyakal,** *at-Large*	✓ **Leland Paxton,** *Part-Time Faculty*
✓ **Jodie Della Marna,** *Library*	✓ **Katherine Sheehan,** *Visual & Performing Arts*
✓ **Rendell Drew,** *at-Large, President*	✓ **Jordan Stanton,** *Social & Behavioral Sciences*
✓ **Cyndee Ely,** *Part-Time Faculty*	**Ana Huynh,** *ASOCC Representative*
✓ **Carly Gonzalez,** *at-Large*	**Vacant,** *at-Large*
✓ **Lee Gordon,** *Business & Computing, Vice President*	**Vacant,** *at-Large*

* Please see note on voting tally sheet.

Please see the Voting Tally Chart after these minutes for individual members' votes.

Guests (Optional & Voluntary Sign-In): John Taylor, Tara Giblin, Cora Volkoff, Kayla LaBounty, Madjid Niroumand, Jeanette Grimm, Laura Reese, Andreea Serban, Rob Schneiderman, Sheri Sterner, JohnPaul Nguyen, Laurie Campbell, Vesna Kuo, Arabian Morgan, Maryann Watson, Sue Harlan, Melissa Rowden, Anna Butler

1. Preliminary Matters

A. <u>Call to Order:</u> **President Drew** called the meeting to order at 11:30 A.M.

Motion 1: Vice President Gordon moved to reorder agenda Item New Business 5.3 to be the first item under New Business; seconded; approved.

B. <u>Public Comments:</u> Laura Reese, John Fawcett

President Suarez (recorded at the request of **Senator Boogar** during for the Good of the Order):
President Suarez announced she wished to provide information on faculty hiring. The previous day the Chancellor's Cabinet had focused on faculty hiring requests from the three colleges using criteria that were approved by the board in November.

She prepared by reviewing the prioritized IPC list against the Board's approval criteria, discussed it with her cabinet, and ultimately brought forward a recommendation for eight faculty positions to the Chancellor's Cabinet: (1) Radiologic Technology, (2) Aviation Maintenance, (3) English generalist including the Puente project assignment, (4) Ethnic Studies, (5) Mathematics, (6) Anatomy and Physiology, (7) Communication Studies, and (8) Electronics/Engineering. She believed that these eight positions represented OCC's most essential instructional and compliance needs, tied to accreditation requirements, licensing or legislative mandates, high and sustained student demand, or critical transfer and workforce pathways.

After a thorough discussion throughout the morning from all three colleges, the Chancellor and the Chancellor's Cabinet approved OCC's request to hire eight faculty positions; Coastline College was approved for three positions and Golden West for four.

Consequently, she requested that at next week's Senate meeting the faculty hiring committees might be on the Consent Agenda, as the hiring committees will need time to review the job descriptions so that the college can enter the recruitment cycle on time and not fall behind other colleges in the region.

She thanked the Senate, the IPC, the Chancellor and the Chancellor's Cabinet for the justification and rationale to make the case for OCC.

Motion 2: Vice President Gordon moved that the Senate meet next week, although it has been somewhat discretionary, but from what we have heard it will be necessary for the Senate to be in session; seconded; approved.

C. **Approval of the Minutes**
Motion 3: Secretary Kennedy moved to approve the November 18, 2025, minutes with minor changes; seconded; approved.

D. **For the Good of the Order**

Senator Boogar noted President Suarez announced that eight positions have been recommended to the Chancellor. The Chancellor accepted all eight, and that Golden West and Coastline have a combined total of seven, so we have slightly more than half of the positions being awarded. He requested that the minutes include the specific list of the eight positions.

2. Consent Agenda

No Consent Items.

3. Officer, Senator, & Committee Reports

A. **President and Vice President's Reports**

1. **President Drew** stated that he had been working on several issues, and given the positive news shared earlier by President Suarez, he would forgo additional remarks. He reminded the Senate of the Holiday Luncheon on Wednesday, 1:30 a.m. to 1:00 p.m. in the College Center Ballroom.

2. **Vice President Gordon made the following statement:**

   On today's Academic Senate agenda under Old Business is the item Student Senate on CPOS Academic Senate Ad Hoc Committee. The CPOS item has been on our agenda for some time now, and I think it is time we move forward in an effective and appropriate manner on this important topic. On November 18, OCC students Jerry Cocheco, Jennifer Nguyen, and Joshua Jeremiah Vasquez made eloquent statements to the Academic Senate on the impact upon our students of the actions of the district.

   Last week, the representative of the Student Senate told us that the Senate is not particularly concerned with transparency or other process issues. The Student Senate would like to make a joint statement with the Faculty Senate on the impact on students of the District's sudden announcement of the new CPOS policy. The students are focused on action rather than policy issues. Last week, they came to us asking for collaborative action.

   Let's remember what has happened since the District, out of the blue, sent the emails that created so much consternation for our students. At the next meeting of the District Board of Trustees, OCC students turned out in force hoping to make public comment. Despite the turnout, the Board chose not to accommodate additional speakers beyond the limited number allowed at all board meetings. In response, we arranged a special event to allow those who were unable to speak at the Board meeting to be heard.

After that, the Transparency Committee investigated the issues and wrote a comprehensive report. The Transparency Committee found that the new policy makes the Coast District an outlier in how this law—on the books for years—is enforced. Faculty representatives were informed of the change only after the decision had already been made.

The Academic Senate should work with our Student Senate in crafting a common response to this situation. The students deserve our full support.

There's a famous saying in London after the fire of 1666 and the reconstruction, referring to the architect who designed it: "To see what he accomplished, look around." I'd like to talk in that spirit about Natalia Jimenez, who is responsible for the beautiful garden that surrounds this Faculty House. It's an example of what is sometimes called guerrilla gardening, and we have several examples of that here at Orange Coast College— employees simply taking it upon themselves to beautify something that had not been considered in that light before. And, so I'm... I'm very happy for my friend, but sad for us, that she is retiring. And, so she has... a retirement celebration in the library, in room 112, on Wednesday, the 10th of December, at 11.30, and I think she deserves our support, as she has given us her support for so long.

Senator Kennedy added that Natalia Jimmenez was honored by the Senate years ago as it passed a resolution honoring the personal gardening she did for years around the Faculty House and on campus. The resolution is still on the wall of the Faculty House. The campus won't be as beautiful without Natalia's gardening: it was with her own personal money, her own personal time.

B. Coast Federation of Educators (CFE) Bargaining Unit Report

CFE President Robert Schneiderman reported that CFE is working with management to ensure compensation for part-time faculty who must complete RSI-related training. He added that the union is very supportive of flexibility for part-timers to exceed the 10 LHE in any one semester, noting that Education Code allows part-time faculty to work over 67% of a full-time load for two semesters within a three-year period. He explained that the English Department had raised concerns about needing to load a large number of classes in the fall and asked whether exceptions could be made. Schneiderman said the union expressed interest in this flexibility and that Vice President of Instruction Tara Giblin seems to be interested as well.

C. Curriculum Committee

Curriculum Chair Mike Lannom announced that the final Curriculum Committee meeting of the semester would be held the next day at 3 p.m. in the Faculty House, and that the agenda was packed, but the committee hoped to complete all remaining items and be ready to resume in February.

Senator Boogar asked if there was an update on rolling back the residency requirement changes for the two-year degrees. Chair Lannom said the issue is a standing agenda item, explaining that the committee has crafted draft language and is reviewing it. He said Curriculum had requested data from Institutional Effectiveness, which would present in February, and that this presentation would help finalize the committee's recommendation. Lannom added that he would share updates as soon as they were available.

D. Academic Standards Committee

Academic Standards Chari Leland Paxton asked **Parliamentarian Boogar** for clarification regarding Brown Act requirements, explaining that he chairs a Senate Committee that conducts its meetings via Zoom and has encountered issues related to providing participant addresses. **Parliamentarian Boogar** stated that if the committee is an official committee of the Senate, then it is Brown Act bound, in which case, addresses must be posted with at least a 72-hour agenda posted for notice.

E. District Technology Committee

Technology Committee Representative Laura Reese reported that she is the co-chair of the OCC Technology Committee and informed the Senate that a new District Strategic Technology Plan had been drafted and that the District was seeking comments and feedback on those changes. The updated plan includes emphasis on digital inclusion, more collaboration across the District, and creating programs to serve all three colleges. She added that the other colleges are piloting various technologies and that OCC is not always aware of pilots occurring at other campuses; the updated plan includes an effort to improve transparency in this area and additional focus on decision-making processes in technology planning. There were also small updated in the glossary. Additionally, the Technology Committee is requesting a form that would allow faculty and staff to express interest in particular technologies, as many programs are one-offs, and this would help to ensure that that technology innovations are not solely top-down. She asked for comments and feedback. She noted that Vice Chancellor Serban was on Zoom and could speak further; feedback is needed by Friday, December 4th, for the District committee. President Drew requested that the document be sent out again so senators could review it and provide additional input.

F. **Professional Development Institute (PDI)**

PDI Chair Marilyn Kennedy reported that at the end of each semester the committee is usually overwhelmed with conference funding applications, but this semester the Alternative Methods subcommittee has been overwhelmed with a high volume of stipend applications. She stated that full-time faculty may apply for up to $2,000 for a stipend for a professional development project related to their teaching. In the spring she plans to send out examples of past projects for faculty.

4. Unfinished Business

A. **Student Senate on CPOS (15 minutes)**

President Drew explained that at the last Senate meeting it was recommended that the Academic Senate and the Student Senate do a joint resolution. The SGCC Student Representative had indicated that she will get back to him on what they would like to say in a resolution and he had asked her about two more student volunteers for the committee. Additionally, he stated that he had reviewed resolutions from the most recent ASCCC plenary and found no statewide model on CPOS, so they would have to create their own.

Vice President Gordon volunteered to serve on the workgroup, stating, "I think that we can come up with a brief statement that accommodates both the students' desire for something action-oriented and our real need to address the issue of transparency that we worked so hard to protect." He added that in 2016, "we crafted a joint statement that everybody could support, and I think that the students and the faculty could do the same thing." **Senator Naesse** volunteered.

Vice President Gordon suggested students also get a similar number of volunteers. **President Drew** noted that the ad hoc committee volunteers so far included Lee Gordon, Jason Ball, Irene Naesse and a student. He noted that while we can't change the state legislation, the issue is focused on how this was rolled out in our District. In response gathered information, and OCC had a listening session organized by Vesna Kuo, collected information from Laura Reese and the counselors and others who were directly involved. Student Representative Ana Huynh had emailed the E-Board expressing some of the frustrations that students were having with the rollout, and that these concerns would come out in the resolution.

5. New Business

A. **ASCCC Fall 2025 Plenary Report - Lauren Becker:**

Senator Becker presented a PowerPoint, explaining that the Plenary was several days of breakout sessions, similar to a Flex day. It was a really good learning opportunity to see how things are working at the state level, to see how other colleges are operating, and how they approach the same topics that we're talking about at OCC. It was good to connect with other faculty leaders from around the state and connecting with District colleagues.

She asked how we could act as stronger advocates to all of our faculty on learning and engagement on topics. She asked\, about the Senate budget and how can we look at it more holistically to expand senator

involvement, and how to support small departments, as Golden West has a very different structure and release time. She reflected on challenges for departments with limited full-time faculty, noting that leaving her program with one full-time faculty for a semester is problematic, which raises broader questions about cross-campus leadership opportunities, especially if they involve release time.

She discussed a participatory governance breakout session, learning that students have a 9 plus 1, similar to our 10 plus 1, and that districts differ in how they divide up the 10 plus 1. Another session involved eliminating financial barriers, mentioning programs such as CollegeBuys that offer low-cost Adobe Creative Cloud, which directly benefits her program. She noted that all Plenary presenters indicated their materials are available online [ASCCC Fall Plenary Sessions] and that any senator could use them to present the information locally, including for Flex sessions

Motion 4: Senator Ely moved to extend time by five minutes; seconded; approved.

Senator Becker explained that Adobe Creative Cloud is available to students for $50 for the year, and there is a resource called ThinkEDU, which has refurbished computers and other things like that. A Coastline senator serves on a statewide task force on instructional material, and they reviewed definitions of instructional materials, supplies, and burden-free requirements, as *burden-free* does not mean *zero cost*, and zero cost differs further from OER.

Another session on student cost structures looked at the cost of a student for the campus and what it costs for a student to be your classroom. She noted a statistic that 65% of students skip buying their textbooks because they can't afford them. She noted the Alliance for Workforce Development, which supports CTE programs and is trying to develop a statewide purchasing system for commonly used supplies such as gloves, so campuses are not independently buying to ensure a lower cost.

A takeaway was looking at quantitative data and seeing how it differs from our qualitative data that we capture from students. She asked how OCC might capture qualitative data versus each of our individual departments trying to do it piecemeal.

Another session was on serving undocumented students, where presenters emphasized creating flexible options in attendance, participation, office hours, even establishing department policies for make-ups or redo work.

Per artificial intelligence, she stated that our students use it without understanding the conversation that needs to happen before, and then how to review. She described sessions that linked AI to library information literacy and ways of reading, which she intends to explore further during her sabbatical on AI and emerging technologies in fashion. She added that campuses should have a strong data privacy policy.

She concluded with notes on credit for prior learning, credit by exam, and noncredit, and the governor's master plan. Becker emphasized challenges in the fashion department, which frequently processes prerequisite challenges for students with prior knowledge.

Senator Kennedy thanked Senator Becker for the report and added context about governance structures at Golden West College and Coastline per her experiences over the years with their governance and administrative balances and their PDI and IPD committees. Because of their frequent changes in positions and other issues, their administrators intervene more in faculty governance and committees. One of the things OCC has done really well as per our Senate is meeting every week, getting minutes and the faculty voice out so our voices are heard; we're very strong, we have people who advocate for that faculty voice. She added that when work or positions are watered down with lots of little task or jobs, and Coastline does that the most, those faculty voices become lessened and administrators fill in those gaps.

Motion 5: Senator Gordon moved to extend time by five minutes; seconded; approved.

Senator Ball commented on the issue of participation, as he wanted to say something about part-timers. "We're a majority of the campus, and we're also the most affected by campus policy changes." He added that part-time faculty experience the most pressure to implement policies without criticism or pushback, and "we're also the first fired." He emphasized that part-time faculty have a challenge as it's difficult for

them to participate as they are not paid to be in the Senate. Referencing an existing Senate resolution on part-time participation, Senator Ball explained that the Senate should have a comprehensive review of participatory governance in the Senate, so that we come back with a set of proposals on potential changes, or reforms, or things we're doing well.

B. **RSI Update - Cora Volkoff**

Faculty Online Coordinator Cora Volkoff reported on recent RSI work to strengthen RSI on campus in response where we potentially didn't pass. She stated that RSI is not pedagogical; it is just a transparency issue, what is *visible*. It's a user interface and experience issue.

She explained that she created a toolkit using the clarified ACCJC RSI rubric, noting that while faculty generally are doing RSI very well, variations in Canvas use means reviewers cannot consistently see evidence in the same way. To remedy this, they should use the common placement of feedback, announcements, and discussion interactions that is essential so students can find the information the same in each class and so instructors know where to post materials.

She reviewed rubric clarifications, including that "direct instruction" (criterion A) can only be met with synchronous sessions, meaning recorded lectures in asynchronous courses no longer qualify. Substantive feedback must include written comments beyond a completed rubric entry. Volkoff noted that some faculty emailed announcements rather than posting them in Canvas; although students receive an email either way, the emails were not evidenced if they weren't sent through the announcement. She reviewed discussion requirements, highlighting that facilitating groups must include visible replies to at least 25% of enrolled students.

Volkoff described the regular (weekly) RSI rubric and emphasized an item: instructors must meet both weekly activities, including "monitoring student engagement and success and reaching out." She explained methods of contacting students—Canvas inbox messages, clicking the student's name in the "drawer," gradebook messaging, or leaving SpeedGrader comments for non-submitted work. She noted that reviewers previously did not have access to our course analytics or to our inbox, so evidence of instructor outreach was not visible. She reported that changes have been made so reviewers can now see communication analytics: If you click on a student, you will see how many times an instructor reached out. It gives you a bar graph, purple for instructor outreach and blue for student outreach. She clarified that, because monitoring is part of the regular rubric rather than the substantive rubric, reviewers only need evidence of outreach frequency, not message content. Volkoff also emphasized the need to place syllabi in the Canvas syllabus tab, noting, some instructors don't have their syllabus under the syllabus tab, and so there are some things that could only have been evidenced in syllabus language.

Motion 5: Senator Gordon motioned to extend time by three minutes; seconded; approved.

She emphasized that the previously discussed elements—announcements, SpeedGrader, modules, and analytics—are now visible to reviewers. She explained that faculty are being asked to put in a zero module, such as something unpublished, to give screenshots of those emails, or those things that maybe were happening that couldn't be seen. She described an instructor who emails all feedback to students, and also emails all announcements, because he felt it was more personal, noting that it was not ill-intended, but that class would have never passed, despite the instructor being highly engaged.

She clarified that the issue is just a matter of changing workflow to place evidence in SpeedGrader and Canvas announcements. For this semester, she stressed the need to prove that that was happening, which requires screenshots. Volkoff described additional resources, including an evidence table, and template language within the toolkit for syllabus alignment to the rubric, as well as a document faculty may complete to guide reviewers through class practices: It kind of gives you a chance to say, here's why this might look differently, and here's where you can find it.

She noted that as of this weekend, 230 people have gone through that toolkit and are using it. Volkoff emphasized her key message: I know people are stressed out, feeling like they need to do a lot more work. I want them to know that almost everybody has RSI in their class. She explained that most adjustments involve

a little bit of language change for the syllabus, monitoring practices, response time to student inquiries, and ensuring that actions previously not visible are now documented with screenshots this semester.

Senator McCarroll if they have access to SpeedGrader and the external plugins, like Turnitin. **Coordinator Volkoff** said, *no*. She explained that feedback given through external tools such as Figma or Turnitin is not visible to reviewers. As a workaround, she suggested that instructors note within SpeedGrader comments that I have left feedback for you in Turnitin, I have left feedback for you in Figma, please see it, along with maybe one screenshot that shows that it's substantive. She added that SpeedGrader now accepts images, and she has been doing screenshots so students know what to look for. She clarified that all third-party tools remain invisible to reviewers.

Senator Ball then raised a concern regarding part-time faculty who work across multiple campuses and attempt to streamline communication by limiting messaging systems: "Would there be a way to shut off Canvas things, so students just use your email, and would this negatively affect RSI?" Volkoff answered, "There's no way to shut it down," and acknowledged the workload issues for part-timers. She noted that across OCC courses she is noticing how different every instructor uses Canvas, which increases the cognitive load for students to navigate each course. She emphasized that establishing consistent norms for locating information and communication tools would benefit students.

C. **Title V Changes to the Flexible Annual Program - Allissa Blystone (5 minutes)**

Tabled due to time constraints.

6. Adjournment

President Drew adjourned the meeting at 12:30 PM.

Minutes Approved: February 2, 2026

MINUTES: First draft written by Senate Administrative Support, Misha Wang. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President, and faculty as per OCC Senate bylaws.

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Senators & Voting Tally Chart	Motion 1 Reorder Agenda Item 5C	Motion 2: Senate Meet Next Week	Motion 3 Approve Nov. 18, 2025, Minutes	Motion 4 Extend time by five minutes on Item 5A	Motion 5 Extend time by 3 minutes on Item 5A
Ball, Jason: Part-Time Senator (2025-2026)	Aye	Aye	Aye	Aye	Aye
Barnes, Carol: Counseling Senator (2024-2027)	Aye	Aye	Aye	Aye	Aye
Becker, Lauren: Consumer & Health Sciences Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye
Blystone, Allissa: Math & Sciences Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye
Boogar, Tyler: Senator-at-Large; Parliamentarian (2023-2026)	Aye	Aye	Aye	Aye	Aye
Budwig, Eric: Technology Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye
* Chaiyakal, Jenny: Senator-at-Large (2025-2028) *On Zoom but without address posted; cannot count as official attendee or vote per Brown Act*	ineligible	ineligible	ineligible	ineligible	ineligible
Della Marna, Jodi: Library & Learning Support Senator (2023-2026)	Aye	Aye	Aye	Aye	Aye
Drew, Rendell: Senator-at-Large; President (2023-2026)	Aye	Aye	Aye	Aye	Aye
Ely, Cyndee: Part-Time Senator (2025-2026)	Aye	Aye	Aye	Aye	Aye
Gonzalez, Carly: Senator-at-Large (2024-2027)	Aye	Aye	Aye	Aye	Aye
Gordon, Lee: Business & Computing Senator; Vice President (2025-2028)	Aye	Aye	Aye	Aye	Aye
Kennedy, Marilyn: Lit & Lang Senator; PDI Chair, Secretary (2025-2028)	Aye	Aye	Aye	Aye	Aye
Lannom, Michael: Curriculum Chair; Non-Voting E-Board (2024-2027)					
Laux, Mickey: Math & Sciences Senator-at-Large (2025-2028)	Aye	Aye	Aye	Aye	Aye
Legaspi Kiaha, Jodie: Athletics & Kinesiology Senator (2023-2026)					
McCarroll, Kate: Senator-at-Large (2024-2027)	Aye	Aye	Aye	Aye	Aye
Naesse, Irene: Senator-at-Large (2023-2026)	Aye	Aye	Abstain	Aye	Aye
Paxton, Leland: Part-Time Senator (2025-2026)	Aye	Aye	Aye	Aye	Aye
Sheehan, Katherine: Visual & Performing Arts Senator (2024-2027)	Aye	Aye	Aye	Aye	Aye
Stanton, Jordan: Social & Behavioral Sciences Senator (2025-2028)	Aye	Aye	Aye	Aye	Aye
Huynh, Ana: ASOCC Representative; Non-Voting (Fall 2025)					
Vacant: Senator-at-Large (2023-2026)					
Vacant: Senator-at-Large (2024-2027)					