



Curriculum Committee Meeting Minutes

September 9, 2020 ◦ 3:00 – 4:33 p.m. ◦ Zoom <https://cccconfer.zoom.us/j/96019482614>

FACILITATOR	Anna Hanlon (Chair)
VOTING MEMBERS	Laura Behr, Lori Cassidy , Marley Cervantes, Jamie Hitchings, Frederick Judd, Michael Lannom, Tabitha Liang, Dan Matulis, Charles Otwell (Vice Chair), Lori Pullman, Eileen Tom, Manoj Wickremesinghe, Nathan Wenske , Kiersten Muse (ASOCC)
NON-VOTING MEMBERS IN ATTENDANCE	Rodney Foster, Michael Mandelkern, Daniel Shrader
NOTE TAKERS	Elizabeth Page, Melissa Rowden
GUESTS:	Gabriella Ernsberger, Melissa Jauregui, Loretta Obstfeld, Arabian Morgan, Jamie Rossiter

Item 1: WELCOME/APPROVAL OF AGENDA & MINUTES; GENERAL DISCUSSION

TOPIC	NOTES
Welcome, Approval of 9/9 Agenda, Approval of 5/20 and 5/21 Minutes	9/9/20 Agenda: Motion to Approve/Second: Michael Lannom / Fred Judd. The motion carried unanimously. 5/20/20 and 5/21/20 Minutes: Motion to Approve/Second: Michael Lannom / Fred Judd. The motion carried unanimously.
New Curriculum Committee Members	Charles Otwell announced the new Curriculum Committee Members and thanked Laura Behr for serving as the Kinesiology & Athletics Representative. New Curriculum Committee Members: Dan Matulis – Kinesiology & Athletic Representative Kiersten Muse – ASOCC Representative
Curriculum Areas of Review	Charles Otwell announced that Elizabeth Page will be sending the prior areas of review out to the committee if they would like to make edits. This item will be carried to the next voting meeting on 9/23.
Curriculum Committee Handbook Revisions	Charles Otwell requested that the committee members begin to review the Curriculum Committee handbook at their leisure.
Curriculum Institute Highlights	This item was postponed to the next voting meeting on 9/23.
Emergency Remote Learning and Temporary DE Approvals	Elizabeth Page sent ERT form to the CCCCO and they stated that it meets the distance education requirements. Charles Otwell will work with Melissa Rowden and Elizabeth Page to extract information from the current ERT forms to add to distance education addenda in CurricUNET. The ERT forms are by instructor and the distance education addenda are by course. The department chair will be contacted for ERT to distance education addenda translation.

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	<p>Broader terms could be utilized to be more universal, such as teleconferencing instead of Zoom.</p> <p>All distance education addenda will now be permanent starting Spring 2021.</p> <p>The committee discussed the review of distance education addenda and requested a rubric from Jamie Rossiter. Jamie stated that Coastline's rubric will be modified to fit the needs of Orange Coast College. She stated that CurricUNET has redundancy and creates confusion for faculty. She would like to create a distance education checklist. Jamie will draft and send a rubric to make distance education addenda easier to evaluate.</p> <p>The most important areas of the distance education addenda are regular and effective contact (how and frequency) and accessibility with specific details.</p> <p>There was a concern that more courses will now be scheduled online. Discipline faculty can remove a distance education addendum through the CurricUNET modification process.</p> <p>Arabian Morgan stated that in his division distance education addenda add to faculty wanting to schedule online. Divisions may have an influx of online scheduling requests. It was requested to add language to the addenda justification that the addenda are for emergencies or campus closures.</p> <p>Faculty will need STLO training if they intend to teach online and have a distance education addendum.</p> <p>There may be an addition to the course description that states the course can be offered online in the event of campus closure.</p>
Pathways Update	<p>Charles Otwell stated that we are still recruiting for a Guided Pathways representative. The coordinator will receive 3 LHE. Faculty should contact Michael Sutliff if interested.</p>
Articulation Update	<p>Manoj Wickremesinghe spoke regarding residency requirements. Students must be enrolled in the last semester they apply for graduation. If students are enrolled at CCC or GWC in their last semester will OCC accept this for their residency requirement for graduation? It was the consensus that this should be allowed</p> <p>Eileen Tom stated that she entertains petitions through the Academic Petition Council which is outcomes funded. All are petitions for the requirement are approved as a consent item. Students should not have to petition for this request.</p> <p>The catalog language needs to be updated.</p> <p>Charles mentioned Gabriella Ernsberger's request that we discuss graduation requirements. Currently students must only have one advanced course at OCC in the program to graduate. The Curriculum Committee will review the catalog language in spring. Eileen Tom stated that Academic Petition Council was reviewing the catalog language and the updates will need to go to Academic Senate and then the Curriculum Committee.</p>

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Curriculum Staff Update	Elizabeth Page and Melissa Rowden are creating a spreadsheet of all DE and ERT. They are also working on a workflow spreadsheet for the catalog.
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Item 2: Consent Items: ALL DIVISIONS

Motion to Approve/Second – Michael Lannom / Lori Pullman. **The motion carried unanimously.**

COURSE/PROGRAM	ACTION	EFFECTIVE TERM
1. Emergency Remote Teaching Addenda	Attachment	Fall 2020
2. AMST A291 Directed Studies	Course Retirement	Fall 2020
3. AMST A292 Directed Studies	Course Retirement	Fall 2020
4. AMST A293 Directed Studies	Course Retirement	Fall 2020
5. AMST A294 Directed Studies	Course Retirement	Fall 2020
6. AMST A295 Directed Studies	Course Retirement	Fall 2020
7. DRAF A291 Directed Studies	Course Retirement	Fall 2020
8. DRAF A292 Directed Studies	Course Retirement	Fall 2020
9. DRAF A293 Directed Studies	Course Retirement	Fall 2020
10. DRAF A294 Directed Studies	Course Retirement	Fall 2020
11. DRAF A295 Directed Studies	Course Retirement	Fall 2020
12. ECOL A291 Directed Studies	Course Retirement	Fall 2020
13. EMT A292 Directed Studies	Course Retirement	Fall 2020
14. EMT A293 Directed Studies	Course Retirement	Fall 2020
15. FCS A291 Directed Studies	Course Retirement	Fall 2020
16. FCS A292 Directed Studies	Course Retirement	Fall 2020
17. FCS A293 Directed Studies	Course Retirement	Fall 2020
18. FCS A294 Directed Studies	Course Retirement	Fall 2020
19. FCS A295 Directed Studies	Course Retirement	Fall 2020
20. FM A291 Directed Studies	Course Retirement	Fall 2020
21. FSM A210 Dining Room Management	Course Retirement	Fall 2021
22. FM A292 Directed Studies	Course Retirement	Fall 2020

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23. FM A294 Directed Studies	Course Retirement	Fall 2020
24. FM A295 Directed Studies	Course Retirement	Fall 2020
25. IDST A291 Directed Studies	Course Retirement	Fall 2020
26. IDST A292 Directed Studies	Course Retirement	Fall 2020
27. IDST A293 Directed Studies	Course Retirement	Fall 2020
28. IDST A294 Directed Studies	Course Retirement	Fall 2020
29. IDST A295 Directed Studies	Course Retirement	Fall 2020
30. RLST A128 History of Christianity	Course Retirement	Fall 2021
31. RLST A130 Life and Times of Jesus	Course Retirement	Fall 2021
32. RLST A140 History of Judaism	Course Retirement	Fall 2021
33. RLST A145 Mysticism and Meditation	Course Retirement	Fall 2021
34. RLST A160 Contemporary Religious Topics: Islam	Course Retirement	Fall 2021

Item 3: Discussion/Action: BUSINESS AND COMPUTING

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
35. ACCT A212 Intermediate Accounting 1	Adding Distance Ed Addendum, Methods of Instruction: Add Online & Hybrid, Assignments, Text	Motion to Approve/Second – Frederick Judd / Michael Lannom. The motion fails unanimously.	Fall 2020
36. ACCT A213 Intermediate Accounting 2	Adding Distance Ed Addendum, Methods of Instruction: Add Online & Hybrid, Assignments, Text	Motion to Table to 9/23 agenda/Second – Frederick Judd / Michael Lannom. The motion carries unanimously.	Fall 2020
37. ACCT A218 Auditing	Adding Distance Ed Addendum, Text	Motion to Table to 9/23 agenda/Second – Frederick Judd / Michael Lannom. The motion carries unanimously.	Fall 2020
38. CS A131 Python Programming I	Adding Distance Ed Addendum, Assignments	Motion to Table to 9/23 agenda/Second – Frederick Judd / Michael Lannom. The motion carries unanimously.	Fall 2020
39. CS A140 Introduction to	Adding Distance Ed Addendum, Degrees, Assignments	Motion to Table to 9/23 agenda/Second –	Fall 2020

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C#.NET Programming		Frederick Judd / Michael Lannom. The motion carries unanimously.	
40. CS A216 Computer Architecture	Adding Distance Ed Addendum, Text	Motion to Table to 9/23 agenda/Second – Frederick Judd / Michael Lannom. The motion carries unanimously.	Fall 2020
41. CS A220 Software Engineering	Adding Distance Ed Addendum, Text	Motion to Table to 9/23 agenda/Second – Frederick Judd / Michael Lannom. The motion carries unanimously.	Fall 2020
42. CS A231 Python Programming II	Adding Distance Ed Addendum	Motion to Table to 9/23 agenda/Second – Frederick Judd / Michael Lannom. The motion carries unanimously.	Fall 2020

Item 4: Discussion/Action: KINESIOLOGY AND ATHLETICS

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
43. KIN A275 Sports Medicine Practicum Level 1	Adding Distance Ed Addendum, Instructional Tech	Motion to Approve/Second – Dan Matulis / Eileen Tom. The motion carries unanimously.	Fall 2020
44. KIN A276 Sports Medicine Practicum Level 2	Adding Distance Ed Addendum, Instructional Tech	Motion to Approve/Second – Dan Matulis / Eileen Tom. The motion carries unanimously.	Fall 2020
45. KIN A277 Sports Medicine Practicum Level 3	Adding Distance Ed Addendum	Motion to Approve/Second – Dan Matulis / Eileen Tom. The motion carries unanimously.	Fall 2020
46. KIN A278 Sports Medicine Practicum Level 4	Adding Distance Ed Addendum	Motion to Approve/Second – Dan Matulis / Eileen Tom. The motion carries unanimously.	Fall 2020

Item 5: Discussion/Action: LITERATURE AND LANGUAGES

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
47. ENGL A001N Grammar Within Reach - Noncredit	Adding Distance Ed Addendum	Motion to Table to 9/23 agenda/Second – Marley Cervantes / Eileen Tom The motion carries unanimously.	Fall 2020

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48. ENGL A002N Reading for Success - Noncredit	Adding Distance Ed Addendum	Motion to Table to 9/23 agenda/Second – Marley Cervantes / Eileen Tom The motion carries unanimously.	Fall 2020
49. ENGL A003N Perfecting Paragraphs - Noncredit	Adding Distance Ed Addendum, Library	Motion to Table to 9/23 agenda/Second – Marley Cervantes / Eileen Tom The motion carries unanimously.	Fall 2020
50. ENGL A004N Building A College Essay - Noncredit	Adding Distance Ed Addendum, Assignments	Motion to Table to 9/23 agenda/Second – Marley Cervantes / Eileen Tom The motion carries unanimously.	Fall 2020
51. ENGL A099 Confidence in Writing	Adding Distance Ed Addendum, Instructional Tech, Text	Motion to Table to 9/23 agenda/Second – Marley Cervantes / Eileen Tom The motion carries unanimously.	Fall 2020
52. ENGL A119 Introduction to Creative Writing	Adding Distance Ed Addendum, Instructional Tech, Text	Motion to Table to 9/23 agenda/Second – Marley Cervantes / Eileen Tom The motion carries unanimously.	Fall 2020
53. ENGL A121 Short Story Writing	Adding Distance Ed Addendum, Text	Motion to Table to 9/23 agenda/Second – Marley Cervantes / Eileen Tom The motion carries unanimously.	Fall 2020
54. ENGL A160 World Literature Through Renaissance	Adding Distance Ed Addendum, Catalog description, Text	Motion to Table to 9/23 agenda/Second – Marley Cervantes / Eileen Tom The motion carries unanimously.	Fall 2020
55. ENGL A160H World Literature Through Renaissance Honors	Adding Distance Ed Addendum, Catalog description, Text	Motion to Table to 9/23 agenda/Second – Marley Cervantes / Eileen Tom The motion carries unanimously.	Fall 2020
56. FREN A280H Intermediate French 1 Honors	OCC New Honors Course	Motion to Approve/Second – – Marley Cervantes / Eileen Tom The motion fails unanimously.	Fall 2020

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57. FREN A285H Intermediate French 2 Honors	OCC New Honors Course	Motion to Table to 9/23 agenda/Second – Marley Cervantes / Eileen Tom The motion carries unanimously.	Fall 2020
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Item 6: Discussion/Action: MATHEMATICS AND SCIENCE

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
58. ENGR A210 Engineering Materials	Prerequisite: Adding PHYS A185H	Motion to approve Second – Lori Pullman / Eileen Tom The motion carries unanimously.	Fall 2021

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