



# Curriculum Committee Meeting Minutes

February 10, 2020 ◦ 3:00 – 3:53 p.m. ◦ Zoom <https://cccconfer.zoom.us/j/96019482614>

<b>FACILITATOR</b>	Charles Otwell (Chair)
<b>NOTE TAKERS</b>	Elizabeth Page, Melissa Rowden
<b>VOTING MEMBERS</b>	Lori Cassidy, Marley Cervantes, Jamie Hitchings, Fred Judd, Michael Lannom (Vice Chair), Tabitha Liang, Dan Matulis, Charles Otwell (Chair), Lori Pullman, Eileen Tom, Leland Paxton, Manoj Wickremesinghe, Kiersten Muse (ASOCC)
<b>NON-VOTING MEMBERS</b>	Michelle Grimes-Hillman, Daniel Shrader, Elizabeth Page, Melissa Rowden
<b>GUESTS</b>	Gabriella Ernsberger, Erik Forsell, Melissa Jauregui, Heather Moreno, Jeremy Shermak

## Item 1: Welcome/Approval of Agenda & Minutes; General Discussion

TOPIC	PRESENTER
<p>Welcome, Approval of 2/10 Agenda, Approval of 12/9 Minutes</p>	<p>2/10/20 Agenda: Motion to Approve/Second: Jamie Hitchings / Lori Pullman. <b>The motion carried unanimously.</b></p> <p><b>Pull item 82: Dance A157</b></p> <p>12/9/20 Minutes: Motion to Approve/Second: Michael Lannom / Lori Pullman. <b>The motion carried unanimously.</b></p>
<p>Welcome New VPI - Michelle Grimes-Hillman</p>	<p>Charles Otwell introduced New Vice President of Instruction, Michelle Grimes-Hillman.</p> <p>Michelle Grimes-Hillman discussed that she spent the last five years as the Dean of Academic Affairs at Long Beach City College where curriculum and the catalog were part of her portfolio. She worked closely with the curriculum chair. Orange Coast College has some differences in the process and fantastic faculty and classified leadership.</p> <p>Prior to being Dean of Academic Affairs, she was faculty in the discipline of Psychology. She was also the local Senate President, local Curriculum Chair, and went on to spend five years as the faculty State Academic Senate Curriculum Chair, and was involved with Title 5. She also participated in courageous conversations with the state on being classroom faculty and managing mandates.</p> <p>Michelle stated that there are opportunities and encouraged the committee members to work with Senate President to pursue professional development, being part of a committee, or attending regional meetings.</p> <p>She is proud of work done at state on behalf of faculty and students and pleased to start the next part of her journey at Orange Coast College.</p>

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<p><a href="#">Curriculum Committee Handbook</a></p> <ul style="list-style-type: none"><li>• General Education process</li><li>• Diversity, Equity, and Inclusion</li></ul> <p><a href="#">CE process</a></p>	<p><u>General Education process</u></p> <p>Charles Otwell stated that we have a general education philosophy and suggested that there may be a need for an explanation of the process. Faculty can propose, but the Curriculum Committee does not approve CSU or IGETC. These proposals are sent by Manoj.</p> <p>Manoj Wickremesinghe welcomes the discussion and to ensure that AA proposals are also submitted for the AS.</p> <p>Charles and Manoj will begin to draft the general education process. Elizabeth Page has created a <a href="#">Curriculum Committee Microsoft Teams site</a> where committee members can work on the document collaboratively.</p> <p><u>Diversity, Equity, and Inclusion</u></p> <p>Charles Otwell asked the committee their ideas to support curriculum approval with an eye to diversity, equity and inclusion. He suggested updates to the mission statement and development of course outline of record to include diversity, equity, and inclusion. Mike Lannom was in favor of the additions.</p> <p>Leland Paxton asked if the COR can be updated to add an additional area. This can be brought to the Academic Senate, but perhaps this just be added to the handbook.</p> <p>Jamie Hitchings stated that the mission statement may be an easier point of entry.</p> <p>Fred Judd stated that the mission statement could be updated, but may not be appropriate to add to how to build a COR.</p> <p>Marley Cervantes echoed concern that it should not look like a mandate to faculty.</p> <p>Charles Otwell welcomed further discussion to be sent via email.</p> <p>Michele Grimes-Hillman suggested to give examples for updating the COR. The Curriculum Committee can add to mission statement and model what you expect to see in the COR. She would like to see diversity, equity, and inclusion in the mission statement and within the handbook. This is all within faculty purview.</p> <p>Leland Paxton mentioned modeling rather than mandating.</p> <p>Charles requested committee members craft some examples.</p>



	<p><u>CE process</u> The committee was asked review and the document will be added to the Microsoft Teams site.</p>
Articulation Update	<p>Manoj Wickremesinghe stated we are required to update the Business Administration AD-T to new TMC template. Fred Judd is working on this.</p>
Curriculum Staff Update	<p>Elizabeth Page stated that the 2021 – 2022 catalog is currently being edited and edits are due February 26<sup>th</sup>. She is working to update at curricular items through April 2<sup>nd</sup>. The catalog will be completed early May. Catalog assistance is available via zoom.</p> <p>Phantom lab updates will be effective Summer 2021. There are no curricular changes, but the labs for lecture/lab course lab sections were separated and sent to the state. There will be one CRN instead of two, as it is against regulation to have zero-unit credit courses.</p> <p>Michelle clarified that these are not separate approved lecture and lab courses that are have linked corequisites. These are fine since they have separate CORs. These are lecture/labs in single course outline. There are no curricular changes but how we submit to COCI and schedule will be different. You cannot have zero-units credit courses. This decision was made at the district-level and starts Summer 2021. The curriculum was untouched, but we were not compliant. Michelle will draft language for Deans that will be shared with Faculty Schedulers and the Curriculum Committee.</p> <p>Melissa Jauregui stated that the lecture/lab courses will be under one CRN when there is one COR.</p>

## Item 2: Consent Items: ALL DIVISIONS

Motion to Approve/Second – Michael Lannom / Eileen Tom **The motion carried unanimously.**

COURSE/PROGRAM	ACTION	EFFECTIVE TERM
1. <a href="#">CIS A106 Introduction to Linux: LPI Certification Preparation</a>	Course Suspension	<b>Fall 2021</b>
2. <a href="#">CIS A162 Fundamentals of Information Security</a>	Course Suspension	<b>Fall 2021</b>
3. <a href="#">CIS A163 Windows Desktop Administration</a>	Course Suspension	<b>Fall 2021</b>
4. <a href="#">CIS A176 Database Design and Data Warehousing for Big Data</a>	Course Suspension	<b>Fall 2021</b>
5. <a href="#">CIS A177 Business Intelligence and Data Mining for Big Data</a>	Course Suspension	<b>Fall 2021</b>
6. <a href="#">CIS A192 Network Systems Administration</a>	Course Suspension	<b>Fall 2021</b>
7. <a href="#">CIS A193 Network Infrastructure Administration</a>	Course Suspension	<b>Fall 2021</b>
8. <a href="#">CIS A194 Network Directory Services Administration</a>	Course Suspension	<b>Fall 2021</b>
9. <a href="#">CIS A196 Network Enterprise Administration</a>	Course Suspension	<b>Fall 2021</b>
10. <a href="#">CIS A197 Introduction to Networking (Cisco 1)</a>	Course Suspension	<b>Fall 2021</b>

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11. <a href="#">CIS A198 Routing &amp; Switching Essentials (Cisco 2)</a>	Course Suspension	<b>Fall 2021</b>
12. <a href="#">CIS A261 Fundamentals of Wireless Networking</a>	Course Suspension	<b>Fall 2021</b>
13. <a href="#">CIS A262 Fundamentals of Voice over IP Protocols</a>	Course Suspension	<b>Fall 2021</b>
14. <a href="#">CIS A263 Introduction to the Internet of Things</a>	Course Suspension	<b>Fall 2021</b>
15. <a href="#">CIS A265 Enterprise Router Configurations 1</a>	Course Suspension	<b>Fall 2021</b>
16. <a href="#">CIS A267 Scaling Networks - Cisco 3</a>	Course Suspension	<b>Fall 2021</b>
17. <a href="#">CIS A268 Connecting Networks - Cisco 4</a>	Course Suspension	<b>Fall 2021</b>
18. <a href="#">CIS A280 Information and Storage Management</a>	Course Suspension	<b>Fall 2021</b>
19. <a href="#">CIS A281 Cloud Infrastructure &amp; Services</a>	Course Suspension	<b>Fall 2021</b>
20. <a href="#">CIS A282 Ethical Hacking and Network Defense</a>	Course Suspension	<b>Fall 2021</b>
21. <a href="#">CIS A285 VMware View: Installation, Configuration &amp; Management</a>	Course Suspension	<b>Fall 2021</b>
22. <a href="#">CIS A286 VMware vSphere: Installation, Configuration &amp; Management</a>	Course Suspension	<b>Fall 2021</b>
23. <a href="#">CIS A290 Small Office / Home Office: Case Study I</a>	Course Suspension	<b>Fall 2021</b>
24. <a href="#">IT A106 Introduction to Linux: LPI Certification Preparation</a>	Course Suspension	<b>Fall 2021</b>
25. <a href="#">IT A162 Fundamentals of Information Security</a>	Course Suspension	<b>Fall 2021</b>
26. <a href="#">IT A163 Windows Desktop Administration</a>	Course Suspension	<b>Fall 2021</b>
27. <a href="#">IT A176 Database Design and Data Warehousing for Big Data</a>	Course Suspension	<b>Fall 2021</b>
28. <a href="#">IT A177 Business Intelligence and Data Mining for Big Data</a>	Course Suspension	<b>Fall 2021</b>
29. <a href="#">IT A192 Network Systems Administration</a>	Course Suspension	<b>Fall 2021</b>
30. <a href="#">IT A193 Network Infrastructure Administration</a>	Course Suspension	<b>Fall 2021</b>
31. <a href="#">IT A194 Network Directory Services Administration</a>	Course Suspension	<b>Fall 2021</b>
32. <a href="#">IT A196 Network Enterprise Administration</a>	Course Suspension	<b>Fall 2021</b>
33. <a href="#">IT A197 Introduction to Networking (Cisco 1)</a>	Course Suspension	<b>Fall 2021</b>
34. <a href="#">IT A198 Routing &amp; Switching Essentials (Cisco 2)</a>	Course Suspension	<b>Fall 2021</b>
35. <a href="#">IT A261 Fundamentals of Wireless Networking</a>	Course Suspension	<b>Fall 2021</b>
36. <a href="#">IT A262 Fundamentals of Voice over IP Protocols</a>	Course Suspension	<b>Fall 2021</b>
37. <a href="#">IT A263 Introduction to the Internet of Things</a>	Course Suspension	<b>Fall 2021</b>
38. <a href="#">IT A265 Enterprise Router Configurations 1</a>	Course Suspension	<b>Fall 2021</b>
39. <a href="#">IT A267 Scaling Networks - Cisco 3</a>	Course Suspension	<b>Fall 2021</b>
40. <a href="#">IT A268 Connecting Networks - Cisco 4</a>	Course Suspension	<b>Fall 2021</b>
41. <a href="#">IT A280 Information and Storage Management</a>	Course Suspension	<b>Fall 2021</b>
42. <a href="#">IT A281 Cloud Infrastructure &amp; Services</a>	Course Suspension	<b>Fall 2021</b>
43. <a href="#">IT A282 Ethical Hacking and Network Defense</a>	Course Suspension	<b>Fall 2021</b>
44. <a href="#">IT A285 VMware View: Installation, Configuration &amp; Management</a>	Course Suspension	<b>Fall 2021</b>

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45. <a href="#">IT A286 VMware vSphere: Installation, Configuration &amp; Management</a>	Course Suspension	<b>Fall 2021</b>
46. <a href="#">IT A290 Small Office / Home Office: Case Study I</a>	Course Suspension	<b>Fall 2021</b>
47. <a href="#">Enterprise Routing Certificate of Specialization</a>	CTE Program Suspension	<b>Fall 2021</b>
48. <a href="#">Network Administration - Linux Certificate of Specialization</a>	CTE Program Suspension	<b>Fall 2021</b>
49. <a href="#">Network Administration - Windows Certificate of Specialization</a>	CTE Program Suspension	<b>Fall 2021</b>
50. <a href="#">Network Administration and Operations Certificate of Specialization</a>	CTE Program Suspension	<b>Fall 2021</b>
51. <a href="#">Network Infrastructure Certificate of Specialization</a>	CTE Program Suspension	<b>Fall 2021</b>
52. <a href="#">Network Professional Certificate of Specialization</a>	CTE Program Suspension	<b>Fall 2021</b>
53. <a href="#">Network Security Certificate of Specialization</a>	CTE Program Suspension	<b>Fall 2021</b>
54. <a href="#">Network Services and Applications Certificate of Specialization</a>	CTE Program Suspension	<b>Fall 2021</b>
55. <a href="#">Virtualization and Cloud Computing Certificate of Specialization</a>	CTE Program Suspension	<b>Fall 2021</b>
56. <a href="#">Aircraft Dispatcher Certificate of Achievement</a>	PLOs	<b>Fall 2021</b>
57. <a href="#">Airline Transport Pilot Certificate of Specialization</a>	PLOs	<b>Fall 2021</b>
58. <a href="#">Aviation Science Associate in Science</a>	PLOs	<b>Fall 2021</b>
59. <a href="#">Aviation Science Certificate of Achievement</a>	PLOs	<b>Fall 2021</b>
60. <a href="#">Commercial Pilot Certificate of Specialization</a>	PLOs	<b>Fall 2021</b>
61. <a href="#">Flight Operations Certificate of Specialization</a>	PLOs	<b>Fall 2021</b>
62. <a href="#">Instrument Pilot Certificate of Specialization</a>	PLOs	<b>Fall 2021</b>
63. <a href="#">Private Pilot Certificate of Specialization</a>	PLOs	<b>Fall 2021</b>
64. <a href="#">Apparel Construction Certificate of Achievement</a>	Adding ART A110, No unit change	<b>Fall 2021</b>
65. <a href="#">Apparel Construction Associate in Science</a>	Adding ART A110, No unit change	<b>Fall 2021</b>
66. <a href="#">ESL A100 ESL College Composition Prerequisite</a>	Prerequisite: Remove ESL A192 Advisory: Add ESL A192	<b>Fall 2021</b>
67. <a href="#">FILM A270 Film Production 3</a>	Adding Distance Ed, New Material Fee: \$15	<b>Fall 2021</b>
68. <a href="#">Film &amp; Television Certificate of Achievement</a>	PLOs	<b>Fall 2021</b>
69. <a href="#">Film &amp; Television Associate in Art</a>	PLOs	<b>Fall 2021</b>
70. <a href="#">MRSC A100 Oceanography</a>	CSLOs	<b>Fall 2021</b>
71. <a href="#">MRSC A100H Oceanography Honors</a>	CSLOs	<b>Fall 2021</b>
72. <a href="#">MRSC A188 Marine Mammal Field Studies</a>	CSLOs	<b>Fall 2021</b>

### Item 3: Discussion Items: BUSINESS AND COMPUTING

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
73. <a href="#">CS A263 Probability and Statistics for Computer Science</a>	Prerequisites: Add CS A170 or CS A150 or CS A131 or CS A140, Remove CS A262	Motion to Approve/Second – Fred Judd /Eileen Tom	<b>Fall 2021</b>

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		<b>The motion carries unanimously.</b>	
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**Item 4: Discussion Items: CONSUMER AND HEALTH SCIENCES**

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
74. <a href="#">DA A101 Patient Care for Dental Assistants</a>	New Course	Motion to Approve/Second – Tabitha Liang / Eileen Tom <b>The motion carries unanimously.</b>	<b>Fall 2021</b>
75. <a href="#">Dental assisting - Registered Certificate of Achievement</a>	Update Career Opportunities, Required courses: Remove ALH A115, Add DA A101, Suggested electives: Remove RLST A120, Units: 33 to 32.5	Motion to Approve/Second – Tabitha Liang / Eileen Tom <b>The motion carries unanimously.</b>	<b>Fall 2021</b>
76. <a href="#">Dental assisting - Registered Associate in Science</a>	Update Career Opportunities Required courses: Remove ALH A115, Add DA A101, Suggested electives: Remove RLST A120, Major Units: Units: 33 to 32.5, No total unit change	Motion to Approve/Second – Tabitha Liang / / Eileen Tom <b>The motion carries unanimously</b>	<b>Fall 2021</b>

**Item 5: Discussion Items: LITERATURE AND LANGUAGE**

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
77. <a href="#">JOUR A133 Social Media for Print and Online Journalists Level 3</a>	New Course	Motion to Approve/Second – Marley Cervantes / Eileen Tom <b>The motion carries unanimously.</b>	<b>Spring 2021</b>
78. <a href="#">JOUR A133 Social Media for Print and Online Journalists Level 3 Requisites</a>	Prerequisites: JOUR A125 or JOUR A135 or JOUR A145	Motion to Approve/Second – Eileen Tom / Michael Lannom Amended Motion to Table to 2/24/Second – Eileen Tom / Michael Lannom <b>The motion carries unanimously.</b>	<b>Fall 2021</b>
79. <a href="#">JOUR A143 Social Media for Print and Online Journalists Level 4</a>	New Course	Motion to Table to 2/24/Second – Eileen Tom / Michael Lannom <b>The motion carries unanimously.</b>	<b>Fall 2021</b>

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80. <a href="#">JOUR A143 Social Media for Print and Online Journalists Level 4 Requisites</a>	Prerequisites: JOUR A125 and JOUR Corequisite: JOUR A145	Motion to Table to 2/24/Second – Eileen Tom / Michael Lannom <b>The motion carries unanimously.</b>	<b>Fall 2021</b>
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**Item 6: VISUAL AND PERFORMING ARTS**

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
81. <a href="#">ART A110 Color and Design: Two-Dimensional</a>	Adding Distance Ed, Objectives, Content, Text	Motion to Approve/Second – Jamie Hitchings / Eileen Tom <b>The motion carries unanimously.</b>	<b>Fall 2021</b>
82. <a href="#">DANC A157 Polynesian Dance 2</a>	-New Course	Motion to table during agenda approval.	<b>Fall 2021</b>

**Consumer Health Sciences**

83. <a href="#">FASH A200 Fashion Internship Lecture</a>	Adding Distance Ed, Text	Motion to Approve/Second – Tabitha Liang / Eileen Tom <b>The motion carries unanimously.</b>	<b>Fall 2021</b>
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