



Curriculum Committee Meeting Minutes

September 08, 2021 ◦ 3:02 – 4:42 p.m. ◦ Zoom <https://cccd-edu.zoom.us/j/96089612939>

FACILITATOR	Charles Otwell (Chair)
NOTE TAKERS	Elizabeth Page, Melissa Rowden
VOTING MEMBERS	Lori Cassidy, Marley Cervantes, Jamie Hitchings, Fred Judd, Mike Lannom (Vice Chair), Jodie Legaspi/ Dan Matulis , Tabitha Liang, Charles Otwell (Chair), Lori Pullman, Eileen Tom , Leland Paxton , Manoj Wickremesinghe
NON-VOTING MEMBERS	Michelle Grimes-Hillman, Christiaan Desmond, LeeAnn Hiranandani, Elizabeth Page, Melissa Rowden
GUESTS	Arabian Morgan, Jill Parsell, Erik Forssell, Melissa Jauregui, Melissa Archibald, Daniel Goya-Lane, Davina Dunner

Item 1: Welcome/Approval of Agenda & Minutes; General Discussion

TOPIC	PRESENTER
Welcome, Approval 9/8 Agenda, Approval of 4/14 Minutes	<p>9/8/21 Agenda: Motion to Approve/Second: Michael Lannom / Lori Cassidy. The motion carried unanimously.</p> <p>4/14/21 Minutes: Motion to Approve/Second: Michael Lannom / Lori Pullman. The motion carried unanimously.</p>
Discussion of Mission Statement & Curriculum Committee Mission Statement	<p>Charles Otwell presented the OCC Mission Statement and Curriculum Committee mission statement with proposed changes.</p> <p>OCC Mission Statement</p> <p>Orange Coast College serves the educational needs of our diverse local and global community. The college empowers students to achieve their educational goals by providing high quality and innovative programs and services leading to academic degrees, college transfers, certificates in career and technical education, basic skills, and workforce development to enable lifelong learning.</p> <p>The college promotes student learning and development through fostering a respectful, supportive, participatory, and equitable campus climate of student engagement and academic inquiry.</p> <p>Curriculum Committee Mission (Proposed revision)</p>

The Curriculum Committee of Orange Coast College promotes academic excellence and curricular rigor, ensuring that all college courses and programs adhere to state regulations and the policies of the District. This mission is primarily achieved by studying curricular proposals and recommending action on them to the Board of Trustees. The Curriculum Committee is a sub-committee of the College's Academic Senate, charged with the oversight of all the college's curricula, including degree and certificate requirements, prerequisites, placement of courses into the college's general education patterns, and the placement of courses within disciplines.

We are a multidisciplinary committee that ensures the broadest of academic perspectives in the review, approval, and renewal of sound curriculum. [We value culturally responsive curriculum that exposes students to the broader world and its people, in keeping with the California Community Colleges Curriculum Committee's recommendation to frame dialogue and decision making on a commitment to curricular diversity, culturally responsive content, and anti-racism.](#) We certify academic rigor and adherence to standards and regulations. It is our goal to generate excitement about curriculum processes and inform area faculty about curriculum procedures and training opportunities.

Equity, Diversity, and Inclusion will be at the forefront of all we do.

The Curriculum Committee mission aligns with the college mission. We will include equity to the Curriculum Committee mission. The OCC mission statement is currently undergoing revisions.

Z degrees and OER

Melissa Archibald is in the History department and the OER coordinator. There is a great push from the CCCCCO to offer more Z degree. \$115 million has been allocated today the development Z degrees through the CCCs to increase OER options and Z degrees. Saddleback offers 30% zero-cost text courses. OCC is at 12%. Saddleback offer 15 Z degree that have no textbook fees.

Many instructors are hesitant to use OERs because of articulation or it is not listed in the COR. There are options for required and suggested texts on the COR.

Charles Otwell asked if a student could complete the GE pattern using all zero-cost text course. Melissa stated that this information is self-reported by faculty, but some are confused about the process and if the course qualifies.

Charles Otwell asked how stable are zero-cost text offering?

	<p>Melissa Archibald responded that most faculty stick with the OER once it is adopted.</p> <p>Melisa Archibald will reach out to Saddleback for process.</p> <p>Manoj Wickremsinghe asked if Melissa looked at the Saddleback COR to see if OERs were listed as an option. CSU and UC will accept OER, but there may be issues with articulation by major.</p> <p>https://asccc-oeri.org/articulation-curriculum-and-open-educational-resources/</p>
Curriculum Institute	<p>Michelle Grimes-Hillman, Charles Otwell, Elizabeth Page, Leland Paxton, Lori Pullman, Melissa Rowden</p> <p>Moved to 9/22 agenda</p>
IT move to Technology	<p>Michelle Grimes-Hillman checked in with Dean Knuppel who no longer wanted to house the IT programs. They will be moved to Technology. This was faculty driven and discussed in President's cabinet. There are currently no fulltime faculty, but a part-time faculty member is being compensated to revise courses and programs. The subject code may change.</p> <p>The division will be updated through the curriculum process, go to the board, and the state. Once approved Banner and the budget code will be updated Fall 2022.</p>
New campus code – Orange Coast Waterfront Campus (OCW)	<p>Elizabeth Page announced that there is now a campus code available for the OCC Sailing Center. This will be useful for students searching the schedule. Elizabeth is currently working with Tara Giblin to obtain a list of courses that may be offered at the OCC Sailing Center</p>
Articulation Update	<p>Manoj Wickremsinghe indicates faculty must submit option 2 & 3 articulation requests. The deadline is the middle of November.</p> <p>There will be a meeting with Jessica Alabi, Charles Otwell, and Manoj Wickremsinghe to present at the Academic Senate on 9/21 for Area F and local degree requirement.</p> <p>C-ID report will be available at the next curriculum meeting.</p> <p>Manoj will check on the articulation for ANTH A185H & ANTH A185L articulation.</p> <p>PSCI and SOC Research Methods. SOC needs a prerequisite, but PSCI does not require the prerequisite.</p> <p>Manoj Wickremsinghe asked if the courses were approved as "same as." If the C-ID descriptor lists the prerequisites, it must be included.</p>

	<p>Marley Cervantes asked to add ESL A100 as a prerequisite option to all courses with an ENGL A100 prerequisite. Elizabeth Page will pull a list of all courses that have ENGL A100 as a prerequisite.</p>
Curriculum Staff Update	<p>Elizabeth Page stated that low-unit certificates and Electronics are still pending at the state. The catalog addendum will be published the second week of November. Melissa Rowden and Elizabeth will be starting the CourseLeaf CIM implementation.</p> <p>Melissa Rowden asked the committee to review the emergency only DE and update in accordance with Spring 2022 no longer qualifying as an emergency.</p>

Item 2: ARTICULATION/GENERAL EDUCATION

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
1. AA Option 1	Add: FILM A100H to C1 PHOT A100 H to C1 RLST A135 and A151 to C2 ASTR A104 and A200H to B	Motion to Approve/Second – Michael Lannom / Lori Cassidy The motion carries unanimously.	Fall 2021
2. AS Option 1	Add: FILM A100H to C1 PHOT A110 to C1 RLST A135 and A151 to C2 ANTH A220; PSYC A255; A270; A280 to D ASTR A200H to B	Motion to Approve/Second – Michael Lannom / Lori Pullman The motion carries unanimously.	Fall 2021
Informational Item			
3. CSU and IGETC approvals	<u>CSU GE APPROVED:</u> CS A262 - B4 FILM A100H - C1 FILM A109 - C1 FILM A109H - C1 PHOT A110 - C1 PSYC A255 - D PSYC A280 - D SJS A101 - D SJS A102 - D KIN A256; 218; 119; 118; 225; 177 - E ETHS A100 - F <u>IGETC APPROVED:</u> ESL A100 - 1A PHOT A110 - 3A RLST A135 - 3B RLAST A151 - 3B		Fall 2021

	PSYC A280 - 4 PSYC A255 - 4 PSYC A270 - 4 ANTH A220 - 4 ASTR A104 - 5A ASTR A200H - 5A ESEC A100H - 5B	
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Item 3: Consent Items: ALL DIVISIONS

Motion to Approve/Second – Michael Lannom / Lori Pullman. **The motion carried unanimously.**

COURSE/PROGRAM	ACTION	EFFECTIVE TERM
4. ART A144 Illustration 2 -- Sequential Illustration	Advisory: Add ART A118, ART A125, ART A251	Fall 2022
5. ART A251 Character Design	Advisory: Add ART A118, ART A135	Fall 2022
6. ART A252 Prop and Vehicle Design	Advisory: Add ART A118, ART A125, ART A135	Fall 2022
7. ART A253 Environment Design and Illustration	Advisory: Add ART A118, ART A125, ART A135	Fall 2022
8. ART A255 Entertainment Art Project	Advisory: Add ART A121, ART A252, ART A253	Fall 2022
9. DA A160 Clinical Experience 1	Corequisite: Remove ALH A115, Add DA A101	Fall 2021
10. EC A201 Early Childhood Practicum-Field Experience	Prerequisite: Remove concurrency from EC A200	Spring 2022
11. ESL A162 Advanced Academic Reading & Writing 2	Update to Degree-applicable; CSU transfer	Fall 2021
12. FILM A102 The Business of Film & Television	TOP code: 0612.20 to 0612.00	Fall 2022
13. GLST A102 Global Issues	Title change from Introduction to Global Issues	Fall 2022
14. HLED A200 Concepts in Public Health	Number change from HLED A220, formerly known as HLED A220; Catalog description, Add DE A/V 2-way, WWW sim, Text	Fall 2022
15. KIN A170 Adapted Strength Training	Grade mode: remove standard letter	Spring 2022
16. KIN A172 Adapted Aquatics	Grade mode: remove standard letter	Spring 2022
17. KIN A173 Adapted Strength and Balance	Grade mode: remove standard letter	Spring 2022
18. KIN A174 Adapted Cardiovascular Fitness	Grade mode: remove standard letter	Spring 2022
19. KIN A176 Adapted Stretching	Grade mode: remove standard letter	Spring 2022
20. KIN A177 Adapted Yoga	Grade mode: remove standard letter	Spring 2022
21. KIN A286 Yoga Methodology 2	Lab hour 18 to 0; No unit change	Fall 2022
22. PSG A160 Polysomnography Testing	Material fee removal	Spring 2022
23. PSYC A105 Psychology of Women	Course Retirement	Fall 2022
24. PSYC A110 Psychology of Adjustment	Course Retirement	Fall 2022
25. PSYC A125 Introduction to Counseling Psychology	Course Suspension	Fall 2022



26. RADT A171 Clinical Lab 1	Catalog description, Prerequisite: Add ALH A115, Corequisite: Remove ALH A115	Fall 2021
27. Business Taxation Competency Certificate of Achievement	Add ACCT A101H and ACCT A102H; No unit change	Fall 2022
28. Design Innovations Certificate of Achievement	Title change to Micro-Structure Design Technology	Fall 2022
29. Design Innovations Noncredit Certificate of Completion	Title change to Micro-Structure Design Technology Noncredit	Fall 2022
30. DIAGNOSTIC MEDICAL SONOGRAPHY Associate in Science	PSLO, Prerequisites: Add MATH A030 per accreditation board	Fall 2022
31. English Language Learning for Transition to Academics Certificate of Competency	Hours change: From 144-180 to 144-216	Fall 2021
32. Global Studies Associate in Arts for Transfer	GLST A102 title change: Introduction to Global Studies to Global Studies	Fall 2022
33. History Associate in Arts Degree for Transfer	Delete HIST A145 (List B, Area 1)	Fall 2021
34. Nutrition and Fitness Education Certificate of Achievement	KIN A109 unit change 1-3 to .5-3; Units: 33-35 to 32.5-35	Fall 2021
35. Religious Studies Associate in Arts	Restricted electives: Remove RLST A125, RLST A128, RLST A130, RLST A140, RLST A145, RLST A160, RLST A180; Add RLST A135, RLST A151; No unit change	Fall 2022
36. Restaurant Supervision Certificate of Achievement	Remove retired course FSM A210; Unit change 26 to 23	Fall 2021
37. Restaurant Associate in Arts	Remove retired course FSM A210; update 15 units GE, 1-unit elective; Unit change: 62-63 to 60-61	Fall 2021
38. Spanish Associate in Arts Degree for Transfer	Delete HIST A145	Fall 2021
39. Unmanned Aircraft Certificate of Achievement	Removed suspended course – CIS A177 & CIS A263; Unit change: 14 to 19	Fall 2021
40. CSU Certificate of Achievement	<u>Add:</u> CS A262 - B4 FILM A100H - C1 FILM A109 - C1 FILM A109H - C1 PHOT A110 - C1 PSYC A255 - D PSYC A280 - D SJS A101 - D SJS A102 - D KIN A256; 218; 119; 118; 225; 177 - E ETHS A100 - F	Fall 2021
41. IGETC Certificate of Achievement	<u>Add:</u> ESL A100 - 1A PHOT A110 - 3A RLST A135 - 3B	Fall 2021



	RLAST A151 - 3B PSYC A280 - 4 PSYC A255 - 4 PSYC A270 - 4 ANTH A220 - 4 ASTR A104 - 5A ASTR A200H - 5A ESEC A100H - 5B	
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Item 4: Discussion Items: CONSUMER AND HEALTH SCIENCES

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
42. CA A200 Garde Manger 1	Catalog description; Prerequisites: Add CA A120, CLSOs, Objectives, Content, Assignments, Methods of Eval, Text	Motion to Approve/Second – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2022
43. CA A255 Garde Manger 2	Units: 2 to 3, Lecture hours: 18 to 27, Lab hours: 54 to 84; Catalog description, CLSOs, Objectives, Content, Assignments, Methods of Eval, Text (Need program updates: Advanced Culinary Arts, Associate in Science Degree, Advanced Culinary Arts, Certificate of Achievement)	Motion to Approve/Second – Tabitha Liang /Michael Lannom Motion amended to table to 9/22 – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2022
44. DA A160 Clinical Experience 1	Corequisites: Remove ALH A115, Add DA A101	Motion to Approve/Second – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2021

Item 5: Discussion Items: MATHEMATICS AND SCIENCES

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
45. BIOL A221 Anatomy-Physiology	Adding DE: Online and Hybrid	Motion to Approve/Second –	Spring 2022

		Lori Pullman /Michael Lannom The motion carries unanimously.	
46. ENGR A220 Programming and Problem-Solving in MATLAB	Content	Motion to Approve/Second – Lori Pullman /Michael Lannom The motion carries unanimously.	Fall 2022
47. NS A196 Special Topics in Science – Exploring Mars	New Course	Motion to Approve/Second – Lori Pullman /Michael Lannom Motion amended to table to 9/22 – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2022
48. NS A197 Special Topics in Science – Exploring Ocean Worlds of the Outer Solar System	New Course	Motion to table to 9/22 – Tabitha Liang /Michael Lannom The motion carries unanimously.	Fall 2022

Item 6: SOCIAL AND BEHAVIORAL SCIENCES

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
49. PHIL A140 History of Modern Philosophy	OCC New Course with Online Instruction	Motion to Approve/Second – Charles Otwell /Lori Pullman The motion carries unanimously.	Fall 2022



<p>49a. PHIL A140 History of Modern Philosophy DE</p>	<p>Distance Education Addendum</p>	<p>Motion to Approve/Second – Charles Otwell / Jamie Hitchings The motion carries unanimously.</p>	<p>Fall 2022</p>
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Item 7: TECHNOLOGY

COURSE/PROGRAM	ACTION		EFFECTIVE TERM
<p>50. MACH A105 Lathe</p>	<p>CSLOs, Adding DE: online, hybrid, Lab hours 90 to 108</p>	<p>Motion to Approve/Second – Michael Lannom /Lori Pullman The motion fails.</p>	<p>Fall 2022</p>
<p>51. MACH A125 CNC Machine Operation 1</p>	<p>DE: Adding online and hybrid</p>	<p>Motion to Approve/Second – Michael Lannom / Lori Pullman Motion amended to table to 9/22 – Michael Lannom / Fred Judd The motion carries unanimously.</p>	<p>Fall 2022</p>
<p>52. MACH A126 CNC Machine Operation 2</p>	<p>DE: Adding online and hybrid</p>	<p>Motion to Table to 9/22/Second – Michael Lannom / Marley Cervantes The motion carries unanimously.</p>	<p>Fall 2022</p>
<p>53. MACH A130 Introduction to CNC and Manual Programming</p>	<p>CSLOs, Adding DE: online, hybrid</p>	<p>Motion to Table to 9/22/Second – Michael Lannom / Marley Cervantes The motion carries unanimously.</p>	<p>Fall 2022</p>
<p>54. MACH A147 Introduction to 5 axis Machining</p>	<p>DE: Adding online and hybrid</p>	<p>Motion to Table to 9/22/Second –</p>	<p>Fall 2022</p>

		Michael Lannom / Marley Cervantes The motion carries unanimously.	
55. MACH A200 Tooling	DE: Adding online and hybrid	Motion to Table to 9/22/Second – Michael Lannom / Marley Cervantes The motion carries unanimously.	Fall 2022

Item 8: VISUAL AND PERFORMING ARTS

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
56. ART A143 Story Illustration Techniques	Prerequisite: Add ART A110, ART A121	Motion to Approve/Second – Jamie Hitchings / Michael Lannom Motion amended to table to 9/22 – Jamie Hitchings / Michael Lannom The motion carries unanimously.	Fall 2022
57. FILM A262 Cinematography	Lecture hours: 54 to 45, Lab hours: 0 to 27, Justification, assigned discipline, Content, Method of Instruction, Instructional Tech, Assignments, Methods of Eval, Text	Motion to Approve/Second – Jamie Hitchings / Michael Lannom The motion carries unanimously.	Fall 2022

GUESTS:
ADJOURN: