



Curriculum Committee Meeting Minutes

February 24, 2020 ◦ 3:03 – 3:53 p.m. ◦ Zoom <https://cccconfer.zoom.us/j/96019482614>

FACILITATOR	Charles Otwell (Chair)
NOTE TAKERS	Elizabeth Page, Melissa Rowden
VOTING MEMBERS	Lori Cassidy, Marley Cervantes, Jamie Hitchings, Fred Judd, Michael Lannom (Vice Chair), Tabitha Liang, Dan Matulis, Charles Otwell (Chair), Lori Pullman, Eileen Tom, Leland Paxton, Manoj Wickremesinghe, Kiersten Muse (ASOCC)
NON-VOTING MEMBERS	Michelle Grimes-Hillman, Daniel Shrader, Elizabeth Page, Melissa Rowden
GUESTS	Gabriella Ernsberger, Erik Forssell, Melissa Jauregui, Heather Moreno, Arabian Morgan, Jeremy Shermak

Item 1: Welcome/Approval of Agenda & Minutes; General Discussion

TOPIC	PRESENTER
Welcome, Approval of 2/24 Agenda, Approval of 2/10 Minutes	2/24/20 Agenda: Motion to Approve/Second: Michael Lannom / Lori Pullman. The motion carried unanimously. 2/10/20 Minutes: Motion to Approve/Second: Michael Lannom / Jamie Hitchings. The motion carried unanimously.
Starfish	Arabian Morgan presented information on Starfish. The roll out will be this Fall 2021. Starfish will be the new early alert system and also identify resources that students need. There will be a summer test drive to assist with the fall rollout. They are seeking faculty members to assist this summer to work out any issues. Erin Fitzgerald is heading the program implementation. Members were requested to go back to their division to inquire about being a part of the pilot program if they are teaching this summer. Fred Judd asked to identify key points. This new system will be better than our previous early alert system and can identify resources. Charles stated that there was a presentation at the Academic Senate with resource options for students. Please contact Erin Fitzgerald for further information. efitzgerald@occ.cccd.edu , (714) 432-5583 ext. 25012
Curriculum Committee Handbook Bylaws	Charles Otwell stated that he has included Leland Paxton's part-time faculty language, so he can present the updates to the Academic Senate. Charles added some information to the mission regarding the Curriculum Committee values and equitable curriculum. He asked for comments regarding the additional language. Michael Lannom and Leland Paxton agreed with the updated language.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the OCC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.



	<p>The Part-time faculty representative language was updated. There was some conversation regarding the amount of years of service. Leland stated that you move to seniority status after two years of positive evaluations in three-year period. Michael Lannom and Jamie Hitchings agree with the three-year addition. Fred Judd thought that one year would be sufficient. Marley Cervantes wanted equitable language with the full-time faculty because years of service is not outlined for full-time faculty. She suggested a similar requirement for full-time faculty. Charles and Leland suggested adding that the years of service would be preferred, but not required. Michael agreed with adding a similar time requirement for full-time faculty. It was agreed to add a recommendation of at least one year of service.</p> <p>Melissa Rowden added that full-time faculty need to teach a full load, whereas part-time faculty can take a semester off. Full-time faculty must be a part of participatory governance and this language may limit how faculty can serve to meet that requirement. Rodney Foster placed Michael Lannom on the Curriculum Committee before he was tenure. The Curriculum Committee is how you learn the culture of the College and he joined in his first or second year. The faculty division representative is voted on by the Academic Senate and we do not want to limit the voting.</p> <p>Division Representative was changed to Division Faculty representative and the duties were updated.</p> <p>Fred Judd moved that the committee make the changes outlined in the handbook draft and authorize the chairman to take the updated Curriculum Committee handbook to present to the Academic Senate.</p> <p>Motion to Approve/Second – Fred Judd /Michael Lannom The motion carries unanimously.</p>
LBCC Cultural Curriculum Audit	<p>Charles Otwell presented the Long Beach City College Cultural Curriculum Audit. A couple faculty members could attend this course this summer. Charles would like to see that the course that is taken through the process becomes more culturally equitable, the attendee be able to report to the Academic Senate, and possibly design such a course for our campus for interested faculty. Charles asked if there is interest in attending the course at LBCC. Please contact Charles or Michelle Grimes-Hillman to attend the 3-week course. The course may be around 20 hours. Jamie Hitchings, Marley Cervantes, Lori Pullman are interested depending on the schedule.</p> <p>Michelle Grimes-Hillman added that it is not a necessity to redesign the course outline of record. It is broad instruction on redesign that can include how you can incorporate cultural curriculum in the classroom.</p>
Articulation Update	<p>Manoj Wickremesinghe would like to add AP, CLEP, and IB the math graduation requirement in the catalog. Eileen Tom stated that this is not a change in practice.</p> <p>Eileen stated that you need 60 units to complete a degree, but the catalog does not specify "degree applicable." She suggests adding that language.</p>

	This information does not need to go through the Curriculum Committee if it is not a change in practice.
Curriculum Staff Update	Elizabeth Page is working on the catalog and working with faculty on narratives. If anyone need catalog assistance, please reach out to the curriculum staff. The zero-unit labs will be deactivated and combined into a single CRN effective Summer 2021.

Item 2: Consent Items: ALL DIVISIONS

Motion to Approve/Second – Michael Lannom / Eileen Tom **The motion carried unanimously.**

COURSE/PROGRAM	ACTION	EFFECTIVE TERM
1. Zero-unit Labs	Course Retirements	Summer 2021
2. ANTH A285 World Ethnology	Course Suspension	Fall 2021
3. ARCH A230 Architectural Design and Theory 3	Assigned discipline	Fall 2021
4. ESL A024 Listening and Speaking 2: Intermediate Oral Communication, Presentations, and Note-Taking Skills	Prerequisite: Removal ESL A011 or appropriate placement, Advisory: removal of ESL A032 concurrent enrollment	Fall 2021
5. ESL A054 Listening and Speaking 4: Advanced Oral Communication, Presentations, and Note-Taking Skills	Prerequisite: Removal of appropriate placement, Advisory: Remove ESL A052	Fall 2021
6. FASH A180 Fundamental Principles of Clothing Construction 1	SAM Code: D to C	Fall 2021
7. FSM A151 Food Production Management	Material Fee: \$73 to \$75	Fall 2021
8. HUM A100 Introduction to the Humanities	Assigned discipline, Assignments, Text	Fall 2021
9. PSCI A188 Introduction to Political Theory	Grade mode: Add P/NP	Fall 2021
10. PSCI A200 Introduction to Political Science	Grade mode: Add P/NP	Fall 2021
11. PSG A150 Introduction to Polysomnography	Title change to Intermediate Polysomnography, Assigned discipline, Material SAM Code: D to C, Text	Fall 2021
12. RADT A185 Radiographic Pathology	Prerequisites: From: Acceptance into the OCC Radiologic Technology Program (Cohort restriction) To: Acceptance into the OCC Radiologic Technology Program or completion of a community college radiologic technology program and current or pending application	Fall 2021
13. Dance Associate in Arts	Restricted electives: Add DANC A157	Fall 2021
14. Dance Instructor Certificate of Achievement	Restricted electives: Add DANC A157	Fall 2021



15. World Dance Instructor Associate in Arts	Restricted electives: Add DANC A156 and DANC A157	Fall 2021
16. World Dance Instructor Certificate of Achievement	Restricted electives: Add DANC A156 and DANC A157	Fall 2021

Item 3: Discussion Items: CONSUMER AND HEALTH SCIENCES

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
17. FSM A285 Restaurant Management	Catalog description, Assigned discipline, Degrees, CSLOs, Objectives, Assignments, Meth of Eval, Text	Motion to Approve/Second – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2021
18. FSM A285 Restaurant Management	Adding Distance Ed addendum	Motion to Approve/Second – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2021
19. PSG A140 Introduction to Polysomnography	New Course	Motion to Approve/Second – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2021
20. PSG A190 Introduction to Polysomnography Anatomy and Physiology	New Course	Motion to Approve/Second – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2021
21. PSG A280 Pediatric Sleep Medicine	New Course	Motion to Approve/Second – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2021
22. PSG A260 Advanced Polysomnography	Units: 2 to 3, lecture hours: 24 to 54, Catalog description, Material fee: \$5 to 0, CSLOs, Objectives, Content, Instructional Tech, Assignments, Meth of Eval, Text	Motion to Approve/Second – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2021
23. Polysomnographic Technology Associate in Science	Catalog description, PLOs, Career Opportunities, Required core: Remove NDT A110, HMDV A180, NDT A190, Add PSG A140, PSG A155, PSG A190, PSG A280, PSYC A130	Motion to Approve/Second – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2021

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	Suggested electives: Remove ENGL A105, RLST A120; Units: 64.5 to 63		
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Item 4: Discussion Items: LITERATURE AND LANGUAGES

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
24. ESL A024 Listening and Speaking 2: Intermediate Oral Communication, Presentations, and Note-Taking Skills	Units: 3 to 4, lecture hours: 54 to 72, lab hours: 18 to 0, Prerequisite: Removal ESL A011 or appropriate placement, Advisory: removal of ESL A032 concurrent enrollment	Motion to Approve/Second – Marley Cervantes / Michael Lannom The motion carries unanimously.	Fall 2021
25. JOUR A133 Social Media for Print and Online Journalists Level 3	Distance Ed addendum	Motion to Approve/Second – Marley Cervantes / Michael Lannom The motion carries unanimously.	Fall 2021
26. JOUR A133 Social Media for Print and Online Journalists Level 3 Requisites	Prerequisites: JOUR A125 or JOUR A135 or JOUR A145	Motion to Approve/Second – Marley Cervantes / Michael Lannom The motion fails unanimously.	Fall 2021
27. JOUR A143 Social Media for Print and Online Journalists Level 4	New Course	Motion to Approve/Second – Marley Cervantes / Michael Lannom The motion carries unanimously.	Fall 2021
28. JOUR A143 Social Media for Print and Online Journalists Level 4	Distance Ed addendum	Motion to Approve/Second – Marley Cervantes / Michael Lannom The motion carries unanimously.	Fall 2021
29. JOUR A143 Social Media for Print and Online Journalists Level 4 Requisites	Prerequisites: JOUR A125 and JOUR Corequisite: JOUR A145	Motion to Approve/Second – Marley Cervantes / Michael Lannom The motion fails unanimously.	Fall 2021

Item 5: Discussion Items: LITERATURE AND LANGUAGE

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
30. HUM A100 Introduction to the Humanities	Adding Distance Ed addendum	Motion to Approve/Second – Charles Otwell / Michael Lannom	Fall 2021

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		The motion carries unanimously.	
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Item 6: TECHNOLOGY

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
31. ARCH A201 Design/Build 1 for Architecture	Adding Distance Ed Addendum	Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously	Fall 2021
32. ARCH A230 Architectural Design and Theory 3	Adding Distance Ed Addendum	Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously	Fall 2021

Item 6: VISUAL AND PERFORMING ARTS

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
33. DANC A157 Polynesian Dance 2	New Course	Motion to Approve/Second – Jamie Hitchings / Michael Lannom The motion carries unanimously.	Fall 2021